

Document Pack



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WEDNESDAY, 27 SEPTEMBER 2017

TO: ALL MEMBERS OF THE COMMUNITY SCRUTINY COMMITTEE

I HEREBY SUMMON YOU TO ATTEND A MEETING OF THE **COMMUNITY SCRUTINY COMMITTEE** WHICH WILL BE HELD IN THE **CHAMBER, 3 SPILMAN STREET, CARMARTHEN AT 10.00 AM ON THURSDAY, 5TH OCTOBER, 2017** FOR THE TRANSACTION OF THE BUSINESS OUTLINED ON THE ATTACHED AGENDA.

Mark James CBE

CHIEF EXECUTIVE



PLEASE RECYCLE

Democratic Officer:	Kevin Thomas
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COMMUNITY SCRUTINY COMMITTEE

13 MEMBERS

PLAID CYMRU GROUP – 6 MEMBERS

- | | | |
|----|------------|-------------------------|
| 1. | Councillor | Ann Davies |
| 2. | Councillor | Handel Davies |
| 3. | Councillor | Ken Howell (Vice Chair) |
| 4. | Councillor | Betsan Jones |
| 5. | Councillor | Gareth Thomas |
| 6 | Councillor | Aled Vaughan Owen |

LABOUR GROUP – 4 MEMBERS

- | | | |
|----|------------|-----------------------|
| 1. | Councillor | Deryk Cundy |
| 2. | Councillor | Suzy Curry |
| 3. | Councillor | Sharen Davies (Chair) |
| 4. | Councillor | Shirley Matthews |

INDEPENDENT GROUP – 3 MEMBERS

- | | | |
|----|------------|-----------------|
| 1. | Councillor | Anthony Davies |
| 2. | Councillor | Irfon Jones |
| 3. | Councillor | Hugh Shepardson |

AGENDA

1. APOLOGIES FOR ABSENCE
2. DECLARATIONS OF PERSONAL INTERESTS
3. DECLARATION OF PROHIBITED PARTY WHIPS
4. PUBLIC QUESTIONS (NONE RECEIVED)
5. CARMARTHENSHIRE MUSEUMS STRATEGIC PLAN 2017-2022 5 - 62
6. ANNUAL PERFORMANCE REPORT (PLANNING) 63 - 118
7. REVENUE & CAPITAL BUDGET MONITORING REPORT 2017/18 119 - 140
8. DRAFT - CARMARTHENSHIRE COUNTY COUNCIL'S ANNUAL REPORT FOR 2016/17 141 - 240
9. 2017/18 WELL-BEING OBJECTIVES PERFORMANCE MONITORING REPORT QUARTER 1 - 1ST APRIL TO 30TH JUNE 2017 241 - 284
10. COMMUNITY SCRUTINY COMMITTEE ANNUAL REPORT 2016/17 285 - 308
11. COMMUNITY SCRUTINY COMMITTEE FORWARD WORK PROGRAMME 2017/18 309 - 314
12. TO SIGN AS A CORRECT RECORD THE MINUTES OF THE MEETING HELD ON THE 20TH JULY 2017 315 - 320

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COMMUNITY SCRUTINY COMMITTEE

DATE: 5TH OCTOBER, 2017

SUBJECT:

CARMARTHENSHIRE MUSEUMS STRATEGIC PLAN 2017-2022

Purpose:

To receive and comment on the Carmarthenshire Museums Strategic Plan 2017-2022

To consider and comment on the following issues:

- To comment on the Carmarthenshire Museums Strategic Plan 2017-2022
- Lead officers to meet relevant members to review developments at: Parc Howard; County Museum, Abergwili; Kidwelly Industrial Museums and the Museum of Speed, Pendine.

Reasons:

- Evidence of strategic planning is an essential requirement of Museum Accreditation, which is a National Indicator for Wales – a requirement for section 10(1) of the Well-being of Future Generations (Wales) Act 2015.

To be referred to the Executive Board/Council for decision:

Executive Board YES – Approved by Executive Board on 31st July, 2017

Council Decision Required NO

EXECUTIVE BOARD MEMBER PORTFOLIO HOLDER:-

Cllr. Peter Hughes-Griffiths (Culture, Sport & Tourism Portfolio Holder)

Directorate:	Designations:	01267 228309:
Communities		IJones@sirgar.gov.uk
Name of Head of Service: Ian Jones	Head of Leisure	01267 228696
Report Author: Morrigan Mason	Museums Development Manager	MIMason@sirgar.gov.uk

EXECUTIVE SUMMARY COMMUNITY SCRUTINY COMMITTEE 5TH OCTOBER, 2017

SUBJECT: CARMARTHENSHIRE MUSEUMS STRATEGIC PLAN 2017-2022

1. BRIEF SUMMARY OF PURPOSE OF REPORT

This strategic plan supersedes the previous plan (Carmarthenshire Museums Service Forward Plan 2013-2018) approved by EBM 15/03/2013. This plan supports the areas for improvement identified during the 2013 Museum Accreditation assessment and sets out a vision for an ambitious museums improvement programme. The strategy identifies significant challenges Carmarthenshire Museums need to address in order to deliver against the Council's corporate strategic aims. Approval of the Carmarthenshire Museums Strategic Plan 2017-2022 is sought in order to support the application for Museum Accreditation and to provide a framework for museums service development.

Carmarthenshire Museums Strategic Plan 2017-2022 identifies five key objectives to deliver the vision for an excellent service by 2022. To successfully achieve these objectives, a number of challenges have been identified that need addressing in order to develop the museum service's capacity to operate effectively. The first two, and most pressing challenges are infrastructural improvements and risk management, which are interconnected issues.

Carmarthenshire Museums need a robust Strategic Plan in order to focus on overcoming the challenges ahead and to address the risks associated with not acting upon the concerns raised.

2. OTHER OPTIONS AVAILABLE AND THEIR PROS AND CONS

Evidence of strategic planning is an essential requirement of Museum Accreditation. Carmarthenshire Museums are in the process of reapplying for Accredited status, which is a National Indicator for Wales – a requirement for section 10(1) of the Well-being of Future Generations (Wales) Act 2015.

The current plan (Carmarthenshire Museums Service Forward Plan 2013-2018) does not meet requirement 1.4, 'Effective forward planning' of Museum Accreditation. This new plan addresses those shortcomings and reviews the previous forward plan in order to demonstrate service progression and areas for improvement. The option to continue with the existing plan (2013-2018) is not recommended because it does not support the Council's corporate strategy nor the Well-being of Future Generations (Wales) Act 2015.

More significantly, the new plan recognises an appetite to deliver significant improvements across the museum service in terms of preserving collections, facilities and the customer facing activities. The plan provides a measurable framework for how this will be achieved.

In order to meet external museums accreditation timetable, the Carmarthenshire Museums Strategic Plan 2017-2022 was approved by Executive Board on 31st July, 2017 and is presented to Scrutiny Committee for information and comment.

DETAILED REPORT ATTACHED?	YES
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IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: *Ian Jones*

Head of Leisure

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
YES	NONE	YES	NONE	YES	YES	YES

1. Policy, Crime & Disorder and Equalities

The Carmarthenshire Museums Strategic Plan 2017-2022 is informed by Carmarthenshire County Council Corporate Strategy 2015-2020; Well-being of Future Generations (Wales) Act 2015; Carmarthenshire County Council Strategic Equality Plan 2015-2020; and the requirements of Museum Accreditation.

3. Finance

The Carmarthenshire Museums Strategic Plan 2017-2022 refers to a number of service developments. The financial implications of these will be addressed separately as part of the Council's approved project management process. However, many of the proposed developments in this plan are linked to external funding. While Museum Accreditation is not always an essential requirement for external funding, some of the main funders in this sector (Welsh Government and its associates) will not consider applications from large local authority museums that fail to meet the Accreditation standard. This Strategic Plan is linked to Carmarthenshire Museums' application for Museum Accreditation.

5. Risk Management Issues

Carmarthenshire Museums need a robust Strategic Plan in order to focus on overcoming the challenges ahead and to address the risks associated with not acting upon the concerns raised.

6. Physical Assets

The Carmarthenshire Museums Strategic Plan 2017-2022 focuses on protecting the County's heritage assets, including listed buildings and artefacts of local and national significance. Failure to undertake actions identified in the Strategic Plan may impact on the valuations of assets (museum collections). Inaction associated with maintenance of historic buildings converted to museum use will lead to increasingly costly maintenance and restoration costs.

7. Staffing Implications

Museums service long-term staffing needs are being identified through consultation on staff restructure to support the delivery of the Strategic Plan. The currently vacant post of Conservation Officer has been identified as an essential requirement in order to address the immediate and ongoing collections management issues identified. An additional temporary post of Documentation Assistant is required to address part of the collections management digitisation backlog, associated with information control and risk management; a grant has been awarded by Risk Management to support 50% of the costs of this post.

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: *Ian Jones*

Head of Leisure

1. Local Member(s)

N/A

2. Community / Town Council

N/A

3. Relevant Partners

Sarah Paul ACR, Museums Archives Libraries Division, Welsh Government was consulted regarding risk assessment approaches to museum collections in storage.

4. Staff Side Representatives and other Organisations

N/A

Section 100D Local Government Act, 1972 – Access to Information

List of Background Papers used in the preparation of this report:

AS OUTLINED BELOW

Title of Document	File Ref No.	Locations that the papers are available for public inspection
Carmarthenshire Museums Service Forward Plan 2013-2018) approved by EBM 15/03/2013		Head of Service Office, 3 Spilman Street, Carmarthen / Online via EBM reports
2013 Museum Accreditation assessment		Head of Service Office, 3 Spilman Street, Carmarthen

CARMARTHENSHIRE MUSEUMS

Strategic Plan 2017 – 2022



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Forward planning process and review

This strategic plan sets out Carmarthenshire County Council's vision and ambitions for Carmarthenshire Museums: the services it provides to the community and wants to further develop to support the Council's priorities and the role it plays in the economy. The final version of the plan was adopted [month] 2017. This supersedes the Carmarthenshire Museums Service Forward Plan 2013-2018 submitted for the last round of Accreditation in 2013.

The development of this plan has been influenced by:

- Carmarthenshire Museums' progress against its aims and objectives in the 2013-2018 Forward Plan.
- The strategic context within which the museum service operates, including the Carmarthenshire County Council Corporate Strategy 2015-2020 and Well-being of Future Generations (Wales) Act 2015.
- Carmarthenshire's context – economic, social, technological and environmental.
- Consultation with industry experts, funders, local groups, and partners.
- Engagement with staff and other stakeholders.
- Collaboration with strategic Carmarthenshire County Council projects.
- Analysis of performance measures and visitor feedback.

This has led to a new vision and a refinement of the aims and objectives of the 2013-2018 Forward Plan, in particular identifying SMART actions that will support the new Strategic Plan. The process of reviewing progress and achievements identified both outstanding and new tasks, as well as major projects across the county to improve collections care, risk management, accessibility, visitor experience, and financial resilience.

The museum service is operating in a landscape of unprecedented change, challenge and opportunity. This plan will be reviewed annually to inform business plan activities and individual work plans and form part of the internal performance management process.

Statement of purpose

Our vision is to develop exceptional places that preserve and create community memories and inspire wonder, exploration and connectivity with Carmarthenshire's rich heritage and culture.

Our mission is to preserve collections and provide accessible, inclusive, exciting, sustainable services, which promote and facilitate learning, culture, heritage, tourism, regeneration, information, well-being and leisure.

How we do this:

Caring for and interpreting our collections and historic sites to support discovery, enjoyment and learning.

Playing an important role in the cultural, economic and social life of the county, and the health and well-being of its residents.

Celebrating Carmarthenshire and its communities, promoting civic pride and developing a sense of cultural identity, as well as building respect and understanding of others.

Valuing professionalism, employing experts to deliver services, and promoting opportunities for volunteers to improve and share their specialist knowledge and skills.

Contributing to the county's tourism economy, creating places where people want to visit and stay.

Contributing to the knowledge economy by creating and disseminating knowledge through exhibitions, displays, public learning and events, research, and publications.

Increasingly operating in a digital environment, making collections and information available on line and providing platforms for user-generated content.

Carmarthenshire Museums operates:

- **Carmarthenshire County Museum (CCM)**, a Grade 2 listed house rebuilt by W D Caroe in 1903 in the Arts & Crafts manner and recently recognised as a rare example of this architectural style.

- **Parc Howard Museum and Gallery (PH)),** built 1886, now Grade 2 listed; it is one of the oldest public museums in Wales, founded in 1912.
- **The Museum of Speed (MOS),** opened in 1996 dedicated to the story of land speed attempts on Pendine Sands.
- **Kidwelly Industrial Museum (KIM)** in partnership with the Trustees of the Kidwelly Heritage Centre and Tinsplate Museum Trust. The oldest surviving tin plate works, including listed buildings and scheduled monuments.

It also has responsibility for museum exhibits and artefacts at:

- Carmarthen Library
- Ammanford Library
- The Guildhall, Carmarthen
- County Hall, Carmarthen
- Llanelli Town Hall
- Llandovery Library

Its collections include fine and decorative arts, costume and textiles, antiquarian books, archaeology and numismatics, ethnography, material culture, natural history, geology, photography and local history.

Carmarthenshire Museums provide advice and support to voluntary-run museums and heritage organisations within the county and facilitates several heritage networks.

The service employs 4.75FTE staff, including Museums Development Manager, Curator, Business Retail Officer and part-time Museum Attendants.

Setting the scene

Carmarthenshire is a county of contrasts, being largely agricultural, boasting stunning beaches, and featuring areas in the south-east that were one time industrialised with coal-mining, steel works and tin-plating. It is the third largest county in Wales by area and the most populated towns are Llanelli, Ammanford and Carmarthen; Carmarthenshire Museums has a presence in all of these.

Carmarthenshire has 5 areas that are in the 10% most deprived in Wales, 7 areas in the 20% most deprived, and 13 areas in the 30% most deprived (WIMD 2014). Carmarthenshire residents have a mean income 6.7% lower than the mean income figures for Wales and is the 9th lowest of Unitary Authorities in Wales. (Carmarthenshire Household Income Levels CACI PayCheck Data 2014)

The population in Carmarthenshire is growing, increasing by about 6.5% between 2001 and 2014. The population age is slightly older with a median age of 44 compared with the Wales average of 41 and the UK median of 39. 2.1% of the population is identified as from a BAME (Black, Asian and Minority Ethnic) group (source: 2011 census data).

Almost 44% of the population over the age of 3 are total Welsh speakers, compared with the Wales average of 19% (Census, 2011).

Tourism is now a key component of the Carmarthenshire economy and a major source of employment and revenue. The county includes sites designated at international level to protect important biodiversity. It has also benefited from investment in improvements to coastal facilities and attractions, world renowned gardens, clean beaches and the National Wool Museum at Dre-fach Felindre.

The Carmarthenshire Tourism Destination Management Plan 2015-2020 identifies several challenges that need to be taken into account in Carmarthenshire Museums' planning and programming in order to be able to support the county's visitor economy and contribute to the plan's ambition to create a distinctive image and identity that is meaningful to visitors and residents.

Consultation and community engagement

Forward planning is informed by an ongoing process of consultation, evaluation and research review. This process includes responding to sector-wide reviews (Expert Review of Local Museum Provision in Wales 2015), service reviews (An Organisational Review of the Carmarthenshire Museum Service 2012-2020), and evaluating individual projects. All outputs of research contribute

to forward planning and build our capacity for sustained and targeted service improvements. Carmarthenshire Museums run year-round visitor feedback at most of its venues. Services and projects are developed through consultation and co-production and increasingly development schemes are the result of collaboration with local groups.

Strategies and policies

Carmarthenshire County Council Corporate Strategy 2015-2020

The strategic plan has seven priorities for the Council. These are Making better use of resources; Building a better Council; People in Carmarthenshire are healthier; People in Carmarthenshire fulfil their learning potential; People who live, work and visit Carmarthenshire are safe and feel safer; Carmarthenshire's communities and environment are sustainable; and Carmarthenshire has a stronger and more prosperous economy.

Well-being of Future Generations (Wales) Act 2015

An Act that places a duty on public bodies to achieve seven well-being goals to improve the economic, social, environmental and cultural well-being of Wales.

Carmarthenshire County Council Strategic Equality Plan 2015-2020

This plan describes the Council's legal duties and its commitment to equality and diversity as an employer and a service provider, and its key actions in promoting tolerance, understanding and respect within the wider community. It also refers to the need to have regard of the Welsh Language, which ties in with the **Welsh Language Measure 2011**.

Carmarthenshire Museums Access Policy Statement (2017)

The Access Policy Statement guides Carmarthenshire Museums' approach to providing access to its collections and associated information. We define access as something that is made possible when physical, cultural, social, financial, intellectual, psychological and emotional barriers are removed, reduced or overcome. The Statement pays particular attention to Welsh language provision.

Carmarthenshire Destination Management Plan 2015-2020

This plan is based on consultation with key stakeholders to ensure a co-ordinated approach to improving the visitor experience. It sets out a vision and articulates what needs to happen to achieve it, balancing the needs of visitors, local

residents, businesses and the environment. The plan recognises that one of Carmarthenshire's strengths is its heritage and culture with opportunities for authentic experiences, including the Welsh language, bringing prospects for innovative and creative promotion and interpretation of the area's local distinctiveness.

Corporate Asset Management Plan 2016-2019

The plan ensures corporate assets contribute to the Council's role of serving and supporting the needs of the County. Assets are integral to meeting the goals identified under the Well Being and Future Generations Act.

Analysis of the current situation (2017)

Carmarthenshire Museums' challenges

In developing this plan, five strategic aims were identified in order to achieve the vision for what Carmarthenshire Museums will look like by 2022. To successfully achieve these aims, it was identified that a number of major challenges would need to be addressed in order to develop the museum service's capacity to contribute effectively to the Council's Corporate Strategy.

In summary, there is a need for:

- Infrastructural improvements – collections storage, museum buildings, digitisation of collections information;
- Staff structure and capacity;
- Risk management;
- Improving access through marketing, communications and audience development;
- Increasing public engagement through improved displays and programming;
- Organisational culture responsive to change and collaboration;
- Delivering council and Welsh Government priorities, including social, economic and environmental challenges.

Review of Carmarthenshire Museums Forward Plan 2013-2018

Summary of objectives and planned activities	Achieved?	Comments
Providing museums for everyone	Yes	A greater focus on disabled access has been achieved through capital improvements to museum buildings. Access action plans and learning policies were completed in 2013. The South and West Wales Museums (SWM) partnership has successfully delivered learning programmes to engage young people in discovering and digitising their heritage. Volunteering is well established at the County Museum. The museum service is a bilingual service and staff are encouraged through our nominated Welsh Language Champion.
Taking care of Carmarthenshire's museums' collections as part of the greater Collection for the Nation	Partially	<p>Museum environments are continuously monitored and controlled, where possible. The collection store in Kidwelly was partially insulated and racked in 2010 but has suffered from a lack of maintenance more recently. The museum service has operated with limited collections and technical resource for several years. The recent approval to appoint a Conservation Officer will improve standards in collections care. Despite maintenance investment in some buildings, others show deterioration caused by water ingress, posing a significant threat to collections if not remedied. The digitisation backlog identified in 2013 remains incomplete.</p> <p>Participation in national schemes, such as Linking the Natural Sciences in Wales, to share expertise and collections is proving beneficial to staff and the public. The Museums Service supports communities in interpreting their heritage through</p>

		<p>projects and establishing networking groups, such as Hanes Sir Gâr. Volunteers contribute to our understanding of collections through research and sharing information through free talks and events.</p> <p>Carbon footprint reduction is largely dependent on future investment in improving buildings and upgrading utilities.</p>
Working effectively	Partially	<p>Five museums (including Kidwelly Industrial Museum) achieved Museum Accreditation standard in 2013. Two museums later failed the VAQAS Visit Wales standard in 2016 (Carmarthen County Museum and Carmarthen Town Museum) due to substandard visitor facilities, signage, displays and interpretation. The museum service has a good track record of partnership and collaboration with other museums and trusts in order to improve public access to heritage. The museum volunteering programme aims to support health and well-being, promote enquiry and lead to new skills and knowledge. Staff CPD has become reactive rather than planned due to staff shortages and time pressures. Income generation plans have not been researched and tested, and stretching targets have not been set. Since 2016 the museum team is deeply involved in supporting the regeneration of Pendine with internal partners and external funders. It is similarly working with internal partners over the development of Parc Howard. The County Museum is collaborating with the Tywi Gateway Trust in regenerating the park and derelict outbuildings. Improvements to energy efficiency in historic buildings are largely linked to building improvements; building surveys on the County Museum have been carried out in 2011 and 2016, informing major maintenance programme planning.</p>

Looking to the future (2017-2022) – Strategic aims, objectives and actions

Strategic aim 1: Manage and develop our resources, facilities and workforce to become more resilient and build a stronger economy.

Key objectives

- Communicate positive messages about Carmarthenshire and contribute to creating attractive, unique and prosperous places to live and work by developing and refurbishing museums.
- Seek out partnership opportunities to collaborate in service delivery, improving service efficiency, and reaching new audiences.
- Collaborate with cultural services partners to develop an integrated approach for museum displays already located in libraries.
- Extend sensitive commercialisation across museums to improve self-generated income, development and jobs growth.
- Undertake a risk management approach to collections care, assets and finances to ensure long term funding.
- Develop workforce capacity and identify the skills, behaviours, knowledge and expertise to deliver our objectives.
- Support staff to achieve professional qualifications and accreditation in priority work areas through CPD.
- Promote volunteering to increase community links, access expertise, provide workplace opportunities, and to deliver a better visitor experience.
- Develop robust Audience and Business Development Plans to increase attendances and maximise economic potential.
- Adapt buildings and practices to reduce energy consumption and carbon footprint.

Actions

Objective	Actions	Measure	Timescale	Resources
Development and refurbishment of museums and displays.	<ul style="list-style-type: none"> • Development plans for the County Museum, Parc Howard Museum and Pendine informed through consultation. • Funding secured. 	<ul style="list-style-type: none"> • EBM approval • Funding success. • Museum accreditation. 	All major projects to have commenced by April 2022.	Interdepartmental staff time. External consultancies.

	<ul style="list-style-type: none"> • Deliver capital projects. • Reduce energy consumption. 	<ul style="list-style-type: none"> • VAQAS accreditation. • Energy monitoring. • Project evaluation. 		CCC capital and maintenance budget. External funding.
Partnerships	<ul style="list-style-type: none"> • Address major infrastructural needs within the Museum Service to place it in a position to establish new partnerships. • Set up informal network for museums in Carmarthenshire. • Continue to provide access to expertise with partners at Kidwelly Industrial Museum. 	<ul style="list-style-type: none"> • Collections safe, buildings secure, staff capacity, culture change. • Number of museums joining the forum. • Attendances at meetings; no. hours donated. 	<p>Immediate challenges should be overcome by March 2022.</p> <p>September 2018.</p> <p>Ongoing.</p>	Staff time.
Increase income generation	<ul style="list-style-type: none"> • Commercial product development, testing and launch. • Business planning. • Staff restructure and training to support business needs. • Systems modernisation and capacity. • Increase volunteering opportunities. • Dedicated 'Carmarthenshire Museums' website. 	<ul style="list-style-type: none"> • Income targets met. • More staff are better qualified. • Numbers of volunteers. • Licensing. • Numbers of commercial events. • Audit of financial systems. 	Commercial operations may be impacted by other museum developments. Target date for first round of product launches, March 2019.	Museum service team. Marketing & Tourism team. Capital investment. Revenue budget.
Staff development and volunteering	<ul style="list-style-type: none"> • Consultation on and implementation of new Museums Service staff structure. • Develop individual learning plans for all staff. • Support staff to achieve professional qualifications. 	<ul style="list-style-type: none"> • Numbers of vacancies filled. • Number of professionally qualified staff. • Investors in People. 	<p>Draft structure for consultation, August 2017.</p> <p>Learning plans implemented by October 2017 with SMART goals.</p>	<p>Staff time.</p> <p>Revenue budget for training; external funding where available.</p>

Increase volunteering	<ul style="list-style-type: none"> • Staff structure to support expansion of volunteering opportunities into new roles and museum sites. • Review volunteering roles, agreements and policies. • Identify budget for volunteer expenses. • Organise volunteer open day to launch volunteering at Parc Howard. 	<ul style="list-style-type: none"> • Museum Accreditation. • Budget monitoring. • Numbers of volunteers recruited. • Visitor experience. 	Draft structure for consultation, July 2017.	Revenue and salaries budget. Staff time.
Audience and Business Development	<ul style="list-style-type: none"> • Develop Marketing and Communications Plan. • Carmarthenshire Museums branding. • Carmarthenshire Museums website. 	<ul style="list-style-type: none"> • VAQAS • Website visits. • Social media engagement. • Visitor experience. • Visitor numbers. 	Draft plan by September 2017; visitor analysis ongoing. Website live by November 2018.	Museum and Marketing teams. External funding linked to museum development projects.

Strategic aim 2: Become recognised for our innovative approach to developing and using museum collections.

Key objectives

- Identify and act upon an overarching solution for a dedicated Collections Centre to better care for collections, increase access and enable museum buildings to be refurbished and developed.
- Review policies informing collections care standards, with particular attention paid to risk management and protecting collections for the future.
- Provide access to expertise and professional networks for independent museums in Carmarthenshire.
- Commission security reviews and implement recommendations to increase opportunities for accessing high profile loans at Accredited museums.
- Digitise and photograph museum collections to better manage collections and enable digital access.
- Undertake a collections review to identify underrepresented collection areas and opportunities for rationalisation.
- Set up focus groups to engage communities in telling their story through collecting, exhibitions and interpretation.

Actions

Objective	Actions	Measure	Timescale	Resources
Collections storage and display	<ul style="list-style-type: none"> • Commission assessment of current and future collections storage needs. • Make the case for a dedicated Collections Centre. • Secure funding for capital, project delivery and fit-out costs. • Coordinate maintenance programmes across museums. 	<ul style="list-style-type: none"> • Museum Accreditation. • Internal audit. • EBM approval. • External funding. 	<p>Collections assessment (1st stage) by Aug. 2017.</p> <p>Business case and 1st stage HLF application by September 2017.</p>	<p>Staff time.</p> <p>Capital funding.</p> <p>Maintenance budget.</p>
Risk management	<ul style="list-style-type: none"> • Carry out security review. • Risk assessment of collections storage. 	<ul style="list-style-type: none"> • Museum Accreditation. • Internal audit. 	<p>Security review and risk assessments by April 2018.</p>	<p>Risk management grant to part-fund digitisation post.</p>

	<ul style="list-style-type: none"> Strengthen physical security. Improve collections care. Fixed term post to digitise collections records. Photograph collections. Update valuations and insurance. 	<ul style="list-style-type: none"> Risk management funding. No digitisation backlog. 	Physical security linked to museum development projects. Digitisation backlog completed by March 2018. Photography by 2020.	External funding for security review. Capital funding for physical security. Museum team.
Collections review	<ul style="list-style-type: none"> Commission expert assessment of potential for collections rationalisation. Review all policies concerned with collections management in accordance with Accredited status. Carry out disposal of agreed recommendations. 	<ul style="list-style-type: none"> Number of items identified for disposal. Formal adoption of policies. 	<p>Collections Assessment (2nd stage) by Dec. 2017.</p> <p>Policy review by December 2017.</p> <p>Disposal pilot by June 2018; thereafter ongoing.</p>	£10,000 grant awarded by the Federation of Museum and galleries in Wales for consultancy fees. £2800 match-funding from budget.
Collections development	<ul style="list-style-type: none"> Consultation to inform a community focused approach to museum collections development. 	<ul style="list-style-type: none"> Number of people consulted with. 	Process to begin by September 2017. Thereafter ongoing.	Staff time. External project funding to engage hard to reach groups.

Strategic aim 3: Create a great visitor experience through excellent services and programmes.

Key objectives

- Deepen our knowledge and understanding of our visitors and non-visitors to increase attendances and engagement.
- Increase the provision of services in Welsh to the public, and promote the use of the Welsh language.
- Redevelop museum gallery spaces and displays to promote Carmarthenshire's rich heritage and inspire, engage and enthuse visitors.
- Achieve an excellent standard of satisfaction through attentive, excellent customer care.
- Modernise visitor facilities at museums (signage, toilets, catering, retail and reception areas).
- Achieve VAQAS 'Gold standard' assessment for all museums, reserved for attractions that achieve excellence.

Actions

Objective	Actions	• Measure	Timescale	Resources
Audience development	<ul style="list-style-type: none"> • Audience segmentation and analysis to inform Marketing & Communications Plan. 	<ul style="list-style-type: none"> • Visitor numbers. • Visitor Verdict data. 	Draft plan by December 2017; visitor analysis ongoing.	Museum and Marketing staff.
Welsh language	<ul style="list-style-type: none"> • Adopt a Welsh Language Implementation Plan that will set out how Carmarthenshire Museums will comply with Welsh language Standards. • Nominated Welsh Language Champion. 	<ul style="list-style-type: none"> • Number of staff attended trained on the Welsh Language Implementation Plan. • Number of staff regularly using Welsh in the workplace. 	Draft Plan by December 2017. Initial training Jan-Mar 2018 and thereafter as part of induction process.	Museum staff.
Redisplay galleries	<ul style="list-style-type: none"> • Stakeholder consultation to develop redisplay proposals and draft programme to inform capital developments and design needs. 	<ul style="list-style-type: none"> • Numbers consulted. • Visitor experience. 	Consultation commence May 2018. All major projects to have	Museum staff and volunteer time.

			commenced by April 2022.	
Visitor facilities	<ul style="list-style-type: none"> • Prioritise visitor facilities in all museum development projects. • Identify signage needs in Marketing & Communications Plan. 	<ul style="list-style-type: none"> • Visitor experience. • Increase on-site spend. • VAQAS. • Visitor Verdict survey. 	Draft plan by September 2017.	External funding.
Visitor feedback	<ul style="list-style-type: none"> • Customer care training. • Monitor Visitor Verdict reports. • Frequent team meetings. 	<ul style="list-style-type: none"> • VAQAS. • Visitor Verdict benchmark. 	Training delivered annually in March and when required for all inductees.	Staff time.

Strategic aim 4: Deliver inspiring and creative learning opportunities for all people.

Key objectives

- Place learning at the heart of our museums, where children and adults have equal status and formal and informal learning is valued equally.
- Draw out the fascinating stories behind our collections and communicate them in new, creative and accessible ways.
- Develop opportunities for visitor interaction on the galleries, promoting a hands-on approach to play and discovery.
- Create an open Collections Centre solution to collections in store, designed to support visits, training and placements.
- Improve digital access to collections and Carmarthenshire's rich history.
- Provide a high quality, fully bilingual schools service, delivered by specialists built around a sustainable model.
- Use visitor studies to inform targeted programmes to improve access for 'hard to reach' audiences.

Actions

Objective	Actions	Measure	Timescale	Resources
Learning, engagement and access	<ul style="list-style-type: none"> • Learning & Engagement Strategy linked to museum development projects. • Communicate our values. • Staff training. • Expand the range and spread of learning opportunities. • Targeted activities for specific audiences. 	<ul style="list-style-type: none"> • Museum Accreditation. • Visitor experience. • Numbers of participants. • Numbers of activities. • Geographic spread of activities. • Number of targeted activities. 	Draft plan by March 2018. All associated activities thereafter ongoing.	Museum staff time; revenue budget.
Visitor interaction	<ul style="list-style-type: none"> • Overhaul our approach to interpretation. • Introduce a more playful culture into museum displays. 	<ul style="list-style-type: none"> • Visitor experience. • Visitor numbers. • VAQAS. 	Low scale interventions can begin from January 2018; more ambitious	Staff and volunteer time for low scale interventions.

	<ul style="list-style-type: none"> • Increase opportunities for 'getting up close' to collections in store. • Identify opportunities for interactivity for each of the museum development projects. 		schemes linked to major development projects.	External funding for larger schemes.
Digital access	<ul style="list-style-type: none"> • Install Broadband and WiFi at all main museum sites. • Identify appropriate digital access solutions for each museum. • Stordy Digidol partnership. 	<ul style="list-style-type: none"> • Number of museum sites digitally enabled. • Numbers of visitors accessing digital facilities. 	Broadband and WiFi by April 2017. Wider digital access initiatives linked to major projects, e.g. <i>Stordy Digidol</i> launching 2018.	Revenue budget. External funding.
Schools	<ul style="list-style-type: none"> • Review staff structure to increase schools visits. • Maximise availability of historic resources to contribute to the Cwricwlwm Cymreig (also linked to improving displays). • Consult with schools. • Recruit suitable freelance educators for enhanced paid-for schools visits. 	<ul style="list-style-type: none"> • Numbers of school visits and learning activity. • 1 new workshop theme or self-guided resource launched each year. • Income generation. 	Draft staff structure for consultation, Sept. 2017. School consultation Sept. 2018 – May 2019. New schools programme launch Sept. 2019.	Staff time.

Strategic aim 5: Support opportunities to promote health and well-being.

Key objectives

- Transform the physical experience of visiting our museums ensuring people feel welcomed, entitled, and valued. The setting and displays should inspire a sense of enjoyment, wonder and enquiry.
- Promote confidence and well-being through supported visits, training and placements at the proposed open Collections Centre.
- Promote opportunities for exploring the outdoors through collaborations with parks and other cultural and heritage venues.
- New and improved learning facilities in museums will provide stimulating spaces for engaging public programmes promoting mental well-being and resilience.
- Improve physical, intellectual and emotional access to museums to all, particularly to lower socio-economic groups.

Actions

Objective	Actions	• Measure	Timescale	Resources
Visitor experience	<ul style="list-style-type: none"> • Cumulative impact of Learning & Engagement Strategy, redisplay of galleries and museum development. • Launch of 'open' Collections Centre for museum collections in storage 	<ul style="list-style-type: none"> • Visitor Verdict. • VAQAS. • Museum Accreditation. 	Collections Centre launch 2018/2019. Other museum developments will follow.	Revenue and capital.
Exploring outdoors	<ul style="list-style-type: none"> • Articulate Tywi Gateway Trust (TGT) partnership. • Deepen links with the Tywi Valley Cycleway. • Identify opportunities for promoting walking and other healthy activities as part of the Museum of Speed redevelopment • Parc Howard orienteering trail and Forest School activities. 	<ul style="list-style-type: none"> • Numbers of visitors and numbers of participants. 	<ul style="list-style-type: none"> • TGT collaboration formalised Oct. 2017. • Cycleway launch t.b.c. • Museum of Speed open 2019 (t.b.c.). • Parc Howard resources and programming from July 2017. 	Staff time as in-kind match-funding for various external funders.

Provision of learning facilities	<ul style="list-style-type: none"> • Learning spaces created as part of the major developments at: • Pendine • Carmarthenshire County Museum • Parc Howard Museum and Gallery 	<ul style="list-style-type: none"> • Visitor experience. • Numbers of participants. • Numbers of bookings as an indicator of the quality of the learning spaces. 	2020 2022 2022	Capital and external funding.
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What the next five years will look like

In 2018-19 – We will be launching a new Carmarthenshire Museums Collections Centre

- The Collections Centre will be a significant asset that supports the objectives of the Well Being and Future Generations Act.
- It will focus on public learning and access, training and skills, employment, and providing people with an enriching opportunity to engage with their heritage 'up close' in a way that has previously been unavailable.
- Carmarthenshire Museums' collections will be cared for in appropriate conditions with good physical security, underpinned by excellent collections management and care, ensuring collections are preserved for current and future generations.
- Collections storage design will minimise environmental impacts and maximise efficiency.
- Supported as a sound business development, establishing a Collections Centre will limit risk and enable listed museum buildings previously used to store collections to be developed to maximise their potential and improve sustainability.
- With 49% of museum stores in Wales already full and a further 21% anticipated to be full by 2020*, Carmarthenshire is avoiding being another statistic in this national picture by ensuring the future sustainability and preservation of collections. (*Spotlight on Museums 2015, Welsh Government)

In 2019-20 – Parc Howard will begin to bear the hallmarks of a prospering museum.

- Parc Howard will measure its performance against The AIM Hallmarks of Prospering Museums, a framework that brings together the key characteristics of best practice and describes the set of behaviours that make heritage organisations prosper and thrive.
- The museum will fully engage with networks and partnerships, such as Fusion, to increase participation, be dynamic in delivering well-being objectives, develop positive community links and foster ownership.
- Visitor experiences will be significantly improved through better access, facilities and displays.
- Nationally important collections will be 'revealed' through professional curating and interpretation, creating a cultural landmark.
- Answering local demand for a high quality museum, the museum will mirror the improved park facilities creating an attractive and distinctive recreational facility for the community and visitors.

In 2020-21 – We will open the new Museum of Speed in Pendine

- A new, fully accessible, innovative and energy efficient museum built to demanding Passif Haus standards will open in Pendine at the heart of an ambitious regeneration scheme.
- Developed in partnership with an expert design team, the museum will reveal new stories through a combination of historic objects and images, interactives, hands-on learning experiences, and more, to engage the whole family.
- Our research indicates that many people visiting the popular events held on the Sands have little understanding of the historic significance of Pendine. An engagement programme will run from 2017 to 2020 to raise awareness of the museum and the heritage it celebrates. Outcomes will include collecting contemporary accounts of speed racing on Pendine Sands, identify potential acquisitions for the new museum to tell the wider story of racing on the Sands, and collaborate over exhibitions with special interest groups.

In 2021-22 – Carmarthenshire County Museum will be at the heart of a major leisure attraction

- The gardens and outbuildings around Carmarthenshire County Museum will be leased to the Tywi Gateway Trust for the purpose of working with local communities to deliver dramatic improvements to a valued community asset as part of an expansive £2.3m restoration scheme. The Trust and museum service will work in partnership to support Well Being and Future Generations Act objectives, including cultural engagement, developing skills and employment opportunities, and getting people more active.
- The development will include high quality catering and retail, attractive events and learning spaces, and modern visitor facilities.
- The nearby Tywi Valley Cycle Path will enhance the tourism offer, generating demand for other tourism-related businesses in the area.
- There will be a demonstrable corporate commitment to maintain the County Museum building and continue internal improvements.
- What was previously 'hidden' from view will be revealed. More spaces in the museum will be opened to the public for the first time, showcasing more collections and uncovering stories from the rich culture of Carmarthenshire and Wales. Unique historic gardens and wildlife habitats never previously seen by the public will also be open for the first time.

Delivering the Council's Strategic Priorities

Making Better Use of Resources

- Ensure museum property and assets are managed well and efficiently.
- Explore creative options for developing and delivering museum services.
- Foster local partnerships to facilitate community ownership of community assets and share office accommodation.
- Develop regional partnerships to identify areas for shared services and opportunities for external funding.

Building a Better Council

- Ensure engagement and consultation in museum planning processes.
- Develop a digital presence to communicate with residents and stakeholders.
- Develop and enhance the expertise and capability of museum staff.

People in Carmarthenshire are healthier

- Get more people participating more regularly in cultural events and activities to improve confidence, community cohesion, health and well-being.
- Promote alternative opportunities for all people to be more active.
- Increase volunteering opportunities with proven benefits to improve mental health, extend life, keep people fitter, and enable people to better cope with illness when it occurs.

People in Carmarthenshire fulfil their learning potential

- Deliver curriculum-linked bilingual schools programmes for positive and inspiring learning experiences.
- Promote engaging and accessible opportunities for family learning.
- Connect with 'hard to reach' groups to support better access to community facilities and opportunities.

People who live, work and visit Carmarthenshire are safe and feel safer

- Provide an accessible and welcoming museum service that supports cultural diversity and identity.

- Encourage familial ties and relationships with opportunities for spending quality time together, learning together and discovering more about each other.

Carmarthenshire's communities and environment are sustainable

- Promote awareness and understanding of Carmarthenshire's unique natural environment.
- Improve buildings and building management systems to improve energy efficiency and reduce waste.
- Plan long-term, ensure sustainable development in all activities and policies, and work within available resources.
- Acknowledge the legacy contributed by previous generations and pass on a better legacy of collections, information and knowledge to the next generation.
- Manage collections well so that they will be a valued asset for future generations, not a burden.
- Contribute to the social, cultural and economic vitality of Carmarthenshire and beyond.

Carmarthenshire has a stronger and more prosperous economy

- Promote training, learning and jobs growth through partnerships and service development.
- Contribute to the economic development of Carmarthenshire, creating places where people want to live, work and visit.

Amgueddfeydd Sir Gaerfyrddin

Gweledigaeth a Chynllun Strategol
2017–2022

Carmarthenshire Museums

Vision and Strategic Plan 2017-2022



Gweledigaeth a Chenhadaeth

Ein gweledigaeth yw datblygu mannau eithriadol sy'n diogelu ac yn creu atgofion cymunedol ac sy'n ysbrydoli rhyfeddod, archwilio a chysylltiad â threftadaeth a diwylliant cyfoethog Sir Gaerfyrddin.

Ein cenhadaeth yw diogelu casgliadau a darparu gwasanaethau hygyrch, cynhwysol, cyffrous a chynaliadwy sy'n hyrwyddo ac yn hwyluso dysgu, diwylliant, treftadaeth, twristiaeth, adfywiad, gwybodaeth, llesiant a hamdden.



Vision & Mission

Our vision is to develop exceptional places that preserve and create community memories and inspire wonder, exploration and connectivity with Carmarthenshire's rich heritage and culture.

Our mission is to preserve collections and provide accessible, inclusive, exciting, sustainable services, which promote and facilitate learning, culture, heritage, tourism, regeneration, information, well-being and leisure.



Datganiad o bwrpas

Cefnogi'r economi twristiaeth. Chwarae rôl mewn datblygu cymunedol a bod yn gatalydd ar gyfer adfywiad.

Gweld gwerth yng nghyfraniad nodedig y cenedlaethau blaenorol a chyfrannu gwell casgliadau a gwybodaeth i'r genhedlaeth nesaf. Hyrwyddo iechyd a llesiant. Gweld gwerth mewn proffesiynoldeb a chefnogi datblygu sgiliau.

Hyrwyddo mynediad digidol a chynhwysiad.



Statement of purpose

Supporting the tourism economy. Playing a role in community development and a catalyst for regeneration.

Valuing the legacy contributed by previous generations and passing on a better legacy of collections and knowledge to the next. Promoting health and well-being. Valuing professionalism and supporting skills development.

Promoting digital access and inclusion.



Amgueddfeydd...

Ysbrydoli'r genhedlaeth nesaf o artistiaid, peiranyddon, gwleidyddion, gwyddonwyr, ysgrifenyddion...



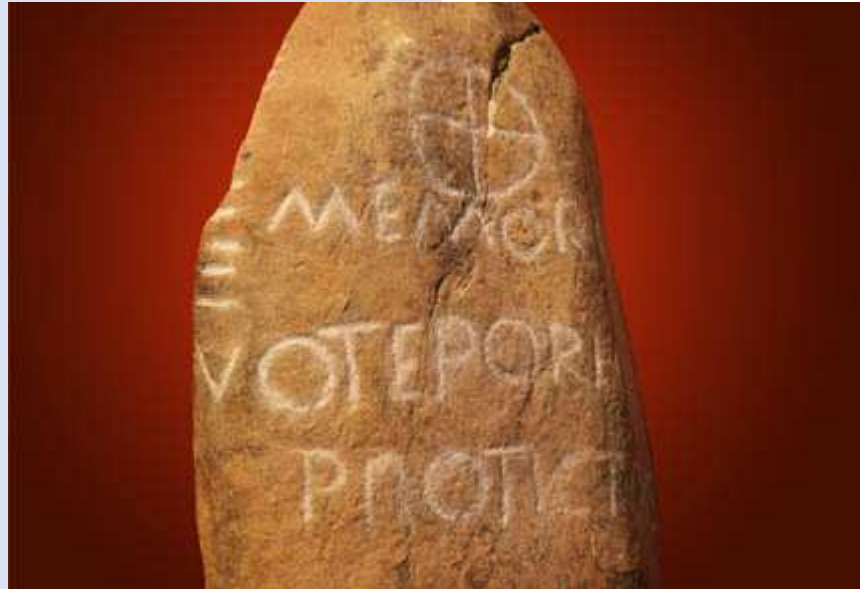
Museums...

Inspiring the next generation of artists, engineers, politicians, scientists, writers...



Gweithgareddau'r amgueddfa

- Rheoli Amgueddfeydd Achrededig, casgliadau a safleoedd hanesyddol.
- Newid arddangosfeydd.
- Ymdrechu i greu profiad ardderchog i ymwelwyr.
- Hwyluso rhwydweithiau cymunedol.
- Magu partneriaethau lleol, perchenogaeth cymuned ac ymgysylltiad.
- Darparu gweithgareddau dysgu sy'n ysbrydoli.
- Hyrwyddo gwaith gwirfoddol a'i fanteision iechyd.
- Codi arian a rheoli rhaglenni cyfalaf.



Museum activities

- Managing Accredited Museums, historic sites and collections.
- Changing exhibitions.
- Striving to create an excellent visitor experience.
- Facilitating community networks.
- Fostering local partnerships, community ownership and engagement.
- Delivering inspiring learning activities.
- Promoting volunteering and its health benefits.
- Fundraising and managing capital programs.

Ychydig o ffeithiau

Gyda dim ond 4.75 o staff cyfwerth ag amser llawn rydym yn:

- Croesawu mwy na 33,500 o ymwelwyr yn flynyddol i 4 amgueddfa;
- Rhagori ar y gyfradd plentyn: oedolyn genedlaethol o ran ymweliadau ag amgueddfeydd;
- Cydlynu 2,800 o oriau gwirfoddol a roddwyd i ni;
- Rhoi amser ac adnoddau i bartneriaethau cymunedol;
- Hwyluso 1,300 o ymweliadau disgyblion ysgol;
- Galluogi 2,500 o blant i fwynhau blychau benthyca'r amgueddfa am ddim;
- Trefnu 8 arddangosfa;
- A chysylltu â dros 6,000 o ddilynwyr dros y cyfryngau cymdeithasol.



Some facts

With only 4.75FTE staff we:

- Welcome more than 33,500 visitors annually to 4 museums;
- Exceed the national ratio for child : adult museum visits;
- Co-ordinate 2800 donated volunteer hours;
- Donate time and resources to community partnerships;
- Facilitate 1300 school pupil visits.
- Enable 2500 children to enjoy free museum loan boxes;
- Organise 8 exhibitions annually;
- And connect with over 6000 social media followers.

Casgliadau ysbrydoledig

Dynes arbennig o Sir Gaerfyrddin a sefydlodd 6,321 o ysgolion drwy gyfrwng y Gymraeg am ddim ar gyfer plant ac oedolion yn y 18fed ganrif. Mynychwyd eu hysgolion gan dros hanner poblogaeth Cymru a llwyddodd i gael un o gyfraddau llythrennedd uchaf Ewrop. Arddangosir yn Amgueddfa Sir Gaerfyrddin.

Inspiring collections

A remarkable Carmarthenshire woman who set up and financed 6,321 Welsh language free schools for children and adults in the 18th century. Her schools were attended by half the population of Wales and achieved one of the highest literacy rates in Europe. On display at Carmarthenshire County Museum.



Bridget Vaughan, Madam Bevan (1698-1779)
gan John Lewis

Bridget Vaughan, Madam Bevan (1698-1779)
by John Lewis

Casgliadau ysbrydoledig

Daw'r tlws crog hyfryd hwn o aur, sydd bron i 2,000 mlwydd oed, o gasgliad o emwaith o'r Oes Rufeinig a ddarganfuwyd ym 1796 a 1819. Mae gweddill y casgliad yn yr Amgueddfa Brydeinig. Roedd tlysau crog siâp olwyn yn symbolaidd – symbol o'r haul i'r Rhufeiniaid a Duw'r Taranau i'r Celtiaid.

Cadwyn a Thlws Crog
'Dolaucothi'



Inspiring collections

Almost 2000 years old, this stunning gold pendant is from a hoard of Roman jewelry found in 1796 and 1819. The rest of the hoard is in the British Museum. Wheel-shaped pendants were symbolic – the sun for the Romans and the Thunder god to the Celts.

'Dolaucothi' Chain and
Pendant

Casgliadau ysbrydoledig

“Mae gan Sir Gaerfyrddin un o’r casgliadau archeolegol gorau gan amgueddfa ranbarthol yng Nghymru. [...] Mae rhai gwrthrychau megis y meini arysgrifedig o’r Oesau Canol cynnar o bwysigrwydd cenedlaethol, fel y mae’r darganfyddiadau o waith cloddio o dref Rufeinig Caerfyrddin a Chaerfyrddin y Brodyr Llwydion o’r Oesau Canol. Mae’r rhain ynghyd â darganfyddiadau archeolegol eraill yn adnodd hollbwysig i’r bobl leol ac i eraill sydd â diddordeb yn hanes y sir.”

Ken Murphy, Prif Weithredwr, Ymddiriedolaeth Archeolegol Dyfed.



Maen Voteporix, 540-56CC, ac arno lythrennau Lladin ac ogam Gwyddeleg
Voteporix Stone, 540-560AD inscribed in Latin and Irish ogam.

Inspiring collections

“Carmarthenshire has one of the best archaeological collections of a regional museum in Wales. [...] Some objects such as the early medieval inscribed stones are of national importance, as are the finds from excavations from the Roman town of Carmarthen and from the medieval Carmarthen Greyfriars. These and other archaeological finds represent a vital resource for local people and others with an interest in the history of the county.”

Ken Murphy, Chief Executive, Dyfed Archaeological Trust

Mannau ysbrydoledig: Yr Amgueddfa Sirol

Plas Esgobion Tyddewi am dros bedair canrif a thrysor archeolegol cudd.

Caiff ei adnabod fel cartref y Dadeni Cymreig, pan wnaeth yr Esgob Richard Davies gydweithio gyda William Salesbury, ysgolhaig blaenllaw Cymreig, i gyhoeddi'r cyfieithiad cyntaf i'r Gymraeg o'r Testament Newydd a'r Llyfr Gweddi Gyffredin ym 1567, gan osod sail i ryddiaith fodern Gymreig.



Inspiring places: County Museum

The palace of the Bishops of St Davids for over four centuries and a hidden architectural gem.

Known as *the home of the Welsh Renaissance* where Bishop Richard Davies collaborated with leading Welsh scholar, William Salesbury, to publish the first Welsh translation of the New Testament and the Book of Common Prayer in 1567, laying the foundations of modern Welsh prose.

Mannau ysbrydoledig: Yr Amgueddfa Cyflymder

Yr hanes unigryw am sut newidiwyd traeth tawel yn un o leoliadau mwyaf poblogaidd ac uchel ei barch ym Mhrydain o ran rasio modur.

Rhwng 1924 a 1927, llwyddodd Parry Thomas, yn BABS, a Malcolm Campbell, yn Bluebird, i dorri record cyflymder y byd ar dir ym Mhentywyn.

Cartref i'r TT Cymreig, ras beic modur 100 milltir o hyd o 1922. Ceisiodd Amy Johnson a Jim Mollinson, y "Flying Sweethearts", fynd o Bentywyn i Efrog Newydd drwy groesi Môr yr Iwerydd ym 1933.



Inspiring places: Museum of Speed

The unique story of how a quiet beach was transformed into one of Britain's most popular and well-regarded motor-racing venues.

Between 1924 and 1927 Pendine was at the centre of successful Land Speed Records achieved by Parry Thomas in BABS and Malcolm Campbell in Bluebird.

Home to the Welsh TT, 100-mile motorbike race from 1922. The "Flying Sweethearts", Amy Johnson and Jim Mollinson, attempted to cross the Atlantic to New York from Pendine in 1933.

Mannau ysbrydoledig: Parc Howard

Cartref i gasgliad cyhoeddus heb ei ail o grochenwaith Llanelly.

Er y cawsant eu hystyried yn llestri domestig cyffredin un tro, bellach caiff ei gasglu dros y byd i gyd – mae ei gymeriad diniwed a beintwyd â llaw gan yr enwog Sarah Jane Roberts yn cynrychioli hiraeth.

Cyswllt pendant â datblygiad, hunaniaeth a threftadaeth diwylliannol Llanelli.



Inspiring places: Parc Howard

Home to an unequalled public collection of Llanelly Pottery.

Once regarded as humble domestic ware, it is now collected worldwide – its naïve hand-painted character by the legendary Sarah Jane Roberts a representation of hiraeth.

A tangible link to Llanelli's industrial heritage, development and identity.

Trosolwg strategol

Clustnodwyd pum nod strategol a gefnogwyd gan amcanion allweddol a chymau mesuradwy er mwyn gwireddu ein gweledigaeth ar gyfer Amgueddfeydd Sir Gaerfyrddin 2017-2022.



Strategic overview

Five strategic aims supported by key objectives and measureable actions have been identified to achieve our vision for Carmarthenshire Museums 2017-2022.



Nod strategol 1

Rheoli a datblygu ein hadnoddau, cyfleusterau a gweithlu er mwyn bod yn fwy gwydn ac adeiladu economi fwy cryf.

Y themâu allweddol: twristiaeth; adfywio; creu incwm; rheoli risg; datblygu'r gweithlu a hyrwyddo gwaith gwirfoddol; lleihau ein hól troed carbon.



Strategic aim 1

Manage and develop our resources, facilities and workforce to become more resilient and build a stronger economy.

Key themes: tourism; regeneration; income generation; managing risk; developing the workforce and promoting volunteering; reducing our carbon footprint.

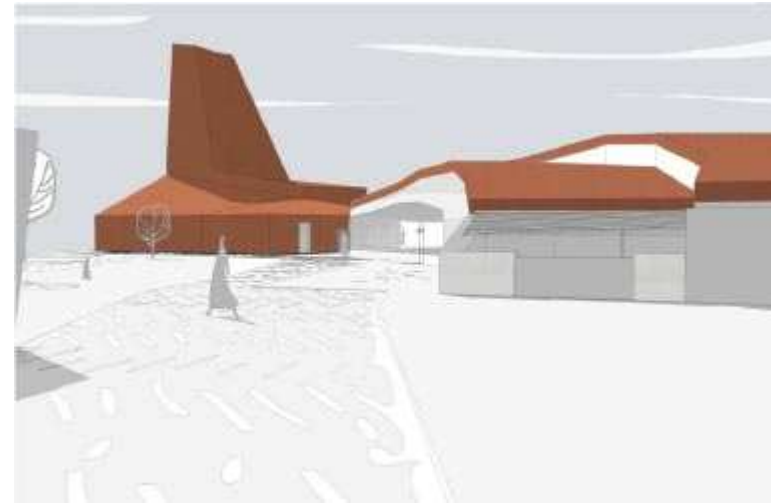
Yr Amgueddfa Cyflymder:

Amgueddfa weledigaethol newydd sy'n arwain datblygiadau twristiaeth ac adfywiad ym Mhentywyn.



Museum of Speed:

A visionary new museum leading regeneration and tourism developments in Pendine.



Nod strategol 2

Ennill cydnabyddiaeth am ein dull arloesol o ddatblygu a defnyddio casgliadau amgueddfeydd.

Y themâu allweddol: storfa 'agored' y Ganolfan Gasgliadau; gwella safonau gofal casgliadau; rheoli risg; diogeledd; gwell cyfleoedd i gael mynediad i gasgliadau; digido gwybodaeth; casglu cymunedol.



Strategic aim 2

Become recognised for our innovative approach to developing and using museum collections.

Key themes: Collections Centre 'open' store; improving standards of collections care; managing risk; security; better access to collections; digitisation of information; community collecting.



Nod strategol 3

Creu profiad ymwelwyr gwyb drwy gynnig gwasanaethau a rhaglenni ardderchog.

Y themâu allweddol: deall cynulleidfaoedd; strategaeth farchnata; bod yn ymatebol; moderneiddio ac ail-gynllunio arddangosfeydd yr amgueddfeydd; cyfleusterau o ansawdd i ymwelwyr; gofal cwsmeriaid rhagorol.



Strategic aim 3

Create a great visitor experience through excellent services and programs.

Key themes: understanding audiences; marketing strategy; being responsive; modernising and reinventing museum displays; quality visitor facilities; excellent customer care.



Ail-lunio Parc Howard yn ganolfan amlddisgyblaeth ar gyfer creadigrwydd a threftadaeth ddiwylliannol

O hyn / from this...



Amgueddfa ag Oriel Parc Howard Museum
and Gallery

Re-imagining Parc Howard as a multidisciplinary centre for creativity and cultural heritage

I hyn / to this...



Oriel Glynn Vivian Art Gallery

Arddangosfeydd hygyrch ac addas i'r teulu
Accessible and family friendly displays



Gwasanaeth cwsmeriaid o'r radd flaenaf
First-rate customer service



Arwyddion a gwybodaeth sy'n glir i ymwelwyr
Clear signage and visitor information



Gwasanaethau cynhwysol ardderchog i ymwelwyr
Excellent 'wrap-around' visitor services



Nod strategol 4

Darparu cyfleoedd dysgu ysbrydoledig a chreadigol i bawb.

Y themâu allweddol: ymweliadau ag amgueddfeydd sy'n hwyl ac yn llawn atgofion i bob oedran; bod yn rhyngweithiol, cyfleoedd i chwarae a darganfod; mynediad digidol, e-Stordy; gwasanaeth dwyieithog i ysgolion; rhaglenni pwrpasol ar gyfer cynulleidfaoedd sy'n anodd eu cyrraedd.



Strategic aim 4

Deliver inspiring and creative learning opportunities for all people.

Key themes: enjoyable and memorable museum visits for all ages; interactivity, play and discovery; digital access, Stordy Digidol; bilingual schools service; targeted programs for 'hard to reach' audiences.



Nod strategol 5

Cefnogi cyfleoedd i hyrwyddo iechyd a llesiant.

Y themâu allweddol: bydd pobl yn teimlo eu bod yn cael eu croesawu, eu bod â hawl i fynd yno ac yn teimlo eu bod yn cael eu gwerthfawrogi; bydd amgueddfeydd yn ysbrydoli mwynhad, rhyfeddod a myfyrio; archwilio'r awyr agored; cyfleusterau o ansawdd da ar gyfer rhaglenni cyhoeddus sy'n hyrwyddo iechyd meddwl; gwella mynediad corfforol, deallusol ac emosiynol.

Strategic aim 5

Support opportunities to promote health and well-being.

Key themes: people will feel welcomed, entitled and valued; museums will inspire enjoyment, wonder and enquiry; exploring the outdoors; good quality facilities for public programs promoting mental health; improving physical, intellectual and emotional access.



Cyfleoedd i fod yn egnïol o ran y corff a'r meddwl



Darparu hyfforddiant i wirfoddolwyr arwain teithiau o gwmpas amgueddfeydd

Provide training for volunteers to lead museum tours



Cyfeiriadu ym Mharc Howard gan gysylltu'r amgueddfa a'r parc

Orienteering at Parc Howard connecting the museum and park

Opportunities to be physically and mentally active

Mae'r Amgueddfa Sirol yng nghalon adferiad Parc yr Esgob yn natblygiad Llwybr Beicio Dyffryn Tywi ac yn creu cyfleoedd i fod yn egnïol drwy waith gwirfoddoli, archeoleg, garddio, chwarae, cerdded, beicio a rhagor.

The County Museum at the heart of the Bishop's Park restoration at the Tywi Valley Cycleway development – creating opportunities to be active through volunteering, archaeology, gardening, play, walking, cycling and more.



Amgueddfeydd yn arloesol yn yr agenda iechyd a llesiant

Museums as innovators in the health and well-being agenda



EICH CYNGOR **arleinamdani**
www.sirgar.llyw.cymru
YOUR COUNCIL doitonline
www.carmarthenshire.gov.wales

Cerrig milltir

Milestones

2018	Lansio Canolfan Gasgliadau Amgueddfeydd arloesol newydd.	Launch an innovative new Museums Collections Centre.
	Gwella capasiti drwy ail-strwythuro a hyfforddi staff.	Improve capacity through staff restructure and training.
	Treialu cynlluniau gwella cyfalaf yn yr Amgueddfa Sirol ac ym Mharc Howard.	Pilot capital improvement schemes at County Museum and Parc Howard.
2019	Bydd gwasanaethau sy'n ffynnu yn nodweddiadol o Amgueddfeydd Sir Gaerfyrddin.	Carmarthenshire Museums will bear the hallmarks of a prospering service.
	Bydd Stordy Digidol yn darparu profiad gwasanaethau diwylliannol integredig newydd	Stordy Digidol will deliver a new integrated cultural services experience
2020	Bydd yr amgueddfeydd yn gatalyddion ar gyfer adfywio a thwristiaeth ym Mhentywyn.	Museums will be the catalyst for regeneration and tourism in Pendine.
2021	Yr Amgueddfa Sirol, gem yng nghoron un o brif atyniadau hamdden Abergwili.	The County Museum, a 'jewel in the crown' at the centre of a major leisure attraction in Abergwili.

Gwasanaeth amgueddfa sy'n datblygu

1. Byddwn yn blaenoriaethu diogelu casgliadau ac yn sicrhau rhagoriaeth mewn safonau rheoli casgliadau.
2. Bydd creu Canolfan Gasgliadau Amgueddfeydd bwrpasol yn gwella mynediad, dysgu a datblygu ar draws y gwasanaeth cyfan.
3. Bydd gwelliant i'r strwythur staff a bydd gweithwyr yn cael eu hyfforddi i gyflwyno gwasanaeth modern sy'n canolbwyntio ar yr ymwelydd ac yn cydbwysu disgwyliadau traddodiadol â masnacheiddio sensitif.
4. Bydd y camau uchod yn gosod y sylfeini ar gyfer buddsoddiadau a datblygiadau yn y dyfodol.



An evolving museum service

1. We will prioritise the preservation of collections and achieve excellence in collections management standards.
2. Creating a dedicated Museums Collections Centre will improve access, learning and service-wide development.
3. The staff structure will be improved and employees trained to deliver a modern and visitor-focused museum service that balances traditional expectations with sensitive commercialisation.
4. The above steps will provide the building blocks for onward investment and development.

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Scrutiny Committee

5th October 2017

Annual Performance Report (Planning)

Purpose: The Authority's third Annual Performance Report for Planning, is required for submission to Welsh Government by 31 October each year.

To consider and comment on the following issues:

Presented to Community Scrutiny Committee for information purposes.

Reasons:

For the committee's Information

To be referred to the Executive Board / Council for decision: NO

EXECUTIVE BOARD MEMBER PORTFOLIO HOLDER:- Cllr Mair Stephens

Directorate

Environment

Name of Head of Service:

Llinos Quelch

Report Author:

Nia Stokes

Designations:

Head of Planning

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EXECUTIVE SUMMARY

COMMUNITY SCRUTINY COMMITTEE

5TH OCTOBER, 2017

1. BRIEF SUMMARY OF PURPOSE OF REPORT.

As part of the “Positive Planning” consultation in December 2013, the Welsh Government (WG) consulted on a series of proposals for measuring the performance of key stakeholders in the planning service. The Planning Performance Framework table, which was adopted in November 2014, reports the performance of local planning authorities (LPAs) against indicators and targets set by the WG. It categorises the LPA’s performance against them into one of three performance bands of: Improve (red)/ Fair (amber)/Good (green).

It is a requirement to submit Annual Performance Report (APRs) by 31 October annually to the WG.

The third round of APRs are due for submission to the WG by 31 October 2017.

Some of the indicators set out in the Framework by WG are not currently subject to specific targets – these remain to be set by WG in the coming year. Where this is the case, the target is described as “to be benchmarked”. These targets will be set by WG in the coming year. Additionally other targets and indicators could also be the subject of review prior to the 2017/18 Review.

The APR is attached for information.

DETAILED REPORT ATTACHED?	YES
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IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: **Llinos Quelch** Head of Planning

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
NONE	YES	NONE	NONE	NONE	NONE	NONE

2. Legal

Following adoption of the Performance Framework indicators by Welsh Government in November 2014, Local Authorities are required to submit an annual Performance Report every October. The third reports are due for submission by 31 October 2017.

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: **Llinos Quelch** Head of Planning

(Please specify the outcomes of consultations undertaken where they arise against the following headings)

1. Local Member(s)

Not applicable

2. Community / Town Council

Not applicable

3. Relevant Partners

Not applicable

4. Staff Side Representatives and other Organisations

Not applicable

Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:

THERE ARE NONE

Carmarthenshire Local Planning Authority

PLANNING ANNUAL PERFORMANCE REPORT 2017

(Reporting period April 2016 – March 2017)



PREFACE

I am delighted to introduce the third Annual Performance Report for Carmarthenshire County Council's Planning Service, a service which plays a key role in delivering Council priorities, which will cover every aspect of people's lives. I fully welcome the Planning Annual Performance Report (APR), as it captures the ongoing work being carried out on improving performance and will form a basis for year-on-year analysis.

Good planning is at the heart of what we are about as a Council, making good, safe places for our residents to live, work and enjoy their leisure time in. The planning service can help in delivering these aims whilst generating growth in the economy and protecting our natural habitats. The adoption of the Planning (Wales) Act in July 2015 will introduce a number of new challenges and the implications of that Act beginning filter through in the form of secondary legislation and guidance (e.g. the new formal Pre Application Consultation process). It has been another landmark year for Planning in Wales as a result of two further new Acts that have significant implications for the planning process in Wales, that of the Environment (Wales) Act 2016 and Historic Environment (Wales) Act 2016. and This Council will continue to look at embracing the move towards positive planning that the Planning Act prescribes.



Councillor Mair Stephens
Deputy Leader

CONTEXT

Introduction

The purpose of this Annual Performance Report is to set out the planning context over the period 1 April 2016 to 31 March 2017 for Carmarthenshire. The report excludes parts of the County covered by the Brecon Beacons National Park Authority, as they have their own Development Management function and Local Development Plan, and will have prepared their own Annual Performance Report for the same period.

The County

Carmarthenshire is a diverse County with the agricultural economy and landscape of the rural areas sitting side by side with the urban and industrial south-eastern area. However, as a primarily rural County, the population density is low at 75.7 persons per sq. kilometre, compared with an average of 140 persons per sq. kilometre for Wales as a whole. This low density of population is more apparent in rural Carmarthenshire than it is in the south and east of the County where 65% of the Carmarthenshire's population reside on 35% of the land.

The main urban centres of the County include Llanelli, Ammanford/Cross Hands and Carmarthen with the former representing historically important industrial centres within the South eastern area. The historic market town of Carmarthen, sitting at the gateway to west Wales and due to its central geographic location, typically serves the needs of the County's rural hinterland and beyond. The County's other large settlements vary in size and many of them make notable contributions to the needs and requirements of their community and the surrounding area. These are supplemented by a number of rural villages and settlements which are self-sufficient in terms of facilities and services; however, many other smaller settlements lack services and facilities. The needs of residents in these latter areas are typically met by neighbouring settlements.

The adopted Local Development Plan (LDP) builds upon the spatial characteristics and diversity of the County and its communities and seeks to consolidate the existing spatial settlement pattern and previous development plan frameworks, whilst continuing to reflect and promote sustainability. It seeks to implement a land use framework which reflects and promotes accessibility to essential services and facilities, thus reducing the need to travel and improving social inclusion. It represents a plan-led approach based firmly upon the existing spatial context aimed at achieving viable, self-supporting settlements and sustainable rural communities. This allows for the potential consolidation of existing facilities and provides for the support, retention and continued provision of viable facilities, services and employment opportunities at accessible and appropriate locations. It also enables the further development of sustainable local economies and facilitates regeneration opportunities.

The County's strategic importance is confirmed by the fact that it is situated within three areas identified by the Wales Spatial Plan (WSP):

- Pembrokeshire - The Haven;
- Swansea Bay - Waterfront and the Western Valleys; and
- Central Wales.

The Swansea Bay City Region encompasses the Council areas of Pembrokeshire, Carmarthenshire, City and County of Swansea and Neath Port Talbot. It brings together business, local government and a range of other partners, working towards creating economic prosperity for the people who live and work in our City Region. The Swansea Bay City Region Economic Regeneration Strategy 2013 – 2030 sets out the strategic framework for the region aimed at supporting the area's development over the coming decades. The LDP, in recognising the role of Carmarthenshire, makes provision through its policies and proposals for employment development (including regeneration), with the economy an important component of the Plan's Strategy. The emerging role of the City Region and the City Deal secured during the year will be a consideration to ensuring the continued compatibility of the approaches in each County in terms of the strategic context of the Region.

Planning background

The Carmarthenshire Local Development Plan (LDP) was adopted on 10 December 2014, and sets out the spatial vision for the future of Carmarthenshire (excluding that area within the Brecon Beacons National Park which has its own LDP), along with a framework for the distribution and delivery of growth and development. It sets out land-use planning policies and proposals for the future across Carmarthenshire and forms the basis for the determination of planning applications and in guiding future opportunities for investment and growth.

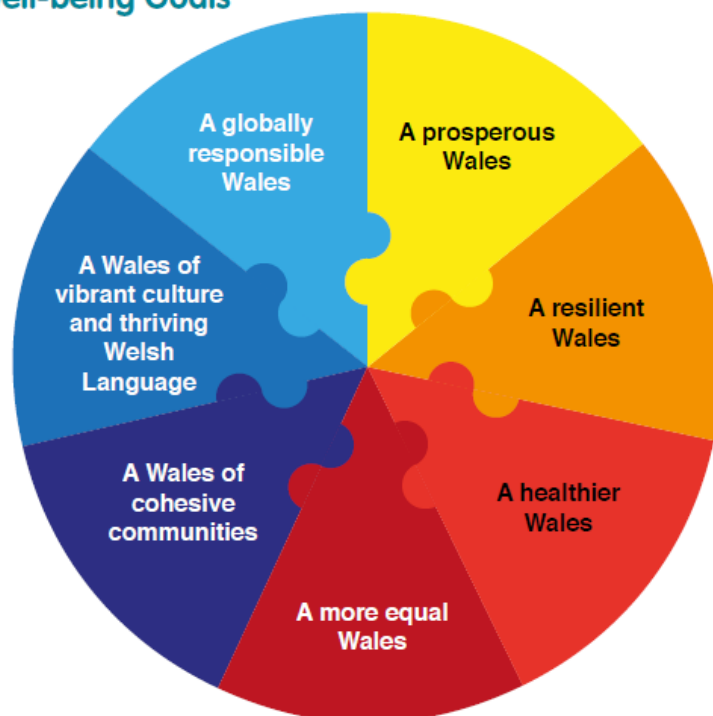
LDP policies include land-use allocations for different types of development (i.e. housing, employment, retailing, education, open space, built and natural environment etc.) as well as criteria for assessing individual proposals. The LDP has a direct effect on the lives of every resident of the County as well as major implications on investment programmes, other plans and strategies, communities and landowners. The LDP will guide development up to 2021, and will be monitored in accordance with the monitoring framework set out in that Plan and reviewed, as required.

The second Annual Monitoring Report (AMR) on the LDP has been prepared to see how the LDP is actually working in practice. This report, and its recommendations have been considered by County Council on the 20th September 2017, and will have been submitted to the Welsh Government by 31 October 2017 and published on the Carmarthenshire County Council website. The recommendations contained within the AMR will outline the need for review of the Plan and its content. This process is repeated from now on and submitted to Welsh Government in October of each year.

Planning and the community strategy and wider strategic and operational activity of the Council

The Well-being of Future Generations (Wales) Act is about encouraging public bodies to think more about the long-term, work better with people and communities and each other, look to prevent problems and take a more joined-up approach. This will help to create a Wales that we all want to live in, now and in the future. To make sure we are all working towards the same vision, the Act puts in place **seven** well-being goals, which are noted below:

Well-being Goals



The Sustainable Development Principle and the 5 Ways of Working

The principle is made up of **five key ways of working** that public bodies are required to take into account when applying sustainable development. These are:-

- A. Looking to the **long term** so that we do not compromise the ability of future generations to meet their own needs;
- B. Taking an **integrated** approach so that public bodies look at all the well-being goals in deciding on their priorities;
- C. **Involving** a diversity of the population in the decisions that affect them;
- D. Working with others in a **collaborative** way to find shared sustainable solutions;
- E. Understanding the root causes of issues to **prevent** them from occurring.

Over the next few years, Wellbeing Plans will provide part of the evidence base and context for future LDPs and any Strategic Development Plans. The LDP will remain a key tool to deliver Wellbeing Plans and there are clear advantages in terms of efficiency, engagement and outcomes to undertake both processes together. The progression towards Wellbeing Plans and the transfer from the Local Service Board to Public Service Board will be

considered within subsequent AMRs to ensure the continued alignment of these two core Plans.

The LDP also works hand in hand with other corporate plans and strategies to achieve sustainable outcomes. Many of these strategies have a common sustainability agenda. Some of these strategies include:

- Carmarthenshire Housing Strategy: People Homes and Communities;
- Transformations: Strategic Regeneration Plan for Carmarthenshire: 2015-2030;
- Carmarthenshire Local Biodiversity Action Plan (LBAP) and Review;
- Joint Transport Plan for South West Wales: 2015 - 2020;
- South Wales Regional Aggregates Working Party - Regional Technical Statement;
- Open All Year – A Tourism Strategy for South West Wales;
- Carmarthenshire Rural Development Plan;
- Gypsy and Traveller Community Strategy for Carmarthenshire County Council;
- Local Housing Market Assessment, Carmarthenshire County Council;
- County Council Corporate Plan 2014-2017.

In addition to working with partners within the County, liaison with neighbouring authorities has and remains a key feature across the South West Wales region playing an important role in the LDP's preparatory process and also in taking forward the many new implications emerging from the Planning (Wales) Act 2015. The Council has had regular contact with neighbouring authorities, both individually and collectively at regional level (through the South West Wales Regional Planning Group, which include Brecon Beacons National Park Authority, City and County of Swansea, Pembrokeshire, Ceredigion, Powys and Neath Port Talbot), to ensure alignment between respective LDPs. Certain factors preclude complete conformity, but constructive discussions and shared information and experience has minimised the risk of conflicting policies, and ensured an appropriate level of integration.

The feasibility of introducing a Community Infrastructure Levy (CIL); the Planning Act 2008 and the CIL Regulations 2010 in recent years. The Acts have introduced the opportunity to implement a new regime for funding infrastructure to support new development.

Introduction of CIL is not a mandatory requirement for Local Authorities. However, the new legislation effectively scales back the scope of using Section 106 legal agreements, limiting them to affordable housing and 'on site' mitigation measures only. Carmarthenshire has therefore been considering the respective merits of implementing CIL, particularly within the context of the potential to lose out on collecting contributions from developers to fund vital infrastructure, but also against a backdrop of variable development viability across the County.

In this respect, the District Valuers Service (DVS) were commissioned to undertake a viability study to inform the deliberations of adopting a CIL Charging Schedule. The study provides an evidence base of land, sales and rental values, construction costs and development viability for a range of land uses across Carmarthenshire (excluding the Brecon Beacons National Park area).

Whilst this and other evidence has proved beneficial in setting the context for CIL within Carmarthenshire recent changes in the national context have changed the Council's

approach to CIL during this AMR Year. In response to the review commissioned by the Department of Communities and Local Government - A New Approach to Developer Contributions to Ministers, along with the devolution of CIL to the Welsh Government under the Wales Act 2017 the Council has, for the time being, put progressing CIL on hold (Council decision 20th September 2017).

Existing and previous major influences on land use

The County is characterised by a rural and urban split which typifies the variability within settlements and their historic and future roles. This is exemplified by the predominately South Eastern urban areas and their post-industrial needs in terms of regeneration. The challenges faced by such settlements are often of a marked difference in terms of scale to those of rural areas which face separate challenges in respect of depopulation and changes within the agricultural industry. This encapsulates the diversity of Carmarthenshire's communities and settlements which are diverse in character, scale and role with a settlement's size not always reflective of its role. In this respect the distribution of opportunities for growth based on its position within the LDP hierarchy could not be predicated on a simplistic interpretation of distribution where growth is provided, for example across all tier 3 settlements (as defined by the LDP) on an equal basis. Indeed this equally applies within the Growth Areas (as defined by the LDP) where each has manifestly different issues and considerations underpinning potential for growth but within the context of their importance in strategic terms and the function they perform.

There are a number of considerations that affect the suitability of land for development across the County, notably flooding (many of the larger towns are situated adjacent to the sea and/or rivers) and nature conservation and designations (notably Llanelli/Burry Port and Cross Hands). Furthermore, there are a number of social considerations including areas of linguistic interest in terms of the Welsh language – notably within the Gwendraeth and Amman Valleys which need to be taken into account in looking at the suitability of developments being proposed and their potential impacts.

The significance of addressing the challenges of location and sustainability facing certain rural communities has been recognised through the LDP and its suitable settlement hierarchy. The various exceptions policies included in the LDP seek to ensure that organic and sustainable growth in such rural areas is where appropriate achievable.

Historic/landscape setting of the area, including Sites of Special Scientific Interest, conservation areas etc.

The richness of Carmarthenshire's natural, built and cultural environment is an important spatial consideration in planning for the future of the County, particularly in terms of the potential for growth and the sympathetic siting of development. The County includes sites designated at the international level to protect and enhance important nature conservation value, as well as striking landscapes and distinctive historic towns and villages. The importance of the County's built heritage is borne out by the 27 conservation areas designated within its settlements, 470 Scheduled Ancient Monuments (ranging from Prehistoric to post- Medieval/Modern features of cultural historic interest) and the large number of listed buildings. There are also a number of designated sites for nature conservation and biodiversity importance, including 7 Special Areas of Conservation, 3

Special Protection Areas, 1 Ramsar site (Burry Inlet), 82 Sites of Special Scientific Interest, 5 National Nature Reserves, 5 Local Nature Reserves and 7 registered landscapes.

Population change and influence on Planning matters

The 2011 Census identified the population of Carmarthenshire at 183,777 with 78,829 households.

Between the 2001 and 2011 Censuses, Carmarthenshire saw an increase of 11,070 in its population and an increase in households of 5,781. During the same period the housing stock rose by 6,969 dwellings. The current spread of population and households across the County broadly reflects the current urban form and established communities,

In preparing its LDP, the Council developed a revised scenario for population and household change. This used up dated evidence to derive the assumptions on future migration streams, but struck a balance between the very high net migration experienced mid-decade, the situation in 2009, which recorded the lowest net-migration to Carmarthenshire since 1993, along with all available and published data sources since the Welsh Government 2008-based projections. Consideration was given to the implications of the Welsh Government 2011-based Local Authority household projections and the projected reduction outlined within the 2011-based household projections against the strategic context of the LDP and its objectives. The Plan consequently is based on growth aspirations with an identified housing requirement of 15,197 dwellings over the plan period.

The publication of the 2014-based Sub National Household and Population Projections and their implications are considered as part of the 2017 AMR with due regard to be given to these projections and the need to understand the factors influencing future housing requirements and demographic change, and its impact on any LDP review.

PLANNING SERVICE

The Service and its location within the Council

Carmarthenshire County Council consists of six Departments who report directly to the Chief Executive. Each Department is responsible for a number of Services, with each service area having a Head of Service.

The Corporate structure for Carmarthenshire County Council can be seen in Figure A.

The Planning Service relocated to the Environment Department on 1 April 2015, with both a new Director of Environment and Head of Planning appointed during the 2015/2016 financial year. The relocation of the Planning Service means that it is now within the same Department as Highways and Transport, Property and Waste & Environmental Services. The Head of Planning reports directly to the Director of Environment.

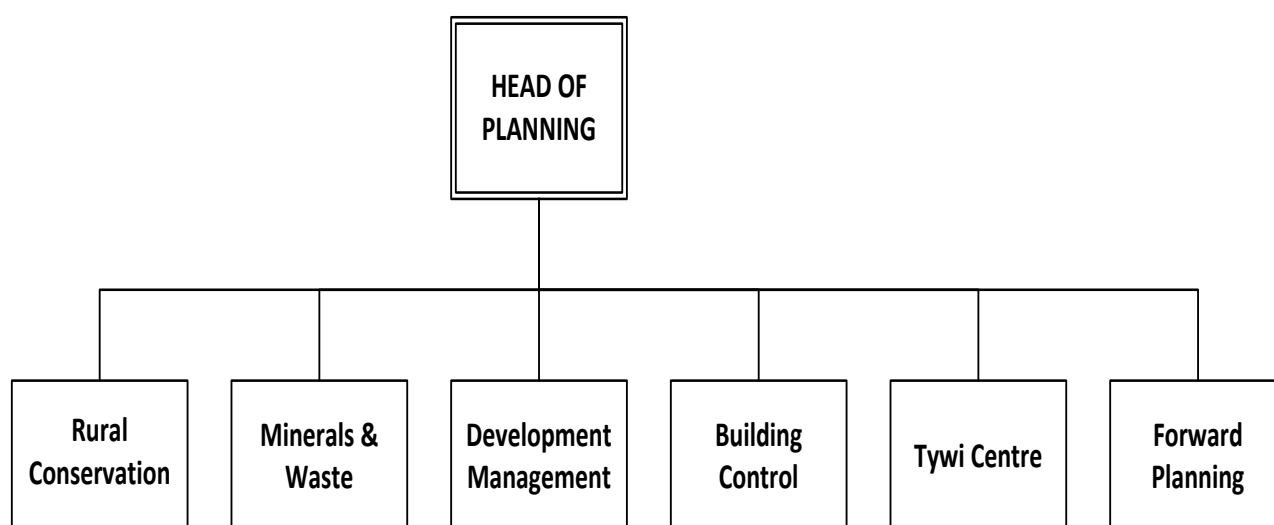
Further changes to the structure of the Environment Department were undertaken within 2016/17, with realignments between the services with regard to some function. These changes do not have a direct effect on the Planning Service.

Figure B below sets out the structure of the Planning Service. As can be seen the Service is split into six separate functions (business units), each with a Business Manager and all reporting directly to the Head of Planning.

Figure A: Carmarthenshire County Council Corporate Structure, as at 31 March 2017

Chief Executive					
Chief Executive's	Communities	Environment	Corporate Services	Education and Children	Regeneration and Policy
People Management	Public Protection and Housing	Planning Services	Revenue and Compliance	Children's Services	Economic Development
Administration and Law	Leisure	Property	Financial Services	Education Services	Community Safety
ICT	Mental Health and Learning Disabilities	Waste and Environmental Services		Curriculum and Wellbeing	Property and Major Projects
	Commissioning	Transport and Highways		Strategic Development	Communities and Safeguarding
	Integrated Services	Business Support, Development and Performance			Marketing and Media
	Regional Collaboration				Corporate Policy
	Business Support and Service Improvement				Executive Support
					Registrars
					Election Services
					Performance Management

Figure B: Planning Service Structure, as at 31st March 2017



During 2016/17, the Planning Service followed the above structure as has been the case for a number of years. However, towards the late part of the year, a restructure process was commenced, the results of which will be reflected in the 2017/18 APR, which is when the changes become operational.

The Planning Service is located at Carmarthen, Llanelli and Llandeilo, occupying six separate sites in total as follows:

Head of Planning

The Head of Planning, plus 2 support staff, is located at Spilman Street, Carmarthen.

Rural Conservation

The Rural Conservation Team is primarily based at Carmarthen (Spilman Street) and Llandeilo (Civic Offices). The Team also has representation near Cross Hands in terms of the Management of the Caeau Mynydd Mawr project. One officer is also currently based at the Llanelli Office at least part of the week.

Minerals and Waste

The Minerals and Waste Team have their base at Llandeilo, within the Civic Offices - although they are largely site based due to the nature of their duties which includes undertaking the Minerals and Waste function for a number of South Wales LPAs.

Development Management

Development Management, which includes Planning Enforcement, Ecology and Built Conservation, currently have three separate teams. These teams are located at Ty Elwyn, Llanelli as well as Spilman Street, Carmarthen and Civic Offices, Llandeilo. This means that the County is currently split into East, South and West teams. The administrative hub for the registration of all planning applications and data management is undertaken at Civic Offices, Llandeilo. Although all three Teams have Development Management Officers and Enforcement Officers the Teams share between them the services of one Built Conservation Officer and one Ecologist.

Building Control

Building Control also have presence in three locations, which are Ty Elwyn, Llanelli, Civic Offices, Llandeilo and Spilman Street, Carmarthen, with Spilman Street being the base for plan vetting. The advantages of co-locating Building Control and the Development Management Teams is widely acknowledged by Officers.

Canolfan Tywi Centre

The Canolfan Tywi Centre promotes Built Heritage, and its vision has been to create a future where the land, buildings and culture of West Wales are better understood, enjoyed and sensitively maintained. The team of 4 staff have to date been based at the National Trust Offices, Dinefwr Farm, Llandeilo. During the year, work has been undertaken to look at the future role of the Centre and those changes will become fully operational during 2017/18.

Forward Planning

Forward Planning is the only function entirely located at Spilman Street, Carmarthen.

Wider organisational activities impacting on the service

The Service has identified Priority Based Budgeting (PBB) savings for a three year period of some £200,000 for the next three years (2016 – 2019), having already made savings over the period 2013/15 with 8 FTE staff being lost as a result of severance.

The Development Management Unit underwent an internal review process in 2015, with an emphasis of challenge being introduced through Systems Thinking. This has resulted in a redesigned service/system delivery, and is now being rolled out to other areas within the Service - Minerals and Waste. This review process includes the capacity for challenge and further examination on a regular basis, to ensure that the system and service remain up to date and relevant. The general principles underlying this include the need for early engagement and stress the importance of building quality into submissions at as early a stage as possible. It is noted that this resonates with some of the basic tenets of the Positive Planning agenda of Welsh Government. The service area is also looking at developing its own suite of monitoring measures, with a view to better evidencing quality in the process and being able to understand the customer 'end to end' experience. In addition to the above qualitative aspects, it is anticipated that this will realise further financial savings. Some of the savings to date have been achieved through changes such as a move to a more paperless way of working which has reduced printing and copying costs. The full impact will be evaluated as the new systems roll out further.

The Minerals and Waste team has, for a number of years now, established service level agreements with several other Local Authorities (LAs) in West Wales. The Local Authorities are:

- Pembrokeshire Coast National Park Authority;
- Pembrokeshire County Council;
- Brecon Beacons National Park Authority;
- Powys County Council;
- Merthyr Tydfil County Borough Council;
- Vale of Glamorgan Council; and
- Neath Port Talbot County Borough Council

These vary in format but include all of, or a combination of those LAs monitoring, planning applications and enforcement needs in relation to Minerals and Waste matters.

In addition, the Development Management enforcement function has also been subject of an on-going internal review, in the form of a Member-led Scrutiny Committee Review. This results from numerous recommendations made in terms of how the County Council operates its Planning Enforcement function, particularly in areas where there is a potential overlap with regulatory powers under other legislation. A multi-disciplinary group exists which meets quarterly and is chaired with the Executive Board Member who has responsibility regarding all enforcement matters.

The Planning Service is currently working with a provider for the development of a new 'back office' system that is cloud based. This new system should provide greater flexibility and provide opportunities for bespoke development to be undertaken in-house. The system also offers a more focussed opportunity for performance measurement. This new system should be in place by 2017/2018.

Additionally, the County Council's electronic data management system (EDMS), known as Information@Work, is being reviewed with greater opportunity being provided for the sharing of information on a cross departmental basis. This would better inform and support the Development Team approach to dealing with major development proposals that are being introduced within the County. The intention is, subject to safeguards, to extend this to external agencies such as Natural Resources Wales, with a view to, for example, better informing consideration of development proposals.

New Building Control fees were introduced during May 2015, to enable fairer and more transparent setting of charges based upon the principle of cost recovery. By relating charges to estimates of actual work, and the cost of providing the services, through professional and administrative staff, the fee schedule will be able to more closely follow commercial models for estimating and charging for services which should improve the competitiveness of the Local Authority Building Control in the marketplace and provide more direct competition with approved inspectors.

Operating budget:

The actual Planning Application fee income against that budgeted is indicated Table 1 below. The Planning Service retains its fee income, although, as the figures below show, there is a discrepancy between the budgeted income and the actual. This is a key factor when setting the annual operating budget.

Table 1: Budgeted and Actual Income re: Planning Fees

	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17
Budgeted income				£1,194,630	£1,164,630	£1,164,630
Actual Income	£869,096	£965,491	£830,881	£876,801	£1,033,171	£722,215

Staffing, as at 31 March 2017:

The following sets out the staffing position for the APR period. During the late part of 2016/17, a restructure was being progressed however its implementation falls into 2017/18 and will be covered within the APR for 2017/18.

The **Development Management** (DM) Unit within the Planning Service is managed by a Development Management Manager, who has direct line management responsibility for three Senior Development Management Officers (SDMO). The Unit currently operates out of three office locations - Carmarthen, Llanelli, and Llandeilo - with the SDMOs leading the teams in these areas. In total, the teams have 10 Development Management Officers (DMO), in addition to 2 Development Management Assistants (DMA) (one DMA post is currently vacant and the other is currently working within the Minerals and Waste Team). The DMA posts are fixed term appointments where the Council provide training (normally post graduate) opportunities. These are posts that have been operated for a number of years, and three of the current DMOs have graduated up from these DMA positions.

There is a full time Ecologist who spends the majority of their time commenting on planning applications and inputting to planning policy. The Ecologist is based in Spilman Street, Carmarthen.

The Development Management Manager also has responsibility for an Enforcement team of four officers, and also has one Conservation Officer (previously having been 3) and one Conservation Enforcement Officer.

The DM function is given technical support by a team headed by the Information Management Officer (IMO). This support is in the form of registration of applications, updating of databases/GIS, scanning of information/plans, in addition to them undertaking Land Searches. The team is also responsible for all Planning-related IT development and website maintenance and updating. Under the IMO there are 5 Registration/Searches Officers, in addition to 2.6 FTE Data Support Assistants.

The DM team currently receives administrative support from 3 Administration Assistants whilst there is also a part time Appeals Administration Assistant.

The **Forward Planning** Team consists of a Forward Planning Manager along with 4 Forward Planning Officers covering all aspects of Planning Policy including the development plan policy, Supplementary Planning Guidance, site delivery initiatives and monitoring including the AMR, Regional Waste and Joint Housing Land Availability.

In addition there was a Contributions Officer (a post occupied by a seconded Forward Planning Officer) who has a specific remit for Section 106 matters and the consideration of a Community Infrastructure Levy for the County. The Team are supported by a specialist Graphic Design Officer and two technical assistants. The team has one vacant Forward Planning Officer post (the officer currently seconded to Contributions Officer), together with a further vacant post on the structure.

It is acknowledged that staff development and broadening its remit, whilst prioritising its statutory functions is key to the portfolio's future success. In this respect the Forward Planning team established an internal planning consultancy role during 2014/15, to assist in

maximising delivery opportunities on Council owned sites and to ensure there is clarity in relation to future development opportunities. This has resultant revenue benefits and reduces the financial burden to the Council through unnecessary use of external consultants. It is also an approach which is key to staff retention through financial income and a fresh and stimulating workload.

There are 7 staff currently working in the **Minerals and Waste** Unit; no vacancies are being carried. The Unit provides minerals and waste planning services for Carmarthenshire and for seven other Local Planning Authorities under Service Level Agreements, which have already been listed previously.

Loss of skilled personnel within the Minerals/Waste team has been identified as a significant risk which would result in the inability to provide a minerals and waste service at current levels. In addition, it is anticipated that demand for Minerals and Waste services will increase due to loss of key personnel in other Authorities which is adding pressure on existing staff resources.

A temporary Development Management Assistant exists within the Minerals and Waste Unit. The post holder is enrolled on a Masters Course in Planning in order to develop planning skills. Four members of the Unit have also been enrolled on an Institute of Quarrying distance learning course in order to develop their skills. Further appointments/transfers may be required in order to fully address succession planning in the short/medium term with the potential for this to be funded through additional income streams. The Business Manager is therefore currently looking at succession planning and any structural changes that may be needed to ensure the Team remains resilient.

The Planning Service also draws heavily on the expertise and input of the **Rural Conservation Team** – who are located within the Planning Service (9 Officers in total, not all full time). Much of the Landscape Officer's time is taken up with planning matters – particularly those relating to wind turbines. Other Officers who make up part of the team also contribute significantly to the planning process.

The potential loss of skilled personnel within the **Building Control** team has been identified as a risk which would result in the inability to provide a service at current levels. The management of the Business unit has for the past few years been undertaken on a temporary basis jointly by the Principle Officers. The Head of Service is looking at revising this to ensure the Unit has one point of contact and responsibility with regard to management matters. The Head of Service is also working with the two Principles on succession planning to identify whether changes are needed to the current structure to improve resilience but also to provide opportunities for junior staff to progress. These changes are likely to occur during 2017/18.

All Business Unit Managers understand the value of, and promote, training opportunities that support the business aims whilst allowing career progression and development. The DMA posts are an established indication of this, although there are other opportunities provided through ILM courses, and internal projects such as the Continuous Improvement Programme and the Future Leaders Programme.

All staff have annual appraisals, and regular one-to-one meetings with managers. Regular internal training seminars are arranged (3 or 4 annually) which count towards Continual Professional Development (CPD). The portfolio also supports and undertakes training and

development sessions to other staff, Members and Town and Community Councils building on experiences and lesson learned. The County Council does not pay membership fees of professional institutes.

The Service also operates regular agent seminars, with this being seen as particularly relevant in the more recent times of legislative change. These seminars offer Continued Professional Development (CPD) opportunities for the agents and occur in March and September.

The Division also offer on-going training to both County Councillors and to Town and Community Councils, as and when needed.

YOUR LOCAL STORY

Workload: Development Management

Carmarthenshire County Council is maintaining a general overall performance that sees it running at 68.13% for determining all types of Planning applications within 8 weeks. The recent period of internal review has had some impact in terms of people coming to understand new systems and practices. The introduction of pre application fees during March 2016 remains a relatively new approach and its impact on the application process is being monitored.

The numbers of applications that the Council has dealt with is indicated in the table below:

Table 2: Planning applications dealt with annually

	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17
Application Numbers	1788	1627	1905	1907	1663	1414

The numbers of applications per officer will, at a very general level, be in the region of 150 per officer. That figure is predicted on a full caseload being undertaken by the three team leaders (SDMOs) although the supervisory and mentoring reality is that this will not be the case.

The Development Management service reflects the diverse nature of Carmarthenshire in terms of its rurality in the north and west, the numerous historic market towns interspersed throughout, and the post-industrial areas of the south and east with the former coal mines and steel works. This diversity, which generates the third highest number of applications across Local Planning Authorities (LPAs) in Wales, is framed within a wide geographical context, with the County's administrative area being the third largest, accommodating the 4th largest population in Wales. Whilst the DM function deals with high numbers of Planning applications, its percentage of householder applications is relatively low (just over 20% in the last two years), reflecting the higher number of minor applications that are dealt with in the rural areas, in addition to the more major development proposals on the regionally important Strategic Sites of Carmarthen, Cross Hands, and Llanelli, as identified in the adopted LDP.

The Council is committed to understanding the impacts of its service delivery upon residents, and, as mentioned, is looking at alternative ways of measuring such, insomuch as it is seeking

to better understand and measure the customer end-to-end time. There is a commitment to reducing the numbers of incomplete and unsuccessful applications, and to ensuring a consistently positive and pragmatic approach to service delivery and outcomes. This is reflected in the customer surveys that see Carmarthenshire scoring above the Welsh average in areas such as availability of planning officers to discuss issues prior to submission of an application, having opportunities to amend proposals prior to determination, and an understanding of what information is required.

In order to increase efficiency given the additional workload the Unit is trialling different agile working options which will reduce travel time, reduce wastage and reduce office space requirements. This will require investment in digitising data and in agile working software which integrates with current back office systems.

The service area is in a period of change, and is seeking to adjust to that in terms of systems and processes, and promoting a behavioural change to facilitate economic development and regeneration where appropriate. There remain concerns that the positive actions the LPA is undertaking in this regard will be unreasonably challenged by budgetary pressures in the coming years. A further three year programme has been identified (2018 – 2021) in terms of savings and efficiencies, and the service review, whilst being framed to some extent by this, is also enabling these efficiencies to be introduced and realised. Changes to this framework have the capacity to impact significantly and negatively on the performance agenda being pursued.

Workload: Forward Planning

Recognising the need to maximise the opportunities for delivery, and the necessity to work within a financially restrictive environment the Forward Planning team provides a responsive service to other service areas to assist in bringing sites forward and for their disposal on the open market. The production of policy notes and site specific briefs and assistance with preparing and submitting planning applications is a proactive and positive approach developing collaborative working arrangements. The resultant revenue benefits, and the reduction of use of external consultants are becoming apparent, however the necessity to manage staff resources effectively to ensure core responsibilities are maintained make the role vulnerable to loss of staffing numbers. Whilst these risks are noted the benefits highlighted along with broadening staff skill sets is recognised as an ongoing opportunity. The Forward Planning Manager is currently exploring further opportunities in relation to assisting other Divisions in bringing forward Council sites for development – this consideration includes how to continue with this work when work on LDP review commences and becomes priority.

Ongoing requirements in relation to the maintenance of an up to date portfolio of evidence is paramount not only from a Forward Planning and LDP perspective, but also in ensuring DM decision making and requirements from applicants/developers is fully informed. The recent completion of the Carmarthenshire Retail Study 2015 Update is an example of a policy area where specialist input is required, and where prevailing circumstances in relation to factors such as market conditions are in a state of constant change. Consequently there is an ongoing requirement to review, interpret and prepare core evidence, and to ensure they are robust and stand up to scrutiny. The current high level of retail interest being exhibited in the County also requires specialist skills in responding to retail impact assessments and the need to utilise such expertise ensuring the broader impacts of development proposals are

understood raises challenges from a policy and DM perspective. The need to employ consultant expertise will in some form remain despite the Service undertaking as much of the evidence work as possible in-house.

A number of Supplementary Guidance (SPG) were adopted concurrent with the LDP. Further SPG in the form of the following were adopted on the 28th September 2016:

- [Placemaking and Design](#);
- [Archaeology and Development](#);
- [Leisure & Open Space - Requirements for New Developments](#);
- [Nature Conservation and Biodiversity](#); and
- [Rural Development](#).

Whilst the LDP sets a strong policy direction for retail provision within Carmarthenshire, the challenges facing Llanelli Town Centre have require specific consideration. In this respect and in recognition of the opportunities that exist to co-ordinate with, and develop upon the regeneration initiatives in the town centre and the establishment of a 'Task Force' to address matters surrounding its decline the unit is developing a Local Development Order (LDO). This LDO will seek to consider and address issues of vacancy and activity on both ground and upper floors, and to examine the potential for alternative uses within part of the Llanelli Town Centre. The draft LDO and Statement of Reasons along with key supporting evidence and documentation is being finalised ahead of a formal public consultation with the LDO main consultation document having been agreed at Council in March 2017.

For the APR and AMR period, the Council undertook the Joint Housing Land Availability Study (JHLAS) for the Carmarthenshire area, excluding the area that falls within the Brecon Beacons National Park.

The unit also in conjunction with the Minerals and Waste Team acts as lead authority in the preparation of the Waste Planning Monitoring Report for the South West Wales region.

Workload: Minerals and Waste

Demand for Minerals and Waste services is increasing due to loss of key personnel in other Authorities which is adding pressure on Carmarthenshire's existing staff resources within the Minerals and Waste Unit. A Service Level Agreement (SLA) with Neath Port Talbot County Borough Council was entered into in June 2015 and a SLA with the Vale of Glamorgan Council was entered into in October 2015. These are in addition to the ones already held by the Unit.

The Unit provides the Secretariat for the South Wales Regional Aggregates Working Party in accordance with Welsh Government (WG) requirements, which is grant funded from WG. The Unit also in conjunction with the Council's Forward Planning Unit acts as the Lead Authority for waste planning monitoring in the South West Wales Region in accordance with WG requirements. An Interim Report for 2016/17 has been produced and submitted to the Welsh Government. Work on the production of the 2017/18 report has started.

In order to increase efficiency given the additional workload the Unit is trialling different agile working options which will reduce travel time, reduce wastage and reduce office space

requirements. This will require investment in digitising data and in agile working software which integrates with current back office systems.

Workload: Rural Conservation

Carmarthenshire's landscapes and its habitats and species are some of the county's most important natural resources. They make up the green infrastructure which provides a framework for our social, economic and environmental health. The Unit promotes the understanding, conservation, enhancement, and responsible management of these resources, consistent with Carmarthenshire's Integrated Community Strategy and Carmarthenshire County Council's core values.

The Unit provides advice to development management, other Council departments and the general public on landscape, trees, woodlands, hedgerows, biodiversity, Common Land and on development within the [Caeau Mynydd Mawr SPG](#) area. It is also instrumental in ensuring that approved developments and other projects comply with relevant legislation and LDP policies relating to the natural environment.

The Rural Conservation Business Unit carries out the following statutory functions:

- Tree Preservation Orders - Town and Country Planning (Trees) Regulations 1999;
- Hedgerow Regulations 1997; and
- Commons Registration Act 1965.

The Unit is now working to ensure that the Council's operations are compliant under the Environment (Wales) Act 2016, and that the Council reports to the Welsh Government as required under this Act. The Council's Environment Act Forward Plan was completed in March 2017.

Workload: Building Control

The Unit has maintained its position as a CIOB Chartered Building Consultancy and has established a network of more than [75 local partners](#) including agents, consultants and other construction professionals to ensure the delivery of a high standard of service. In conjunction with Coleg Sir Gar, regular training seminars/workshops are hosted for the benefit of customers to provide advice and assistance in understanding and interpreting existing and proposed changes to legislation.

The unit have also participated in the annual LABC [Building Excellence Awards](#) whose aim is to celebrate the success of design and construction teams that have produced outstanding buildings within the County. Teifi Timber Products Ltd receive a highly commended award at the Vale of Glamorgan Hotel in the 'Best Small Commercial Building' category for their new state of the art Sawmill in Llanllwni in the 2016 awards, whilst Andrew Scott also received a highly commended award for the Sandhurst beach front development at Burry port in the Best Small housing category.

The Awards scheme whether it's County, regional or national is useful in promoting the work of the Unit and the long standing membership with the LABC has been invaluable in terms of promoting the Unit.

The Unit have also produced a 'Guide to extending your home' handbook. The guide which is available bilingually and in an electronic format is intended to provide advice about small scale building projects such as extensions, garage conversions, loft conversions, structural alterations along with other typical small scale projects.

Workload: Tywi Centre

The Unit is based in Llandeilo and since it was founded in 2008 has received funding from the Heritage Lottery Fund, the Rural Development Plan (RDP) for Wales 2007-2013 which is funded by the Welsh Government and the European Fund for Rural Development, Natural Resources Wales, the National Trust, the Construction Industry Training Board (CITB) and Cadw. It also generates some income from provision of consultancy and training services.

[*Building our Heritage Bursary Programme*](#) is a specific programme managed by the Unit which has taken heritage building skills training across Wales. Working in partnership with the Natural Building Centre in Llanrwst, 30 students will have been trained over 2 years, following the same training model as the previous Foundations in Heritage programme. In addition, an intensive introductory programme for 10 women was been designed and delivered, to promote greater equality within the construction sector. This project was completed in March 2017.

Consultancy and Training Services are also provided by the Unit. The success of the RDP funded Traditional Skills Training and Information Project, which ended in March 2014, and the reputation for delivering high quality training in the Heritage sector, has provided the Centre with opportunity to investigate developing a sustainable heritage skills training and information centre. Developing the capacity of the Centre through training skills assessors and trainers, identifying mechanisms for setting up as an accredited training centre, and investigating closer cooperative working with Coleg Sir Gâr, CITB and The Welsh Traditional Buildings Forum will be the focus over the forthcoming year.

The Team and projects have existed to date predominantly as a result of various funding streams. The future form of the Centre is currently being considered, with the aim being self sufficiency and less dependency on grant funding. The Tywi Centre Business Plan was completed early 2017. The Plan identified mechanisms to ensure the long term sustainability of the Tywi Centre, for example income generation through training and information provision. However, what it did identify is that although a market exists for this Centre, it requires further time to develop. The Centre has therefore been brought into the Heritage arm of the Planning Service for the forthcoming year. This may be a temporary measure as suitable delivery mechanisms, which are self-sustaining, are further explored over the course of the next two years.

Current projects

Service Reviews - The sections above have referred to the Service reviews the LPA has been carrying out over the recent years, this being part of an ongoing, rolling programme of check, plan, review. The impacts of this have been significant in terms of improving how information is processed and shared, and also understanding what the customer expects in terms of timeliness and quality of service delivery and decision making.

As part of the ongoing reviews, the LPA has considered how it best engages with stakeholders and consultees, with a particular emphasis at the moment being the nature and timeliness of internal/external consultation responses. As outlined, this is being achieved, to some degree, by involving relevant parties as soon as possible in the pre-application process, and the intention is to formalise this (in line with a charging schedule) into a cross departmental/agency approach under the Development Team banner.

Carmarthen West - This Team approach has happened to some degree (not formalised) to help deliver a major strategic site on the western edge of Carmarthen. The site is subject of an adopted SPG in the form of a Planning and Development Brief that will see the delivery of 1100+ dwellings and a new school, as well as the provision of a major road infrastructure improvement. This will also benefit the aspirations of University of Wales Trinity St David's, as well as the proposed S4C Headquarter development.

Planning Enforcement - The Council is currently giving thought to the delivery of its enforcement roles and activities. This will seek to understand best practice across the field, and will look at how resource can be best channelled into this area. This has been flagged by Members as a concern, and whilst there may be a drive to consolidate simpler enforcement practices into one area, the County Council has acknowledged that Planning Enforcement presents particular and specific challenges and remains as an area to be addressed on an individual basis. This includes having the capacity and ability to ensure that the staffing structure and base is best mobilised to effectively address pressure areas, and to remain fluid in doing so across the wider Carmarthenshire area. During the next APR period a new Enforcement team will be set up under the leadership of a Senior Enforcement and Monitoring Officer.

Forward Planning Consultancy - Alongside its ongoing statutory function and delivering on other ongoing commitments, the Forward Planning team has established an internal planning consultancy to assist in maximising delivery opportunities on Council owned sites, and to ensure there is clarity in relation to future development opportunities. This represents an important step in maximising links and co-operation across service areas ensuring cost effective delivery with resultant revenue benefits and reducing use of external consultants thus offering best value in delivering the Council's objectives. In providing this service the Forward Planning team has agreed to a 3 year work programme with Council's Corporate Property team which includes production of site planning briefs and policy guidance. This supports the move towards enhanced fee income generation for the Unit and reductions in expenditure for the Council overall. Instructions have also been received from Council Regeneration and Tourism Officers in relation to a number of briefs to maximise and facilitate economic development and tourism opportunities. There are also initial discussions with the Property Design and Projects Unit with a view to offering additional value.

Task Force - The Planning Service is advising as part of the of a multi service Task Force's created to consider matters relating to Llanelli and Ammanford Town Centres. In relation to Llanelli this includes the potential for a Local Development Order to deal with specific issues within the town centre.

As has been alluded to, the Service has strong links to the Council's regeneration strategy and the regeneration team. This close working relationship will ensure that proposals are delivered in a consistent and co-ordinated manner which are in accordance with sound planning principles, and national and local planning policies.

IT - The Service has been undertaking the trial of tablet computers with the emphasis on trying to establish a better communications route to site based officers and where necessary advise on improvements to the system allowing the system to be tailored to how the department operates. It is hoped to reduce the amount of paper and documents produced to form a conventional paper file. This runs alongside, and is complementary to, the County Council's agile working strategy, and is seen as a key element in maintaining an effective delivery of service across the large geographical area of Carmarthenshire. Implementation is expected to be rolled-out in DM and Building Control during 2017/18.

Caeau Mynydd Mawr Project - The Cross Hands area has been designated as one of the three growth centres in Carmarthenshire's LDP. The area is also suitable habitat for the Marsh Fritillary butterfly which is a feature of the Caeau Mynydd Mawr Special Area of Conservation (SAC). In implementing the project the Conservation Project Officer assists in the delivery of key economic objectives while ensuring that development is compliant with EU legislation. The post is funded by receipts secured through Section 106 agreements, with receipts from development are in place to cover the salary of the project officer up until 2021, consistent with the LDP period.

During the year, the project has achieved the following:

- Installed and repaired fencing on 7 sites to allow grazing on neglected sites or better management of sites which are already grazed;
- Carried out mowing on 7 sites to reduce the density of vegetation and manage rushes;
- Improved drainage on 4 sites to improve habitat to allow access by grazing stock;
- Carried out vegetation management on 5 sites to increase the area of grassland habitat;
- Worked with 3 livestock owners to introduce grazing to sites with no stock;
- Set up cattle handling facilities on 3 sites and assisted with pre-movement TB Testing;
- Carried out a controlled burn to restore grassland in preparation for grazing;

The project works with colleagues from other Carmarthenshire County Council departments, Butterfly Conservation, PONT, The Wildlife Trust of South and West Wales, Natural Resources Wales, Mid and West Wales Fire and Rescue Service, Bumblebee Conservation, Welsh Government and volunteers to achieve common goals within the project area.

As of March 2017, the project has 16 management agreements in place with landowners and it owns and manages a further 3 sites. Together these include 75.13ha of habitat suitable for breeding marsh fritillary.

HLF Funded Carmarthenshire Bogs Project - The Common Land Officer and Rural Conservation Manager are continuing to work with the Biodiversity Officer in delivering the Heritage Lottery funded Carmarthenshire Bogs Project that has attracted £43,000 of grant aid. All six sites covered by this project are areas of common land with no known owners: as such the Council is expected to protect these sites from illegal activities (scheme came to an end December 2016). With this grant the Council has worked to improve the conservation status of these commons.

Carmarthenshire Local Biodiversity Action Plan - Staff continue to facilitate the Carmarthenshire Biodiversity Action Plan (LBAP) Partnership, which draws together all the organisations involved in nature conservation in the County. In partnership, the Biodiversity Officer has delivered 12 projects across the county, some involve practical conservation, while others raised awareness of biodiversity issues and developed biodiversity best practice within other CCC departments consistent with CCC's new duties set out in the Well Being of Future Generations (Wales) Act 2015 and Environment (Wales) Act 2016. Much of this work is funded by the Welsh Government's Environment and Sustainable Development grant to the Authority.

Morfa Berwig site, Llanelli – The Rural Conservation unit is working with the MCP Ranger to enhance this site for nature conservation and public access. It will be designated as a Local Nature Reserve in July 2017. Section 106 funding is used to finance this work.

Minerals and Waste Review - The Minerals and Waste Unit review of the current process was put on hold during the latter part of the year due to the restructuring being considered for the Development Management unit. This review will recommence in 2017/18. The aim is to provide the team with the opportunity to experience the service from the 'customer perspective', to identify what issues were impacting upon current performance, and what within the current system was causing this to happen.

Local pressures

A recent source of pressure for the DM Unit has been the impacts of the requirement for financial contributions to be made towards the provision of Affordable Housing within the County. This requirement extends to single dwelling and has presented challenges in terms of perceptions of this, and how this is best secured through legal agreement. There has been a pressure on the Council's legal service as a result, although they have been the subject of a reduction in staffing. Work remains underway to assist DMO to deal with Unilateral Undertakings (UUs) in order that legal can concentrate on Section 106 applications. Legal support remains available to DMOs throughout as it is recognised that some UUs won't be straightforward. The benefits of this new approach should be experienced during 2017/18. It is an area that agents have consistently asked for improvement in terms of timescales and clarity. It is recognised however that there may well remain a resource issue regarding s106 generally and that further solutions are likely to need exploring during the course of the next year.

The 'lag' following LDP adoption with new allocated sites and them being brought forward presents challenges in relation to a 5 year supply particularly during early stages post adoption (4.2 year supply this year as opposed to 4.1 in 2016). This may have the effect of distorting a 'true' picture of land supply and of the availability of genuinely deliverable sites during initial years following adoption. The implementation of TAN1 and its methodology with the use of the residual method may as a consequence precipitate an increase in speculative applications based on an artificially suppressed 5 year land supply figure. The land supply position will be monitored closely through the JHLAS and the LDP AMR (and is a real issue across most of the Welsh LPAs).

The introduction of the Community Infrastructure Levy Regulations on 1st April 2015 has through its provisions changed the way in which planning obligations can be sought through Section 106 Agreements. In this respect the scope for requiring planning obligations has been significantly scaled back. The CIL Regulations establish a far more limited approach to planning obligations via Section 106 Agreements. Although the application of a CIL charging process has, for the time being, been put on hold in relation to Carmarthenshire, the impact of the legislation remains.

The impact of the legislation means that the tests for requiring planning obligations have to be tested far more rigorously, and have required the adoption of a case by case based approach to determining contributions sought and will require the regular review of the evidence base in determining future requirements.

In addition, the CIL Regulations place a limit on the Local Planning Authority to pool Section 106 contributions. Since 6th April 2015, no more than 5 separate planning obligations can be used to provide funding for a single specific infrastructure project. This has had implications for those obligations which are based on cumulative impact and require pooled contributions for their delivery. The effect of this provision is in essence that the Local Planning Authority is no longer able to secure a planning obligation which contributes to, or funds any infrastructure project or type of infrastructure if 5 planning obligations have already been entered into which contribute to or fund the same project or infrastructure type. This limitation is back-dated and takes into consideration all planning obligations entered into since 6th April 2010.

Section 106 Agreements have traditionally been more generic in nature, typically specifying a general area within which funds should be spent. However, in order to ensure that the threshold of 5 pooled contributions is not exceeded, the Council are seeking planning obligations for specific identified infrastructure to ensure they comply with the tests set out in Reg. 122. These challenges are notable not only from a financial aspect but also from the perspective of project delivery. SPG has been produced in relation to Leisure and Open Space requirements for new developments, which seeks to provide further clarity in relation to compliance with the provisions of the CIL Regulations. Further SPG will be published in due course.

WHAT SERVICE USERS THINK

In 2016-17 we conducted a customer satisfaction survey aimed at assessing the views of people that had received a planning application decision during the year.

The survey was sent to 594 people, 18% of whom submitted a whole or partial response. The majority of responses (55%) were from members of the public. 8% of respondents had their most recent planning application refused.

We asked respondents whether they agreed or disagreed with a series of statements about the planning service. They were given the following answer options:

- Strongly agree;
- Tend to agree;
- Neither agree nor disagree;
- Tend to disagree; and
- Strongly disagree.

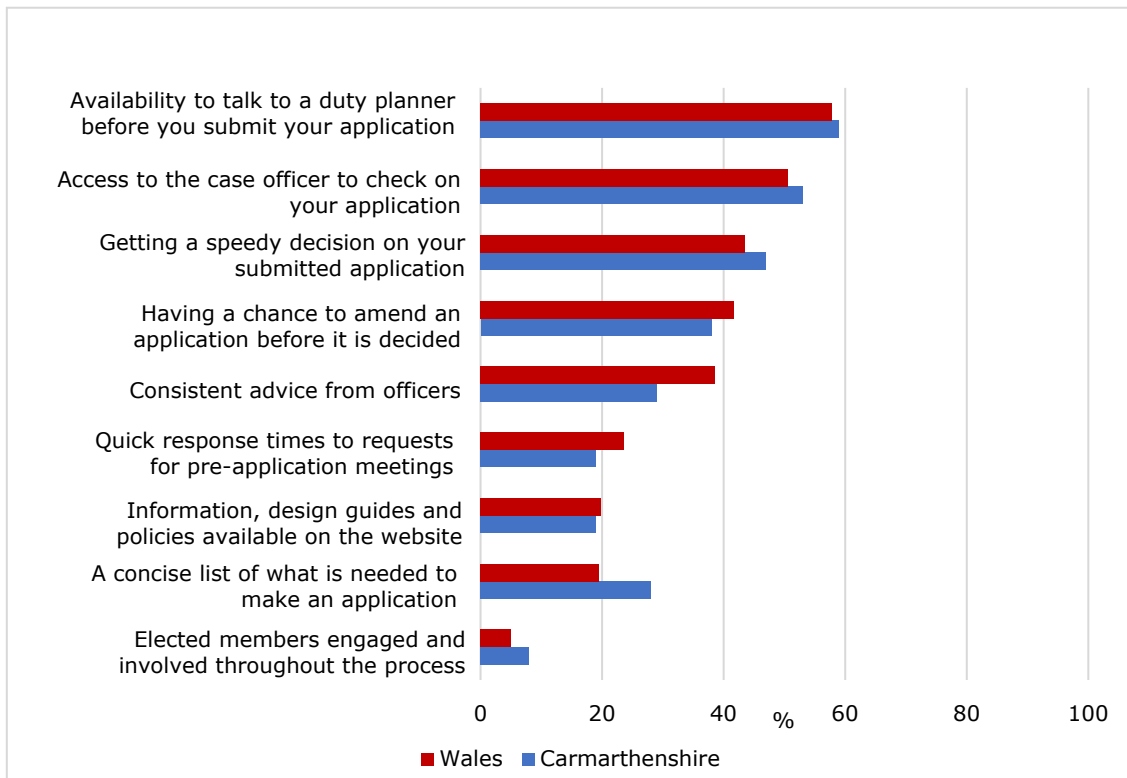
Table 1 shows the percentage of respondents that selected either 'tend to agree' or 'strongly agree' for each statement for both our planning authority and Wales. As can be seen Carmarthenshire remains above the Welsh average in relation to all categories.

Table 1: Percentage of respondents who agreed with each statement, 2016-17

	%	
	Carmarthenshire LPA	Wales
Percentage of respondents who agreed that:		
The LPA enforces its planning rules fairly and consistently	58	52
The LPA gave good advice to help them make a successful application	64	62
The LPA gives help throughout, including with conditions	61	52
The LPA responded promptly when they had questions	63	61
They were listened to about their application	62	59
They were kept informed about their application	57	51
They were satisfied overall with how the LPA handled their application	62	61

We also asked respondents to select three planning service characteristics from a list that they thought would most help them achieve successful developments. Figure 1 shows the percentage of respondents that chose each characteristic as one of their three selections. For us, 'the availability to talk to a duty planner before submitting an application' was the most popular choice.

Figure 1: Characteristics of a good planning service, Carmarthenshire LPA, 2016-17



Specific comments received in the feedback include:

- “My planning request was dealt with in a professional and timely manner. I had no problems with talking my idea through with the planning office prior to my planning application. This made it a stress free process.”
- “Carmarthenshire are the best and most pro-active LPA that I have encountered.”
- “Free impartial advice throughout the process greatly helps people with their planning process and should remain free as there are occasions where you require additional information and if you had to pay then it makes more work for everyone concerned and imparts a poor service reputation. We do pay an application fee and advice and assistance should be part of that.”

OUR PERFORMANCE 2016-17

This section details our performance in 2016-17. It considers both the Planning Performance Framework indicators and other available data to help paint a comprehensive picture of performance. Where appropriate we make comparisons between our performance and the all Wales picture.

Performance is analysed across the five key aspects of planning service delivery as set out in the Planning Performance Framework:

- Plan making;
- Efficiency;
- Quality;
- Engagement; and
- Enforcement.

Plan making

As at 31 March 2017, we were one of 22 LPAs that had a current development plan in place.

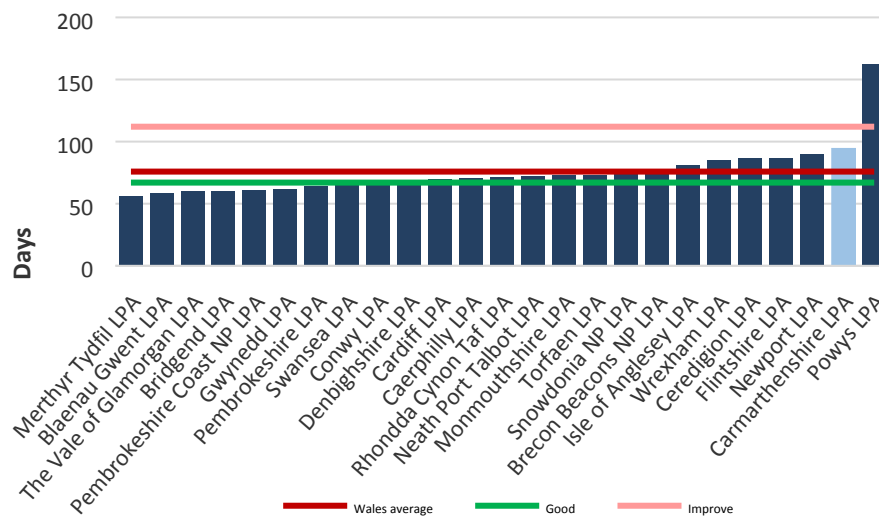
During the APR period we had 4.2 years. of housing land supply identified, making us one of 19 Welsh LPAs without the required 5 years supply. The table on page X shows the figure as 4.1 years however - this was the data for 2016/17 which is the comparator across used Wales as not all LPAs have completed their 2017 survey in time for this APR.

Efficiency

The next section sets out how quickly the LPA dealt with the various typed of planning applications that get submitted. An overall commentary on the next few sets of data (Figures 2-7) can be found at the end of this Section on Efficiency (page X).

In 2016-17 we determined 1414 planning applications, each taking, on average, 95 days (14 weeks) to determine. This compares to an average of 76 days (11 weeks) across Wales. Figure 2 shows the average time taken by each LPA to determine an application during the year.

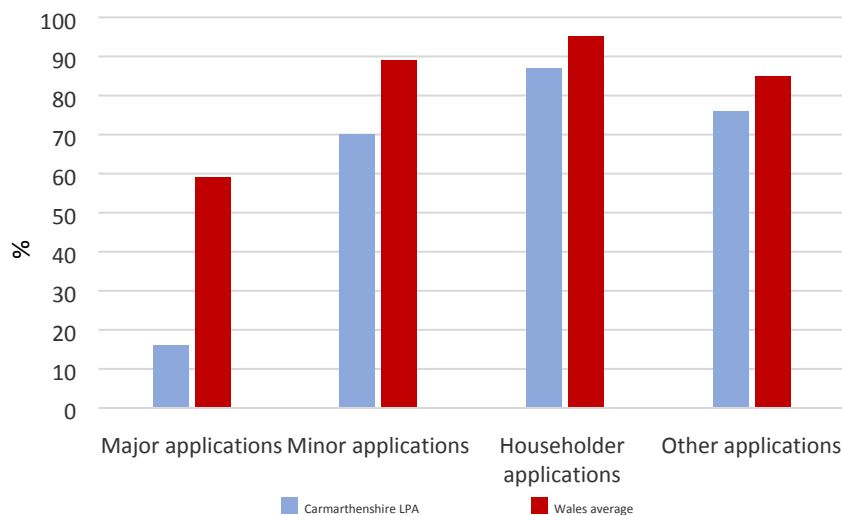
Figure 2: Average time taken (days) to determine applications, 2016-17



70% of all planning applications were determined within the required timescales. This was below the 80% target. Overall 20 out of 25 LPAs met the 80% target.

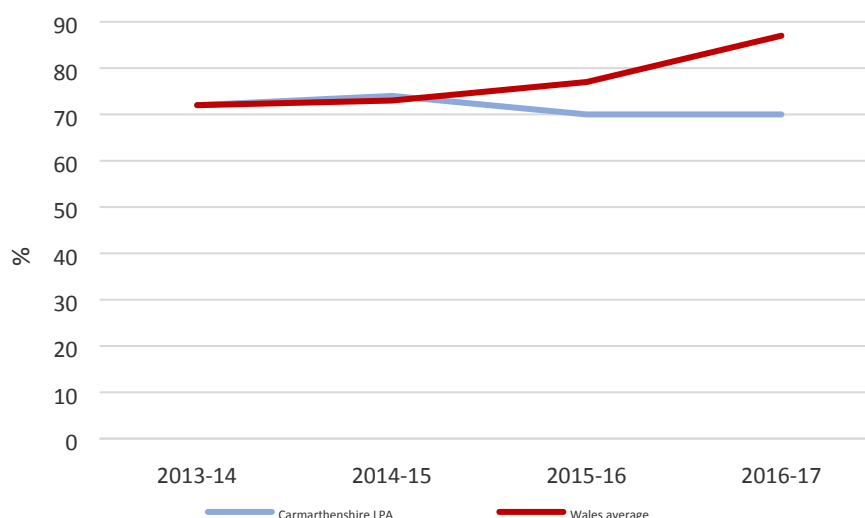
Figure 3 shows the percentage of planning applications determined within the required timescales across the four main types of application for our LPA and Wales. It shows that we determined 87% of householder applications within the required timescales.

Figure 3: Percentage of planning applications determined within the required timescales, by type, 2016-17



Between 2015-16 and 2016-17, as Figure 4 shows, the percentage of planning applications we determined within the required timescales stayed the same at 70%. Wales saw an increase this year.

Figure 4: Percentage of planning applications determined within the required timescales



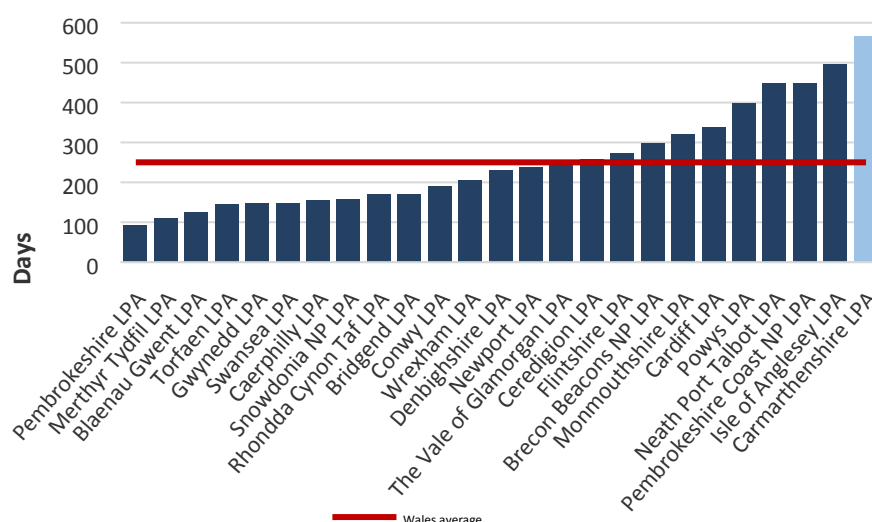
Over the same period:

- The number of applications we received increased (note that this is different to the number of applications determined); and
- The number of applications we approved decreased (91% to 86%).

Major applications

We determined 38 major planning applications in 2016-17, 11% (4 applications) of which were subject to an EIA. Each application (including those subject to an EIA) took, on average, 567 days (81 weeks) to determine. As Figure 5 shows, this was the longest average time taken of all Welsh LPAs.

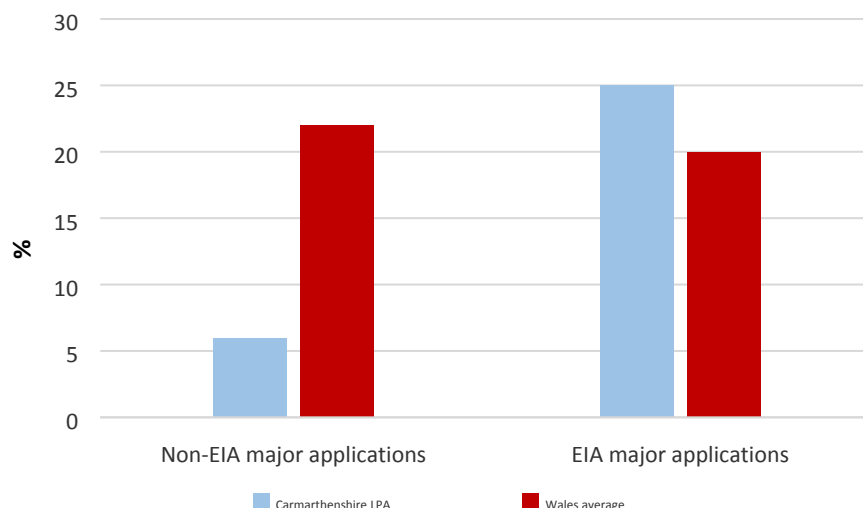
Figure 5: Average time (days) taken to determine a major application, 2016-17



16% of these major applications were determined within the required timescales, the second lowest percentage of all Welsh LPAs.

Figure 6 shows the percentage of major applications determined within the required timescales by the type of major application. 6% of our 'standard' major applications i.e. those not requiring an EIA, were determined within the statutory 8 week deadline.

Figure 6: Percentage of Major applications determined within the required timescales during the year, by type, 2016-17

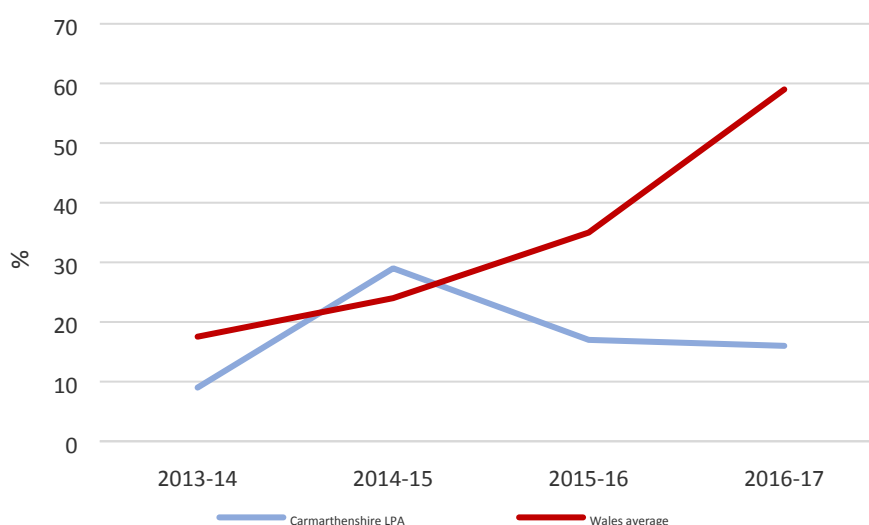


In addition we determined 75% of major applications that were subject to a PPA in the agreed timescales during the year.

Since 2015-16 the percentage of major applications determined within the required timescales had decreased from 17%. Similarly, the number of major applications determined decreased while the number of applications subject to an EIA determined during the year increased.

Figure 7 shows the trend in the percentage of major planning applications determined within the required timescales in recent years and how this compares to Wales.

Figure 7: Percentage of major planning applications determined within the required timescales



Over the same period:

- The percentage of minor applications determined within the required timescales decreased from 74% to 70%;
- The percentage of householder applications determined within the required timescales stayed the same at 87%; and
- The percentage of other applications determined within required timescales increased from 69% to 76%.

The LPA needs to further consider the results set in this Efficiency section. Some early discussion at an all Wales forum of Chief Planning Officers suggests that some of the seemingly lower than average results result from Carmarthenshire's continued emphasis on working with an applicant to achieve an approval. In many LPAs the target dates drive decisions – resulting in far higher refusal rates than in Carmarthenshire. Many of those refused applications do in due course get an approval through a subsequent application, which of course takes additional time. To date the process review which took place for Carmarthenshire LPA and on-going discussion with applicants indicate that generally applicants would prefer to work with the LPA to achieve an approval and it take longer than to be refused permission and have to re-submit. Not all applicants take this view and the LPA needs to take a balanced view in those case and be ready to refuse.

It is also clear from recent all Wales discussion that most LPAs in Wales are making better use of the 'extension of time' mechanism recently introduced by secondary legislation in Wales. This allows the LPA to negotiate with the applicant a revised target date. Thus many LPAs are achieving a higher % of determinations on target, even though the length of time will be longer than the initial statutory target. This needs to be looked at an adopted more in relation to future applications by Carmarthenshire LPA as it would identify a significant improvement in the % of applications determined in time. It is not of course refelective of the overall amount of time undertaken.

It is also apparent that Carmarthenshire receives the third highest number of planning applications of all the LPAs in Wales. How this is managed needs to be considered during the implementation of the new structure during 2017/18. Consideration needs to be giveb as to whether the service is adequately resourced to deal with this level of planning applications – particularly in terms of input from specialist staff in other Units (Highways, Ecology, Drainage etc).

Quality

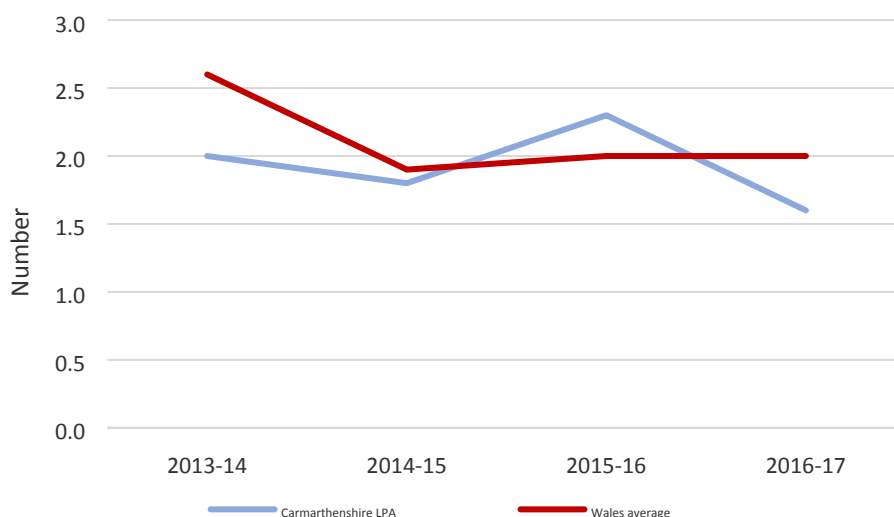
The next section focuses on the quality of the overall decision made – did we make the right decision? How did we do at appeal? An overall commentary on the next few sets of data (Figures 8-9) can be found at the end of this Section on Efficiency (page X).

In 2016-17, our Planning Committee made 100 planning application decisions during the year, which equated to 7% of all planning applications determined. Across Wales 6% of all planning application decisions were made by planning committee.

8% of these member-made decisions went against officer advice. This compared to 11% of member-made decisions across Wales. This equated to 0.6% of all planning application decisions going against officer advice; 0.7% across Wales.

In 2016-17 we received 23 appeals against our planning decisions, which equated to 1.6 appeals for every 100 applications received. Across Wales 2 appeals were received for every 100 applications. Figure 8 shows how the volume of appeals received has changed since 2015-16 and how this compares to Wales.

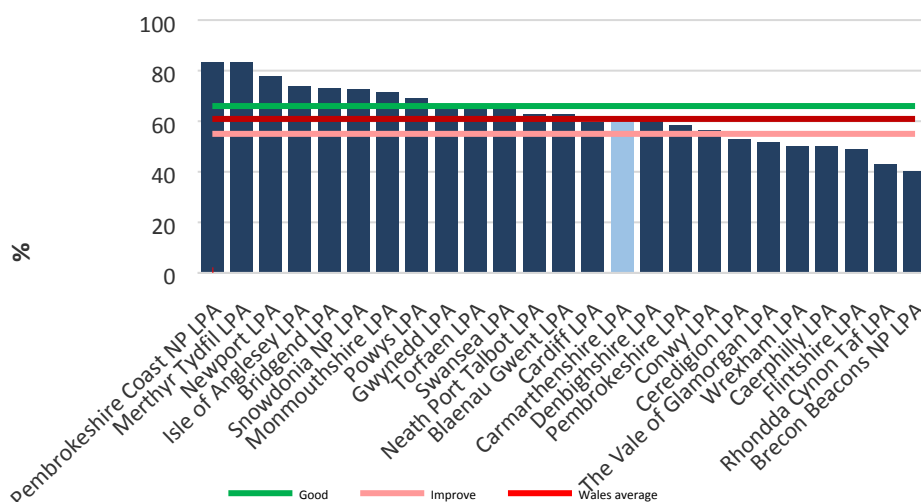
Figure 8: Number of appeals received per 100 planning applications



In 2016-17 we approved 94% of planning applications. This compares to 91% across Wales.

Of the 25 appeals that were decided during the year, 60% were dismissed. As Figure 9 shows, this was lower than the percentage of appeals dismissed across Wales as a whole and was below the 66% target.

Figure 9: Percentage of appeals dismissed, 2016-17



During 2016-17 we had 1 application for costs at a section 78 appeal upheld, making us one of the 11 LPAs to have at least one such application upheld in the year.

The above section shows that generally Carmarthenshire experiences a lower rate of appeal being submitted. This is likely to be due to continued high level of approval rate compared to many other LPAs (86%).

Of the appeals received that were dismissed the level of dismissal remains below the Welsh average.

Engagement

We are:

- one of 24 LPAs that allowed members of the public to address the Planning Committee; and
- one of 20 LPAs that had an online register of planning applications.

As Table 2 shows, 64% of respondents to our 2016-17 customer satisfaction survey agreed that the LPA gave good advice to help them make a successful application.

Table 2: Feedback from our 2016-17 customer satisfaction survey

	%	
	Carmarthenshir e LPA	Wale s
Percentage of respondents who agreed that:		
The LPA gave good advice to help them make a successful application	64	62
They were listened to about their application	62	59

Overall general feedback on the service remains above the Welsh average.

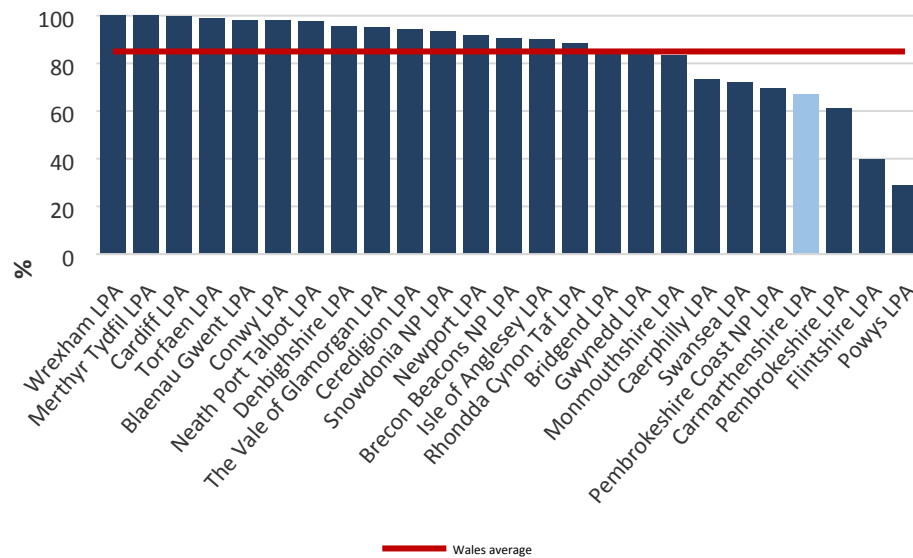
Enforcement

An overall commentary on the next few sets of data (Figures 8-9) can be found at the end of this Section on Efficiency (page X).

In 2016-17 we investigated 434 enforcement cases, which equated to 2.3 per 1,000 population. This compared to 1.9 enforcement cases investigated per 1,000 population across Wales. We took, on average, 123 days to investigate each enforcement case.

We investigated 67% of these enforcement cases within 84 days. Across Wales 85% were investigated within 84 days. Figure 10 shows the percentage of enforcement cases that were investigated within 84 days across all Welsh LPAs.

Figure 10: Percentage of enforcement cases investigated within 84 days, 2016-17



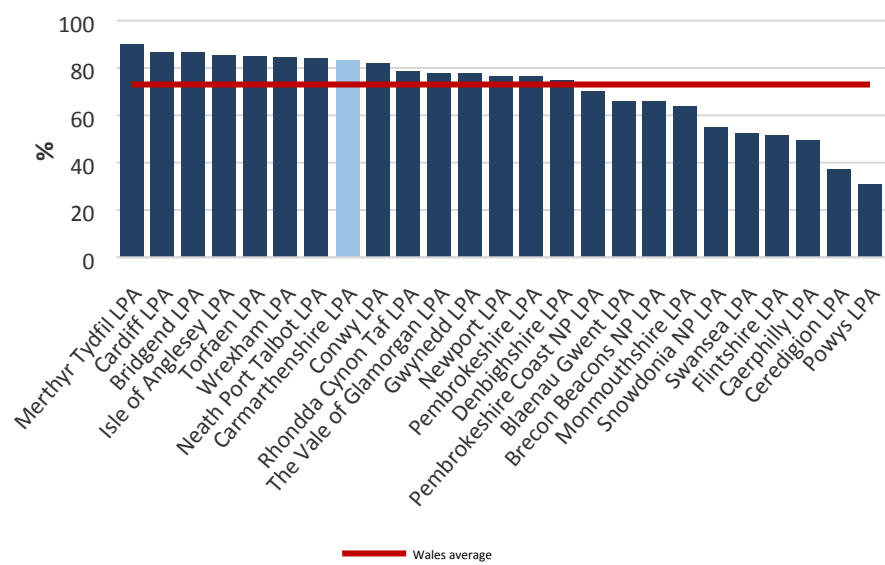
Over the same period, we resolved 412 enforcement cases, taking, on average, 134 days to resolve each case.

83% of this enforcement action was taken within 180 days from the start of the case. As Figure 11 shows this compared to 73% of enforcement cases resolved within 180 days across Wales.

As can be seen the number of enforcement cases dealt with by Carmarthenshire exceeds the number investigated on average across Wales. Although the number investigated within time is lower than average, the number resolved within the prescribed time periods exceeds the Welsh average of 180 days.

A new Enforcement team is being established during 2017/18. The Senior Officer along with their new team will need to consider any further improvements which could be possible in relation to performance in general.

Figure 11: Percentage of enforcement cases resolved in 180 days, 2016-17



ANNEX A - PERFORMANCE FRAMEWORK

OVERVIEW

MEASURE	GOOD	FAIR	IMPROVE
Plan making			
Is there a current Development Plan in place that is within the plan period?	Yes		No
LDP preparation deviation from the dates specified in the original Delivery Agreement, in months	<12	13-17	18+
Annual Monitoring Reports produced following LDP adoption	Yes		No
The local planning authority's current housing land supply in years	>5		<5
Efficiency			
Percentage of "major" applications determined within time periods required	Not set	Not set	Not set
Average time taken to determine "major" applications in days	Not set	Not set	Not set

WALES AVERAGE	Carmarthens hire LPA LAST YEAR	Carmarthens hire LPA THIS YEAR
Yes	Yes	Yes
58	N/A	N/A
Yes	N/A	N/A
2.9	3.7	4.1
59	17	16
250	268	567

MEASURE	GOOD	FAIR	IMPROVE
Percentage of all applications determined within time periods required	>80	60.1-79.9	<60
Average time taken to determine all applications in days	<67	67-111	112+
Quality			
Percentage of Member made decisions against officer advice	<5	5.1-8.9	9+
Percentage of appeals dismissed	>66	55.1-65.9	<55
Applications for costs at Section 78 appeal upheld in the reporting period	0	1	2+
Engagement			
Does the local planning authority allow members of the public to address the Planning Committee?	Yes		No
Does the local planning authority have an officer on duty to provide advice to members of the public?	Yes		No

WALES AVERAGE	Carmarthens hire LPA LAST YEAR	Carmarthens hire LPA THIS YEAR
87	70	70
76	93	95
11	10	8
61	71	60
0	0	1
Yes	Yes	Yes
Yes	Yes	Yes

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MEASURE	GOOD	FAIR	IMPROVE
Does the local planning authority's web site have an online register of planning applications, which members of the public can access, track their progress (and view their content)?	Yes	Partial	No
Enforcement			
Percentage of enforcement cases investigated (determined whether a breach of planning control has occurred and, if so, resolved whether or not enforcement action is expedient) within 84 days	Not set	Not set	Not set
Average time taken to investigate enforcement cases	Not set	Not set	Not set
Percentage of enforcement cases where enforcement action is taken or a retrospective application received within 180 days from the start of the case (in those cases where it was expedient to enforce)?	Not set	Not set	Not set
Average time taken to take enforcement action	Not set	Not set	Not set

WALES AVERAGE	Carmarthens hire LPA LAST YEAR	Carmarthens hire LPA THIS YEAR
Yes	Yes	Yes
85	63	67
74	143	123
73	78	83
201	142	134

SECTION 1 – PLAN MAKING

Indicator	01. Is there a current Development Plan in place that is within the plan period?	
"Good"	"Fair"	"Improvement needed"
A development plan (LDP or UDP) is in place and within the plan period	N/A	No development plan is in place (including where the plan has expired)

Authority's performance	Good
The LDP was adopted on 10 December 2014, and provides an up to date and robust land use framework.	

Indicator	02. LDP preparation deviation from the dates specified in the original Delivery Agreement, in months	
"Good"	"Fair"	"Improvement needed"
The LDP is being progressed within 12 months of the dates specified in the original Delivery Agreement	The LDP is being progressed within between 12 and 18 months of the dates specified in the original Delivery Agreement	The LDP is being progressed more than 18 months later than the dates specified in the original Delivery Agreement

Authority's performance	Not applicable
The LDP was adopted on 10 December 2014. A review has not yet been triggered or started as at 31 st March 2017.	

Indicator	03. Annual Monitoring Reports produced following LDP adoption	
"Good"		"Improvement needed"
An AMR is due, and has been prepared		An AMR is due, and has not been prepared

Authority's performance	Good
The Annual Monitoring Report has been produced, and will be submitted to the Welsh Government by 31 October 2017. Approved at Council on the 20 th September 2017.	

Indicator	04. The local planning authority's current housing land supply in years	
"Good"		"Improvement needed"
The authority has a housing land supply of more than 5 years		The authority has a housing land supply of less than 5 years

Authority's performance	4.1 – Improvement needed
<p>This matter is discussed within the 2016/17 LDP Annual Monitoring Report. The issues surrounding the levels of a 5 year supply will be considered and addressed as part of the review into the LDP.</p> <p>The below 5 year supply is an issue common to most LPAs across Wales.</p> <p>That said the Carmarthenshire results far exceeds the Wales average which was 2.9.</p> <p>It should be noted that due to data availability across Wales that the result in the APR is always 1 year out and that the above result is that for 31st March 2016. Carmarthenshire has completed its 2017 study and the result shows a 4.2 years supply.</p>	

SECTION 2 - EFFICIENCY

Indicator	05. Percentage of "major" applications determined within time periods required	
"Good"	"Fair"	"Improvement needed"
Target to be benchmarked	Target to be benchmarked	Target to be benchmarked

Authority's performance	16%
<p>No Benchmark has been set to date by Welsh Government for this indicator.</p> <p>Commentary has been supplied in the Efficiency section of the APR on this result (see page x).</p> <p>The commentary recognises the need for the LPA to make better use for the new provisions of agreeing an 'extension of time' with an applicant. This will dramatically improve the results under this measure.</p>	

Indicator	06. Average time taken to determine "major" applications in days	
"Good"	"Fair"	"Improvement needed"

Target to be benchmarked	Target to be benchmarked	Target to be benchmarked
--------------------------	--------------------------	--------------------------

Authority's performance	567 days
No Benchmark has been set to date for this Indicator by Welsh Government.	
Commentary has been supplied in the Efficiency section of the APR on this result (see page x).	

Indicator	07. Percentage of all applications determined within time periods required	
"Good"	"Fair"	"Improvement needed"
More than 80% of applications are determined within the statutory time period	Between 60% and 80% of applications are determined within the statutory time period	Less than 60% of applications are determined within the statutory time period

Authority's performance	70% - Fair
Performance is below the Wales average of 87%.	
Commentary has been supplied in the Efficiency section of the APR on this result (see page x).	
The commentary recognises the need for the LPA to make better use for the new provisions of agreeing an 'extension of time' with an applicant. This will dramatically improve the results under this measure.	

Indicator	08. Average time taken to determine all applications in days	
"Good"	"Fair"	"Improvement needed"
Less than 67 days	Between 67 and 111 days	112 days or more

Authority's performance	95 days - Fair
Performance is higher than the Wales average of 76 days. This is an improvement upon last year which was 93 days.	
Commentary has been supplied in the Efficiency section of the APR on this result (see page x).	

SECTION 3 - QUALITY

Indicator	09. Percentage of Member made decisions against officer advice	
"Good"	"Fair"	"Improvement needed"
Less than 5% of decisions	Between 5% and 9% of decisions	9% or more of decisions

Authority's performance	8% - Fair
<p>Performance is lower than the Wales average of 11% of decision made by Members against officer advice for 2016/17. This shows an improvement from 2015/16.</p> <p>Where Planning Committee go against Officer recommendation, the reasons for which (including policy basis) are included within the Council minutes. The LPA is making greater use of the allocated Member training events to increase awareness in relation to the Committee decision making.</p>	

Indicator	10. Percentage of appeals dismissed	
"Good"	"Fair"	"Improvement needed"
More than 66% (two thirds) of planning decisions are successfully defended at appeal	Between 55% and 66% of planning decisions are successfully defended at appeal	Less than 55% of planning decisions are successfully defended at appeal

Authority's performance	60% - Fair

Indicator	11. Applications for costs at Section 78 appeal upheld in the reporting period	
"Good"	"Fair"	"Improvement needed"
The authority has not had costs awarded against it at appeal	The authority has had costs awarded against it in one appeal case	The authority has had costs awarded against it in two or more appeal cases

Authority's performance	1 - Fair
<p>The application for costs refers to a One Planet development. The Officer report to Planning Committee recommended approval; the Committee went to site visit and subsequently refused the application. The applicant appealed the decision and was awarded costs. This result and the Inspector's findings was reported back to the Planning Committee.</p>	

SECTION 4 – ENGAGEMENT

Indicator	12. Does the local planning authority allow members of the public to address the Planning Committee?	
"Good"		"Improvement needed"
Members of the public are able to address the Planning Committee		Members of the public are not able to address the Planning Committee

Authority's performance	Good
Carmarthenshire LPA allow members of the public to address the Planning Committee.	

Indicator	13. Does the local planning authority have an officer on duty to provide advice to members of the public?	
"Good"		"Improvement needed"
Members of the public can seek advice from a duty planning officer		There is no duty planning officer available

Authority's performance	Good
Whilst not having a formal "duty officer" system, officers are available to deal with general public enquiries/queries. As a result, the LPA would argue that it should not be categorised as in need of improvement, when a local review process has identified the current approach to be better accepted and more efficient than the previous duty officer system.	

Indicator	14. Does the local planning authority's web site have an online register of planning applications, which members of the public can access track their progress (and view their content)?	
"Good"	"Fair"	"Improvement needed"
All documents are available online	Only the planning application details are available online, and access to other documents must be sought directly	No planning application information is published online

Authority's performance	Good
The LPA publish all details relating to a Planning Application on the website of Carmarthenshire County Council.	

SECTION 5 – ENFORCEMENT

Indicator	15. Percentage of enforcement cases investigated (determined whether a breach of planning control has occurred and, if so, resolved whether or not enforcement action is expedient) within 84 days	
"Good"	"Fair"	"Improvement needed"
Target to be benchmarked	Target to be benchmarked	Target to be benchmarked

Authority's performance	67%
No Benchmark has been set to date for this Indicator by Welsh Government.	

Indicator	16. Average time taken to investigate enforcement cases	
"Good"	"Fair"	"Improvement needed"
Target to be benchmarked	Target to be benchmarked	Target to be benchmarked

Authority's performance	123 days
No benchmark has been set for this Indicator, but is above the Wales average of 74 days.	

Indicator	17. Percentage of enforcement cases where enforcement action is taken or a retrospective application received within 180 days from the start of the case (in those cases where it was expedient to enforce)	
"Good"	"Fair"	"Improvement needed"
Target to be benchmarked	Target to be benchmarked	Target to be benchmarked

Authority's performance	83%
No Benchmark has been set to date for this Indicator by Welsh Government.	
The 2016/17 result is higher than the Wales Average of 73%, and showed an improvement from the Carmarthenshire 2015/16 result of 78%.	

Indicator	18. Average time taken to take enforcement action	
"Good"	"Fair"	"Improvement needed"
Target to be benchmarked	Target to be benchmarked	Target to be benchmarked

Authority's performance	134 days
<p>No benchmark has been set for this Indicator by Welsh Government.</p> <p>The number of days taken to take enforcement action in Carmarthenshire is significantly lower than the Wales average (201 days). Carmarthenshire is therefore performing far better than most local authorities in Wales in relation to the time taken to undertake Enforcement action.</p> <p>The result also shows an improvement from last year's result of 142 days.</p>	

SECTION 6 – SUSTAINABLE DEVELOPMENT INDICATORS

The purpose of the Sustainable Development Indicators is to measure the contribution the planning system makes to sustainable development in Wales.

The Sustainable Development Indicators will be used to measure the progress against national planning sustainability objectives, set out in Planning Policy Wales, and can be used to demonstrate to our stakeholders the role and scope of the planning system in delivering wider objectives. The information will also be useful to local planning authorities to understand more about the outcomes of the planning system and help inform future decisions.

Authority's returns	In quarter 1 - data returned in part (see individual SD below) In quarter 2 - data returned in part (see individual SD below) In quarter 3 - data returned in part (see individual SD below) In quarter 4 - data returned in part (see individual SD below)
<p>The Authority has returned on a quarterly basis in part the data sought as part of the SD indicators process.</p> <p>The returns have been as follows:</p> <ol style="list-style-type: none">1. Returns complete.2. Returns complete.3. Returns complete.4. Returns complete.5. Data not returned. The LPA don't currently have a system in place to monitor total land area of brownfield/greenfield developments.6. Data not returned. The LPA don't currently have a system in place to monitor total area gained/lost in relation to open space.7. Data not returned. Part A – data is however included in the APR. Part B isn't applicable as the LPA have not adopted CIL. <p>Much of the data specified for collection was not readily available for the following reasons:</p> <ul style="list-style-type: none">• Time required to update planning application systems: The LPA currently use MIS LGS (specifically the Headway product) to administer its planning application process. The LPA were advised in mid-2014 that MIS LGS was being bought out. At that time the LPA were advised that the Headway product would be discontinued over the course of the next couple of years. The LPA have therefore been working towards a replacement solution. This should be resolved during 2018, with the new product being geared up to dealing with monitoring far more effectively than its predecessor (including SD indicators). In the interim Headway remains the system depended upon by the LPA. It has not been possible for the LPA to acquire or require changes to Headway in the interim – upgrades/modifications were not available due to the product being discontinued. This has therefore affected the logging and collecting of SD and will continue to do so until full migration on to a new system has been successfully completed.• The LPA acknowledges that as we are now half way through the third APR period (2016/17) that any new system will not be in place to fully capture details for the APR until the fifth APR (2018/19).	

The LPA will continue to work with WG and advise on the appropriateness of the various SDs. Any changes to SDs or the introduction of new ones should have a lead in period which allows systems to be updated prior to the commencement of the APR year for which the data is to be reported.

Indicator	SD1. The floorspace (square metres) granted and refused planning permission for new economic development on allocated employment sites during the year.
------------------	--

Granted (square metres)	
Authority's data	291

Refused (square metres)	
Authority's data	No data available

The figure set out above in relation to applications granted is mainly accounted for by 2 large applications:

W/33814 - DEMOLITION OF AN EXISTING BUILDING USES FOR SHOP DISPLAY AND STORAGE PURPOSES (ATTACHED TO THE SHOP AND OFFICES). REPLACEMENT WITH A LARGER BUILDING ON THE SAME SITE WHICH WILL BE USED FOR DISPLAY, STORAGE AND A SMALL CAFE– 75 sqm (A1-A3) at Aberarad, Newcastle Emlyn;

E/34947 – DEMOLISH AND REBUILD NEW OFFICE BLOCK – 216 sqm (B1) at Capel Hendre Industrial Estate, Ammanford.

Data is not available on refusals at present (see explanation as part of introduction to SD Section above).

Indicator	SD2. Planning permission granted for renewable and low carbon energy development during the year.
------------------	--

Granted permission (number of applications)	
Authority's data	6

Granted permission (MW energy generation)	
Authority's data	17.31

The 6 applications permitted are made up of the following:

- 1 Hydroelectric
- 2 Solar;
- 2 Wind
- 1 Other

The majority of the MW generation potential can be accounted for by 1 planning application – 9.1MW – Planning Application S/34211 – DEVELOP STANDBY ELECTRICITY GENERATORS AND ALL ASSOCIATED BUILDING AND ENGINEERING OPERATIONS AND LANDSCAPING LAND NEAR FFOS LAS SOLAR SITE, CARWAY.

Indicator	SD3. The number of dwellings granted planning permission during the year.
------------------	--

Market housing (number of units)	
Authority's data	373

Affordable housing (number of units)	
Authority's data	70

The transfer from the previous Development Plan framework through to that of the LDP is a factor in the Affordable Housing figure. It is also noted that the Council has recently adopted a Affordable Housing Delivery Plan which, along with the provisions of the LDP, seek to maximise future Affordable Housing delivery.

Indicator	SD4. Planning permission granted and refused for development in C1 and C2 floodplain areas during the year.
------------------	--

Number of residential units (and also hectares of non-residential units) that DID NOT meet all TAN 15 tests which were GRANTED permission	
Authority's data	2 residential units (0ha non-residential units)

Number of residential units (and also hectares of non-residential units) that did not meet all TAN 15 tests which were REFUSED permission on flood risk grounds	
Authority's data	2 residential units

Number of residential units (and also hectares of non-residential units) that MET all TAN 15 tests which were GRANTED permission	
Authority's data	8 residential units

Data on hectares is not available.

The 2 approved which did not meet all TAN15 tests related to application S/35070, conversion of terrace property to two self-contained flats.

Indicator	SD5. The area of land (ha) granted planning permission for new development on previously developed land and greenfield land during the year.
------------------	---

Previously developed land (hectares)	
Authority's data	Data not available.

Greenfield land (hectares)	
Authority's data	Data not available.

Data not available. See explanation as part of introduction to SD Section above.

Indicator	SD6. The area of public open space (ha) that would be lost and gained as a result of development granted planning permission during the quarter.
------------------	---

Open space lost (hectares)	
Authority's data	Data not available.

Open space gained (hectares)	
Authority's data	Data not available.

Data not available. See explanation as part of introduction to SD Section above.

Indicator	SD7. The total financial contributions (£) agreed from new development granted planning permission during the quarter for the provision of community infrastructure.
------------------	---

Gained via Section 106 agreements (£)	
Authority's data	To be confirmed by Finance

Gained via Community Infrastructure Levy (£)	
Authority's data	Not applicable.

Gained via Section 106 agreements: Although data has not been submitted to WG as part of the quarterly returns to date it is now possible to collect this information and therefore it has been included in this APR.

Community Infrastructure Levy: The LA do not currently operate a CIL regime. The second part of SD7 is therefore not applicable.

COMMUNITY SCRUTINY COMMITTEE

5th OCTOBER 2017

Revenue & Capital Budget Monitoring Report 2017/18

To consider and comment on the following issues:

- That the Scrutiny Committee receives the budget monitoring report for the Housing, Regeneration, Planning and Leisure & Recreation Services and considers the budgetary position.

Reasons:

- To provide Scrutiny with an update on the latest budgetary position as at 30th June 2017, in respect of 2017-18.

To be referred to the Executive Board for decision: NO

Executive Board Member Portfolio Holders:

- Cllr. Linda Evans (Housing)
- Cllr. Emlyn Dole (Economic Development)
- Cllr. Peter Hughes-Griffiths (Culture, Sport & Tourism)
- Cllr. David Jenkins (Resources)

Directorate: Corporate Services Name of Service Director: Chris Moore Report Author: Chris Moore	Designation: Director of Corporate Services	Tel No. / E-Mail Address: 01267 224120 CMoore@carmarthenshire.gov.uk
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EXECUTIVE SUMMARY

COMMUNITY SCRUTINY COMMITTEE

5th OCTOBER 2017

Revenue & Capital Budget Monitoring Report 2017/18

The Financial monitoring Report is presented as follows:

Revenue Budgets

APPENDIX A

Summary position for the Community Scrutiny Committee. Services within the Community Scrutiny remit are forecasting a £376k overspend.

APPENDIX B

Report on the main variances on agreed budgets.

APPENDIX C

Detail variances for information purposes only.

APPENDIX D

The HRA is forecasting a £226k underspend to the year end.

Capital Budgets

APPENDIX E

Details the main variances on capital schemes, which shows a forecasted net spend of £25,565k compared with a working net budget of £41,292k giving a **£-15,727k** variance. The variance will be slipped into future years, as the funding will be required to ensure that the schemes are completed.

APPENDIX F

Details all Capital Regeneration Schemes

APPENDIX G

Details all Capital Leisure Schemes

APPENDIX H

Details all Capital Housing General Fund (Private Housing) Schemes

APPENDIX I

Details all Capital Housing HRA (Public Housing) Schemes

DETAILED REPORT ATTACHED?

YES – A list of the main variances is attached to this report.

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report.

Signed: **Chris Moore** Director of Corporate Services

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
NONE	NONE	YES	NONE	NONE	NONE	NONE

3. Finance

Revenue - The Regeneration, Planning, Leisure & Recreation and Non-HRA Housing Services show a net variance of £376k and the HRA Housing Service shows a £-226k variance against the 2017/18 approved budgets.

Capital - The capital programme shows a net variance of -£15,727k against the 2017/18 approved budget.

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below:

Signed: **Chris Moore** Director of Corporate Services

1. Local Member(s) – N/A
2. Community / Town Council – N/A
3. Relevant Partners – N/A
4. Staff Side Representatives and other Organisations – N/A

Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:

THESE ARE DETAILED BELOW:

Title of Document	File Ref No. / Locations that the papers are available for public inspection
2017/18 Budget	Corporate Services Department, County Hall, Carmarthen

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Community Scrutiny Report
Budget Monitoring as at 30th June 2017 - Summary

Division	Working Budget				Forecasted				Jun 2017 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	
Regeneration	4,366	-2,602	3,577	5,341	4,732	-2,967	3,577	5,342	1
Planning	3,724	-2,218	429	1,935	3,767	-1,885	429	2,311	376
Leisure & Recreation	14,904	-7,897	4,464	11,470	14,774	-7,768	4,464	11,470	-0
Council Fund Housing	8,932	-8,124	294	1,102	9,064	-8,257	294	1,101	-0
GRAND TOTAL	31,925	-20,841	8,765	19,848	32,337	-20,877	8,765	20,225	376

Community Scrutiny Report

Budget Monitoring as at 30th June 2017 - Main Variances

Page 124

Division	Working Budget		Forecasted		Jun 2017	Notes
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000	Forecasted Variance for Year £'000	
Planning						
Planning Admin Account	370	-3	443	-89	-13	Underspend mainly due to staff vacancies - 1 member of staff budgeted for at 4 days per week, but only works 3.
Minerals	259	-122	277	-175	-36	Committed half of additional cost from pending staffing realignment assuming it will be signed off and new post occupied from 01/10/17
Development Management	1,392	-1,251	1,362	-780	442	Ongoing projected shortfall in income
Conservation	358	-71	342	-73	-18	1 member of staff taking unpaid leave. 1 other member of staff budgeted for full time but only working 4 days per week
Leisure & Recreation						
Burry Port Harbour	188	-165	199	-164	11	Business Rates revaluation increase
Amman Valley Leisure Centre	695	-554	693	-612	-61	Increased income forecast from Gym/Swim
Sport & Leisure General	839	-59	880	-74	26	Premises Maintenance
Council Fund Housing						
Home Improvement (Non HRA)	475	-301	468	-273	20	Underachievement of licence fee income due to changes in licencing laws.
Homelessness	161	-64	134	-64	-26	Underspend in Homelessness prevention payments covering the underachievement of licence fee income in Home Improvement.
Other Variances					30	
Grand Total					376	

Community Scrutiny Report

Budget Monitoring as at 30th June 2017 - Detail Monitoring

Division	Working Budget				Forecasted				Jun 2017	Notes
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Forecasted Variance for Year £'000	
Regeneration										
WWEC Matchfunding for Future Schemes	0	0	25	25	0	0	25	25	0	
RDP LEADER Running Costs (E)	68	-68	0	0	57	-56	0	0	0	
RDP LEADER Animation Costs (E)	115	-115	0	0	112	-112	0	0	-0	
RDP LEADER Implementation Costs (E)	250	-250	0	0	275	-275	0	-0	-0	
RDP LEADER Cooperation (E)	92	-92	0	0	0	0	0	0	0	
Regional Engagement Team - ERDF (E)	137	-137	0	0	72	-72	0	0	-0	
West Wales European Centre	425	-315	78	189	278	-168	78	189	-0	
Regional Engagement Team - ESF (E)	99	-99	0	0	58	-58	0	0	0	
Llanelli Community	41	0	20	62	42	0	20	63	1	
Communities First - CCC Cluster (E)	0	0	0	0	406	-406	0	0	0	
Communities First Lift (E)	93	-93	0	0	93	-93	0	0	-0	
Communities for Work - Priority 1 (E)	107	-106	0	0	98	-98	0	0	-0	
Communities for Work - Priority 3 (E)	57	-57	0	0	53	-53	0	0	0	
Parry Thomas Centre	0	0	0	0	23	-23	0	-0	-0	
Parc Amanwy Ammanford	70	-47	0	23	70	-47	0	23	0	
Nant Y Ci Rural Business Development Centre	33	-11	0	22	33	-11	0	22	0	
Amman Gwendraeth Community	99	0	8	106	107	-8	8	106	-0	
3 T's Community Dev Core Budget	297	0	22	319	296	0	22	318	-1	
Betws wind farm community fund	112	-111	2	2	112	-111	2	2	0	
Community Grants	152	0	5	157	152	0	5	157	-0	
Welfare Rights & Citizen's Advice	127	0	1	128	127	0	1	128	0	
Rural Carmarthenshire	25	0	5	30	25	0	5	30	-0	
Physical Regeneration	458	0	3,134	3,593	458	0	3,134	3,593	-0	
Amman Gwendraeth Regeneration	25	0	3	28	25	0	3	27	-0	
Llanelli Regeneration	21	0	3	24	22	0	3	24	0	
Llanelli Coast Joint Venture	139	-139	5	5	212	-212	5	5	-0	
Opportunity Street (E)	0	0	0	0	11	-11	0	0	0	
The Beacon	134	-130	51	55	162	-154	51	58	3	
RLA Transition	0	0	0	0	265	-265	0	-0	-0	
Workways Plus	620	-619	0	1	526	-525	0	1	-0	
Exploitation of Digital Technology in Carmarthenshire (E)	47	-47	0	0	42	-42	0	0	0	
Regen Core & Policy Performance	0	0	0	0	1	0	0	1	1	
Regeneration Business Support Unit	1	0	-106	-105	1	0	-106	-105	-0	
Match Funding Earmarked for Future Schemes	0	0	307	307	0	0	307	307	0	

Community Scrutiny Report

Budget Monitoring as at 30th June 2017 - Detail Monitoring

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Division	Working Budget				Forecasted				Jun 2017	Notes
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Forecasted Variance for Year £'000	
UN Sir Gar	165	-125	0	40	152	-112	0	40	0	
Business Services	314	0	15	329	310	0	15	325	-3	
Event Organisers Network	42	-42	0	0	42	-42	0	-0	-0	
Mobile & pop up hubs	0	0	0	0	14	-14	0	0	0	
Regeneration Total	4,366	-2,602	3,577	5,341	4,732	-2,967	3,577	5,342	1	
Planning										
Planning Admin Account	370	-3	-9	358	443	-89	-9	345	-13	Underspend mainly due to staff vacancies - 1 member of staff budgeted for at 4 days per week, but only works 3.
Building Regulations Trading - Chargeable	463	-526	64	2	412	-475	64	2	-0	
Building Regulations Trading - Non-chargeable	21	0	3	23	20	0	3	23	-1	
Building Control - Other	176	0	21	196	182	-1	21	201	5	
Build Control Other Works	5	0	2	8	0	-0	2	2	-6	
Minerals	259	-122	55	193	277	-175	55	157	-36	Committed half of additional cost from pending staffing realignment assuming it will be signed off and new post occupied from 01/10/17
Policy-Development Planning	463	-27	28	463	458	-22	28	464	1	
Development Management	1,392	-1,251	215	355	1,362	-780	215	797	442	Ongoing projected shortfall in income
Tywi Centre	33	-33	6	6	37	-37	6	6	-0	
Conservation	358	-71	44	331	342	-73	44	313	-18	1 member of staff taking unpaid leave. 1 other member of staff budgeted for full time but only working 4 days per week
Coed Cymru (E)	0	0	0	0	0	0	0	0	0	
Caeau Mynydd Mawr - Marsh Fritillary Project	130	-130	1	1	120	-120	1	1	-0	
Natural Resource Management Grant	0	0	0	0	0	0	0	0	0	
ESD grant - Natural Resource Management	44	-44	0	0	44	-44	0	0	0	
Morfa Berwick S.106 fund	11	-11	0	0	5	-5	0	-0	-0	
Carmarthenshire Bogs 2	0	0	0	0	0	0	0	0	0	
South Wales Regional Aggregates Working Party (E)	0	0	0	0	0	0	0	0	0	
Waste planning monitoring report (E)	0	0	0	0	0	0	0	0	0	
Building Our Heritage (Delivery Phase) (E)	0	0	0	0	47	-47	0	0	0	
Tywi Centre EF Holding Account	0	0	0	0	18	-18	0	0	0	
Planning Total	3,724	-2,218	429	1,935	3,767	-1,885	429	2,311	376	

Community Scrutiny Report

Budget Monitoring as at 30th June 2017 - Detail Monitoring

Division	Working Budget				Forecasted				Jun 2017	Notes
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Forecasted Variance for Year £'000	
Leisure & Recreation										
Millenium Coastal Park	308	-34	1,018	1,292	308	-33	1,018	1,293	1	
Burry Port Harbour	188	-165	204	228	199	-164	204	239	11	Business Rates revaluation increase
Discovery Centre	82	-103	92	71	84	-103	92	73	1	
Pendine Outdoor Education Centre	469	-319	50	201	543	-393	50	201	0	
Pembrey ski shop	0	-9	4	-5	0	-9	4	-5	0	
Pembrey Ski Slope	291	-253	102	140	291	-253	102	140	-0	
Sport & Leisure West	218	-32	14	200	218	-32	14	200	-0	
Newcastle Emlyn Sports Centre	268	-122	19	164	266	-127	19	158	-6	
Carmarthen Leisure Centre	1,213	-1,209	315	319	1,189	-1,177	315	326	8	
St Clears Leisure Centre	132	-37	82	177	133	-39	82	175	-2	
Bro Myrddin Indoor Bowling Club	8	0	80	88	8	0	80	88	0	
Sport & Leisure East	218	-64	15	169	218	-65	15	168	-0	
Amman Valley Leisure Centre	695	-554	82	224	693	-612	82	162	-61	Increased income forecast from Gym/Swim
Brynamman Swimming Pool	0	0	7	7	7	0	7	14	7	
Llandovery Swimming Pool	188	-79	9	119	189	-80	9	119	0	
Garnant Golf Course	0	0	1	1	0	0	1	1	0	
Gwendraeth Sports Centre	15	-4	2	13	16	-2	2	16	4	
Dinefwr Bowling Centre	10	0	96	106	10	0	96	106	0	
5 x 60 (E)	232	-287	10	-45	227	-287	10	-50	-5	
Dragon Sport (E)	114	-57	10	67	118	-57	10	71	5	
LAPA Additional Funding (E)	28	-28	0	0	28	-28	0	0	0	
Sport & Leisure General	839	-59	38	818	880	-74	38	844	26	Premises Maintenance
National Exercise Referral Scheme (E)	175	-175	1	1	175	-175	1	1	0	
Sport & Leisure South	189	-33	14	170	189	-33	14	170	-0	
Llanelli Leisure Centre	1,111	-958	369	522	1,119	-958	369	529	8	
Coedcae Sports Hall	43	-19	5	30	43	-19	5	30	-0	
ESD Rev Grant - Ynys Dawela	28	-28	0	0	27	-28	0	-0	-0	
Wales Coast Path Maintenance Fund (E)	62	-62	0	0	62	-62	0	-0	-0	
Country Parks General	409	-58	283	633	409	-58	283	633	-0	
Outdoor Recreation - Management	816	-838	0	-22	812	-838	0	-26	-4	
Pembrey Country Park	712	-651	40	101	714	-656	40	98	-3	
Llynlech Owain Country Park	94	-28	24	90	93	-28	24	89	-1	
Carmarthen Library	400	-30	146	515	396	-30	146	511	-4	
Ammanford Library	251	-17	23	257	249	-17	23	255	-2	
Llanelli Library	443	-27	119	535	445	-27	119	536	2	
Community Libraries	206	-10	116	313	203	-10	116	309	-4	

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Budget Monitoring as at 30th June 2017 - Detail Monitoring

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Division	Working Budget				Forecasted				Jun 2017	Notes
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Forecasted Variance for Year £'000	
Libraries General	1,006	-2	53	1,057	1,015	-2	53	1,065	9	
Mobile Library	118	0	8	126	119	0	8	127	1	
School Libraries General	0	0	0	0	0	0	0	0	0	
Carmarthen Museum, Abergwili.	125	-15	87	197	133	-17	87	203	6	
Kidwelly Tinplate Museum	12	-2	2	12	4	0	2	6	-6	
Parc Howard Museum	42	-8	50	85	43	-9	50	84	-0	
Museum of speed, Pendine	30	-29	44	45	30	-34	44	40	-5	
Museums General	192	0	14	205	194	0	14	208	3	
Archives General	126	-2	89	214	123	0	89	212	-2	
Arts General	65	0	11	77	68	-1	11	78	1	
St Clears Craft Centre	80	-33	50	97	81	-27	50	104	7	
Cultural Services Management	78	0	0	78	78	0	0	78	-0	
Laugharne Boathouse	140	-97	22	64	153	-108	22	66	2	
Lyric Theatre	320	-195	74	199	298	-170	74	201	3	
Y Ffwrnes	697	-385	188	501	652	-343	188	498	-3	
Ammanford Miners Theatre	49	-15	3	37	47	-12	3	38	2	
Entertainment Centres General	809	-479	19	349	613	-280	19	352	3	
Oriel Myrddin Trustee	179	-178	0	1	183	-182	0	1	-0	
Oriel Myrddin CCC	88	0	270	358	88	0	270	358	0	
Motor Sports Centre - Pembrey	0	-82	1	-82	0	-82	1	-82	0	
Pendine Beach	5	-27	1	-21	6	-27	1	-20	1	
Beach safety	4	0	1	5	4	0	1	5	-0	
Leisure Management	282	0	88	371	282	0	88	371	0	
Leisure & Recreation Total	14,904	-7,897	4,464	11,470	14,774	-7,768	4,464	11,470	-0	
Council Fund Housing										
Independent Living and Affordable Homes	97	-45	46	99	92	-39	46	99	0	
Supporting People Providers	6,495	-6,495	0	0	6,495	-6,495	0	0	0	
Transitional Funding - Implementing the Housing (Wales) Act (E)	171	-170	0	1	171	-170	0	1	-0	
Rent Smart Wales Project (E)	17	-17	0	0	17	-17	0	0	0	
Syrian Resettlement Scheme (E)	0	0	0	0	249	-249	0	-0	-0	
Home Improvement (Non HRA)	475	-301	105	279	468	-273	105	300	20	Underachievement of licence fee income due to changes in licencing laws.
Penybryn Traveller Site	127	-121	11	18	135	-121	11	25	8	
Benefit Reforms	12	-10	0	2	27	-24	0	2	0	

Community Scrutiny Report

Budget Monitoring as at 30th June 2017 - Detail Monitoring

Division	Working Budget				Forecasted				Jun 2017	Notes
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Forecasted Variance for Year £'000	
Homelessness	161	-64	24	121	134	-64	24	95	-26	Underspend in Homelessness prevention payments covering the underachievement of licence fee income in Home Improvement.
Non Hra Re-Housing (Inc Chr)	135	0	96	231	135	0	96	231	0	
Temporary Accommodation	477	-101	2	378	459	-86	2	375	-3	
Social Lettings Agency	765	-800	9	-26	683	-718	9	-26	0	
Council Fund Housing Total	8,932	-8,124	294	1,102	9,064	-8,257	294	1,101	-0	
TOTAL FOR COMMUNITY	31,925	-20,841	8,765	19,848	32,337	-20,877	8,765	20,225	376	

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	Working Budget	Forecasted Actual	Jun 2017	Notes
	£'000	£'000	Variance for Year £'000	
Expenditure				
Repairs & Maintenance				
Responsive	1,720	1,730	10	Under recovery of income from tenant rechargeables in Building Services
Minor Works	2,749	2,749	0	
Voids	2,297	2,297	0	
Servicing	1,575	1,575	0	
Drains & Sewers	125	125	0	
Grounds	715	715	0	
Unadopted Roads	100	100	0	
Supervision & Management				
Employee	3,959	3,977	18	Net overspend in salaries relating to Warden Services
Premises	1,327	1,329	2	
Transport	67	55	-13	Forecast underspend in travelling costs
Supplies	1,403	1,388	-15	General underspend in supplies and services
Recharges	1,127	1,127	-0	
Provision for Bad Debt	500	269	-231	Reduction in the provision required for debt write-offs , based on arrears levels and age debt analysis to year end
Capital Financing Cost	13,940	13,940	0	
Central Support Charges	1,560	1,573	13	Budget to be adjusted to accommodate the 1% increase in Central Recharges
GRF	3,793	3,793	0	
Total Expenditure	36,957	36,741	-216	

Housing Revenue Account - Budget Monitoring as at 30th June 2017

	Working Budget	Forecasted Actual	Jun 2017 Variance for Year	Notes
	£'000	£'000	£'000	
Income				
Rents	-37,739	-37,760	-21	Void loss prediction at budget setting of 2.1% currently forecast at 2%
Service Charges	-739	-724	15	Forecast small underachievement of service charge income
Supporting People	-135	-135	0	
Mortgage Interest	-3	-3	0	
Interest on Cash Balances	-46	-46	0	
Other Income	-584	-588	-4	
Total Income	-39,245	-39,256	-10	
Net Expenditure	-2,288	-2,514	-226	

HRA Reserve	£'000
Balance b/f 1/4/17	14,011
Budgeted movement in year	2,288
Variance for the year	226
Balance c/f 31/3/18	16,525

Capital Programme 2017/18						
Capital Budget Monitoring - Report for June 2017 - Main Variances						
DEPARTMENT/SCHEMES	Working Budget			Forecasted		
	Expenditure £'000	Income £'000	Net £'000	Expenditure £'000	Income £'000	Net £'000
Burry Port Harbour Wall - 2017-2026	430	0	430	15	0	15
Pembrey Country Park - Strategic Infrastructure Development	1,830	0	1,830	1,608	0	1,608
Other Projects with Minor Variances	1,467	0	1,467	1,467	0	1,467
- Private Housing	2,658	-19	2,639	3,087	-448	2,639
- Public Housing	21,087	-6,170	14,917	21,107	-6,190	14,917
Planned M&E Works - Inc Smoke Detectors (PSW)	318	0	318	649	0	649
Adaptions For The Disabled	900	0	900	1,289	0	1,289
Stock Condition Survey 2017/18 - Cost Certainty Gaps and Verification	150	0	150	100	0	100
Housing Development Programme (New builds & Stock Increase Programme)	11,817	0	11,817	11,167	0	11,167
Other Projects with Minor Variances	7,902	-6,170	1,732	7,902	-6,190	1,712
TOTAL	56,148	-14,856	41,292	33,451	-7,886	25,565

Variance for Year £'000	Comment
-415	Engineering design officers have commissioned Atkins to progress with detailed feasibility works, consents and license applications for works to be commissioned. Potential slippage due to lead-in on works to listed structure.
-222	Separate report to CMT with update on wider capital spend at PCP and the need for re-profiling.
0	
0	No major variances
0	
331	High level of boiler shut downs/replacement works.
389	Increase in demand and additional large scale adaptations.
-50	Work has commenced on identifying the gaps in information that require a stock condition survey to complete the cost certainty exercise for the 30 year Business Plan. Work has also commenced on developing a joint approach between Housing and Property Services to data storage which needs to be in place prior to commencing a whole scale stock condition survey. Slippage in expenditure is anticipated for 2017/18. However, this will be required for funding the 2018/19 and future stock condition survey(s).
-650	Housing Development Programme being re-profiled to take account of slight slippage in council new build programme due to unforeseen circumstances. Stock increase programme being brought forward allowing affordable home target (225 during 2017/18) to be delivered. By end of 2017/18 (year 2 of delivery programme) nearly 400 additional affordable homes will have been delivered. New build will form greater percentage of programme in Years 3, 4 and 5 as we look to deliver 1000 homes over the five year period.
-20	
-15,727	

Regeneration

Capital Budget Monitoring - Scrutiny Report for June 2017 - Main Variances

Scheme	Target Date for Completion	Working Budget			Forecasted		
		Expenditure £'000	Income £'000	Net £'000	Expenditure £'000	Income £'000	Net £'000
Llanelli JV General	Ongoing	0	0	0	419	-419	0
Community Development	Mar-18	99	0	99	99	0	99
County Wide Regeneration fund 2017-21 Onwards		10,826	-5,830	4,996	1,693	0	1,693
Transformation Strategy Project Fund	Ongoing	3,000	-3,000	0	0	0	0
Rural Enterprise Fund	Mar-19	2,997	-1,000	1,997	1,074	0	1,074
Transformation Commercial Property Development Fund	Mar-19	4,829	-1,830	2,999	619	0	619
Health & Safety Remediation Works	Mar-18	95	0	95	95	0	95
Llanelli and Coastal Belt Area		564	0	564	564	0	564
Opportunity Street (Llanelli)	Ongoing	486	0	486	486	0	486
Llanelli Regeneration Plan	Ongoing	78	0	78	78	0	78
Carmarthen and Rural Area		2,581	-32	2,549	1,919	-774	1,145
Coastal Communities - Parry Thomas Centre, Pendine	Completed	40	0	40	40	0	40
Carmarthen Town Regeneration - Jacksons Lane	Ongoing	929	0	929	929	0	929
Laugharne Carpark	Ongoing	208	0	208	208	0	208
Pendine Iconic International Visitors Destination	Ongoing	1,390	0	1,390	600	-600	0
Carmarthen Town Regeneration - King Street	Ongoing	14	0	14	0	0	0
Carmarthen Western Gateway & Wetlands	Ongoing	0	-32	-32	142	-174	-32

Variance for Year £'000	Comment
0	
0	
-3,303	
0	
-923	Funds committed at stage 1, 9 projects have commenced construction and will complete in 17/18. The remaining third party projects will commence construction in 17/18, with a number of projects, the construction completion dates running into 18/19.
-2,380	Fully committed at stage 1, but third party project delivery in 2017-18 and 2018/19.
0	
0	
0	
-1,404	
0	
0	
-1,390	Profile to be adjusted as increased drawdown of Welsh Government Funding in 17/18. Funding required to ensure project delivery over the next three financial years.
-14	
0	

Regeneration

Capital Budget Monitoring - Scrutiny Report for June 2017 - Main Variances

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		Working Budget			Forecasted		
Scheme	Target Date for Completion	Expenditure £'000	Income £'000	Net £'000	Expenditure £'000	Income £'000	Net £'000
Ammanford and Crosshands Growth Zone		2,360	0	2,360	345	0	345
Ammanford Town Centre Regeneration	Mar-19	423	0	423	75	0	75
Cross Hands East strategic Employment Site	Mar-19	720	0	720	103	0	103
Cross Hands East Enabling Fund	Mar-19	1,050	0	1,050	0	0	0
Margaret St - Retaining Wall & Road Widening	Mar-18	167	0	167	167	0	167
NET BUDGET		16,525	-5,862	10,663	5,134	-1,193	3,941

Variance for Year £'000	Comment
-2,015	
-348	Budget to support the Ammanford Regeneration Development Grant. Applications received in 2016/17 and funding committed subject to detailed project approval however project delivery will be in 2017/18 and funding paid out retrospectively. Funding therefore needs to be rolled forward into 2017/18 and potentially 18/19 to meet these commitments.
-617	Final contractor payment and land compensation not incurred in 2016/17 - funding required to be rolled forward into 17/18 to meet these obligations.
-1,050	Linked to anticipated WG funding package (Property Development Fund). Applications have been sought and funding committed in principle. Project delivery will be in 2017/18 and future years and funds will be paid out retrospectively. Funding has therefore been rolled forward into 2017/18 and may be required to be rolled forward to future years to meet this commitment.
0	
-6,722	

Leisure
Capital Budget Monitoring - Scrutiny Report for June 2017 - Main Variances

		Working Budget			Forecasted		
Scheme	Target Date for Completion	Expenditure £'000	Income £'000	Net £'000	Expenditure £'000	Income £'000	Net £'000
Llanelli Leisure Centre	Ongoing	8,000	-2,000	6,000	50	0	50
Arts & Culture		961	-750	211	211	0	211
Oriel Myrddin Redevelopment	Ongoing	961	-750	211	211	0	211
Countryside Recreation & Access	Ongoing	464	-55	409	341	-55	286
Libraries & Museums		2,664	0	2,664	1,066	0	1,066
Carmarthen Museum - Abergwili	Mar-18	712	0	712	712	0	712
Carmarthenshire Archives Relocation	Ongoing	1,952	0	1,952	354	0	354
Parks		1,959	0	1,959	847	0	847
Carmarthen Park Velodrome	Mar-18	256	0	256	256	0	256
Burry Port Harbour Dredging	Mar-19	774	0	774	77	0	77
Closed Circuit Track	Mar-18	499	0	499	499	0	499
Burry Port Harbour Wall - 2017-2026	Ongoing	430	0	430	15	0	15
Country Parks & Golf Courses		1,830	0	1,830	1,608	0	1,608
Pembrey Country Park - Strategic Infrastructure Development	Ongoing	1,358	0	1,358	1,358	0	1,358
Pembrey Country Park - Visitor Hub and Café	Ongoing	472	0	472	250	0	250
NET BUDGET		15,878	-2,805	13,073	4,123	-55	4,068

Variance for Year £'000	Comment
-5,950	Scheme linked to Delta Lakes well-being village. Capital needs to be re-profiled and slipped forward.
0	
0	
-123	Monies being retained for potential grant match funding.
-1,598	
0	
-1,598	Design development 2016/17. Scheme being tendered in late Summer 2017, with start date on site in Spring 2018. Likely slippage to 2018/19.
-1,112	
0	
-697	Sand dredging completed for Summer 2017. Licenses being applied for silt dredging, which may result in slippages on profiled spend.
0	
-415	Engineering design officers have commissioned Atkins to progress with detailed feasibility works, consents and license applications for works to be commissioned. Potential slippage due to lead-in on works to listed structure.
-222	
0	
-222	Separate report to CMT with update on wider capital spend at PCP and the need for re-profiling.
-9,005	

[illegible]

Housing H.R.A.(Public Sector)
Capital Budget Monitoring - Scrutiny Report for June 2017 - Main Variances

Scheme	Target Date for Completion	Working Budget			Forecasted		
		Expenditure £'000	Income £'000	Net £'000	Expenditure £'000	Income £'000	Net £'000
Public Sector Housing External Funding	Ongoing	0	-6,170	-6,170	0	-6,190	-6,190
Internal and External Works (Housing Services)	Mar-18	90	0	90	90	0	90
Internal and External Works (PROPERTY)		7,182	0	7,182	7,513	0	7,513
Voids To Achieve The CHS (VOI)	Ongoing	1,580	0	1,580	1,580	0	1,580
Planned M&E Works - Inc Smoke Detectors (PSW)	Ongoing	318	0	318	649	0	649
Internal Refurbishment (PKB)	Ongoing	1,377	0	1,377	1,377	0	1,377
Housing Minor Works (HMO)	Ongoing	603	0	603	603	0	603
Rendering and External Works (EXP & EXI)	Ongoing	2,386	0	2,386	2,386	0	2,386
Re-Roofing - Council Dwellings	Ongoing	918	0	918	918	0	918
Environmental Works (Housing Services)	Ongoing	291	0	291	291	0	291
Adaptations and DDA Works (Building Services)	Ongoing	1,405	0	1,405	1,794	0	1,794
Programme Delivery and Strategy		302	0	302	252	0	252
CHS Programme	Ongoing	152	0	152	152	0	152
Stock Condition Survey 2017/18 - Cost Certainty Gaps and Verification	Ongoing	150	0	150	100	0	100

Variance for Year £'000	Comment
-20	
0	
0	
331	
0	
331	High level of boiler shut downs/replacement works.
0	
0	
0	
0	
0	
0	
0	
0	
389	Increase in demand and additional large scale adaptations.
-50	
0	
-50	Work has commenced on identifying the gaps in information that require a stock condition survey to complete the cost certainty exercise for the 30 year Business Plan. Work has also commenced on developing a joint approach between Housing and Property Services to data storage which needs to be in place prior to commencing a whole scale stock condition survey. Slippage in expenditure is anticipated for 2017/18. However, this will be required for funding the 2018/19 and future stock condition survey(s).

Housing H.R.A.(Public Sector)
Capital Budget Monitoring - Scrutiny Report for June 2017 - Main Variances

		Working Budget			Forecasted		
Scheme	Target Date for Completion	Expenditure £'000	Income £'000	Net £'000	Expenditure £'000	Income £'000	Net £'000
Housing Development Programme (New builds & Stock Increase Programme)	Ongoing	11,817	0	11,817	11,167	0	11,167
NET BUDGET		21,087	-6,170	14,917	21,107	-6,190	14,917

Variance for Year £'000	Comment
-650	Housing Development Programme being re-profiled to take account of slight slippage in council new build programme due to unforeseen circumstances. Stock increase programme being brought forward allowing affordable home target (225 during 2017/18) to be delivered. By end of 2017/18 (year 2 of delivery programme) nearly 400 additional affordable homes will have been delivered. New build will form greater percentage of programme in Years 3, 4 and 5 as we look to deliver 1000 homes over the five year period.
0	

COMMUNITY SCRUTINY COMMITTEE

5th OCTOBER 2017

Draft - Carmarthenshire County Council's Annual Report for 2016/17

- 2nd Year's progress report on the Corporate Strategy 2015-20
(Including our Summary Annual Report 2016/17)
- Full Annual Report 2016/17

To consider and comment on the following issues:

To approve the contents of the draft reports :-

- 2nd Year's progress report on the Corporate Strategy 2015-20
(Including our Summary Annual Report 2016/17)
- **Extracts of the Full Annual Report 2016/17 relevant to Community Scrutiny:-**
 - Introduction
 - Goal C1 – Ensuring each child has the best start in life
 - Goal C2 – Preventing ill health and encouraging healthy and active living
 - Goal C5 – Improving Housing conditions and reducing homelessness.
 - Goal F3 – Supporting opportunities for the building of economically viable and sustainable communities.
 - Outcome G – Carmarthenshire has a stronger and more prosperous economy
 - Appendices

Reasons:

- Under the Local Government (Wales) Measure we must:
“Publish an Annual Report on past performance by the end of October each year.”

Exec Board Decision Require
Council Decision Required:

YES - 23rd October, 2017
NO

Executive Board Member Portfolio Holders:

Cllr. Emlyn Dole (Leader); Cllr. Linda Evans (Housing); Cllr Mair Stephens (Deputy Leader); Cllr Peter Hughes-Griffiths (Culture, Sport and Tourism)

Directorates: Communities & Chief Executive's	Designations:	Tel Nos./ E-Mail Addresses:
Names of Heads of Service: Wendy Walters Ian Jones Robin Staines	Director of Regeneration & Policy Head of Leisure Head of Housing & Public Protection	01267 224112 wswalters@carmarthenshire.gov.uk 01267 228309 ijones@carmarthenshire.gov.uk 01267 228960 rstaines@carmarthenshire.gov.uk
Report Author: Silvana Sauro	Performance Analysis & Systems Manager	01267 231955 SSauro@carmarthenshire.gov.uk

EXECUTIVE SUMMARY

COMMUNITY SCRUTINY COMMITTEE

5th OCTOBER 2017

Draft - Carmarthenshire County Council's Annual Report for 2016/17

- 2nd Year's progress report on the Corporate Strategy 2015-20
(Including our Summary Annual Report 2016/17)
- Full Annual Report 2016/17

BRIEF SUMMARY OF PURPOSE OF REPORT

2nd Year's progress report on the Corporate Strategy 2015-20 (Including our Summary Annual Report 2016/17)

- When we published the Corporate Strategy 2015-20 we promised to conduct an annual progress report and we set out a set 24 Outcome measures to judge our progress against (The Corporate Strategy will be reviewed for 2018/19 as the Well-being of Future Generations (Wales) Act 2015 states that we must incorporate our Well-being Objectives within the Corporate Strategy)
- By law we also have to publish a summary and full Annual Report
- It makes sense to combine the Corporate Strategy progress and summary report into one document to avoid duplication and align plans and reports
- In the recent WAO Annual Improvement Report they found that our combination of a short summary and a full version – gave all the information needed.

Full Annual Report 2016/17

- In previous years we combined Annual Reporting and Improvement Planning (ARIP) into a single document. This year we separated them because the new Well-being of Future Generations Act required the publication of our Well-being Objectives by the 31st March, and it made sense to incorporate our Improvement Plan within that. We could not have produced an Annual Report before the years end.
- In the future we will continue to integrate our Improvement Plan and Well-being Objectives in a single plan – looking forward. We will also aim to integrate the Annual reporting of both the Improvement Plan and Well-being Objectives in a single report.
- By law we have to publish a full Annual Report
- 2016/17 end of year progress on our Key Improvement Objective Priorities are incorporated into this document
- Progress on the WAO Corporate Assessment Proposals for Improvement are incorporated into the document.

DETAILED REPORT ATTACHED?

YES

IMPLICATIONS

We confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report.

Signed: Wendy Walters Assistant Chief Executive (Regeneration & Policy)
 Ian Jones Head of Leisure
 Robin Staines Head of Housing & Public Protection

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
YES	YES	YES	NONE	NONE	NONE	NONE

1. Policy, Crime & Disorder and Equalities

- The Annual Report is aligned to our Integrated Community Strategy Outcomes & Goals.

2. Legal

- We had to publish our Well-being Objectives by the 31st March and we incorporated our Improvement Plan for the year ahead in that publication.
- In previous years we combined Annual Reporting and Improvement Planning into a single document to meet the Local Government Measure requirements. This year we have had to separate them.

3 Finance

See the Making Better use of Resources theme

CONSULTATIONS

We confirm that the appropriate consultations have taken in place and the outcomes are as detailed below:

Signed: Wendy Walters Assistant Chief Executive (Regeneration & Policy)
 Ian Jones Head of Leisure
 Robin Staines Head of Housing & Public Protection

- Local Member(s) – N/A
- Community / Town Council – N/A
- Relevant Partners – N/A
- Staff Side Representatives and other Organisations – All Departments have been consulted and have had the opportunity to provide comments on their performance and progress

Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:

THESE ARE DETAILED BELOW:

Title of Document	Locations that the papers are available for public inspection
The Local Government Measure (Wales) 2009	Welsh Government\Final part 1 guidance
Corporate Strategy 2015 -2020	Corporate Strategy 2015-2020

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Carmarthenshire County Council Second year progress report on the Corporate Strategy for 2015-2020

Including our Summary Annual Report 2016/17

OCTOBER 2017



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**If you require this document in large print, audio tape or Braille,
please contact 01267 224486**

Introduction

When we signed up with our partners to the Integrated Community Strategy for Carmarthenshire, the Council aligned its internal plans to maximize its contribution to the agreement. The vision is for a Carmarthenshire that enables people to live healthy and fulfilled lives by working together to build strong, bilingual and sustainable communities.


















In September 2015, we renewed our Corporate Strategy which set out the Council's strategic priorities and aspirations in support of the vision for Carmarthenshire. This Strategy identified key areas of focus and set out the key outcome measures by which the Council would judge its success. This document provides the second annual report on the progress made.

For the last five years the Council has published an Annual Report that details our progress against all of the outcomes and goals set out in the Integrated Community Strategy. The full Annual Report is a detailed and lengthy document, however this document provides a summary.



Progress at a Glance

When we published the Corporate Strategy 2015-20 we set out the following outcome measures to judge our progress:-

Outcome	Outcome Measures	Progress
Making Better Use of Resources 	<ul style="list-style-type: none"> £ Improved public satisfaction levels with the services provided by the Council £ Reduction in organisational 'running costs' £ Increased on line activity to address public queries and transactions 	<ul style="list-style-type: none">   
Building a Better Council 	<ul style="list-style-type: none"> 😊 Increasing public communication, consultation and engagement 😊 Improved staff satisfaction levels (IiP March '17 Survey) 😊 Reduced staff sickness absence levels 	<ul style="list-style-type: none">  Baseline 85% 
Healthier 	<ul style="list-style-type: none"> ♥ Reduction in referrals to adult and children's social services ♥ Increased availability of rented and affordable homes ♥ Increased use of leisure facilities 	<ul style="list-style-type: none">   
Learning 	<ul style="list-style-type: none"> 📖 Improved educational attainment 📖 Improved school attendance rates (primary schools) 📖 Improved school attendance rates (secondary schools) 📖 Reduced number of young people Not in Education, Employment or Training 📖 Improved condition of schools 	<ul style="list-style-type: none">     





Outcome

Outcome Measures

Progress

Safe







-  Appropriate support provided to children, young people and families as required
-  Reduction in road casualties
-  Reduction in total recorded crime
-  Reduction in anti-social behaviour



Environment






-  Increased rates of recycling
-  Improved digital access
-  Improved transport links
-  Increased use of renewable energy



Economy



-  Increased employment
-  Reduction in working age population in receipt of out of work benefits
-  Increased economic activity and productivity



To let the public know how well we are performing this report also includes the National Survey for Wales results that are available by local authority area breakdown and the Councils results compared to the national set of measures used by all Councils in Wales. See Appendix A+B

The results, explanations and comparisons are dealt with in detail in the full version of this plan.

Outcome A: Making Better Use of Resources...

The Council is facing a period of significant and continued budget cuts and it is more important than ever to ensure that we are making the best use of resources. We will ensure that the organisation is working as efficiently as possible in order to protect and maintain front line services where possible.

However, it may not be possible for us to continue doing some of the things we have done in the past and we will work with our communities and stakeholders to find new ways of addressing need where appropriate.

Our aim is to ‘Deliver Transformational Technology to Improve Council Service Delivery’ and we have ensured an online transactional service was implemented as part of the Green Garden Waste Service launched in March 2017.



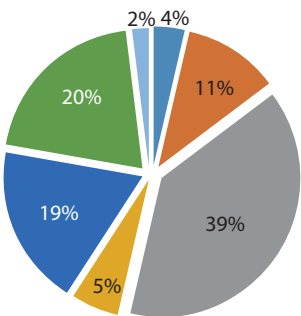
With more of our services being accessed online we have launched a new garden waste collection service and this can be easily applied for directly on line at www.carmarthenshire.gov.wales/Garden-waste. Those who sign up to the scheme will be provided with a 240 litre wheeled bin which will be emptied fortnightly between April and November.

If you pay in full when you sign up you will receive a 15% discount and pay £40.80 or you can pay in instalments by Direct Debit, this will cost a total of £48. Compost bins are also available to buy for only £12, including delivery and can be ordered **directly online**.



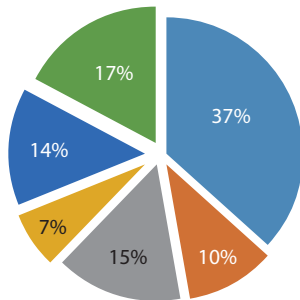
Services Provided

- Adult Social - £109m / 20%
- Levies - £9m / 2%
- Central - £20m / 4%
- Cultural, Environmental & Planning - £62m / 11%
- Education & Children - £208m / 39%
- Highways, Roads & Transport - £32m / 6%
- Housing - £101m / 19%



Sources of Funding

- Specific Grants - £94m / 17%
- Revenue Support Grant - £192m / 36%
- Non-Domestic Rates - £60m / 11%
- Council Tax - £82m / 15%
- Housing Rents - £38m / 7%
- Fees, Charges and Other Income - £75m / 14%



Progress During 2016/17

We made **£12.9 Million savings** in 2016/17 whilst directing more resources to front line services, despite the pressures on Council Budgets as a whole. In the Annual Audit Letter dated 19th December 2016, the Wales Audit office stated that:

'The Council, in collaboration with partners and despite increasing pressure on budgets, is continuing to improve performance across its priority areas and has complied with the Local Government Measure 2009'



WALES AUDIT OFFICE
SWYDDFA ARCHWILIO CYMRU



We have established a 'Transform, Innovate and Change' programme which was established in response to the severest of financial challenges, set against a backdrop of rising public expectations, increasing Service demands and 'getting better at what we do for less'. The TIC team helped support 17 projects and reviews over the course of the last year, some of which were new projects while others were on-going projects from previous years. The programme aims to support the delivery of the Council's Corporate Strategy by 'Improving its use and management of resources to deliver more efficient and effective Services.'

Expected Outcomes (as identified in Corporate Strategy)

16%
increase of
on-line
payments



1.3 million
Visitors to our Website



**We have
continued to
reduce the
organisational
'running costs'**

16/17 £12.9M savings

And

65% of our national measures improved

Public satisfaction

51% of residents feel that the
Council provides high quality
services

National Survey of Wales



**8th highest in
Wales**

There has been an overall fall throughout Wales over the last two years, and our result has fallen from 58% in 2014/15 and 6th place. However, above the Wales average.



More Information - Annual Report 2017/18

Page 151
YOUR COUNCIL do it online
www.carmarthenshire.gov.wales

Outcome B: Building a Better Council...

The Council has always worked towards building a better Carmarthenshire and has a proven track record of delivery. The introduction of the Well-being of Future Generations Act (Wales) 2015 will build on this. The Act seeks to ensure that we take the needs of future generations into account in everything we do and is designed to improve the economic, social and environmental well-being of Wales.

Twenty Carmarthenshire County Councillors have stepped down after almost 300 years of service between them

Twenty former county councillors retired at the election in June 2017 and they were recognised for their work at an event held in Ffwrnes Theatre the week before polling day.



One was a leader, two were deputy leaders, five were former executive board members and five were the chairs of the council.

Progress during 2016/17

- 😊 Wales Audit in their Annual Improvement Report for 2016/17 found that we are 'meeting our statutory requirements in relation to continuous improvement'
- 😊 During 16/17 we adapted to the requirements of the Well-being of Future Generations Act
 - We published the Council's Well-being Objectives by the 31st March 2017
 - We established a Public Service Board (PSB) that brings together public service's Carmarthenshire
 - On behalf of the PSB we conducted a Well-being Assessment which consulted with 2,500+ residents
- 😊 As part of our Key Improvement Objective Priority for 2016/17 the Council's Constitutional Review Working Group (CRWG) reviewed the content on the Council's website in respect of public questions, to improve the information provided to the public. The CRWG felt it was clear, that when a matter of public interest was included on a Scrutiny agenda, the public were fully aware of how to participate and submit questions for inclusion on the agenda
- 😊 The Council's Welsh Language Strategy was approved
- 😊 Electoral Services conducted a General Election and the EU referendum
- 😊 The Department of Communities surveyed their staff, 622 responded (37% of total staff) and 88% indicated overall job satisfaction

Expected Outcomes (as identified in Corporate Strategy)

Increased public communication, consultation and engagement

Consultation has doubled

Over 26,000 completed survey returns received by the Council on various consultations undertaken



Staff sickness has increased from 10.1 days to 10.8 days per year

Main cause of sickness is stress, mental health and fatigue



Improved Staff Satisfaction Levels

85% staff said their job was interesting and uses my skills and capabilities

- March 17- IiP survey 403 responses



Outcome C: People in Carmarthenshire are healthier

Our way of life is changing. People are living longer with a higher quality of life but our care needs are becoming more complex. The challenge now facing us is to prevent ill-health in the first place.



Helen (not her real name) and her family have recently moved in to one of the first homes bought by Carmarthenshire County Council under the Affordable Homes Commitment.

She, her partner and her three children, moved to a three-bedroom mid-terraced family home in Carmarthen Town, a home that she describes as 'perfect' for her family's needs.

"We came from a two-bedroom home in West Carmarthen which wasn't ideal as our daughter had to share our bedroom. Now, she has a room of her own next door to her brothers."

"We were shown this home and we loved it – it was perfect for us. We had the keys a week later, we couldn't believe how quick it happened."

"We're settling in well. The house is lovely, and we haven't had to decorate anything. We're really pleased."

Increasing the availability of rented and affordable homes to support the needs of local people by implementing our affordable homes delivery plan was a Key Improvement Objective Priority of the Council in 2016/17

Over the last year we have been preparing for the implementation of the Social Services and Well-being Act, raising awareness amongst staff and partners and realigning our services to respond to the new requirements. The Act has provided us with the opportunity to develop services which promote wellbeing and independence and build on people's strengths and abilities which can significantly improve outcomes for those who use our services.

Progress during 2016/17

Our service transformation over the last year has demonstrated improved performance in key local and national target areas.

- ♥ Improved unscheduled care performance in relation to Delayed Transfer of Care
- ♥ Reduced commissioning of domiciliary care and support from 1110 to 1020
- ♥ Reduced admissions to long term residential care from 1000 to 992
- ♥ Number of adult Assessments completed = 3906 Number of carers Assessments completed = 384
- ♥ We have developed a new Information Advice & Assistance service
- ♥ There is also a strong relationship between the quality of housing and ill health. We have invested over £200m in improving and modernising our tenants homes through the Carmarthenshire Homes Standard
- ♥ We have also focused on improving the numbers of affordable homes for rent and to buy across the county as well as increasing the number of empty properties that have been brought back into use. We have developed an Affordable Housing Delivery Plan 2016-21 after extensive consultation with the public
- ♥ CBA Associates were commissioned in October 2016 to carry out the rural housing needs surveys over the next few years. The commission was the result of a formal tendering process

Outcomes (as identified in Corporate Strategy)



*Both Adult and Children's Social Services have seen an increase in referrals this year, this is due to an increase in awareness raising across agencies including training in schools, together with the publicity following implementation of Social Services and Well-being (Wales) Act

Outcome: People in Carmarthenshire fulfil their learning potential...

We all want our children and young people to have the best possible start in life by supporting them to gain the skills and knowledge they need to lead happy, healthy, fulfilling lives. We want to improve outcomes for all ages through lifelong learning.







PUPILS CELEBRATE THE COUNTY'S BEST EVER GCSE RESULTS

The overall performance of students achieving the headline Level 2 Inclusive indicator, which requires at least five GCSE passes at grade A* to C, including mathematics and either English or Welsh First Language, passed the 65% mark for the very first time (65.1%). When we consider that performance against this indicator in 2012 was 51% it is obvious that outcomes for learners have been transformed. This is Carmarthenshire's best ever result and the fifth year in succession that results have improved whilst it is also the third consecutive year in which Carmarthenshire's learners have achieved their best ever results at GCSE. We also closed the gap in attainment for pupils entitled to free school meals from 31.6% to 41.5%.

At 'A' Level our traditionally strong performance has been sustained. It has been particularly pleasing to see the number and proportion of students gaining the highest grades of A* and A to E increase significantly this year to 99.5% from 98.1% the previous year, which is the **best result in Wales**.

Progress During 2016/17

-  During 2015/16 academic year **89%** of **Key Stage 2** pupils and **86.3%** of **Key Stage 3** pupils achieved the Core subject indicator which represents the Local Authority's best result to date and continues our ongoing upward trend
-  Our **Modernising Education Programme** continued apace, with major school development projects completed at Ysgol Bro Dinefwr, Ysgol Maes y Gwendraeth, Ysgol Carreg Hirfaen, and Bryngwyn School, with thousands of children benefiting
-  A **Vulnerability Assessment Profile**, which ensures early identification of all young people who may become NEET, is now being used in all secondary school settings to identify young people who can benefit from targeted support via the Cynnydd European Social Fund project and approximately 100 young people have received support.
-  The Regional Learning & Skills Partnership (RLSP) have launched the **Regional Employment & Skills Plan** where we aim to transform future economic success through the delivery of key transformational projects, including the City Deal - through improving educational attainment and increasing skills in line with the projects

Expected Outcomes (as identified in Corporate Strategy)



65.1%

of pupils

achieved 5 GCSE at grade A* to C
including Welsh first language or English and
Mathematics

Improved from 61.1% previous year



94.8%

Attendance at **Primary Schools**
(**declined** from 95.2% previously)

94.5%

Attendance at **Secondary Schools**
(**improved** from 94.2% previously)

2.1% year 11 pupils &

2.0% year 13 pupils

**Not in Education, Employment
or Training (NEET)**

(Previous year Yr 11 – 3.5% Yr 13 – 2.8%)



57%

of schools building condition is
graded **'good'** or
'satisfactory'

Improved from 56% previous
year

Outcome: People who live, work and visit Carmarthenshire are safe and feel safer...

Carmarthenshire remains one of the safest areas in the UK. However, we must not become complacent and we need to continue to work together with partners to address problems identified by local communities.

Llanelli Scarlets backing the Council-led campaign to tackle drink driving over Christmas!






Hooker Ken Owens and outside half Rhys Patchell joined Council Leader Cllr Emlyn Dole to launch the seasonal campaign at Parc y Scarlets



The road safety unit is focusing on raising awareness of the consequences of drink-driving using sporting analogies such as 'Give Drink-Driving the Red Card', 'Kick Drink-Driving into Touch', 'Blow the Whistle on Drink-Driving.'

Partnership working continues to be one of the most effective ways of addressing key areas of community safety, including substance misuse, counter-terrorism, anti-social behaviour and crime.

Progress during 2016/17

-  "We found a local authority committed to supporting children and **families to stay together whenever it was safe to do so**. Their approach to delivering family support services underpinned this commitment"
-  Anti-social behaviour (ASB) **has increased slightly over the year**. Because of the complexities and large number of variables in society that contribute to ASB, it is difficult to give a reason as to why this might be. However, anti-social behaviour in Carmarthenshire, as the rest of Dyfed-Powys, very much follows a seasonal pattern. The Council, Police and other partners work very closely in dealing with reported ASB in order to tackle concerns effectively
-  The number **killed and seriously injured on roads** in Carmarthenshire during 2016/17 was 102, this is the same number as in 2015/16. We along with the Welsh Government are committed to improving road safety and reducing the number of people killed and seriously injured on our roads. We are working to improve road safety to deliver the targets set out in the Wales Government Road Safety Framework
-  The 'Signs of Safety' practice has been implemented since June 2016, and **we have seen a significant decline in the number of children on the child protection register** (still living with their family with a safeguarding plan in place). The approach has simplified and enhanced the direct work undertaken, so that families are clearer on what is happening. Feedback has been positive as families find it more engaging and participative and focus is on the family plans and involvement of the child at the centre of the concern
-  There were **629 alcohol related violence incidents in Carmarthenshire last year** (just one less incident than the previous year). Partnership working continues to tackle the problem

Expected Outcomes (as identified in Corporate Strategy)



Mid and West Wales Safeguarding Board's new website was launched 14th November 2016

Road casualties per annum



102

killed and seriously injured during 2016/17

The same number as in 2015/16

5.7%
increase in
recorded crime



2015/16 = 8,160 2016/17 = 8,624



Incidents
up 15.2%

Outcome: Carmarthenshire's communities and environment are sustainable

Carmarthenshire is known for its diverse communities and wonderful natural environment and we want to ensure that we develop sustainably so that everyone in the county is able to enjoy a better quality of life now and for generations to come.

Cycle Path Network

Ambitious plans to provide a cycle path between Carmarthen and Llandeilo have stepped up a gear thanks to a £581k grant.











The grant will go towards the early design stages of the scheme, which will help to make Carmarthenshire the cycling capital of Wales.

The project – which will cost in the region of £5 to £7million - is predicted to generate between £860,000 and £2million in the local economy every year.

It will also give people a sustainable and healthy travel option, linking with villages between the two main towns.

Progress during 2016/17

-  The Capital investment in highways has delivered **38 highway schemes**
-  In 2016/17 all planned cycleway schemes have been successfully completed, seeing the completion of the Llangennech to Dafen cycle paths, with additional funding allocated by the Welsh Government allowing an extension along Llethri Road towards Swiss Valley. Towy Valley Path has seen completion of a 1km section in Abergwili in 2016/17
-  We have continued to surpass our target of 79% for concessionary travel pass to achieve 81.4%
-  The percentage of principal (A) roads, non-principal (B) roads and non-principal (C) roads that are in overall poor condition have improved from 10.7% in 2015/16 to 9.2% in 2016/17
-  Minor C class roads in poor condition have improved from 13.7% the previous year to 11.6% this year
-  We have supported 213 residents by giving them digital inclusion skills which is allowing them to return to, or enter into employment or training and as recently published in the National Survey for Wales, in the last 2 years household Internet access in Carmarthenshire has improved from 76% to 83% - (placed 15th in Wales)
-  The Council continues to invest in solar photovoltaic (PV) systems on its non-domestic buildings, and has more than **doubled capacity** through adding a further 633 Kilowatt Peak (kWp) in 2016/17
-  Built **5.5Km of cycle ways** in 2016/17

Expected Outcomes (as identified in Corporate Strategy)



Increased rates of recycling

66.26%

(63.52% the previous year)

Improved digital access

7% increase in household internet access and we have supported

213+

residents with digital skills



Improved transport links

Resurfaced
11 kilometres
of highway

Use of renewable energy has more than doubled

from 280,700 kWh to
670,400 kWh



Outcome: Carmarthenshire has a stronger and more prosperous economy..

Providing secure well paid jobs and training opportunities for local people is central to everything we are seeking to achieve. In the past, too many young people have been forced to leave Carmarthenshire to get jobs. Working across all sectors – public, voluntary and private – we want to increase prosperity for everyone in the county.

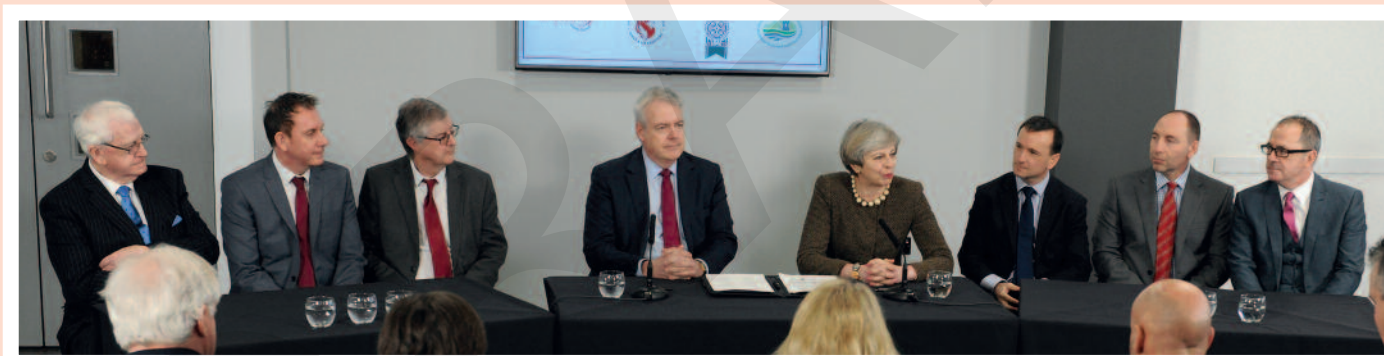
Swansea Bay City Deal

One of the most significant events in the modern history of our Council occurred in March for the signing of a City Deal for the Swansea Bay City Region.



It is a deal that gives our citizens a reason to believe in a brighter, more prosperous future, our youngsters a reason to come home from their studies knowing there will be opportunities and quality jobs and our businesses the confidence to invest in a region that is regenerating inwardly and looking out to a global market with new ideas and innovation across so many sectors.

There are three specific projects for Carmarthenshire – a Wellness and Life Science Village in Llanelli; a creative industry project at Yr Egin in Carmarthen; and a skills and talent initiative which will support skills development for all 11 projects.



Prime Minister Theresa May, Wales' First Minister Carwyn Jones, the Secretary of State for Wales Alan Cairns and the Leaders of Carmarthenshire, Swansea, Neath Port Talbot and Pembrokeshire County Councils met at the Liberty Stadium for the signing of the City Deal

WHAT THE CITY DEAL MEANS...



£1.3bn
over 15 years
Total value

£241m
Welsh and UK
Government

£360m
Local authority
borrowings



£673m
Private Sector
Support

**Nearly
10,000**
New jobs created

£1.8bn
Gross Value Added
boost

Progress during 2016/17

- Through support from our Business Account Management function together with funding options, we were able to create 253.5 jobs, safeguard 192.5 jobs, accommodate 28 jobs, place 1,598 into volunteering, 344 into jobs and 3,127 into training
- Supported the creation of **33 new enterprises** and secured **over £23.5M** in investment/funding
- We launched two development fund schemes during the summer –
 - 1) the £2M Carmarthenshire Rural Enterprise Fund Scheme had several formal offers of grant totalling over £475k and construction commenced on a number of those projects, with full commitment on a further 23.
 - 2) the £3M Transformation Commercial Property Development Fund Scheme had six applicants invited to proceed to detailed application stage
- We have developed a Tackling Poverty Policy statement and Advisory Panel to oversee the Tackling Poverty Action Plan, which outlines our overarching approach to tackling poverty through key tackling poverty programmes and initiatives
- We have been working with rural communities through our LEADER programme to identify innovative ways to address rural poverty and a number of projects have been approved

Expected Outcomes (as identified in Corporate Strategy)

Employment Up by nearly 5%

(increased from 69.1% to 74%)



Out of work benefits have reduced to 11.4%
of working age population (down from 11.8% in 2015)

Gross weekly pay up by 6.2% (from £464.8 to £495.5)

9% increase on people achieving NVQ level 4+

(increased from 34,200 to 37,600 people)



You Said, We Did...

We have provided some examples of the positive changes we have made after hearing from citizen feedback in our 'You Said.....We Did....' Campaign

You Said

We Did

You said...

We did...

Building a Better Council



You wanted us to provide more Welsh speaking registered childminders within the County.

We have increased the number of Welsh speaking registered childminders from 29 to 55 and increased the number of Welsh medium childcare places available within the county from 160 places to 295 places. We will continue to recruit, support and train new Welsh speaking childminders in targeted areas of current unmet need.

Learning



You wanted us to raise the performance of more disadvantaged learners (e-FSM) (FSM – Free School Meals)

We have worked in close partnership with our schools to achieve the highest outcomes for eFSM learners at the Level 2+ (41.5%)

Economy



You wanted more employment support, relevant training and jobs.

We have successfully attracted funding from the Welsh European Funding Office to re-establish the Workways+ Project. The project will engage with 766 participants up until November 2018, with the aim of supporting 22% into employment.

Appendices

DRAFT

The following are results of the 2016/17 National Survey for Wales available at local authority level, but not all of these are attributable to the Councils performance.

Where the same question was asked in the previous survey (2014/15), the table below shows whether we have improved our performance and our rank position.

106 Questions asked in the 2016/17 National Survey for Wales and available at Local Authority level	Has our result improved from 2014/15 to 2016/17			22 nd	21 st	20 th	19 th	18 th	17 th	16 th	15 th	14 th	13 th	12 th	11 th	10 th	9 th	8 th	7 th	6 th	5 th	4 th	3 rd	2 nd	1 st	
	2014/15 survey result	2016/17 survey result	Improved ↑ Standstill ↔ Declined ↓	Worst results											Best Results											
				Arrows start from our 2014/15 position											to our 2016/17 position											
Whether agree council provides high quality services	58	51	↓	24																					61	
Whether agree council lets people know how it is performing	42	35	↓	21																						48
Whether agree council does all it can to improve the area	37	36	↓	24																						53
Whether feel can influence decisions affecting the area	21	19	↓	12																						28
Whether contacted councillor in the last year	15	16	↑	10																						24
Of those that had contacted their councillor - Whether understand what councillor does	63	48	↓	40																						77
Of those that had contacted their councillor - Whether councillor works closely with local community	59	44	↓	37																						72
Satisfaction with child's primary school	not available	93	Not applicable	81																						99
Satisfaction with education system (All aspects of the education system) (Score 1-10 worst - best)	6.6	6.0	↓	5.7																						6.5
People feeling safe (at home, walking in the local area, and travelling)	not available	79	Not applicable	57																						91
Have a sense of community	not available	48	Not applicable	37																						67
Belonging to local area	84	70	↓	63																						82
People in area from different backgrounds get on	87	68	↓	62																						87

APPENDIX A

Questions asked in the 2016/17 National Survey for Wales and available at Local Authority level	Has our result improved from 2014/15 to 2016/17			22 nd	21 st	20 th	19 th	18 th	17 th	16 th	15 th	14 th	13 th	12 th	11 th	10 th	9 th	8 th	7 th	6 th	5 th	4 th	3 rd	2 nd	1 st	
	2014/15 survey result	2016/17 survey result	Improved ↑ Standstill ↔ Declined ↓	Worst results											Best Results											
				Arrows start from our 2014/15 position											to our 2016/17 position											
People in area treat each other with respect	83	72	↓	56											←											87
Household in material deprivation	17	15	↑	21									←													11
Keeping up with all bills and commitments without any difficulties (<i>non pensioner</i>)	not available	51	Not applicable	47																						76
Keeping up with all bills and commitments without any difficulties (<i>pensioner</i>)	not available	75	Not applicable	75																						91
Whether household has internet access	76	83	↑	77									←													89
Participating in any activity excluding walking	not available	55	Not applicable	39																						60
Participating in any indoor game or activity	not available	38	Not applicable	25																						47
Participating in any outdoor game or activity	not available	30	Not applicable	19																						33
Participating in any outdoor pursuit	not available	54	Not applicable	25																						54
Participating in any sport	not available	66	Not applicable	45																						70
Agree there's a good Social Care Service available in the area (<i>elderly, children, disabled and carers</i>)	53	56	↑	44									←													68
Yes can speak Welsh	not available	40	Not applicable	9																						75

The table below shows the following information on measures that all 22 councils in Wales have to collect:-

- Our 2016/17 result and whether it has improved on our 2015/16 result
- Our quartile (star rating) compared to other Council's in Wales
- Our Rank position for 2016/17 compared to our Rank position for 2015/16

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The measures published by all councils in Wales	Has our result improved from 2015/16 to 2016/17		How good is our 2016/17 result?	22 nd	21 st	20 th	19 th	18 th	17 th	16 th	15 th	14 th	13 th	12 th	11 th	10 th	9 th	8 th	7 th	6 th	5 th	4 th	3 rd	2 nd	1 st		
	Our 2016/17 result	Improved ↑ Standstill ↔ Declined ↓	★ = Bottom (Worst) ★★ = Bottom to Middle ★★★ = Middle to top ★★★★ = Top (Best)	Worst results												Best Results											
				Arrows start from our 2015/16 position to our 2016/17 position																							
Building a Better Council																											
Number days lost due to sickness absence. (CHR/002)	10.8	↓	★★																								
People in Carmarthenshire are healthier																											
Visits to Sport & Leisure facilities per 1000 population (LCS/002b)	8,289	↑	★★																								
% Food premises broadly compliant with standards (PPN/009)	97.50	↑	★★★★																								
Days taken to deliver a Disabled Facilities Grant (PSR/002)	167	↑	★★★★																								
Delayed transfer of Care (SCA/001)	2.30	not comparable with previous year	To follow																								
% new affordable housing units/all new housing units (PLA/006b)	34	↑	★★																								
% Private sector dwellings returned to occupation (PSR/004)	6.53	↑	★★★★																								
People in Carmarthenshire fulfil their learning potential																											
% Pupils achieving Key Stage2 Teacher Assessment (EDU/003)	89.0	↑	★★★★																								
% Pupils achieving Key Stage3 Teacher Assessment (EDU/004)	86.3	↑	★★																								
Average point score in external qualifications (EDU/011)	596.0#	↑	★★★★																								
% Achieved the Level 2 threshold (EDU/017)	65.1#	↑	★★★★																								
Number of visits to Public Libraries per 1,000 population (LCL/001b)	7,646	↑	★★★★																								

APPENDIX B

The measures published by all councils in Wales				Has our result improved from 2015/16 to 2016/17		How good is our 2016/17 result?		22 nd	21 st	20 th	19 th	18 th	17 th	16 th	15 th	14 th	13 th	12 th	11 th	10 th	9 th	8 th	7 th	6 th	5 th	4 th	3 rd	2 nd	1 st			
				Our 2016/17 result	Improved ↑ Standstill ↔ Declined ↓	★ = Bottom (Worst) ★★ = Bottom to Middle ★★★ = Middle to top ★★★★ = Top (Best)	Worst results												Best Results													
								Arrows start from our 2015/16 position												to our 2016/17 position												
13	% Pupils leaving with no qualification (EDU/002i)	0.2	↓	★★																												
14	% Pupils in care leaving with no qualification (EDU/002ii)	0.0	↔	★★★★																										same joint		
15	% Pupil attendance in primary schools (EDU/016a)	94.8	↓	★★																												
16	% Pupil attendance in secondary schools (EDU016b)	94.5	↑	★★★																												
17	% Of statements submitted < 26 weeks incl exceptions (EDU/015a)	43.9	↑	★																												
18	% Of statements submitted < 26 weeks excl exceptions (EDU015b)	71.4	↓	★																												
19	% achieving Welsh (first language) Key Stage 3 (EDU/006ii)	42.2	↓	★★★★																									same			
People who live, work and visit Carmarthenshire are safe and feel safer																																
20	% Looked-after children changing school (SCC/002)	3.4	↑	To follow																												
21	% Children in care with 3 or more placements in the year (SCC/004)	11.17	not comparable with previous year	To follow																												
Carmarthenshire's communities and environment are sustainable																																
22	% Change in average Display Energy Certificate score (CAM/037)	-0.3	↓	★★																												
23	% Highways inspected for high/acceptable standard (STS/005b)	98.6	↓	★★★																												
24	% Municipal wastes sent to landfill (WMT/004b)	4.73	↑	★★																												
25	% Municipal waste reused, recycled or composted (WMT/009b)	66.23	↑	★★★★																												
26	% Reported fly tipping cleared in 5 working days (STS/006)	85.92	↓	★																												
27	% Adults aged 60+ with a concessionary travel pass (THS/007)	81.4	↑	★★																												
28	% (A) (B) & (C) roads that are in poor condition (THS/012)	9.2	↑	★																												

Measures 10 & 11 - Our results are the same as the Welsh Government publication which is based on school Year 11 cohort and includes children educated other than at school (EOTAS) which is not truly comparable with the previous year. This differs to the Local Government Data Unit publication of data on 13th September 2017 based on the 'pupils aged 15 at the start of the school year' cohort and excludes children educated other than at school (EOTAS) or Independent schools which can be compared with the previous year but still shows an improved results for Carmarthenshire with 590.6 and 64.5% respectively.

APPENDIX C

Performance measures that are measured by all Councils in Wales for 2016/17

	How well have we done?	How well are we doing?							
		See explanation of performance when off target or poor comparative performance. Otherwise a comment is at the discretion of the service area.	All Wales Comparative Info.						
Definition / Measure Reference	2015/16	2016/17							Improvement Plan Theme
	Our Result	Target	Final Result	Target Met ☺ or ☹	Did we improve ▲ or ▼	Welsh Best Quartile	Welsh Median	How we compare in Wales * to ****	
CHR/002 The number of working days/ shifts per full time equivalent (FTE) local authority employee lost due to sickness absence.	10.1 days	9.6 days	10.8 days	☹	▼	9.7 days	10.4 days	**	Building a Better Council
	The number of sickness days lost during 2016/17 of 10.8 days is off target and has increase by 0.7 days on last year. There continues to be an increase in sickness due to stress, mental health and fatigue which equates to over a quarter of the total sick days (26%). The second highest cause of sickness is Musculo-skeletal problems which has also increased from 15% to 18%. Human Resources are working with the Heads of Service to develop plans for improvement, this includes on-going attendance management briefing sessions at Departmental Management Team meetings. We also attend the Primary and Secondary Head Teacher meetings to discuss sickness performance and the support available. The in-house support for stress is being highlighted and managers are encouraged to undertake individual assessments if there's a cause for concern, this covers bereavement, anxiety depressions and other mental health conditions and includes home and work related stress absence. A new framework for attendance management has been developed with a the new Attendance Forum chaired by the People Management Executive Board Member, using the data to select the Head of Service to attend. It is also hoped that departmental targets will be introduced. Due to various departmental structural changes it is difficult to compare these year on year but the three highest average number of sickness days within service areas during 2016/17 are Environment Department - Waste & Environment services at 20.6 days, Communities Department - Regional Complex Needs and Transition Service at 18.8 days and Chief Executives – Information Technology at 17.5 days. Some of these figures include long term sickness cases of which are being managed through the process.								
LCS/002 The number of visits to local authority sport and leisure centres during the year where the visitor will be participating in physical activity, per 1,000 population	6,905	7,251	8,289	☺	▲	9,056	8,374	**	People in Carmarthenshire are Healthier
	A significant and pleasing improvement on previous year and target have occurred this year. This is attributable to a net increase of circa 55,000 attendances we directly 'manage', plus an additional 220,000 attendances now collected due to enhanced data collection methods. Given the disruption periods at Llanelli, Carmarthen and Ammanford (due to gym refurbishments) this is an excellent result.								
PPN/009 The percentage of food establishments which are 'broadly compliant' with food hygiene standards	94.98%	93.00%	97.50%	☺	▲	96.52%	95.04%	****	People in Carmarthenshire are Healthier

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Definition / Measure Reference	2015/16	2016/17							Improvement Plan Theme
	Our Result	Target	Final Result	Target Met 😊 or 😞	Did we improve ▲ or ▼	Welsh Best Quartile	Welsh Median	How we compare in Wales * to ****	
PSR/002 The average number of calendar days taken to deliver a Disabled Facilities Grant	232 days	220 days	167 days	😊	▲	190 days	235 days	****	People in Carmarthenshire are Healthier
SCA/001 The rate of delayed transfers of care for social care reasons per 1,000 population aged 75 or over	New measure	2.40	2.30	😊	New measure	to follow	to follow		People in Carmarthenshire are Healthier
	This result is different to the old Delayed Transfer of Care measure for 2015/16 (SCA/001) as the new Social Care Act guidance states that the numerator should only include adults aged 75+ (now mirrors the Denominator - population aged 75+). The rate of 2.30 equates to 45 patients (aged 75+) were kept in hospital while waiting for social care during 2016/17.								
PLA/006b The number of additional affordable housing units provided during the year as a percentage of all additional housing units provided during the year.	8%	30%	34%	😊	▲	50%	38%	**	People in Carmarthenshire are Healthier
	The numerator is data from the affordable Housing data collection return for the year ending 31 March 2016. The denominator is data from the Newbuild data collection return for the year ending 31 March 2016 which does not only cover data from Local Authority Building Control (LABC) but also National House-Building Council (NHBC) and other Authorised Inspectors. There has been a large increase in the number of affordable housing units provided during 15/16 and a reduction in the total number of units provided during that year and therefore shows a substantial percentage increase on the previous year. This result does differ from the Councils other Affordable Housing return as this result does not include the affordable homes provided through social lettings.								
PSR/004 % of private sector dwellings that had been vacant for more than 6 months at 1 April that were returned to occupation during the year through direct action by the local authority.	5.73%	6.00%	6.53%	😊	▲	11.77%	6.41%	***	People in Carmarthenshire are Healthier
EDU/003 % of pupils assessed at the end of Key Stage 2, in schools maintained by the local authority, achieving the Core Subject Indicator, as determined by Teacher Assessment	88.2%	88.7%	89.0%	😊	▲	89.9%	88.9%	***	People in Carmarthenshire fulfil their learning potential
	The result continues to improve year on year and it the Authority's best result to date. The School Improvement Team will continue to support and challenge all schools with regard to increased outcomes at the end of the Key Stage 2. National arrangements to support accuracy of Teacher Assessment have been implemented and will continue to support work in our schools.								
EDU/004 % of pupils assessed at the end of Key Stage 3, in schools maintained by the local authority, achieving the Core Subject Indicator, as determined by Teacher Assessment	85.1%	85.6%	86.3%	😊	▲	88.2%	86.5%	**	People in Carmarthenshire fulfil their learning potential
	The result continues to improve year on year and it the Authority's best result to date. The School Improvement Team will continue to support and challenge all schools with regard to increased outcomes at the end of the Key Stage 3. National arrangements to support accuracy of Teacher Assessment have been implemented and will continue to support work in our schools.								

APPENDIX C

Definition / Measure Reference	2015/16	2016/17							Improvement Plan Theme
	Our Result	Target	Final Result	Target Met ☺ or ☹	Did we improve ▲ or ▼	Welsh Best Quartile	Welsh Median	How we compare in Wales * to ****	
10 EDU/011 The average point score for pupils aged 15 at the preceding 31 August, in schools maintained by the local authority	580.3	581.0	596.0	☺	▲	555.6	534.5	****	People in Carmarthenshire fulfil their learning potential
	This result continues to improve and it the best ever result for the Authority and the best in Wales. This is due to an increase in rigour of tracking and challenge from the Local Authority and ERW Consortium (Education through Regional Working). The School Improvement team will continue to challenge and support schools' and monitor performance throughout the academic year in order to meet pupil, school and Local Authority targets.								
11 EDU/017 % of pupils aged 15 achieving 5 GCSEs at grades A*-C, or equivalent, including English or Welsh first language and Maths	61.1%	61.6%	65.1%	☺	▲	65.0%	60.1%	****	People in Carmarthenshire fulfil their learning potential
	This result continues to improved year on year with strong improvement during 2015/16 academic year. Challenge, support and intervention strategies implemented by the School Improvement Team working in partnership with senior leaders in schools (including targeting specific departmental performance) have contributed greatly to this success. The School Improvement team will continue to challenge and support schools' and monitor performance throughout the academic year in order to meet pupil, school and Local Authority targets.								
12 LCL/001b The number of people using Public Library Services during the year per 1,000 population	7,203	7,274	7,646	☺	▲	5,828	4,835	****	People in Carmarthenshire fulfil their learning potential
	Due to increased school and young person engagement steady improvements have been made in the use of online digital resources provided by the library service. Constant promotion and marketing of the corporate website and a continued investment in digital online services aims to improve these figures further in future years.								
13 EDU/002i % of All pupils (including those in local authority care) in any local authority maintained school, aged 15 as at the preceding 31 August who leave compulsory education, training or work based learning without an approved external qualification.	0.0%	0.0%	0.2%	☹	▼	0.0%	0.1%	**	People in Carmarthenshire fulfil their learning potential
	This measure is off target and has declined compared to the previous year. Three Carmarthenshire pupils left compulsory education without a qualification. All pupils were targeted for additional interventions via the Vulnerability Assessment Profile and received additional support from their School, Educational Welfare and Childcare teams. However, due to case sensitive situations, the three pupils did not achieve a pass in an externally recognised qualification. All three young people are currently being supported by the Youth Support Service. The aim is to always ensure that pupils leave full time education with appropriate qualifications. This is achieved by targeting those pupils at risk and providing targeted appropriate intervention.								
14 EDU/002ii % of pupils in local authority care, in any local authority maintained school, aged 15 as at the preceding 31 August who leave compulsory education, training or work based learning without an approved external qualification.	0.0%	0.0%	0.0%	☺	At maximum result	0.0%	0.0%	****	People in Carmarthenshire fulfil their learning potential

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Definition / Measure Reference	2015/16	2016/17							Improvement Plan Theme
	Our Result	Target	Final Result	Target Met ☺ or ☹	Did we improve ▲ or ▼	Welsh Best Quartile	Welsh Median	How we compare in Wales * to ****	
EDU/016a % of pupil attendance in primary schools	95.2%	95.4%	94.8%	☹	▼	95.3%	94.9%	**	People in Carmarthenshire fulfil their learning potential
	Despite continued improvement in previous years there has been a slight decline in pupil attendance in primary schools during 2015/16 academic year. The All Wales comparative data shows that we have moved down from 5th place to 13th place. Analysis shows that we had a 0.1% increase in absence was due to pupil illness and a 0.3% increase in agreed family holiday. Continued improvements will be sought through increased support and challenge of schools. We will particularly consult with Headteachers to consider how to improve the two highlighted area's.								
EDU/016b % of pupil attendance in secondary schools	94.2%	94.4%	94.5%	☺	▲	94.5%	94.3%	***	People in Carmarthenshire fulfil their learning potential
	The pupil attendance at secondary schools continued to improve during 2015/16 academic year and the comparative ranking shows us in 8th place which is an improvement on last year (9th) and above the Welsh average of 94.2%. Our expected ranking, based on the % of Eligible Free School Meal pupils per Local Authority is 11th, which we have exceed by 3 places with this result. Restructuring of the Education Welfare Service has improved engagement from Headteachers coupled with more accurate and regular data monitoring and sharing which has assisted in improving attendance. We aim to maintain this high level of attendance through continued challenge and support for schools.								
EDU/015a % of final statements of special educational need issued within 26 weeks including exceptions	34.8%	40.0%	43.9%	☺	▲	99.1%	84.5%	*	People in Carmarthenshire fulfil their learning potential
	Results again reflect the difficulties experienced by Health. The Hywel Dda Health Board have had continuing problems with retaining paediatricians and administrative staff, leading to delays in receiving medical assessments and further delays in typing of reports after medicals are completed. Health report having other priorities on their resources. Following a restructuring within the Local Health Board it is our intention to meet with the new managers in order to address our concerns. Internally we will continue with a range of measures to address this matter.								
EDU/015b % of final statements of special education need issued within 26 weeks excluding exceptions	80.0%	90.0%	71.4%	☹	▼	100.0%	100.0%	*	People in Carmarthenshire fulfil their learning potential
	All cases that missed the target were cases that presented with complex social and economic dynamics/issues. They were also predominantly cases where there were challenges in resolving the appropriate provision for the child. The Education and Child Psychologist Service kept the Additional Learning Needs Service informed of the challenges of some of these cases and it was agreed that the quality of the process was more important than reaching the target so that the best outcome for the child was achieved. We are also receiving an influx of requests for statutory assessments from parents, which is resulting in increased work in terms of statutory and dispute resolution processes.								

APPENDIX C

Definition / Measure Reference	2015/16	2016/17							Improvement Plan Theme
	Our Result	Target	Final Result	Target Met ☺ or ☹	Did we improve ▲ or ▼	Welsh Best Quartile	Welsh Median	How we compare in Wales * to ****	
19 EDU/006ii % of pupils assessed, in schools maintained by the local authority, receiving a Teacher Assessment in Welsh (first language) at the end of Key Stage 3	43.2%	43.7%	42.2%	☹	▼	19.4%	12.9%	****	People in Carmarthenshire fulfil their learning potential
	Despite a continued improvement over the last few years there has been a slight decline during 2015/16 academic year. The Local Authority and School Improvement Team continue to work proactively with schools, governors and parents to enhance progression along the Welsh continuum. Our ongoing Modernising Education Programme (MEP) activity supports this measure effectively.								
20 SCC/002 % of children looked after at 31 March who have experienced one or more change of school, during a period or periods of being looked after, which were not due to transitional arrangements, in the 12 months to 31 March	3.9%	5.0%	3.4%	☺	▲	to follow	to follow		People who live, work and visit Carmarthenshire are safe and feel safer
21 SCC/004 % of children looked after on 31 March who have had three or more placements during the year.	New measure	13.5%	0.11	☺	New measure	to follow	to follow		People who live, work and visit Carmarthenshire are safe and feel safer
	The definition for this measure has changed from 2016/17 to include any episodes of respite care for a continuous period of more than 24 hours and therefore cannot be compared to previous years.								
22 CAM/037 The percentage change in the average Display Energy Certificate (DEC) score within local authority public buildings over 1,000 square metres.	7.2%	1.1%	-0.3%	☹	▼	4.1%	3.1%	**	Carmarthenshire's communities and environment are sustainable
	This result is reported retrospectively by all authorities in Wales due to delay in availability of energy consumption data from utility companies. Therefore this is the % change in the DEC score between 2014/15 and 2015/16. Whilst there is a small negative % change (increase) in the DEC scoring between 14/15 and 15/16, the 2014/15 % change result was classified as 'outstanding' at 7.2%; consequently, a difference in the year on year result was inevitable. The result is attributable to individual buildings not performing as well as in the preceding year – principally 3 Spilman Street, Carmarthen and the Municipal Offices, Llandeilo.								
23 STS/005b The percentage of highways and relevant land inspected of a high or acceptable standard of cleanliness	98.9%	92.0%	98.6%	☺	▼	98.6%	96.0%	***	Carmarthenshire's communities and environment are sustainable

APPENDIX C

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Definition / Measure Reference	2015/16	2016/17							Improvement Plan Theme
	Our Result	Target	Final Result	Target Met ☺ or ☹	Did we improve ▲ or ▼	Welsh Best Quartile	Welsh Median	How we compare in Wales * to ****	
WMT/004b % of municipal wastes sent to landfill	5.25%	10.00%	4.73%	☺	▲	2.37%	4.54%	**	Carmarthenshire's communities and environment are sustainable
Despite a year on year improvement, there has been a comparative decline against other authorities, there are two reasons. The Authority has experienced problems with the export of Refuse Derived Fuel (RDF) to European facilities due to matters beyond council control, meaning an increase in residual waste to landfill for a short period as a contingency arrangement. In addition many authorities in the last year have awarded contracts to divert waste from landfill to Energy from Waste (EfW) to ensure they meet landfill diversion targets meaning that most authorities in Wales are now far less reliant on landfill.									
WMT/009b % of municipal waste collected by local authorities and prepared for reuse and/or recycled, including source segregated biowastes that are composted or treated biologically in another way	63.52%	62.00%	66.23%	☺	▲	65.72%	64.89%	****	Carmarthenshire's communities and environment are sustainable
STS/006 The percentage of reported fly tipping incidents cleared within 5 working days	87.24%	98.63%	85.92%	☹	▼	98.22%	96.85%	*	Carmarthenshire's communities and environment are sustainable
Difficulties have been experienced with this particular aspect of our cleansing service due to the temporary need to reallocate staff across to cover vacant posts in the refuse and grass collection services. The reallocation allows refuse collection to continue effectively, to meet prioritised demands. However, the impact of this situation has been a delay in responding to some fly-tipping incidents within the specified timescale during this period. The service is currently undertaking a cleansing review to improve operational efficiency and service provision. This measure therefore continues to be in the bottom quartile for 2016/17.									
THS/007 The percentage of adults aged 60+ who hold a concessionary travel pass	80.6%	79.0%	81.4%	☺	▲	92.4%	85.5%	**	Carmarthenshire's communities and environment are sustainable
THS/012 The percentage of principal (A) roads, non-principal (B) roads and non-principal (C) roads that are in overall poor condition	10.7%	9.5%	9.2%	☺	▲	5.3%	6.7%	*	Carmarthenshire's communities and environment are sustainable
The Local Government Borrowing Initiative (LGBI) funding (2012-2015) and the targeted investment of Capital funding in recent years can be seen to make a direct impact on improving the combined overall condition of our A, B, and C classes of road network. The figure of 9.2% shows an improvement from 10.7% last year and is significantly below the peak in 2012/13 at 17.2%, showing a reversal of the general trend i.e. a decrease in the overall proportion of the network that is classed as being in poor condition. Following the cessation of LGBI, reductions in revenue and low levels of Capital highway infrastructure investment, Carmarthenshire is likely to remain in the bottom quartile without significant additional financial investment in the highway Asset.									

For further information contact:



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Visit the Council's website

<http://www.carmarthenshire.gov.wales/home/council-democracy/consultation-performance/performance-management/>



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Carmarthenshire County Council's Corporate Strategy 2015 - 2020
[Our Annual Report 2016/17](#)

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October 2017

Annual Report 2016/17



For a 'Quick start' short summary to this document see our [Summary](#)

To monitor the delivery of this plan -
www.carmarthenshire.gov.uk

Welcome from the Leader of the Council

In May of this year, Carmarthenshire's voters went to the polls and elected a new council to serve for the next five years. The outcome of the election gave my own group, Plaid Cymru a stronger representation on the council and, in turn, a greater number of places on the Executive Board. However, we continue to work in coalition with the Independent Group. The two groups have similar values and aspirations and collectively we recognise how important it is to self-assess and evaluate our performance and governance as a Council.

The Annual Report is directly aligned to the *Integrated Community Strategy* that we have agreed with our partners. It's very important, therefore that we deliver our side of the agreement for the five *outcomes* and 30 *goals* that we signed up to. This report outlines the Council's progress over the last 12 months.

The Wales Audit Office has consistently recognised that we are "*fair and balanced*" in the way that we report on our performance. The good news is reported side by side with the inconvenient news, although I'd like to think that there is not much of it. *We remain committed to making this Council the most open and transparent Council in Wales thus enabling us to make continuous improvement.* The Constitutional Review Working Group's action plan to develop and improve the Council's governance and accountability arrangements will continue to be delivered.

From the outset my priority as a Leader has been the regenerating the local economy. I want us to create jobs that will keep young people in the county so that they can fulfil their potential. We have strengthened the *Outcome - Carmarthenshire has a stronger and more prosperous economy.*

Despite severe budget reductions we have achieved much and plan to achieve more. We will continue to consult widely on budget reduction proposals and make sure we listen to the people of Carmarthenshire, the people that we serve. We will strive to make better use of resources, build a better council and make sure that the Council's core values are firmly embedded in everything we do.

The financial challenge of living in uncertain times seems never ending, but with that uncertainty, opportunities present themselves and we will face the challenges and deliver the best outcomes for social, economic, environmental and cultural well-being of the people of Carmarthenshire.

We welcome constructive comments on our strategies and services. Feedback from customers and service users is essential in identifying opportunities for improvement and we hope that if you have any comments or suggestions that you believe would help that you will share them with us. Please contact us at:

Listening to You, Carmarthenshire County Council, County Hall,
Carmarthen SA31 1JP or email at ListeningToYou@carmarthenshire.gov.uk

Cllr Emlyn Dole
Leader



Mark James CBE
Chief Executive



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This report will look at all the promises made above, in turn, and try to judge where we are, look at the available evidence in customer satisfaction, regulatory findings or performance data, outline progress made in the past year and identify if anyone is better off.

Introduction

Purpose:

This Annual Report is produced by the Council because we believe we should provide comprehensive and balanced information to the public about our services, so that they can see how we are performing and the challenges we are facing. The Council has set an ambition to be recognised as the most open and transparent Council in Wales.

In addition, by law under the [Local Government \(Wales\) Measure 2009](#) we must publish an Annual Report on past performance by the end of October each year and we have a legal duty to improve where we can. Local Government, throughout the UK, is currently experiencing severe budgetary constraints. There is increasing demand and expectation, yet less resources are available. Under these conditions, we need to work even more efficiently and effectively, to maintain services and improve where we can, delivering 'more (or even the same) for less'.

Working with Partners:

As a Council we are not alone in working to improve the lives of Carmarthenshire's citizens. We agreed a single [Integrated Community Strategy \(ICS\)](#) with our partners in Carmarthenshire in July 2011. This annual report shows our progress as an individual public body against the partnership plan we agreed. It shows how we are delivering our side of the bargain. It uses the same structure of Outcomes and Goals set out in the partnership plan.

Corporate Strategy

Our [Corporate Strategy 2015 - 2020](#) sets out the Council's strategic priorities and aspirations and how we will support the delivery of the Integrated Community Strategy outcomes and goals for the next five years.

Equality and Diversity

Strategic Equality Plans (SEPs) are important documents that set out how public bodies will consider the needs of groups with protected characteristics, as outlined in the Equality Act 2010. This is intended to ensure that all individuals receive just and equitable treatment in respect of service delivery and strategy/policy formulation. Carmarthenshire County Council's SEP includes three key themes which look at role as an employer, a service provider and a community leader. Under those three themes are six strategic objectives. A detailed **Action Plan** has been prepared to demonstrate how we will meet those Objectives.

During the year, our work with external protected groups has continued to grow and our partnership with other public sector bodies and community groups has strengthened through Equality Carmarthenshire. Our Regional Community Cohesion Coordinator has continued to support key areas of work such as the Syria Sir Gâr resettlement programme and has promoted training opportunities in partnership with Victim Support National Hate Crime Service.

Welsh Language

During 2016/17 the focus of the work has been on introducing the **Welsh Language Standards** within the Council. A detailed action plan has been prepared in order to ensure implementation and this will form the basis of our Annual Report for 2016/17, to be submitted to the Welsh Language Commissioner.

Communication and promotion has been a key element in raising awareness of the Standards amongst staff. A suite of guidance notes have been prepared for staff and we have taken part in a series of roadshows for staff. The implementation of the Standards has provided a good opportunity for us to look at our current situation with regard to compliance and in setting priorities for the future.

During the year, we have published a Policy on the Internal Use of the Welsh Language, which details the opportunities for staff to use the Welsh language in the workplace alongside the Welsh learning and improvement provision. We have also prepared and published a [Strategy to promote the Welsh language](#) in partnership with the County's Strategic Welsh Language Forum.

Self-Assessment and Prioritising Improvement

To assess performance and to identify improvement priorities, we draw on evidence from a reasonable, balanced and rounded range of sources.

Through bringing together this broad range of information and viewpoints, we are able to examine evidence to decide what matters most and where our effort needs to be concentrated.

We identified the following Key Improvement Objective Priorities (KIOP) for 2016/17:-



Outcome	KIOP for 2016/17
Making Better Use of Resources	<i>Deliver value for money in providing council services and directing our resources to the top priority front-line services on which many local people depend - taking account of central government budget cuts and their impact</i>
Building a Better Council	<i>Continue to improve Governance, decision making, openness and transparency and keep under review by the Constitutional Review Working Group</i>
Health	<i>Promoting Independence and Well Being for Older People</i>
	<i>Increase the availability of rented and affordable homes to support the needs of local people by implementing our affordable homes delivery plan</i>
Learning	<i>Improve Learner Attainment</i>
	<i>To further reduce young people Not in Education, Employment or Training</i>
Environment	<i>Improving the highway infrastructure network to support further economic development and connectivity</i>
Economy	<i>Tackle Poverty</i>
	<i>Creating jobs and growth throughout the County</i>

Key overall performance news

Citizens' Verdict

National Survey for Wales

Carmarthenshire was the first Council in Wales to include the results of this survey when it first started and has continued to do so ever since. The Council has been identified for having notable practice in its willingness to publish a wide range of evidence when assessing its performance.





From 2016/17 onwards, the National Survey replaced the 2012-15 National Survey, the Welsh Health Survey, Active Adults Survey, Arts in Wales Survey and the Welsh Outdoor Recreation Survey. The results published are based on over 10,000 interviews carried out across Wales between April 2016 and March 2017. Over 600 were interviewed in Carmarthenshire.

The first release of results was on the 29th June and more results will become available throughout the year. As at 30th June, there were 27 results that are broken down by local authority area (see [Appendix A](#)) and some of these are reported where relevant to a goal. There are two question topic areas that are directly attributable to the Council. The Local Authority Question Segment and the Local Democracy Questions. See table below.

There are 22 Councils in Wales and the ranking table below shows:-

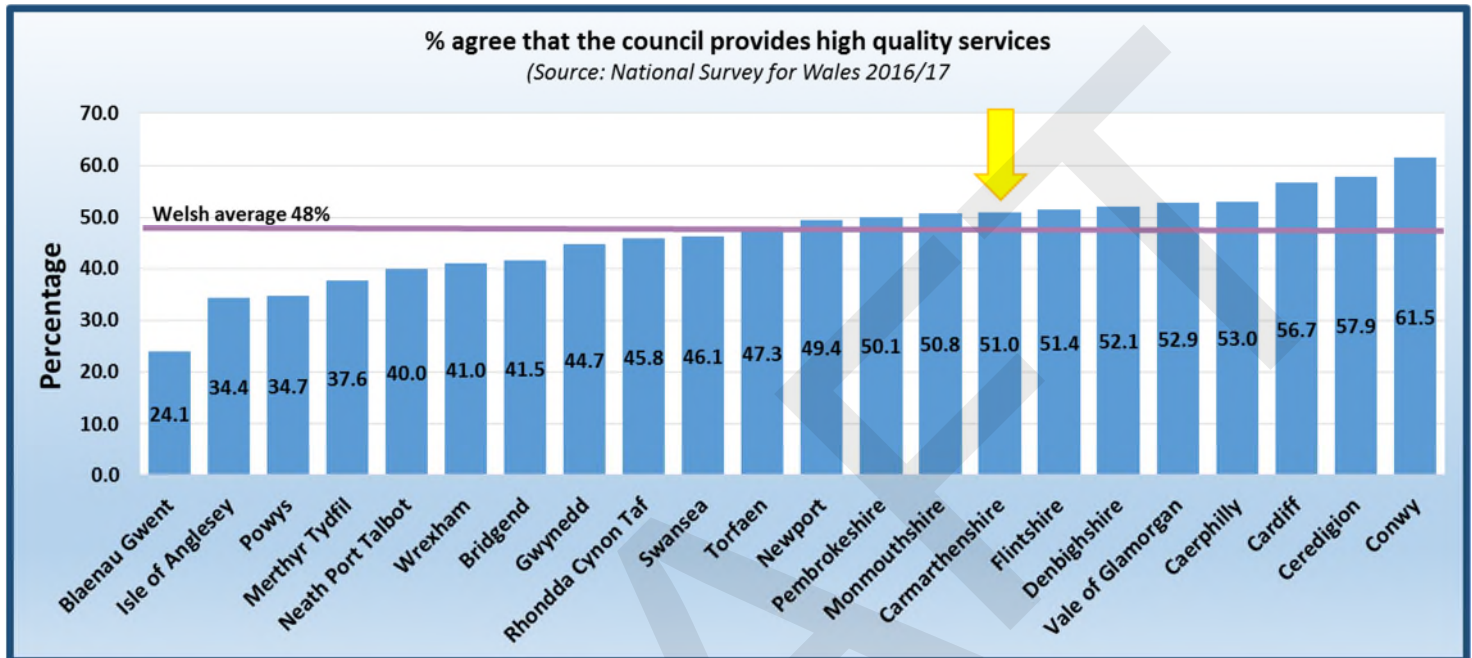
- Carmarthenshire's results relative to other Councils results and if available our previous position and result.
- it also shows the best and worse results in the range

Table to show how Carmarthenshire's National Survey for Wales results compare:-

Questions asked in the 2016/17 National Survey for Wales and available at Local Authority level	Has our result improved from 2014/15 to 2016/17			22 nd	21 st	20 th	19 th	18 th	17 th	16 th	15 th	14 th	13 th	12 th	11 th	10 th	9 th	8 th	7 th	6 th	5 th	4 th	3 rd	2 nd	1 st	
	2014/15 survey result	2016/17 survey result	Improved ↑ Standstill ↔ Declined ↓	Worst results											Best Results											
	 Arrows start from our 2014/15 position											  to our 2016/17 position 														
Whether agree council provides high quality services	58	51	↓	24																						61
Whether agree council lets people know how it is performing	42	35	↓	21																						48
Whether agree council does all it can to improve the area	37	36	↓	24																						53
Whether feel can influence decisions affecting the area	21	19	↓	12																						28
Whether contacted councillor in the last year	15	16	↑	10																						24
Of those that had contacted their councillor - Whether understand what councillor does	63	48	↓	40																						77
Of those that had contacted their councillor - Whether councillor works closely with local community	59	44	↓	37																						72

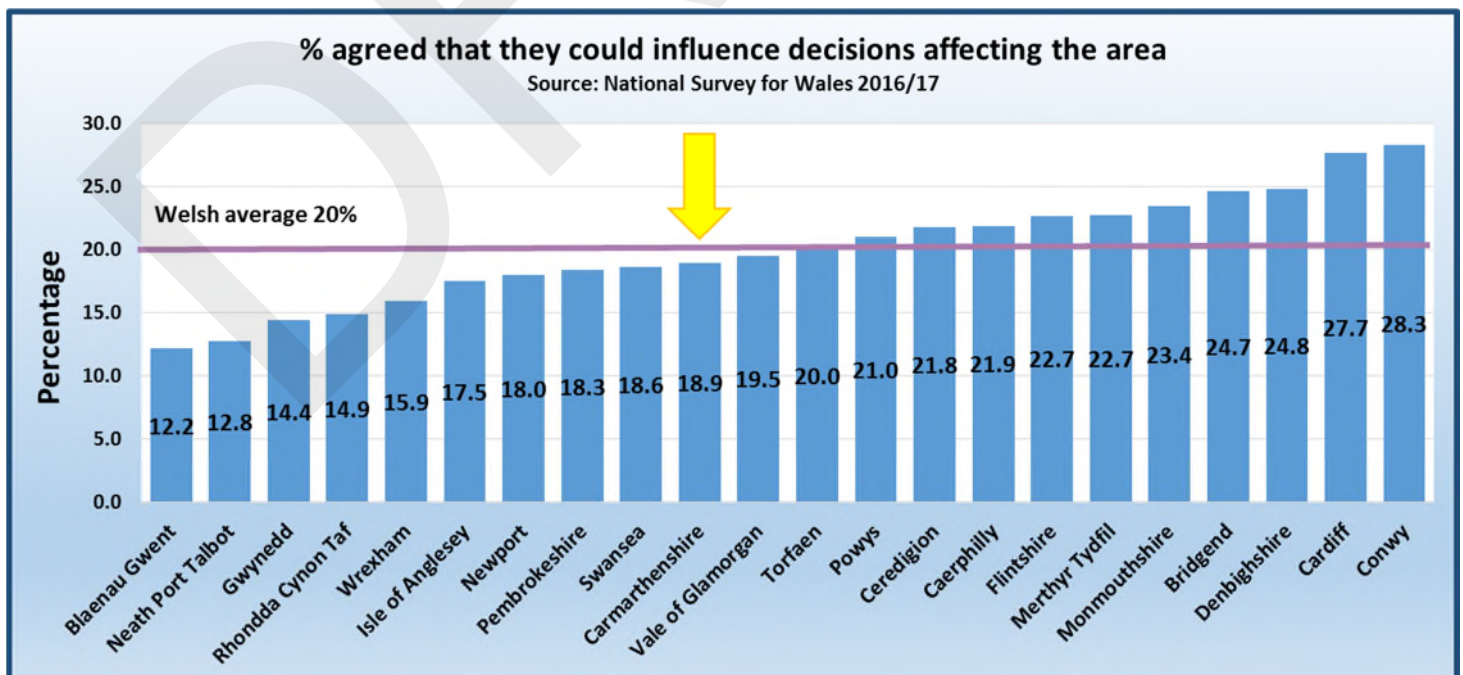
Does the authority provide high quality services?

When this question was last asked in 2014/15 the result was 58% (better than the Welsh Average of 53%) and for 2016/17 it has fallen to 51% (still better than the Welsh Average of 48%). In an era of cutbacks on public spending the Welsh average result over the last two years has fallen by 5% and Carmarthenshire's by 7%. This question is one of the new measures in the all Wales Public Accountability Measures set for local government in 2017/18. The Council improved 63% of these National Measures two years ago and 67% last year.



Can you influence local decisions affecting the area?

This is identified in the Welsh Government as a Wellbeing of Future Generations indicator. It also featured in the WLGA Peer report on Governance. The best result in Wales was 28.3% and the Welsh Average 20%, Carmarthenshire's result was 19%. Two years ago the result was 21%.



Regulators Verdict

Regulators provide an important independent assessment of Councils and their stewardship of public funds



The Wales Audit Office report on the Council for 2016/17 concluded that :-

‘the Council is meeting its statutory requirements in relation to continuous improvement ‘

Wales Audit Office - [Annual Improvement Report: 2016-17](#) – Published June 2017

Positive conclusions found:-

- ✓ *A generally effective approach for determining and delivering significant service changes...*
- ✓ *Sound savings planning arrangements, which support financial resilience*
- ✓ *We have taken steps to address the proposals for improvement on corporate governance matters*
- ✓ *Made progress on all the improvement proposals for People Management*
- ✓ *Improved links between Corporate and Service Asset Management*
- ✓ *Significant progress in the ICT service*
- ✓ *Positive changes to improvement planning*

Most of these ✓ conclusions had some ‘but’s’ however these were minor matters.

How we Measure up

When we published the [Corporate Strategy 2015 - 2020](#) we set out the following outcome measures to judge our progress. For year two (2016/17) we have achieved the following:-

Theme	Outcome Measures	Progress
Making Better Use of Resources	Improved public satisfaction levels with the services provided by the Council	✗
	Reduction in organisational 'running costs'	✓
	Increased on line activity to address public queries and transactions	✓
Building a Better Council	Increasing public communication, consultation and engagement	✓
	Improved staff satisfaction levels (liP March '17 Survey)	Baseline 85%
	Reduced staff sickness absence levels	✗
Healthier	Reduction in adult and children's social services referrals	✗
	Increased availability of rented and affordable homes	✓
	Increased use of leisure facilities	✓
Learning	Improved educational attainment	✓
	Improved school attendance rates (primary schools)	✗
	Improved school attendance rates (secondary schools)	✓
	Reduced number of young people Not in Education, Employment or Training	✓
	Improved condition of schools	✓
Safe	Appropriate support provided to children, young people and families	✓
	Reduction in road casualties	✗
	Reduction in total recorded crime	✗
	Reduction in anti-social behaviour	✗
Environment	Increased rates of recycling	✓
	Improved digital access	✓
	Improved transport links	✓
	Increased use of renewable energy	✓
Economy	Increased employment	✓
	Reduction in working age population in receipt of out of work benefits	✓
	Increased economic activity and productivity	✓

There is also a **National suite of measures** that all councils in Wales have to collect.

There are two main ways of measuring improvement:-

- Year on year improvement
- How we compare with other Authorities in Wales

Year on year improvement

During 2016/17, **65%** of our measures improved while **31%** have declined and **4%** remained the same; this builds on the improvement achieved in 2015/16 and still remains encouraging in the current climate of reduced budgets. The table below shows year on year results:

Year	Improved	Constant	Declined	Net Improvement (Improved - Declined)
2016/17	65% (17 measures) [#]	4% (1 measure) [#]	31% (8 measures) [#]	34% [#]
2015/16	57.5% (23 measures)	17.5% (7 measures)	25% (10 measures)	32.5%
2014/15	56% (24 measures)	14% (6 measures)	30% (13 measures)	26%
2013/14	59% (26 measures)	11% (5 measures)	30% (13 measures)	29%

[#] The % Improvement for Carmarthenshire in the above table differs slightly to the figures in the [Local Government Data Unit](#) bulletin published on 13th September 2017. This is due to the inclusion of social care results in the above table, which have not been included by the Data Unit as they will be officially published by Welsh Government during October.

How we compare with other Authorities in Wales

An established way of comparing results is to look at the proportion of indicators that an authority has in the upper quarter of results, the lower quarter and above and below the median result.

The table below shows how our results compare with other Councils in Wales in 2016/17 but this is currently without the three social services measures and therefore does not add to 100%, this will be updated when the results and quartiles are officially published by Welsh Government during October, 2017

****	Upper quartile results	7 Results 25%			
***	Upper middle results	5 Results 18%			
**	Lower middle results	9 Results 32%			
*	Lower quartile results	4 Results 14%			
			25%	50%	
					43%
					46%

Currently for 2016/17, **43%** of our measures are in the upper two quartiles, this is down on the 62.5% in the upper two quartiles for 2015/16.

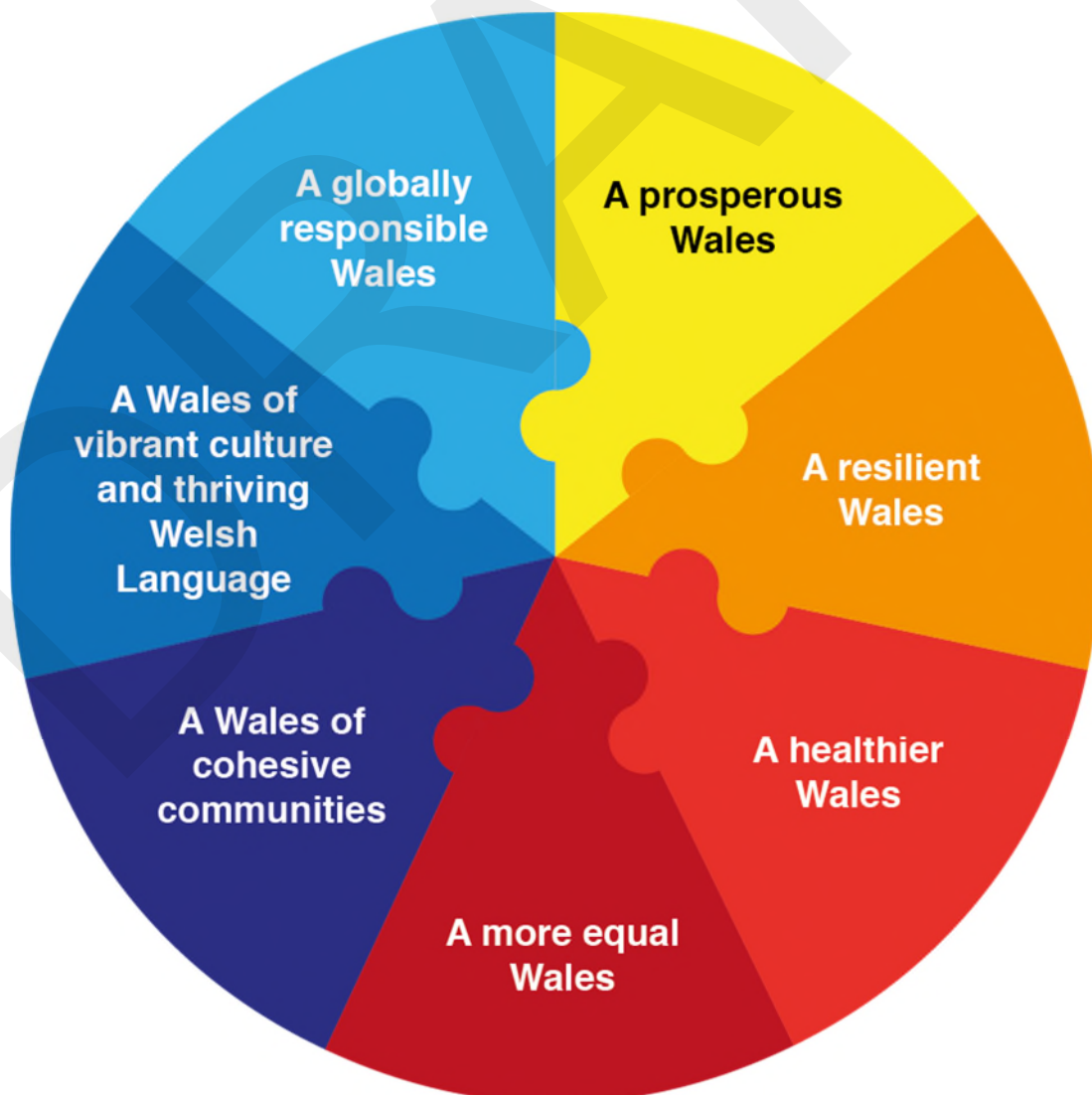
A **list of all the measures** in the above tables showing the results and how they have improved, declined or whether they have remained the same is included in **Appendix B**. This also shows how we compare with other Authorities in Wales.

Appendix C gives detailed information on each measure with an explanation of performance.

Well-being of Future Generations Act (Wales) 2015

This is a new Act introduced by the Welsh Government which will change aspects of how we work. The general purpose of the Act, is to ensure that the governance arrangements of public bodies for improving the well-being of Wales, take the needs of future generations into account. The Act is designed to improve the economic, social and environmental well-being of Wales, in accordance with sustainable development principles. The new law states that:-

- a) We must carry out sustainable development, improving the economic, social, environmental and cultural well-being of Wales. The sustainable development principle is
'... the public body must act in a manner which seeks to ensure that the needs of the present are met without compromising the ability of future generations to meet their own needs.'
- b) We must demonstrate **5 ways of working**:
1. Long term,
 2. integrated,
 3. involving,
 4. collaborative
 5. preventative
- c) We must work towards achieving all of the 7 national well-being goals in the Act. Together they provide a shared vision for public bodies to work towards.



Progress made during 2016/17:-

As a public body under the Act we must :-	Progress during 2016/17 :-
1 Set and publish well-being objectives by 31 st March 2017	<p>We identified after consultation, involvement, analysis and review a set of 13 Well-being objectives by 31st March 2017. This also involved a Joint Scrutiny meeting of all 5 Scrutiny's on the 15th February to scrutinise the objectives.</p> <p>Post May 2017 elections, another Well-being objective (Promoting the Welsh Language and Culture) was added and the Councils Well-being objectives were reconfirmed.</p>
2 Take all reasonable steps to achieve those objectives	<p>A detailed action plans and targets were set to meet these objectives and will be monitored throughout 2017/18</p>
3 Publish a statement about well-being objectives	<p>We included a statement about well-being objectives in the well-being objectives document we published.</p>
4 Publish an annual report on progress	<p>We will publish a full Annual Report on the progress on our Well-being Objectives for 2017/18 after the year end</p>
5 Publish our response to any recommendation made by the Future Generations Commissioner for Wales.	<p>We will comply with this when it occurs.</p>

Outcome C: People in Carmarthenshire are healthier ...

Our way of life is changing. People are living longer with a higher quality of life but our care needs are becoming more complex. The challenge now facing us is to prevent ill-health in the first place.



Goals: (as agreed in the Integrated Community Strategy with partners)

- C1** - Ensuring each child has the best start in life
- C2** - Preventing ill health and encourage healthy and active living
- ~~**C3** - Improving the Emotional, Mental Health and Well-being of all people in the County~~
- ~~**C4** - Reducing inequities in health~~
- C5** - Improving housing conditions and reduce homelessness
- ~~**C6** - Increasing access to health and social care for all people including vulnerable groups~~
- ~~**C7** - Reducing drug and alcohol misuse~~

Any text crossed out is not relevant to this Scrutiny

Our 2016/17 Key Improvement Objective Priorities (KIOPs):

- ~~• Promoting Independence and Well Being for Older People~~
- We shall increase the availability of rented and affordable homes to support the needs of local people by implementing our affordable homes delivery plan

We will promote Information Advice and Assistance service to the provide information to those who need it.

Progress at a glance:

Outcome Measures (as set out in Corporate Strategy)	Progress
Reduction in referrals to adult and children's social services	×
Increased availability of rented and affordable homes	✓
Increased use of leisure facilities	✓

Our Performance & Results for 2016/17:

Goal: C1 Ensuring each child has the best start in life:

Our Review and Evaluation for 2016/17

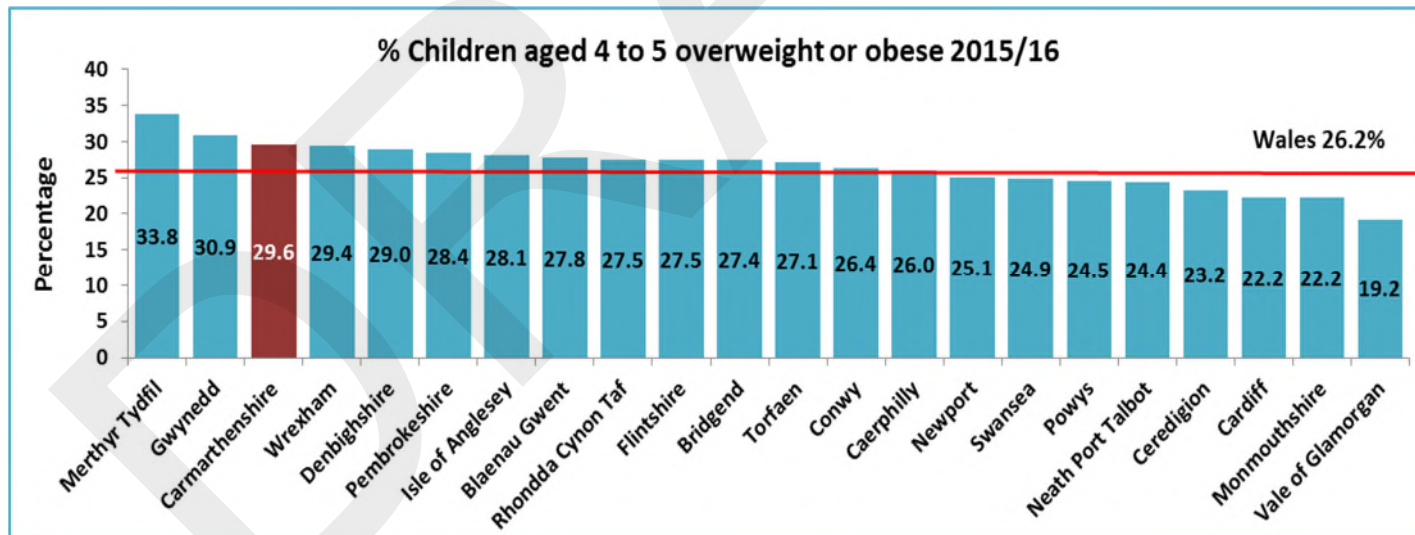
Giving every child the best start in life is crucial to reducing health inequalities across the life course. The foundations for virtually every aspect of human development – physical, intellectual and emotional – are laid in early childhood. What happens during these early years (starting in the womb) has lifelong effects on many aspects of health and well-being– from obesity, heart disease and mental health, to educational achievement and economic status. To have an impact on health inequalities we need to address the social gradient in children's access to positive early experiences. Later interventions, although important, are considerably less effective where good early foundations are lacking.

[Public Health Wales](#) (PHW) NHS Trust published its data on the 2015/16 Child Measurement Programme (CMP) for Wales which contains findings of the programme of child measurements carried out with children attending reception class in schools in Wales.

- 92.9% of eligible children participated in the programme in Carmarthenshire with 93.3% in Wales.
- The **% overweight or obese** in Carmarthenshire has reduced slight from **30.7%** in 2014/15 to **29.6%** in 2015/16 and continue to be the **3rd highest in Wales** and well above the Welsh average of 26.2%.
- The proportion of children who are **obese** has also reduced slightly from **13.6%** in 2014/15 to **12.9%** in 2015/16
- Obesity in childhood often persists into adult life, leading to related health problems like type 2 diabetes, liver disease, higher rates of heart disease, and some cancers



The Child Measurement Programme for Wales 2015/16



The **Flying Start** early years programme is a key component of the Welsh Government's *Tackling Poverty* agenda which aims to support families with children aged 0-3 who live in some of the most disadvantaged areas in the county, providing a range of intensive prevention services to improve children's language, cognitive, social, emotional, and physical health and development which we are able to provide through:

- An enhanced health visiting service
- Free part-time high quality childcare for 2-3 year olds
- Parenting support (including parenting programmes and basic skills)
- Support for Speech, Language and communication

In Carmarthenshire there are 24 Flying Start Settings in 17 areas (Betws, Richmond Park, Lakefield, Bigyn, Llwynhendy, Felinfoel, Carway, Morfa, Trimsaran, Pwll, Pembrey, Carmarthen Town, Glyn, Glanamman, Garnant, Bury Port, Pantyffynnon and Dafen).

Childcare provision in Carmarthenshire is delivered in partnership with private, voluntary and statutory sectors, and has continued to develop. During 2016/17 we have continued to support and maintain a total of **242** registered providers of child care provision (with a total of **4,165** registered places). This is slightly lower than in 2015/16 of 246 registered providers and 4,365 places and is largely due to a decrease in registered sessional care settings operating under 4 hours.

The new Child and Family Unit (CFU) **systemic model** of practice within Pod's has been introduced progressively, with all four childcare teams now using the model but at different stages of development which has enabled a gradual shift in practice rather than sudden change. Two educational psychologists provide clinical consultation to the childcare teams as part of the model, and Family Support workers and Unit Co-ordinators are now in post in all teams. A programme of developmental sessions has been put in place to support implementation of the approach. Staff across the four teams have attended training (March 2017) about the principles of systemic practice provided by morning Lane Associates from whom the model originates.

How did we perform during 2016/17?

❗ Also see goal **G5 Tackling poverty and its impact on the local economy**

Flying Start Key Measures		2015/16 Result	2016/17 Target	2016/17 Result	Comment
✓	% attendance at the free Flying Start Child Care placement (9.1.8.1)	78.9%	77%	78.9%	On Target
✗	number of children living outside of the Flying Start area who are able to access the Flying Start service through referral for outreach (9.1.8.2)	17	23	15	Off Target & Declined
The target of 23 for Outreach services is set by Welsh Government and is a wider part of the service and not statutory. Priorities were set by reviewing the risks within the service and as a result were only able to take in a limited amount of new referrals for outreach					
✓	% of high need families living in a Flying Start area receiving at least a monthly contact from the Flying Start Health Visiting Service (9.1.8.3)	96%	93%	96%	On Target
✗	% of families with additional social welfare needs linked to poverty, living in a Flying Start area receiving time specified interventions from the wider Flying Start Team (9.1.8.6)	96%	95%	90%	Off Target & Declined
Disappointed not to have reached the target but it does reflect the staffing issues we have had across the programme, due to sickness, losing a post and maternity.					
✓	% of unauthorised absence at the free Flying Start Child Care settings (9.1.8.8)	New for 16/17	6.00%	4.07%	On Target
✗	% of children in Flying Start areas reaching, exceeding or within one age band of their development milestone at age 2 years, (assessed within 23-25 month) (9.1.8.9)	New for 16/17	85.00%	84.90%	Off Target
This is slightly off target, and would have required one additional child to have reached their development milestone to have reached the required target. Assessments of children to date have received support from Flying Start together with children within the new Flying Start areas during 2016/17. Further analysis of these assessments needs to be done to ascertain if there is a difference between the children					
✗	% of children in Flying Start areas reaching, exceeding or within one age band of their development milestone at age 3 years, (assessed within 35-37 month) (9.1.9.0)	New for 16/17	90.00	87.13%	Off Target
A disappointing result and would have required an additional 9 children to have reached their development milestone to have met the required target. Further analysis of these assessments needs to be done to ascertain if there is a difference between the children receiving support from Flying Start in the long term and the children who are newly eligible.					

- ✓ We have provided [free swimming](#) for almost 19,000 children (u16) at our swimming pools during weekends and in school holidays during 2016/17, this is an increase on the 16,000 in the previous year. This programme is linked to the Welsh Learn to swim pathway, [Aqua passport](#). (3.4.2.2)
- ✓ We have increased the % of children who can swim 25m aged 11 from 63.6% to 66.4% Provision of school swim lessons has grown by 4% engaging over 3,700 children with non-school lessons increasing by 10% engaging over 2,200 people. (3.4.2.1)
- ✓ Delivering sector-leading initiatives for the early years, such as the 'Actif Storytime' programme which is delivered across more than 100 settings in the community including Meithrins', libraries and family centres. This has resulted in 1,642 sessions being run, engaging 21,460 attendances!
- ✓ Distributed over £83k of Sport Wales' Community Chest fund to over 71 community clubs in the county to help [develop grass roots sport](#).
- ✓ Provision of school swim lessons grown by 4% engaging over 3700 children and by 10% for non-school lessons engaging over 2,200 people.
- ✓ Junior Parkrun set up in Carmarthen by our Active Young People Officers, sustained by community volunteers and attended by an average of 40 people per week.
- ✓ '[Young Ambassadors](#)' for sport are in place in all secondary schools (a total of 36 Silver YA's) and 79% of primary schools (a total of 233 Bronze YA's), becoming leaders of the future by inspiring their fellow pupils to get active. Carmarthenshire has engaged in a sector-leading development of this by introducing 'Bronze Plus' Ambassadors at Yr 7 (a total of 40 B+ YA's) to retain Bronze YA's and develop their leadership skills as they move from primary to secondary schools. There is also a team of 1 Platinum and 6 Gold YA's to co-ordinate the county network.
- ✓ The Moneywise Educational Scheme is an incentive aiming at improving financial literacy skills in young people.

How do we know we made a difference? / Is anyone better off?



You wanted us to provide more welsh speaking registered childminders within the County.

We have increased the number of welsh speaking registered childminders from 29 to 55 and increased the number of welsh medium childcare places available within the county from 160 places to 295 places. We will continue to recruit, support and train new welsh speaking childminders in targeted areas of current unmet need.

- ❖ **1832** children are able to benefit from Flying Start early intervention programme across 17 geographical areas in the county, delivering an integrated multi-agency approach.
- ❖ Splash Programme introduced to the Aquatics pathway engaging children from 4 months as a pre-requisite to the Learn to Swim scheme. Over 240 children are now attending the scheme.

- ❖ The roll out and approach of initiatives for the early years is seen as sector leading across Wales, including the recent expansion of the approach to meithrins, libraries, etc. (111 facilities) which is currently unprecedented elsewhere in Wales.



The Young Ambassador programme aims to empower and inspire young people to become leaders through sport. The programme builds young people's confidence and leadership skills as they develop into young leaders becoming role models to their fellow pupils by promoting the values of sport and healthy lifestyles within the school and community setting. They do this by organising lunchtime or afterschool sport sessions and they also

help run sport sessions within the community.

The young ambassador pathway starts with Bronze Young ambassadors who are primary school age through to Platinum young ambassadors who are years 11 and 12 in Secondary school. Emily Janas, who is year 6 pupil at Ysgol Pum Heol has been a Bronze Young Ambassador for 1 years. When she became a bronze ambassador her mentor Hayley Lewis, Actif Young People officer said, *'she was quite quiet when I met her during the initial Bronze Young Ambassador training, but since becoming a YA I have seen such a difference especially in her confidence and she is now very vocal when delivering sessions and has become an outstanding young leader and role mode in Ysgol Pum Heol'*

Goal: C2 Preventing ill health and encourage healthy and active living

We aim to provide a range of health and well-being related facilities, activities and programmes, all aimed at getting, more people, more active more often in order to improve the health and well-being of our residents. We want Carmarthenshire to be a place that is the most active and healthy in the UK, where every person is an active participant at a 'Community Club' or 'Leisure / Cultural Facility' and where every child is hooked on Leisure / Cultural activity for life.

How did we perform during 2016/17?

- ✓ The number of GP referrals for the exercise programme during 2016/17 has increased from 1,129 referrals to 1,235 (3.4.2.5)
- ✓ We increased the number of % of people referred to the National Exercise Referral scheme that attend the 1st session of the programme from 49.7% to 58.1% (3.4.2.6) with 50.2% completing the 16 week programme (3.4.2.7)
- ✓ The number of visits to local authority sport and leisure centres during the year where the visitor will be participating in physical activity, per 1,000 population has increased from 6,905 to 8,289 = 1,384 increase of 20%, this equates to 1.5 million visitors (a 17.5% increase). This is just under the Welsh average of 8,387 and have moved from 20th to 12th position for 2016/17 when compared to all Authorities in Wales. (LCS/002b)
- ✓ We have further developed plans for a new Llanelli Leisure Centre linked to wellness village and life sciences hub (12045)
- ✓ Senior Parkrun set up in Llanelli by Sport & Leisure, sustained by community volunteers and attended by an average of 120 people per week
- ✓ We have inspected **100%** of high risk premises for food hygiene, animal health and trading standards inspections. (PPN/001i)

- ✓ We have maintained the high percentage of food establishments which are broadly compliant with food hygiene standards at 97.5% which is above the Welsh average of 95.16% and we have the 5th best result in Wales. (PPN/009)
- ✓ Preventing ill health, by means of market surveillance and sampling of food / feed supplied within the authority to ensure legal compliance in terms of claims, additives, colouring and composition.

How do we know we made a difference? / Is anyone better off?

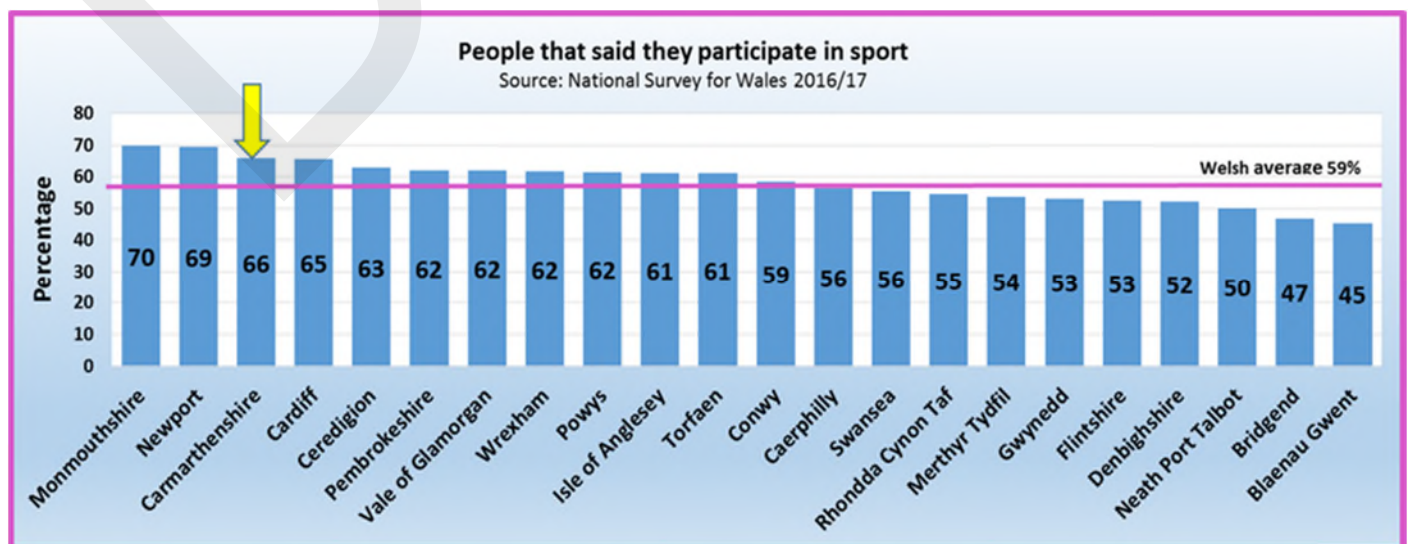


The National Exercise Referral scheme is a scheme which allows health professionals to refer patients aged 16 and over, who have a wide range of health conditions. Active Sport and Leisure team receive around 1,200 referrals a year for all sorts of reasons from heart disease, respiratory disease, falls prevention, weight management, cancer rehabilitation and mental health who are then supported through a 16 week activity programme to bring about life changing health improvements.

Mr X was referred to us by the Practice Nurse in Penygroes Surgery back in July 2016. He had suffered a stroke which affected his lower limbs. Balance was a concern for him as he was unsteady on his feet. His goals were to improve leg strength, balance and be able to walk further without using his sticks. He came in to our outreach session in Llandybie with 2 sticks and had to have chair support throughout the session, with plenty of seated alternatives.

One year later, he has come on better than what even he expected. He is still attending the session in Llandybie but doesn't need the support as much. He now only uses 1 stick and even leaves it by the door and walks in without using it throughout the session. He is now using the gym as well where the focus is leg strength and he has noticed a difference in his balance. His balance is much better than what it was and he seems to be improve day by day.

Recently published results from the [2016/17 National Survey for Wales](#) shows that **66%** of people in Carmarthenshire said they participate in sport. This is the **3rd highest** in Wales and above the Welsh average of 59%.



Goal: C5 Improving housing conditions and reducing homelessness

We have delivered the programme to improve Council housing stock and continue to increase access to more rented and affordable homes to support the needs of local people.



The council housing stock in Carmarthenshire will have a **£50m upgrade** over the next five years.

We have agreed to invest a further £50m in our housing stock, building on the £200m already invested. Along with an agreement of a further £36m investment to meet our commitment of delivering over 1,000 homes in the next five years. This investment will help meet housing need, reduce homelessness, improve tenants' health, and secure construction jobs and skills.

In order to do this, we have agreed a rent increase in line with the Welsh Government guidelines.

Executive board member for resources Cllr David Jenkins said: *"This reflects our 30 year business plan, the CHS+ and our Affordable Homes Strategy."*

"Over the next five years we expect to spend £50m in continuing to upgrade our housing stock. The budget also provides £36m to support our Affordable Homes Strategy which we launched last year to increase the supply of affordable homes. The proposed rent increase is in line with Welsh Government guidance."

Executive board member for housing Cllr Linda Evans said after the meeting: *"I welcome the decision of the full council which allows for continuing improvement of our housing stock and helping to make more affordable homes available."*

KEY IMPROVEMENT OBJECTIVE PRIORITY (KIOP)

We shall increase the availability of rented and affordable homes to support the needs of local people by implementing our affordable homes delivery plan

Our assessment of need told us that to meet the highest housing need we would have to provide at least 2,000 additional affordable homes by 2020, an average of 400 every year.

We have recently published our five year vision [Affordable Homes Delivery Plan](#) to increase the supply of affordable homes in Carmarthenshire. The purpose of this plan is to explain how we will deliver over **1,000** additional affordable homes over the next five years, with a total investment exceeding **£60m**. We will also explain how we can nearly double the number of additional homes by developing delivery options for new build schemes.

- Increase rented accommodation
- Increase number of affordable homes
- Building new homes
- Bring empty homes back to use



Key Measures of Success	2015/16 Result	2016/17 Target	2016/17 Result	Progress
Additional affordable homes in the County <i>(7.3.2.24)</i>	185	160	173	Improved

Why this is important

Good quality, affordable homes are the bed rock of healthy and sustainable communities. We know that in many places and for many people these homes are just not available. As a consequence in July 2015 we published [Our Commitment to Affordable Homes](#). This plan will go some way towards rectifying this unacceptable situation.

While the focus will be on rented homes, we also recognise our communities' ambitions and aspirations. Hence we will also enable and deliver low cost home ownership where it is appropriate to do so.

The development of our affordable homes plan reflected an extensive consultation exercise with the public and partner organisations which ran until the end of May 2015. There were almost 800 responses these have shaped the priority areas of the plan which are outlined below:

“The Council is rising to the huge challenge it faces in attempting to bridge the gap between the demand for affordable homes and the number of homes currently being provided.”

Extract from Wales Audit Office [Annual Improvement Report](#) 2015-16”
published March 2016

How we plan to achieve the KIOP this year

You said

We did

That there was a need for smaller type homes, mainly for rent and for local people. You wanted us to maximise use of existing homes, especially bringing empty homes back into use.

We have developed an affordable homes plan which addresses these issues and sets out how we will deliver over 1,000 additional affordable homes over the next 5 years with a total investment exceeding £60m.

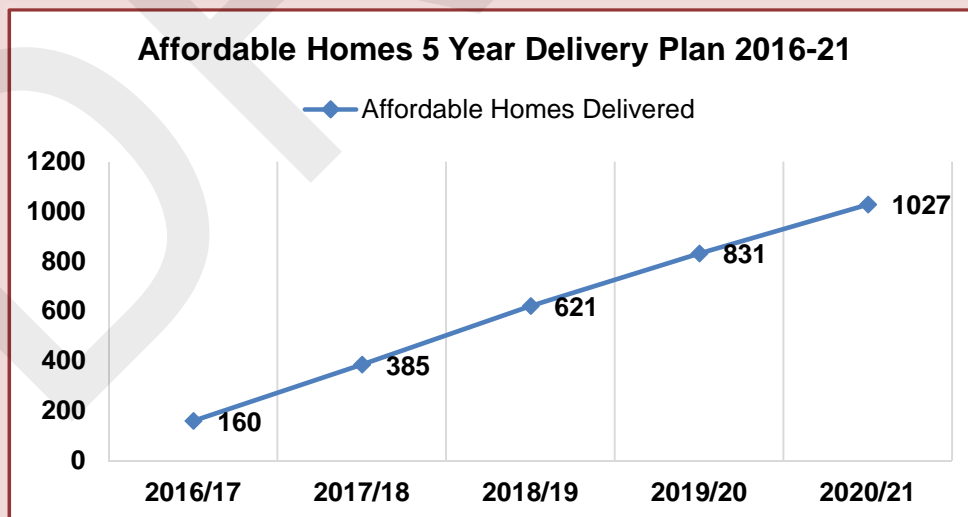
The [Affordable Homes Delivery Plan](#) sets out our five year vision to increase the supply of Affordable Homes in Carmarthenshire based on the following principles:

- ❖ Targeting help where the need is highest, in both urban and rural areas, by delivering more affordable homes for rent
- ❖ Being more flexible - whether by bringing wasted homes back into use, buying existing homes or building new ones.
- ❖ Doing whatever it takes by developing innovative and creative ways to deliver more
- ❖ Using our resources in the best possible way to ensure as many new homes as possible
- ❖ Using the expertise, skills and resources of those we work with

The table below shows our Affordable housing delivery over the next five years

Affordable Homes Delivery	Est. No. of homes	Funding source	HRA investment (£millions)	Total investment (£millions)
Managing homes in the private sector (including the Social lettings Agency)	242	HRA	1.1	1.1
Bringing empty houses back into homes	280	WG "Houses into Homes" fund/HRA	4.0	5.6
Buy existing homes in private sector	187	HRA	20.2	20.2
Housing Association development- committed schemes	59	SHG		0.5 ²
Housing Association development- future priorities				
Rural Areas	6	SHG	0.1	1.0
Regeneration initiatives	43			5.3
Unallocated Grant	77			10.3
Council New Build and Land Acquisition New Build: Ammanford & Amman Valley, Llanelli & District Land Acquisition Carmarthen & the West Carmarthenshire Rural & Market Towns	45	HRA	5.6	5.6
Developers contribution to homes in the area ³	88	Private Finance		11.0
Total	1027*		£31.0	£60.6

*Although the needs assessment undertaken indicates that we need to provide 2,000 affordable homes over 5 years to meet the highest housing need which is an average of 400 homes per year. We have set an ambitious target of delivering 1027 over the same period which is a substantial increase on the average number of affordable homes that we have been able to deliver in the past (70 per annum). We will increase this figure to 200 per annum over the next 5 years and are continually looking for new sources of funding to be able to deliver as many affordable homes from existing resources as we possibly can.



During 2016/17 we delivered 3 out of our 3 KIOP commitments

Last Year's Commitments		Progress Comment
We shall commission a research in order to improve our understanding of housing need in rural areas (12058)	✓	CBA Associates were commissioned in October 2016 to carry out the rural housing needs surveys over the next few years. The commission was the result of a formal tendering Process.
The number of affordable homes delivered as part of the affordable homes plan 2016-21 (7.3.2.24) 2015/16 Baseline 185 - 2016/17 Target 160	✓	We have delivered 173 additional affordable homes during 2016/17 as part of the affordable homes plan
The number of additional affordable housing units provided during the year as a percentage of all additional housing units provided during the year (PLA/006b) 2015/16 Baseline 8%- 2016/17 Target 30%	✓	The 2016/17 result has exceeded target at 34% and just below the Welsh average of 35% This measure is based on data collected from the previous financial year of 2015/16. There has been a large increase in the number of affordable housing units provided during 15/16 and a reduction in the total number of units provided during that year and therefore shows a substantial percentage increase on the previous year.

How do we know we made a difference? / Is anyone better off?



A couple have moved into a two-bedroom bungalow in Carmarthenshire. The retired farmers wanted a home that was on one-level to better suit their needs, and because there were no homes available in Carmarthenshire County Council's housing stock in their area of choice, the bungalow was purchased under the Affordable Homes Commitment.

"They gave us a variety of options in the area, but nothing was really suitable. We wanted to live near our daughter, and because we can't manage the stairs anymore, we wanted to live in a bungalow,"

"As soon as we saw it, we knew we wanted it and said yes straight away. The view over the estuary is fantastic and it's nice and quiet. We're very happy."

Outcome F: Carmarthenshire's communities and environment are sustainable...

Carmarthenshire is known for its diverse communities and wonderful natural environment and we want to ensure that we develop sustainably so that everyone in the county is able to enjoy a better quality of life now and for generations to come.



Ambitious plans to provide a cycle path between Carmarthen and Llandeilo have stepped up a gear thanks to a £581k grant.

The council has received a Local Transport Fund grant of £581,600 from Welsh Government towards walking and cycling links in Carmarthenshire which includes the Towy Valley Cycleway project.

The grant will go towards the early design stages of the scheme, which will help to make Carmarthenshire the cycling hub of Wales.

The project – which will cost in the region of £5 to £7million - is predicted to generate between £860,000 and £2million in the local economy every year. It is also expected to create and support between 17 and 41 full-time jobs a year. The route will follow the old railway line where possible and will link in with major tourist attractions. It will also give people a sustainable and healthy travel option, linking with villages between the two main towns.

Goals: (as agreed in the Integrated Community Strategy with partners)

Any text crossed out is not relevant to your Scrutiny

- F1** – Living within our environmental limits using only our fair-share of earth's resources and minimising our carbon emissions
- F2** – Reducing waste and moving towards becoming a zero-waste county
- F3** – Supporting opportunities for the building of economically viable and sustainable communities
- F4** – Protect, enhance & conserve our natural & built environment & champion biodiversity in the County
- F5** – Developing resilient and sustainable communities
- F6** – Developing sustainable transport options
- F7** – Ensuring the promotion of the Welsh language and Welsh culture

Our 2016/17 Key Improvement Objective Priority (KIOP) is:

Improving the highway infrastructure network to support further economic development and connectivity.

Progress at a glance:

Outcome Measures (as set out in Corporate Strategy)	Progress
Increased rates of recycling	✓
Improved digital access	✓
Improved transport links	✓
Increased use of renewable energy	✓

Goal: F3 Supporting opportunities for the building of economically viable and sustainable communities

Sustainable development is about improving the way that we can achieve our economic, social, environmental and cultural well-being.



Carmarthenshire faces a number of challenges now and in the future, such as climate change, poverty, transport, housing, health inequalities, access to services, and jobs and growth. To tackle these we need to work together with other public bodies and with people and communities to look to prevent problems and take a more joined-up approach to give our children and grandchildren a good quality of life. We need to think about how the decisions we make now will impact them.

Rural areas form a substantial part of Carmarthenshire with as much as 94% measured by land area. With rural areas accounting for more than 62% (2011 Census Ward

Population Figures) of the County's population.

How did we perform during 2016/17?

- ✓ We have supported opportunities for the building of economically viable and sustainable communities **by:**
 - developing and delivering the Countywide Employment and Skills Plan by developing a marketing and communication plan to support community engagement;
 - linking employability projects (Cynnydd, Workways+, Communities First (C1st), C4W, LIFT, Cam Nesa, Un Sir Gar (USG) Hub) with relevant opportunities;
 - developing an action plan for Community Benefits in partnership with our Procurement Team;
 - and providing support for the development of external European funding applications; Identifying wider European funding opportunities; developing the Regional Engagement Team for the Swansea Bay City Region

Through:

- ✓ Securing funding via Welsh Government Vibrant and Viable places funding for identified training for economically inactive individuals in basic skills, specifically numeracy, mental arithmetic, working with money and customer service skills to address the needs identified by the employers.
- ✓ Supporting *Communities for Work* with C1st, Workways, USG and the Department of Work & Pensions to arrange a Jobs Fair in the Ffwrnes Theatre in March which was attended by over 400 job seekers.
- ✓ Supporting over 1,500 participants accessing volunteering opportunities, over 340 accessing jobs and over 3,000 training opportunities have been provided to residents.
- ✓ Securing funding via the LEADER fund for a two year Community Benefits programme, working with CAVS and our own Procurement team to maximise the Community Benefit opportunities to support the needs of rural Carmarthenshire arising from investment in the County.
- ✓ Assisting 14 community led projects to progress to the 2nd stage for funding under the Rural Community Development Fund, the aim of which is to tackle poverty. Subject to final approval being achieved, this will result in an additional investment of £2.24m for rural Carmarthenshire.
- ✓ Accessing funds via the Ireland Wales Cooperation programme. £400k has been secured for Carmarthenshire via the Buccanier project which aims to increase the innovation capacity within SMEs and social enterprises to increase productivity.

LEADER

- ✓ The LEADER programme, which aims to support the regeneration of rural Carmarthenshire, is providing financial support to 16 local projects, taking the total awarded from the 2014-2020 programme to over £600K. Projects receive funding through the Welsh Government Rural Communities - Rural Development Programme 2014-2020, which is funded by the European Agricultural Fund for Rural Development and the Welsh Government.



Example projects which have received funding:

- *Increasing local heritage awareness amongst primary school children in understanding their heritage.*
- *A new digital innovation project to increase tourism footfall on heritage sites*
- *Cwmamman Town Council feasibility study, to identify the most advantageous and economically sustainable way to utilise assets within the community*
- *Caldwell Autism Foundation, to engage with parent/carers of children and young adults with autism trialling a new responsive communication programme*

Carmarthenshire Rural Enterprise Fund

- ✓ Rural businesses in Carmarthenshire are being helped to reach their potential with support from a Carmarthenshire County Council £2m fund. The Carmarthenshire Rural Enterprise Fund (CREF) has awarded a series of grants to assist businesses across the county to develop new and existing premises.

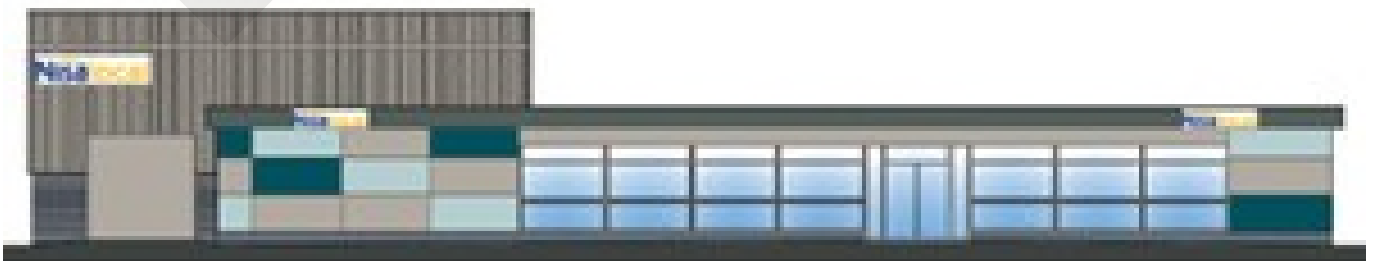
To date CREF has approved £320,559.47 of grant funding, anticipated to lever private sector investment of £682,874.36 and create 29 jobs in rural Carmarthenshire. Further applications have also been received and are currently being assessed which combined are expected to take up the full budget available, create a further 120 jobs and lever in a further £1.7m of private sector investment.

Is anyone better off?

One of the recent approvals under the Carmarthenshire Rural Enterprise Fund was the award of £128,000 towards the construction of a convenience store at Woodlands Garage, Drefach.

The applicant Simon Lewis is a retailer and wholesaler from within the Gwendraeth Valley, having started out within the well-known Luther Lewis wholesaler established by his grandfather. The project will provide 12 full-time equivalent jobs over the next two years within the Gwendraeth Valley.

Council Leader Cllr Emlyn Dole said: *“CREF has been set up to create job opportunities in rural Carmarthenshire and it does this by offering grants so that businesses can make necessary enhancements to their premises.”*



Convenience store at Woodlands Garage, Drefach that has benefitted from the CREF

Outcome G: Carmarthenshire has a stronger and more prosperous economy..

Providing secure well paid jobs and training opportunities for local people is central to everything we are seeking to achieve. In the past, too many young people have been forced to leave Carmarthenshire to get jobs. Working across all sectors – public, voluntary and private – we want to increase prosperity for everyone in the county.



Goals: (as agreed in the Integrated Community Strategy with partners)

- G1** - Developing business growth, retention specialisation (including retaining young people)
- G2** - Maximising job creation for all
- G3** - Developing a knowledge economy & innovation
- G4** - Ensuring distinctive places & competitive infrastructures
- G5** - Tackling poverty and its impact on the local economy
- G6** - To build a bilingual economy and workforce

Our 2016/17 Key Improvement Objective Priorities (KIOPs):

- Creating jobs and growth throughout the County
- Tackling Poverty

Progress at a glance:

Outcome Measures (as set out in Corporate Strategy)	Progress
Increased employment	✓
Reduction in working age population in receipt of out of work benefits	✓
Increased economic activity and productivity	✓

Swansea Bay City Deal



One of the most significant events in the modern history of our Council occurred in March when the British Prime Minister, Wales' First Minister, the Secretary of State for Wales and the Leaders of Carmarthenshire, Swansea, Neath Port Talbot and Pembrokeshire County Councils met at the Liberty Stadium for the signing of a City Deal for the Swansea Bay City Region.

It is a deal that gives our citizens a reason to believe in a brighter, more prosperous future, our youngsters a reason to come home from their studies knowing there will be opportunities and quality jobs and our businesses the confidence to invest in a region that is regenerating inwardly and looking out to a global market with new ideas and innovation across so many sectors - as we all embrace wholeheartedly a deal that devolves both ownership of and responsibility for regeneration to the Regional level and the City Deal.



Prime Minister *Theresa May*, Wales' First Minister *Carwyn Jones*, the Secretary of State for Wales *Alan Cairns* and the Leaders of Carmarthenshire, Swansea, Neath Port Talbot and Pembrokeshire County Councils met at the Liberty Stadium for the signing of the City Deal

The deal was put together in the context of the regional economy where our GVA has fallen from 90% of the UK average to 77% over the last thirty years. We are determined to overturn that trend in our Region and with that in mind we set our deal in place with very clear objectives around economic growth which involved regionality GVA and jobs across the region.

WHAT THE CITY DEAL MEANS...



£1.3bn
over 15 years
Total value

£241m
Welsh and UK
Government

£360m
Local authority
borrowings



£673m
Private Sector Support

**Nearly
10,000**
New jobs created

£1.8bn
Gross Value Added
boost

The Deal which has 11 projects in all, will turn the region into a digital ‘superhub’ to transform the regional economy. It will develop digital infrastructure, skills and investment in: *Internet of Economic Acceleration; Internet of Energy; Internet of Health & Wellbeing; Smart Manufacturing.*

LED BY CARMARTHENSHIRE

There are three specific projects for Carmarthenshire – a *Wellness and Life Science Village* in Llanelli; a *creative industry project* at Yr Egin in Carmarthen; and a *skills and talent initiative* which will support skills development for all 11 projects.

1. The *Wellness Village and Life Science Village* at Delta Lakes, is being led by the council, under the ARCH (A Regional Collaboration for Health) programme, which is a partnership between Hywel Dda & Abertawe Bro Morgannwg Health Boards and Swansea University.

The £200million project aims to create 1,853 high quality jobs and boost the economy by a staggering £467 million over 15 years.



The proposals include an Institute of Life Science with laboratory and clinic space and an incubation facility for business start-up, research and development; a wellness hub incorporating a new ‘state-of-the-art’ sports and leisure centre, a wellbeing centre, a wellness hotel and an assisted living village all interlinked and set within a ‘green’ eco-park.

2. *Yr Egin / S4C* involves the construction of a creative and digital hub and the development of a creative industry sector cluster.

It will create around 203 jobs and help the local economy, along with boosting the Welsh language.

3. A *skills and talent initiative* will provide educational and training pathways to support the next generation workforce delivering specific sector skills required in order to meet the demand of the City Deal themes of Digital, Life Science and Wellbeing, Energy and Smart Manufacturing.

Leader Cllr Emlyn Dole said: “*This is a unique opportunity for Carmarthenshire and the wider region to increase prosperity and opportunity. The City Deal will help the long-term sustainability of the economy in Carmarthenshire, creating jobs, growth and training opportunities.*”

“*This is a truly exciting time for the region; the level of investment we are talking about is incomparable to anything we have seen before. The City Deal will allow us to deliver what we have worked so hard to achieve and local people and businesses will soon start to reap the benefits.*”

The Deal is vital for us here in South West Wales in economic terms, but it is not an end in itself nor do we see it as such. The originality and innovation proposed will be the catalyst for so much more in our region as we build on these projects and look outwards towards global markets.

Wales has its very own ground breaking legislation in the *Well Being of Future Generations Act* which requires us in our policies and ambitions to incorporate seven key principles or well-being goals and adhere to five ways of working. This Deal is a perfect example of the five ways of working promoted by the Act and over the 15 year programme it provides an opportunity to address the persistent challenges that we face in climate change, poverty inequality jobs and skills and to accomplish that in a transformational and preventative way and maximise our well-being under the Act through this major public investment programme.

Our Performance and Results for 2016/17:

Goal: G1 Developing business growth, retention specialisation (including retaining young people)

Our Review and Evaluation for 2016/17

Through a well-established business support service, focused on key Pareto businesses and tourism support, we have continued to provide a personal high quality to our key enterprises which has resulted in job creation, youth enterprise activity and private sector enterprises created.

How did we perform during 2016/17?

Business Development

- ✓ **253.5 jobs have been created** across Carmarthenshire via account managed / Pareto businesses. These have included within the engineering, food & dairy, manufacturing (steel and wire products) and construction sectors.
- ✓ In addition **33 new businesses have been created**
- ✓ Account managed business have **invested £6.69m** private sector investment in expansion projects during 16/17
- ✓ **192.5 jobs have been safeguarded** via business support
- ✓ We have helped local businesses by ensuring that **94.3% of invoices were paid** within 30 days (CFH/006)

Tourism/Visitor Economy

Tourism is a key component of Carmarthenshire's economy that is statistically worth £370million per annum to the County up by 2.7 per cent in 2016 with Tourism supporting 5,638 full time jobs. We continue to lead the way regionally and nationally with effective campaigns and promotion. By continuing to secure funding, we will manage and lead the way in promoting Carmarthenshire as an attractive and quality place to visit. We are committed to continuing to improve the economy through tourism, an industry, by:

- planning and carrying out strategic research that assists us for example in accommodation and hotel studies
 - acting as a catalyst and relationship builder with private, public & 3rd Sector to improve the tourism
 - ensuring Carmarthenshire is effectively & innovatively promoted as a vibrant area to visit and stay
- ✓ We will continue with the legacy from the 2016 national *Year of Adventure* by delivering new orienteering trails in Carmarthenshire
 - ✓ As part of the 2017 *Year of legend* campaign, a series of multimedia videos and trails have been scripted and produced with ourselves coordinating the inputs from public/private partnerships. Trails have been produced to add value to the Cruise Wales and Travel Group campaigns in Wales
 - ✓ In support of the Carmarthen Town masterplan and through the town forum, tourism funding was secured through Welsh Government to deliver the *Merlin Festival* as part of the pan Wales set of actions in the *Year of Legend* campaign.
 - ✓ Launched the *Events Network Circle* that will see many more high quality and interesting events being held within the County, by improving access to information and advice for event organisers - after successfully gaining funding through the RDP Leader scheme. The Event Support Fund, funded by us, will provide financial support for any new events to the County



- ✓ The new *Parry Thomas Commercial Centre* was officially opened and has now being filled. All four ground floor commercial units and first floor restaurant are under offer and tenancies have now been signed with three of the five businesses proposing to occupy the units. *Tea by the Sea* will be the first of five businesses to move into the centre. The next phase of the project will include the new Sands of Speed Visitor centre; Eco Resort; & Visitor Enhancement Project.

The project has been selected as one of ten regionally prioritised projects - as 'must visit' tourist destinations, that will share the £27 million ERDF funded Visit Wales 'Tourism Attractor' fund. The projects are aimed at driving interest in Wales as a holiday destination. A further £1.5m Grant from Welsh Government's Targeted Match Funding has been secured and we as an authority have committed £2.5m capital funding to the project.

Supporting Entrepreneurship

- ✓ The 2017 Beacon Bursary competition was launched on 7th March, in which an offer of financial support along with office space and mentoring is available to budding entrepreneurs within further and higher education. We received a record 39 applications, with the final taking place at the end of June

Last year's winner was Martin Goddard of *360 Entertainment*. His winning proposal was to set up an entertainment agency and management company dedicated to providing live music for weddings in Wales.

Carmarthenshire Council leader, Cllr Emlyn Dole, said: *"The vision for The Beacon is to act as a leading light in nurturing and training young people's enterprise skills and to develop entrepreneur business talent to enter the private sector across Carmarthenshire and South West Wales. This competition not only offers someone the opportunity to win a fantastic business start-up but provides the vital support from a team of business mentors from both the private and public sector."*



Beacon Bursary winner
Martin Goddard

- ✓ The Beacon continues to attract new ventures and now accommodates 20 businesses across a variety of sectors
- ✓ A successful World of Work event was held with Dunbia, with action plans developed and delivered with key employers/Pareto businesses, Business In The Community and University of Wales Trinity Saint David's.
- ✓ Support has also been given to Ysgol Dyffryn Amman with their efforts in the Enterprise elements of the Welsh Baccalaureate qualifications. To date over 30 projects have been presented and judged, and with further support will identify additional enterprise and business support opportunities for the area

How do we know we made a difference? / Is anyone better off?

Our markets in Carmarthen, Llanelli, Ammanford, Llandovery and Llandeilo, launched a successful Carmarthenshire Young Traders competition for pupils from primary schools. With the aim to prove



their entrepreneurship skills, to learn more about what it's like to become a trader and to experience setting up their own business by taking part in a trade-off. Youngsters from eight schools competed against each other by developing a business idea and turning it into a profitable enterprise. The teams plan, purchase material /products, brand it and run it themselves on a stall in the outside market for a day. Over the course of the challenge, pupils improved their employability skills, gained a greater understanding of the world of work and made a positive contribution to the community they live in.

Goal: G2 Maximising job creation for all**Our Review and Evaluation for 2016/17**

As at September 2016, **74%** of Carmarthenshire's working age population (**80,500** aged 16-64) were employed. This has increased from 69.1% in September 2015 and is above the Welsh average of 71.1% and the 6th highest employment figure in Wales.

(Annual Population Survey Office of National Statistics (ONS))

The private sector supports 74.6% of the county's total employed population, emphasising the importance of enterprise and innovation to the overall prosperity and wellbeing of the county and its residents. We are a diverse county in many ways, our towns and villages have unique features; our bilingualism strengthens and defines us; our business community operates across many key emerging growth sectors.

Our tourism and leisure offering is inimitable and offers so much to residents and visitors alike. We offer strategic employment sites for business and employees to thrive. High levels of digital connectivity are now in place in Carmarthenshire for us to benefit from in both our home and work lives; and with more investment underway and planned within our transport infrastructure; our county is now extremely well connected.

During 2016/17 through our portfolio of products and services, which are designed for the needs of the Carmarthenshire business community, we created **258.5** jobs, safeguarded **192.5** jobs and improved our infrastructure to accommodate a further **28** jobs.

Creating jobs and growth throughout the County was identified as a new Key Improvement Objective Priority for 2016/17

This was due to:

- Regeneration and jobs being a key priority for our Administration
- In order for us to be able to achieve the 2016/17 milestones for the Regeneration Master plan



KEY IMPROVEMENT OBJECTIVE PRIORITY (KIOP)
Creating jobs and growth throughout the County

Carmarthenshire is a county that has seen unprecedented transformation in recent years. The Regeneration Master Plan will highlight much of the excellent work that is currently underway in terms of regenerating the county. It will showcase 6 key transformational projects that Carmarthenshire County Council and its strategic partners are intending to focus on over the next 15 years – this will create more than 5,000 new jobs and will endeavour to create an economy within Carmarthenshire which is at 90% of the UK's average GVA level.

Our economy makes up part of the pioneering Swansea Bay City Region which has already and will undoubtedly, continue to offer new projects which will benefit Carmarthenshire.

Providing secure and well paid jobs for local people is central to everything we are seeking to achieve. In the past, too many young people have been forced to leave Carmarthenshire to get jobs. Therefore, creating jobs and providing high quality apprenticeships, training and work experience opportunities is a high priority for us. In order to progress this aim when we undertake investments in new schools, care homes, regeneration schemes and housing, we will work with contractors to maximise employment and training places for local people.

Key Measures of Success

Measure	2015/16 Result	Target	2016/17 Result	Target
Job Creation (5.6.3.5)	180	91	253	299
Jobs Safeguarded (5.6.3.6)	109	120	192.5	166
Jobs Accommodated (5.6.3.7)	1,220	1024	28	32

Explanation of the above results

Having completed a European Funding Cycle in 2015/16 and about to commence a new cycle in 2016/17 key targets for the year were to secure funding and prepare projects for delivery that will realise significant economic outputs later on in the funding cycle.

Whilst the jobs safeguarded target was exceeded, results were below target in relation to Jobs Creation and Jobs accommodated. The below target performance was due to delays in completion of third party led projects and those projects will now realise outputs in 2017/18. Significant results were achieved in other areas of activity which has off-set the effect of the aforementioned delayed projects and they included the business support function, completion of Parry Thomas Centre project, and Targeted Finance Fund / Social Enterprise Support.

In addition we have had significant success in 2016/17 of securing external funding to deliver projects that will deliver job outputs later in the funding cycle.

What works?

We helped create, sustain and accommodate jobs through the following:

Business Support Carmarthen & Rural - 106.5 jobs have created via account managed / Pareto businesses sitting with Carmarthen & Rural Area Team Business Officers. In addition 83 jobs have been safeguarded.

Parry Thomas Centre, Pendine - Construction completed in June 2016 with 28 jobs accommodated. All ground floor units and the first floor restaurant are under offer. Three leases have been signed and the first tenants have opened for business.

Business Support Llanelli & Coastal Belt - 73 jobs have created via account managed / Pareto businesses sitting with Llanelli and Coastal Belt Area Team Business Officers. In addition nine new businesses have been created and 66.5 jobs have been safeguarded. The Beacon continues to attract new ventures and now accommodates 20 businesses across a variety of sectors.

Business Support Ammanford & Cross Hands - 37 jobs have created via account managed / Pareto businesses sitting with the Ammanford and Cross Hands Team Business Officers. Dialogue continues with key employers in the area and indications have been provided by the employers of robust recruitment plans through 2017 and into 2018.

Targeted Finance Fund/Social Enterprise Support – Community Regeneration continue to support our Key Account clients, complementing the Transformational Plans whilst investing and supporting emerging and existing Social Enterprises within the county. This support has improved their overall sustainability, encouraging social enterprise to reinvest profits made back into their community. To capture and highlight the success of the county's social enterprise projects and the support provided to them, we commissioned the production of a number of short promotional films. Through the funding available the Community Bureau created 26 jobs, safeguarded 50.

How do we know we will make a difference? / Will anyone be better off?



Rhys Williams & Iwan Evans, aged 16, from Llanelli have been taken on by Lloyd & Gravell; Declan Pugh, aged 17, from Llanelli, & Jamie Tanner, aged 17, from Glanamman, will work for TRJ, having been crowned winners of Next Steps 2016.

Four young people are starting their construction careers after each winning a two-year paid apprenticeship with local construction firms through the 'Next Steps' scheme.

Next Steps is an annual competition that gives anyone aged 16 or over, and living in Carmarthenshire, the chance to compete for an apprenticeship in the construction industry.

It is run by *Constructing Carmarthenshire Together* – a partnership made up from ourselves, Coleg Sir Gâr & Carmarthenshire Construction Training Association Ltd (CCTAL).

These four winners take the total number of Next Steps apprenticeships offered over the last seven years to 17. Another 15 people have secured placements on Carmarthenshire's Shared Apprenticeship scheme; 13 people on Pathways to Apprenticeships courses and four more have secured traditional apprenticeships.

Cllr Hazel Evans, Executive Board Member for Environment, said: *"Next Steps is one of our flagship training and apprenticeship projects which not only provides great opportunities for individuals, but also for local businesses and communities. We are fortunate that in Carmarthenshire - despite severe cuts to our budgets – that we are still able to invest heavily in our homes, schools and leisure facilities. It is wonderful to see that as part of the project we have also been able to give something back to the community"* – an outdoor recreation area was developed for residents at Llys Y Bryn; and a paddling pool at Cwmaman was refurbished to bring it back into use for the community.

During 2016/17 we delivered 7 out of our 10 KIOP commitments

Last Year's Commitments	✕ ✓	Progress Comment
We will support opportunities to develop business growth, retention & specialisation in Ammanford and Cross Hands Growth Zone Areas; Carmarthen & Rural Areas; and Llanelli and Coastal Belt Areas through initiatives such as Pareto, Account Management, Youth Enterprise Activity, World of Work and revisiting previous projects that have received grant aid support. (12157, 12158, 12159) – Also linked to Goal G2	✓	From work undertaken to date in this area - 106.5 new jobs have been created, 83 safeguarded and £6.9m of Private Sector Investment has been undertaken. Continued engagement and support to the Pareto businesses has taken place with several potential good projects being supported resulting in job creation and private sector investment. Advice and guidance has also been given to several smaller businesses as well as some new business start-ups which have successfully set up and thriving. The partnership between CCC, Careers Wales, Coleg Sir Gar and UWTSD continues to work well in designing and delivering entrepreneurship activities to further and higher education. Some good contacts were made in the <i>Youth Skills Convention</i> in which several key employers were also present. A Welsh Language in Business event, called <i>Siariad Siop</i> was organised. 15 previous RDP 1 and 2 capital grant applicants have been revisited to monitor progress and discussed support required to grow businesses moving forward.
We will focus on maximising job creation for all in the Llanelli and Coastal Belt areas by progressing	✓	A Swansea Bay City Deal announcement was confirmed with the support of both the UK & Welsh Governments; with the Wellness Village being a key project within the overall proposal. A master plan document has been completed and instruction

actions on projects including: the 'Wellness and Life Science Village'/Delta Lakes project (appointment of team and concept design); The Opportunity Street Llanelli Town Centre Project. (12160)		has been provided to progress with compiling an outline planning application. A formal notice has been placed on the 'Sell2Wales' website to notify and consult potential partner interests from within the private sector. A formal procurement exercise is to commence in the Summer 2017. A pipeline application has been approved by Wales Government (WG) with funding allocated to the Opportunity Street project in Llanelli town centre for the acquisition of targeted buildings in Market St and Park St. WG awarded £800k with the Council committing £200k of its own funding.
We will focus on maximising job creation for all in the Carmarthen and Rural areas by progressing actions on projects including: Launch and fully commit the £2m Carmarthenshire Rural Enterprise fund; Launch and fully commit the £3m Transformational Commercial Property Development Fund; secure and support new tenants of the new Parry Thomas Commercial Centre (12161)	✓	The Rural Enterprise Fund Scheme was launched in May 2016. Seven formal offers of grant have been issued totalling £475,372 and construction has commenced on a number of those projects. A further 23 applicants have been invited to stage 2 and the fund has been fully committed at this stage. The Transformation Commercial Property Development Fund Scheme was launched in June 2016. Six applicants have been invited to proceed to detailed application stage. Should all projects be approved at stage 2 the project will result in: 315 jobs being accommodated; 80,000 sq ft floor space created and £5.35m of private sector investment secured. Parry Thomas Centre, Pendine - Construction was completed in June 2016. All ground floor units and the first floor restaurant are under offer. Three leases have been signed and the first tenant has opened for business.
We will focus on maximising job creation for all in the Ammanford & Cross Hands Growth Zone areas by progressing actions on projects including: providing support to private Sector Developers & Businesses Owners to bring forward key pending private sector led developments in Ammanford & Cross Hands (12162)	×	There are several property led projects in the pipeline much of which are the beneficiary of CREF and PDF monies - applicants projects are falling across more than one project year and as such will not be realised for 2016/17. The current project list sees many of the potential beneficiaries in the Ammanford and Cross Hands Growth Zone areas and will no doubt be realised within 2017/18.
We will focus on maximising job creation by progressing actions on projects identified in the County wide Employment & Skills Plan including: delivering the targeted finance fund; providing social enterprise support; working with 40 key account organisations /enterprises (12163)	✓	36 Jobs Created, 50 Jobs Safeguarded, 1,470 individuals into Training/Education and some 1,504 enquiries were managed. We have supported 225 individuals into Volunteering and 64 individuals into employment, with the total cost of community investment was an impressive £10,010,875 - this includes internal and external funding secured for projects in the county. The Bureau continues to successfully deliver a focused Key Account Management (KAM) service for the Third Sector and focuses its efforts with key account clients - to support building and up skilling third sector capacity and to deliver economic benefits through volunteering, training and digital inclusion. The Bureau has successfully supported the third sector to secure a range of local, regional and national grant programmes. The Bureau also helps to deliver our commitments under the Armed Forces Community Covenant and recently secured £83,000 funding under Strengthening Local Government Delivery of the Covenant Ministry of Defence Grant Programme. The funding will allow us to appoint a Regional Armed Forces Covenant Liaison Officer who will support delivery of the Armed Forces Covenant at a regional level within Carmarthenshire, Ceredigion and Pembrokeshire.
Jobs created with Regeneration assistance (5.6.3.5) (2016/17 Target: 299 Result: 253)	×	253 jobs in total have been created via the Business Account Management Function, Parry Thomas Centre in Pendine, Targeted Finance Fund and Social Enterprise Support during 2016/17. The original target figure of 299 included 200 jobs created from the Private Sector Led Cross Hands West development. Following initial delays work has now commenced on site and these targets will now be realised in 17/18.
Jobs safeguarded with Regeneration assistance (5.6.3.6) (2016/17 Target: 166 Result: 192.5)	✓	192.5 jobs safeguarded in total - through Business support activity (3 area teams) and Targeted Finance Fund / Social Enterprise support

Jobs accommodated with Regeneration assistance (5.6.3.7) (2016/17 Target: 32 Result: 28)	x	28 jobs in total have been accommodated which are associated with the development of the Parry Thomas Centre, Pendine – that provides 5 new commercial units was completed in June 2016. All 5 units are under offer and tenancies have been signed with three of the five businesses. The proposed target was originally set against the disposal and re-development of the former Police Station Site in Ammanford, which has been delayed.
See Goal F3 for our LEADER and Communities First programmes also linked to this KIOP		

Goal: G3 Developing a knowledge economy & innovation

During the next few years there are many key projects being developed within the region that will require a skilled and competent workforce, many of these skills will be new to the region and will need to be introduced into the Colleges and Universities or through Apprenticeship opportunities, building a knowledge-rich, creative economy. It is critical that the region responds to new and emerging opportunities, for example within manufacturing and engineering technologies of the new projects. This will demand the highest levels of education and skills development in our entire workforce, from the youngest apprentices through to the entrepreneurial leaders of our companies.

There will be a shift in the composition of the workforce over the next few years and this will be an opportunity for the region to be '*ahead of the game*' and increase the economic opportunities, prosperity and importantly the GVA of the region. Critical to this achievement is the on-going skills development that will be required in the region over the next few years to help deliver the City Deal.



We will do this through the collaborative [Regional Learning & Skills Partnership \(RLSP\)](#), (public and private sector members) to provide a workforce equipped to deliver many key projects being developed. The **RLSP** is a transformational partnership bringing education and regeneration partners together to help provide a better future for learners and potential learners across the south west and central Wales region.

How did we perform during 2016/17?

- ✓ The **Regional Employment & Skills Plan** was officially launched by *Julie James AM*, Minister for Skills and Science at the National Waterfront Museum in December 2016. The event brought together employers, education, public sector bodies and policymakers to help steer the skills agenda in the region. It was developed in collaboration with the key players and sets out the priorities required to address the skills deficit that will lead to high levels of employment, a skilled workforce and prosperity in the region.

The ambition is to transform the future economic success of the region through the delivery of key transformational projects, including the City Deal. This will be achieved through improved employer engagement, improving educational attainment and increasing skills in line with the aspirational projects.

- ✓ In partnership with Careers Wales the RLSP have jointly developed an exciting new resource '*Spotlight on South West and Mid Wales*'. The resource is an innovative tool created to highlight the employment opportunities available to young people who are about to leave school across the region.



From left: *Barry Liles* RLSP Chairman, *Paul Greenwood* Teddington Engineered Solutions, *Julie James AM* & *Jane Lewis* RLP Manager

Digital High Street:

- ✓ Digital shop front window vinyl displays with a digital augmented reality interaction with people's mobile phones have been installed at two commercial retail vacant properties within Carmarthen Town, followed by two tourist notice boards in Guildhall Square and St Peters car park, providing fresh new tourist and local information and Digital Augmented Reality interactions.
- ✓ A "Walled Garden" free town centre Wi-Fi has been piloted in Ammanford and Llandovery (in collaboration with Antur Teifi), with a view to setting one up in Carmarthen.

Skills Development & Community:

- ✓ The Digital Health Check questionnaire, aimed to develop assessment of Digital Inclusion capability has been distributed to businesses and third sector organisations
- ✓ As part of the wider Digital Inclusion & Exploitation drive, Carmarthenshire has joined the Online Centres Network via the Community Bureau, which allows use of on line learning resources.
- ✓ Close working relationships have been developed with University of Wales Trinity St David (GWLAD Programme) and Coleg Sir Gar (Apprenticeship programme) to develop Digital skills programmes

RDP LEADER Digital Engagement:

- ✓ A number of events have been held to raise awareness of Digital Activity and its increasing integrated use in daily service activity - focusing upon the economic benefit from increased uptake of Super-fast Broadband within business and shop retail within key town centres.

How do we know we made a difference? / Is anyone better off?

Young people from across Carmarthenshire were given a taste of different career options at *Skills Cymru Carmarthenshire*, a regional careers fair featuring more than 100 employers, which took place during Apprenticeship Week at Parc y Scarlets in Llanelli on the 9th and 10th March.

Organised by Careers Wales and Coleg Sir Gâr, with assistance from ourselves and supported by the Welsh Government and European Social Fund, the event was designed to inspire and educate visitors about the variety of different careers and vocational routes available to them.

More than 4,000 young people attended the free event over the two days, travelling from local schools and colleges.



Visitors were able to try their hand at virtual welding, creating short animations and driving a tractor using the Welsh Government's state-of-the-art 'have a go' equipment, designed to increased participation in vocational pathways. Attendees also tested their vocational skills by taking part in a range of interactive activities offered by employers who attended the event, from giving manicures and styling hair to laying bricks and making exotic mocktails!

Goal: G4 Ensuring distinctive places & competitive infrastructures

The Swansea Bay City Region comprises of a number of highly distinctive and attractive places. It is a patchwork of urban and rural areas set against a stunning backdrop of National Parks, magnificent coastlines and impressive landscapes. The richness and diversity of our environment is a real strength and we must ensure that we preserve this for the future.

Our Review and Evaluation for 2016/17

A couple of strategic infrastructure projects had been completed in 2016/17 with a number of other projects having been developed further with a view to ensuring that Carmarthenshire will preserve and develop the counties distinctive places and competitive infrastructures in future years. Projects completed in 2016/17 include: the Parry Thomas Commercial and Events Centre; and Welsh Government Town Centre Partnership schemes in Ammanford and Carmarthen. Projects underway include: Llanelli Opportunity Street; Glanamman Workshops; Carmarthenshire Rural Enterprise Fund; Transformations Commercial Property Development Fund; and Yr Egin. Exciting projects in development making significant progress include: Health & Well Being Academy & Life Science Park; Pendine Attractor Project; Cross Hands East Strategic Employment Site (Phase 2); Cross Hands East Property Development Fund; Llanelli Town Centre Loan Scheme; Ammanford Regeneration Development Fund; Jackson's Lane re-development; and Carmarthen Wetlands and Gateway Scheme.

How did we perform during 2016/17?

Ammanford and Cross Hands Growth Zone

- ✓ A task force has been set up to rejuvenate the economy of the Amman Valley, to focus on taking Ammanford forward and the work of the town partnership that came to an end in September 2016.
- ✓ The former Police Station site, which was acquired some years ago, has now been sold to a private developer with plans to provide commercial/retail opportunities on the ground floor and four 2 flats on the first floor to meet local demand. The proposal also includes the conversion of the existing Court House Building to office suites.
- ✓ The Carreg Aman car park entrance was relocated in order to enable a controlled pelican crossing to be installed following a road safety review.
- ✓ A property development fund has been set up with a modest budget of £300,000.
- ✓ Glanamman Workshops – work has started to refurbish the workshops with completion expected by January 2018. The refurbishment will provide 13 units with 1,000 sqft that will meet the demand evidenced by regular enquiries for this type of business accommodation.
- ✓ The Cross Hands East Strategic Employment Site was completed and officially opened on 6th October 2016 in the presence of the Welsh Government Minister Jane Hutt A.M. Following the opening, a number of companies have shown an interest in developing on the Cross Hands East Site. Phase 1 of Cross Hands East encompasses 9 plots of land for development with the potential to create 500-700 jobs in the following sectors: Energy & Environment; Creative Industries; Advanced Manufacturing; Financial & Professional; and Agri-Food Technology. The total cost of the infrastructure project, including the access road from the A48 was some £14.5 million funded via ERDF (£6.7m), the Welsh Government (£2.16m Transport & Western Valleys funding), Joint Venture (£0.54m) and our own contribution of £5m.



We have secured funding for the completion of phase 2 of the strategic employment site which itself will provide a further 17,500 sq/m of employment floor-space across 9ha of land.

Carmarthen and Rural

We have continued to work closely with the *Town Centre Regeneration Forum* to develop and deliver a master-plan for the economic regeneration of Carmarthen and linked economic areas that will cover the period 2014 – 2030

- ! *Jackson's Lane Re-Development* – after public consultation event detailed design is being finalised with funding decision delayed from Welsh Government.
- ✓ *Carmarthen Town Regeneration* – the Town Forum continues to provide an outlet for considering and driving forward the delivery of regeneration proposals for the town. Successful Events that took place included: a Vintage Event in July; a Student Lock in Event in September - was very successful with over 900 students spending over £70,000 in participating businesses.
- ✓ We have continued to assist the University of Wales, Trinity St David's in securing funding from Welsh Government for *Yr Egin / S4C* and construction has commenced on site with a view to completing in June 2018



Vintage Event

Llanelli and Coastal Belt

- ✓ *Opportunity Street* (final year 3 of 3) - renovation works to buildings 10 & 12 Stepney Street commenced in June 2016 to renovate and create two new commercial spaces on the ground floor and four new two bedroom apartments above. Works will continue into the summer of 2017, along with works to 48 Stepney Street, before spaces are offered for renting. Additional funding by Welsh Government was confirmed earlier this year for the acquisition of targeted buildings in Market Street and Park Street. The Welsh Government awarded a total of £800,000 whilst we committed a further £314,000. Negotiations with property owners have progressed very well with eight building acquisitions completed by the end of March. The total value of this project will have been well in excess of £4.3 million and with the acquisition of 15 buildings and 1 development site in the town centre.
- ✓ *Loan funding* - Llanelli Town Centre Loan funding is an initiative driven and funded by the Welsh Government with Carmarthenshire County Council securing £750,000 with the potential for it to be re-invested on a case by case basis over a 15 year period. The project was formally launched in July 2016. Following assessment, a preferred project to redevelop the Raffles Building has been allocated with work to commence late 2017 provided the 2nd stage application is approved; funding will then be released.
- ✓ *Delta Lakes Health & Well Being Academy & Life Science Park* - following the development of a masterplan, an outline planning application is now progressing. The development will be considered a 'major development' and will therefore trigger new legislations requiring a formal consultation period in advance of submitting the formal planning application. A funding request of £40m for the Wellness Village was submitted through the City Deal.



How do we know we made a difference? / Is anyone better off?

The finishing touches have been put on a new tea room at Pendine's seafront as part of the new Parry Thomas Commercial Centre, which has just been completed. *Tea by the Sea* will be the first of five businesses to move into the centre. The development of the £1million two storey building at the popular coastal resort was supported by £300,000 of Big Lottery Funding. The Parry Thomas centre is located next to Pendine's new promenade and will house four kiosk-style business units on the ground floor and a larger commercial premises on the first floor, along with new public toilets and external showers for beach users.



Tea by the Sea will be the first of five businesses to move into the centre

Tea by the Sea successfully secured £12,559 from the Carmarthenshire Rural Enterprise Fund (CREF) and will be creating five full-time jobs. CREF is a £2m capital fund that aims to assist rural businesses in Carmarthenshire with the development of new or improved businesses where jobs are created.

Executive board member for regeneration and leisure, Cllr Meryl Gravell, said: *"The key objective of the Parry Thomas Centre was to intensify and diversify economic activity within the village to help attract more visitors and encourage them to stay longer and visit again."*

"I'm pleased that the CREF Scheme has been able to support these businesses. It will be fantastic to see this landmark building in use. This scheme not only brings jobs into the rural areas but it's helping to create fantastic facilities for locals and visitors to enjoy, making the coast a desirable place to live, work and visit."

Since 2010, we have been working on a regeneration master-plan to address the physical and commercial decline of the coastal resort of Pendine. The next phase of the masterplan is being developed with a view to bringing forward the £7.5million Pendine Attractor Scheme, to provide a new Sands of Speed museum, eco resort, adventure play area, events area, exhibition esplanade, boardwalk and improved car parking provision. It is hoped this will deliver an additional economic boost to the regional economy of £3.3 million a year.

Goal: G5 Tackling poverty and its impact on the local economy

Poverty relates to a relative socio-economic position in which people lack the adequate income, resources and opportunities to enable them to have an acceptable standard of living within the context of the society in which they live. (European Council & European Commission, 2004)

As the above definition demonstrates, poverty is much broader than money. Poverty impacts upon and is impacted by social, cultural, material and emotional deprivation as well as economic and is concerned with the exclusion of individuals and communities from ordinary living patterns.

Therefore, measures such as levels of material deprivation, which looks at a household's inability to afford goods and activities typical of society, become more significant in indicating and understanding levels of poverty.

The table below shows that according to the National Survey for Wales 2016/17, **15%** of Carmarthenshire's households experience **material deprivation** equal to the Welsh average and a slight reduction to our result of the 2014/15 survey of 17%. The survey also showed that only **47%** of non- pensioners said '**they could keep up with all bills and commitments without any difficulty**', the lowest but one in Wales, with pensioners in Carmarthenshire being the lowest in Wales at **75%**.

Questions asked in the 2016/17 National Survey for Wales and available at Local Authority level	Has our result improved from 2014/15 to 2016/17			22 nd	21 st	20 th	19 th	18 th	17 th	16 th	15 th	14 th	13 th	12 th	11 th	10 th	9 th	8 th	7 th	6 th	5 th	4 th	3 rd	2 nd	1 st
	2014/15 survey result	2016/17 survey result	Improved ↑ Standstill ↔ Declined ↓	Worst results										Best Results											
				Arrows start from our 2014/15 position										to our 2016/17 position											
Household in material deprivation	17	15	↑	21																					11
Keeping up with all bills and commitments without any difficulties (<i>non pensioner</i>)	not available	51	Not applicable	47																					76
Keeping up with all bills and commitments without any difficulties (<i>pensioner</i>)	not available	75	Not applicable	75																					91

Our Review and Evaluation for 2016/17

Why tackling poverty continued to be a Key Improvement Objective Priority in 2016/17

- just over a third of households in Carmarthenshire can be defined as living in poverty, this is above the Welsh average.
- poverty limits the opportunities and prospects for children and young people, damages the quality of life for families and communities and harms the health, well-being and life expectancy of far too many.
- poverty is not only an issue which affects us here and now but also one which has a long term detrimental effect on people's lives and our society in the future.
- poverty has a detrimental impact for individuals and communities both directly and indirectly affected
- the cross cutting nature of poverty impacts across all areas of society and services delivered by the Council
- the work of the Elected Members Tackling Poverty Focus Group



KEY IMPROVEMENT OBJECTIVE PRIORITY (KIOP) Tackling Poverty

“The Council is working hard to tackle poverty, which presents a major challenge, but without its contribution the situation may be worse”

Welsh Audit Office: Annual Improvement Report 2016.

Over the past few years we have been identifying and developing the work we currently undertake across all Council departments in relation to tackling poverty.

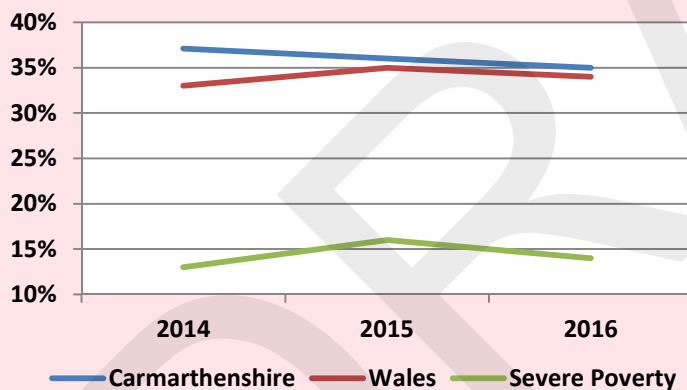
Key Measure of Success:

Household Income Figures <i>Source: CACI's 'PayCheck' data</i>						
Households Living in Poverty	2014		2015		2016	
	Carmarthenshire	Wales	Carmarthenshire	Wales	Carmarthenshire	Wales
	29,956 (37.1%)	446,586 (33.6%)	29,086 (36.3%)	459,283 (35%)	29,020 (35.9%)	460,322 (34%)

Why is this measure important?

Welsh Government defines poverty as when “household income is less than 60% of the median income”. For Carmarthenshire that means a household where **income is less than £23,825 a year**.

Carmarthenshire Households living in Poverty



CACI Paycheck Data 2016

On this definition **35.9%** of all Carmarthenshire's households can be defined as living in poverty in 2016, a decrease of 0.4% from 36.3% in 2015.

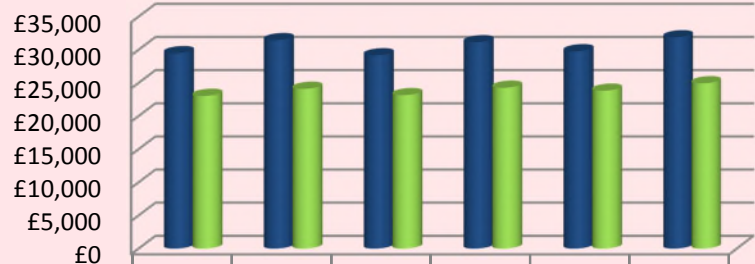
In addition the number of households living in **severe poverty** in Carmarthenshire has decreased over the last year with the number of households receiving an income of less than £10,000 a year falling from almost 16% in 2015 to 14.5% in 2016.

! Rural Poverty

Of the 29,020 households living in poverty across Carmarthenshire 56% (16,386) are located in rural areas (as defined under the Rural Development Plan 2015-20), a decrease of 2% from 2015.

Household Income

CACI Paycheck Data



	2014		2015		2016	
Mean (Average)	£29,485	£31,452	£29,160	£31,131	£29,768	£31,878
Median	£23,043	£24,108	£23,156	£24,271	£23,825	£24,944

Furthermore 90% of the County's rural wards have recorded an **increase** in average household income between 2015 and 2016. This is consistent with the trends of both Wales and Carmarthenshire as a whole where the average income has increased in the last year.

Our strategy for tackling poverty follows the Welsh Governments strategic priorities of

- Preventing poverty
- Helping people back into work
- Improving the lives of those living in poverty

Preventing Poverty

Living in poverty can significantly impact a child's life chances and there is therefore a strong correlation between being born poor and experiencing a lifetime of poverty. This intergenerational cycle of poverty is unjust and simply unacceptable. Preventing poverty is not just about intervention with children and young people but with all groups at increased risk of experiencing poverty. In providing early, targeted and holistic interventions to vulnerable individuals and groups we not only reduce the likelihood of poverty occurring in our communities but reduce the need to establish more costly responsive, mitigating programmes.

Helping People into Work

Getting people into work is one of the most fundamental and effective means of tackling poverty in all its forms. Work not only provides income, but also opportunities for social, emotional and cerebral development as well as general health and well-being. Although there is rising concern around the numbers of people experiencing in-work poverty, helping people into work and to progress within work remains a key focus as chances of experiencing poverty dramatically increase in workless households.

Improving the lives of people living in poverty

There will always be circumstances where people find themselves in poverty for a multitude of reasons that cannot always be foreseen or prevented. It is crucial that in these instances people have access to help to maintain basic standards of living, and support to firstly mitigate the daily impact of poverty and ultimately to find a route out of it.

Last Year

We delivered 15 out of our 17 KIOP commitments last year

Last Year's Commitments		Progress Comment
We will develop a Tackling Poverty Policy statement outlining the Council's overarching approach to tackling poverty. (12137)	✓	The policy statement has been developed by the newly established Tackling Poverty Advisory Panel and disseminated via key tackling poverty programmes and initiatives.
We will establish a Tackling Poverty Advisory Panel to oversee the Tackling Poverty Action Plan and support the Executive Board Member with responsibility for Tackling Poverty in executing their responsibilities. (12138)	✓	The Panel was established in June 2016 and chaired by the Tackling Poverty Champion Cllr Pam Palmer. The Panel consists of cross party and key officer representation including leads of tackling poverty programmes delivered by CCC. The group meet quarterly and have identified issues such as Food Bank support and holiday hunger clubs as key priorities to be explored further.
We will update the tackling poverty action plan to reflect priorities for 2016/17 and embed it into the KIOP. (12139)	✓	A draft tackling poverty action plan for 2016/17 was developed. The Tackling Poverty Advisory Panel discussed the draft plan at their first meeting on 11th July 2016. The Plan was subsequently updated and monitored by the Panel on a quarterly basis.
Preventing Poverty		
We will further develop the Team Around the Family (TAF) approach across the county for 0-25 year olds as a means of accessing preventative services. We will actively engage in planning for future change and sustainability in view of changes to the Families First (FF) grant & focus on reducing the need for statutory care & support. (12140)	✓	We have continued to implement and promote the TAF Model. Training & support for internal & external staff as well as on-going awareness-raising has continued during the year, and consultation days held. We have seen an increase in the number of cases now being referred to TAF - avg of 10 a week. Paperwork has been streamlined & meets the requirements of the Social Services & Well-Being Act. TAF provides the infrastructure aligning the 4 strands of the WG Tackling Poverty Agenda expanding it considerably with greater focus on training staff.

We will continue to implement the final year of the expanded Flying Start (FS) programme, promoting early intervention for disadvantaged families with children (0-3) living in specific deprived communities. We will actively engage in planning for future change and sustainability in accordance with Welsh Government future guidance for the grant. (12141)	✓	1832 children are able to benefit from the Flying Start programme across 17 geographical areas in the county, delivering an integrated multi-agency approach. This includes an enhanced health visitor service, early ante-natal provision, support through domestic abuse, dietetic advice and support, speech therapy intervention along with the centrepiece element of the programme, to provide free childcare for 2-3 year olds, from 24 different child-care venues across the county.
We will continue to implement the final year of the re-commissioned Families First (0-25) programme, promoting early intervention for disadvantaged families across the County. We will actively engage in planning for future change and sustainability in accordance with Welsh Government future guidance for the grant. (12142)	✓	Families First (FF) commissioned projects supported a total of 9,145 individuals (4,563 new individuals) during 2016/17 which is an increase on the previous year (8,626) despite a budget cut of 12% (£262k) which presented a huge challenge. We continue to fund the 14 re-commissioned projects although it placed increased pressure on services. The future work will continue to focus the prevention of Adverse Childhood Experiences (ACEs).
We will further develop childcare and play opportunities in line with gaps and priorities detailed in the respective Child Care and Play Sufficiency Action Plans 16/17. (12143)	✓	We continue to support and maintain a total of 243 registered providers of child care provision (with a total of 4,268 registered places). The 4 th statutory Childcare Sufficiency Assessment and Action Plan was submitted to WG at the end of March. It identifies the need for additional full day care, childminders and out of school childcare within targeted areas within the county. The Play Sufficiency Assessment and action plan has been worked on during the year and a progress report submitted to WG in March 2017. <i>*for further details see below.</i>
% pupils that are eligible for Free School Meals who achieved the Level 2 threshold including a GCSE grade A*-C in English or Welsh first language & mathematics (5.0.3.1) 2016/17 Target: 34.20% Result: 41.47)	✓	The performance of pupils in receipt of eligible Free School Meals (FSM) has been improved across nearly all Key Stages from 33.69% to 41.47% . This success reflects the impact of work undertaken by schools and officers focusing directly on higher achievement for this vulnerable group. Effective use of the Pupil Deprivation Grant (PDG) funding encompassing a range of specific strategies and interventions underpins this success.
Helping People Into Work		
% of people aged 16-64 in Employment in Carmarthenshire (Oct 15-Sep16) (Source: Annual Population Survey ONS) Result: 74% (Wales Average 71.1%)	✓	As at September 2016, 74% of Carmarthenshire's working age population (80,500 aged 16-64) were employed. This has increased from 69.1% in September 2015 and is above the Welsh average of 71.1% and the 6 th highest employment figure in Wales.
The % of children living in workless households (Source: Welsh Government Stats Wales - 2015) 14.6% (Wales Average 15.3%)	✗	During 2015, 15.3% of children in Carmarthenshire were living in workless households this equates to 4,800 children . This is an increase on the 2014 figure of 14.6% (4,200)
Improving the lives of those living in poverty		
We will deliver a campaign to raise awareness of financial advice and support available to residents. (12144)	✗	It was intended that CCC work with the Money Advice Service (MAS) to host a dedicated event during the MAS's national financial capability week. However we were unable to achieve this due to a change in focus at national level to aim the campaign at organisations and policy-makers, rather than consumers. This action has been rolled over to 2017/18.
We will support local communities to develop projects/activities to address issues of rural poverty highlighted through the rural poverty study 2015. (12145)	✓	The Leader team has been actively working with rural communities to identify innovative ways to address rural poverty as highlighted by the rural poverty study. A number of projects have been approved to address rural poverty as highlighted by the rural poverty study via innovation. We have successfully assisted 14 community led projects in submitting applications into the Rural Community Development Fund. These are now proceeding to the 2nd stage of the application process, which, if successful, will secure an additional £1.79m of grant for rural areas. In addition, over £2m investment has been secured via the Rural Development Plan to deliver demand responsive transport solutions in rural areas

We will retain the reduced average number of days taken to process new Housing/Council Tax Benefit claims (6.6.1.2) (2016/17 Target: 23 days Result: 21.12 days)	✓	The result has improved again on last year from 21.76 days to 21.12 days . Assessment staff were recruited to replace a number that had left and underwent a lengthy training programme and have now joined the assessment teams.
We will retain the low average number of days taken to process notifications of changes of circumstances in Housing/Council Tax Benefit claims (6.6.1.3) (2016/17 Target: 5.5 days Result: 5.13 days)	✓	The 2016/17 result has improved from 5.23 days to 5.13 days .
We will retain the high % of recently calculated Housing/Council Tax Benefit claims that have been calculated accurately based on a sample check (6.6.1.9) (2016/17 Target: 95% Result: 98.13%)	✓	The 2016/17 result has improved from 95.45% to 98.13% .
% of working age population in receipt of out of work benefits (Nov 15 - Nov 16) (Source: ONS) (5.6.3.4) (Result: 11.4% WA: 11.3%) Source: Department for Work and Pensions – with a snapshot of working age claimants (16-64) in receipt of out of work benefits as at particular points in time.	✓	For Carmarthenshire, as at November 2016 there were 12,520 in receipt of 'out of work benefits' this equates to 11.4% of the working age population and is a reduction on the figure in November 2015 of 11.8% (13,040).
We will help additional residents in Carmarthenshire fight fuel poverty in their communities by co-ordinating 'Fuel Clubs' to bulk purchase oil and a reduced price. (12146)	✓	Housing Services have worked in partnership with our tenants, Nest, credit unions and the Citizen's Advice Bureau to set up 17 fuel clubs in a bid to help tenants and other community members combat fuel poverty. The majority of clubs are in northern and rural parts of the county where there is no mains gas lines. The clubs are open to all so that they can order their oil together in order to maximise the available discount from the oil provider.

How do we know we made a difference? / Is anyone better off?

MORE CARMARTHENSHIRE CHILDREN TO HAVE A FLYING START

Plans were approved to extend the age range of 4 Carmarthenshire primary schools which allow children to be accepted from the age of 3 at Betws, Bynea, Pembrey and Pwll primary schools. Headteachers, governors and parents at all 4 school catchment areas were consulted about the move to extend the age range of the schools to ensure continuity of progression for pupils into school from the Flying Start programme, which targets prevention services in geographic areas of deprivation in Wales. The aim is to improve outcomes for families and prepare young children for school. Education executive board member Cllr Gareth Jones said: *"It is good news for families in these catchment areas, that their local schools will now be able to offer children this opportunity."*



Childcare and Play:

- 35 Registered day nurseries currently offer **1,314 registered childcare places**.
- There are currently 113 registered childminders within Carmarthenshire offering **735 registered childcare places**.
- 43 registered out of school clubs were supported and retained during 2016-17 offering **1,161 registered childcare places**.

Our three Integrated Children's Centres (ICC's) put on a number of family events during the Easter holidays, including arts, crafts and other activities designed to inspire children's imaginations and enabling families to participate together.

Fuel Clubs

The number of tenants and residents that benefit from joining fuel clubs has increased and the impact over the past year has been very impressive

- ❖ Brynamman fuel club has the largest number of members, 817 to date and has **saved** its' local community **£43,088 in the last 12 months by buying in bulk.**
- ❖ The **average savings** from all 17 fuel clubs amount to **£1,215 per month.**
- ❖ Current membership for the clubs is over 2500 residents.

We have also linked up with the 2 credit unions running in the County: Save Easy credit union based in Llanelli and the West Wales credit union based in Carmarthen. They have provided a number of low interest oil loans to the fuel club members



How did we perform during 2016/17?

Communities First

Communities First (C1st) is the Welsh Government's flagship programme for a community focused approach to tackling poverty. It supports the most disadvantaged people in the most deprived areas with the aim of helping to alleviate persistent poverty. The programme aims to contribute, alongside other programmes, to narrowing the education/skills, economic and health gaps between our most deprived and more affluent areas. The three areas it delivers across are:

- Prosperous Communities (Economic)
- Learning Communities (Education/Skills)
- Healthier Communities (Health)

The Communities First Programme is delivered geographically across one Cluster Area- Tyisha, Bigyn, Glanymor, Llwynhendy, Hengoed, Lliedi, Ammanford, Trimsaran and Felinfoel.



Key Outcomes last year under the Communities First programme



Lift Programme - The Lift team have supported 78 new participants from workless households during 2016/2017 and provided ongoing support to existing clients. 29 Lift participants have secured employment, 25 have completed work placement and preparation to work activities and 59 have completed vocational training aligned to specific job opportunities.

Prosperous Communities - Since April 2016, the Prosperity Team have supported 250 over 25s and 31 16 – 24 yr old participants with employment advice and support. The team have run up to five Goals Clubs per week and deliver IT courses four times per week in community venues. In addition the past 12 months £44,772 of debt has been addressed in 1-2-1 sessions by the team.

Learning Communities - In 2016/17 299 participants were supported to access accredited training and a total of 373 qualifications have been achieved. 377 individuals have accessed non accredited programmes with 76 improving their numeracy skills and 362 improving their literacy skills.

Healthy Communities - Since April 2016 312 individuals have participated in healthy cooking programmes and 305 in promoting physical wellbeing sessions. 82 have accessed the Fit for Employment Gym programme, with 67 individuals reporting increased levels of physical activity and 63 reporting positive attitudes to being active.

Workways+ - Since June 2016, the Workways+ project has engaged with 200 participants who are either long term unemployed or economically inactive. The project supports participants by providing one to one mentoring, tailored jobsearch, volunteer placements, qualifications and funding for subsidised jobs. The project is currently achieving a 30% job entry rate for participants upon leaving the project.

Communities for Work - Mentors have worked with 101 participants since March 2016 and supported clients with work placements, volunteering, securing employment and training.

Community Engagement, Empowerment and Involvement - Our community involvement plan is supported by a volunteering programme and we have a large number of dedicated volunteers who are supporting the delivery of the programmes every week with over 90 events in the last year.

Fusion: Tackling Poverty through Culture - The Carmarthenshire Cluster successfully became a Pioneer Area for the Fusion Programme in 2016. Part of the programme was to establish a network to identify and develop projects. Through this strategic partnership, over 40 activities have taken place focused on tackling poverty through culture.

Preventing Poverty

- ✓ Communities First has run a successful event offering useful advice and enjoyable activities for parents and expectant parents at Llanelli Leisure Centre on St. David's Day. The event included sessions on language and play, baby massage, an Energy Best Deal session, feeding and nutrition advice, financial advice and much more relaxation tasters, a soft play area and much more.
- ✓ 962 children have engaged in activities delivered by the Communities First Learning Programme with 517 showing an improvement in attendance, 881 showed an improvement in academic performance and 98% showed a behaviour improvement
- ! Although the overall number of workless households has reduced from 11,200 (Dec14) to 10,800 (Dec15) the number of children living in workless households has increased from 3,900 (Dec14) to 4800 (Dec15)



Helping People Back / Into Work

- ✓ A series of employer events to look at skills gaps and job seekers' views of certain types of jobs was held in 2016. Looking at how roles within the tourism sector, retail sector, domiciliary care and contact centres can be made more attractive to those seeking employment the events sought opinions, feedback and skills requirements from employers which was used to deliver the sessions within schools, employability projects and other employment related schemes, with the view to support those seeking employment into these roles and to raise awareness of the types of careers that can be achieved within the sectors. Daniel Thomas, who trained within the transport department, said: *"I feel very fortunate - I was stuck in a career I didn't want to be in, and now I've got an NVQ in business administration and gained a position in the council's department for communities."*
- ✓ Took Yr Hwb on tour around the county offering residents in rural communities the same access to all the advice, information, education, voluntary and employment opportunities offered by Un Sir Gar in it's one stop shop; "Yr Hwb" in Llanelli.
- ✓ Supported Carmarthenshire Tourism Association to run a recruitment fair for local tourism industry. A variety of seasonal or part-time jobs were up for grabs from local tourism businesses looking to fill the crucial roles and attendees got the opportunity to meet with prospective employers, talk about role expectations, meet teams and collect recruitment information.
- ✓ The Workways+ project has returned to Carmarthenshire to help long-term unemployed people in Carmarthenshire and neighbouring counties. The scheme offers training and paid work experience opportunities to long term unemployed people to help get their lives back on track.

Improving the lives of those living in poverty

- ✓ Over 2,000 gifts were collected for under privileged children for Christmas as part of the Toy Box Appeal 2016. The generosity of the people of Carmarthenshire was overwhelming once again and allowed the Youth Service to provide 662 children with gifts and 257 families with Christmas Hampers.
- ✓ Drop-in sessions held in Capel Hendre tenant resource centre with the housing officer and a representative from Menter Cwm Gwendraeth providing tenants and residents with advice on energy efficiency and saving money.



- ✓ The work of Carmarthenshire Trading Standards to support the wellbeing of vulnerable people has been recognised with a national public health award. A poster illustrating the team's innovative Financial Exploitation Safeguarding Scheme (FESS) won the top award at the Wales Public Health Conference earlier this month. By linking in with banks and other organisations the scheme has so far prevented £434,000 leaving victims' bank accounts and returned over £70,000 to local victims.



- ! According to WIMD 2014, 88% of the Carmarthenshire LSOAs in the top 30% most deprived areas in Wales for access to services are located in rural parts of the county including three LSOA's that are within the 10% most deprived areas in terms of access to services in Wales.

Goal: G6 To build a bilingual economy and workforce

Our Review and Evaluation for 2016/17

Sectors, Sites, Seaside & Shwmae – We are a diverse county in many ways, our towns and villages have unique features; our bilingualism strengthens and defines us; our business community operates across many key emerging growth sectors. The makeup of our economy is a mixture of elements all enhanced by strategic employment sites; businesses in varied sectors; a bilingual and connected economy that is unique and presents outstanding opportunities. Carmarthenshire has an offering for all, with a lifestyle, heritage and sense of place that is traditional, modern and welcoming.



According to the 2011 Census, there are nearly 80,000 Welsh speakers in Carmarthenshire. Considering that the population of the County is 183,777, nearly 1 in every 2 customers speaks Welsh. As a local authority we have a duty to encourage the use of our Welsh language services. This principle forms an important part of the Welsh public sector's efforts to contribute towards the prosperity of the Welsh language as a unique, minority but living language.

There is a business advantage to using Welsh

Offering a language choice to customers is good practice in customer care and shows respect to the customer and respect to the Welsh Language.

Welsh Language Standards detail how we are supposed to treat the Welsh language when providing our services.

The standards which have been passed by the Welsh Government are placed on us by the Welsh Language Commissioner and from April 2016 we are required to comply with the new standards.

The standards require us to 'treat the Welsh language *no less favourably* than the English language', and to 'promote and facilitate the use of Welsh in the county'.

Safonau Iaith Cyngor Sir Gâr
Carmarthenshire County Council
Welsh Language Standards



How did we perform during 2016/17?

- ✓ **Welsh language and local businesses:** A project that received LEADER funding which is being delivered jointly by Coleg Sir Gar and the Mentrau, will engage with employers within rural Carmarthenshire to establish the route that students can take to gain employment into Welsh speaking roles with a view to having student placements within the businesses.
- ✓ Promoting the Welsh language in our county has continued during the year, and the publication of a [Promotion Strategy](#) at county level, as part of the Welsh Language Standards (with support from the Member Advisory Panel and the Strategic County Forum for the Welsh language) has set ourselves a clear direction and challenge for the next few years. We have ensured that this Strategy builds upon the work accomplished following the 2011 Census results, while considering policy developments on a national level.

- ✓ Likewise, the work of introducing the Welsh Language Standards has been positive, and our departments continue to improve as far as workforce and service planning is concerned. Introducing the Standards has presented a golden opportunity for us to look at our work and where we are at it in regard to ensuring compliance. Over the next year we will continue to raise awareness of the Standards and encourage our customers to use their Welsh when contacting us.



- ✓ A Welsh Language in Business event, called *Siarad Siop* was organised in March. The event, which took place in Llanelly House was attended by over 60 people, representing 35 businesses as well as other key partner organisations.

Businesses in Llanelli have heard how using Welsh in their business can improve services for their customers. The evening was aimed at Welsh speakers of all abilities, as well as non-Welsh speakers and those lacking confidence in using the language in their day to day trading and marketing. Improving customer experience and adding value to their businesses was a fundamental objective of the evening. The message was that businesses could do more than simply displaying bilingual signs and literature, but about making an effort to speak Welsh to customers and suppliers and to make them feel comfortable and valued. It is hoped other *Siarad Siop* events will take place at other key towns within the county soon.



Siarad Siop

It is hoped other *Siarad Siop* events will take place at other key towns within the county soon.

The following are results of the 2016/17 National Survey for Wales available at local authority level, but not all of these are attributable to the Councils performance.

Where the same question was asked in the previous survey (2014/15), the table below shows whether we have improved our performance and our rank position.

Questions asked in the 2016/17 National Survey for Wales and available at Local Authority level	Has our result improved from 2014/15 to 2016/17			22 nd	21 st	20 th	19 th	18 th	17 th	16 th	15 th	14 th	13 th	12 th	11 th	10 th	9 th	8 th	7 th	6 th	5 th	4 th	3 rd	2 nd	1 st
	2014/15 survey result	2016/17 survey result	Improved ↑ Standstill ↔ Declined ↓	Worst results											Best Results										
				Arrows start from our 2014/15 position											to our 2016/17 position										
1 Whether agree council provides high quality services	58	51	↓	24																					61
2 Whether agree council lets people know how it is performing	42	35	↓	21																					48
3 Whether agree council does all it can to improve the area	37	36	↓	24																					53
4 Whether feel can influence decisions affecting the area	21	19	↓	12																					28
5 Whether contacted councillor in the last year	15	16	↑	10																					24
6 Of those that had contacted their councillor - Whether understand what councillor does	63	48	↓	40																					77
7 Of those that had contacted their councillor - Whether councillor works closely with local community	59	44	↓	37																					72
8 Satisfaction with child's primary school	not available	93	Not applicable	81																					99
9 Satisfaction with education system (All aspects of the education system) (Score 1-10 worst - best)	6.6	6.0	↓	5.7																					6.5
10 People feeling safe (at home, walking in the local area, and travelling)	not available	79	Not applicable	57																					91
11 Have a sense of community	not available	48	Not applicable	37																					67
12 Belonging to local area	84	70	↓	63																					82
13 People in area from different backgrounds get on	87	68	↓	62																					87

APPENDIX A

Questions asked in the 2016/17 National Survey for Wales and available at Local Authority level	Has our result improved from 2014/15 to 2016/17			22 nd	21 st	20 th	19 th	18 th	17 th	16 th	15 th	14 th	13 th	12 th	11 th	10 th	9 th	8 th	7 th	6 th	5 th	4 th	3 rd	2 nd	1 st	
	2014/15 survey result	2016/17 survey result	Improved ↑ Standstill ↔ Declined ↓	Worst results											Best Results											
				Arrows start from our 2014/15 position											to our 2016/17 position											
People in area treat each other with respect	83	72	↓	56											←											87
Household in material deprivation	17	15	↑	21									←													11
Keeping up with all bills and commitments without any difficulties (<i>non pensioner</i>)	not available	51	Not applicable	47																						76
Keeping up with all bills and commitments without any difficulties (<i>pensioner</i>)	not available	75	Not applicable	75																						91
Whether household has internet access	76	83	↑	77									←													89
Participating in any activity excluding walking	not available	55	Not applicable	39																						60
Participating in any indoor game or activity	not available	38	Not applicable	25																						47
Participating in any outdoor game or activity	not available	30	Not applicable	19																						33
Participating in any outdoor pursuit	not available	54	Not applicable	25																						54
Participating in any sport	not available	66	Not applicable	45																						70
Agree there's a good Social Care Service available in the area (<i>elderly, children, disabled and carers</i>)	53	56	↑	44									←													68
Yes can speak Welsh	not available	40	Not applicable	9																						75

- Our 2016/17 result and whether it has improved on our 2015/16 result
 - Our quartile (star rating) compared to other Council's in Wales
- Our Rank position for 2016/17 compared to our Rank position for 2015/16

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APPENDIX B

The measures published by all councils in Wales		Has our result improved from 2015/16 to 2016/17		How good is our 2016/17 result?	22 nd	21 st	20 th	19 th	18 th	17 th	16 th	15 th	14 th	13 th	12 th	11 th	10 th	9 th	8 th	7 th	6 th	5 th	4 th	3 rd	2 nd	1 st		
		Our 2016/17 result	Improved ↑ Standstill ↔ Declined ↓	★ = Bottom (Worst) ★★ = Bottom to Middle ★★★ = Middle to top ★★★★ = Top (Best)	Worst results												Best Results											
					Arrows start from our 2015/16 position												to our 2016/17 position											
13	% Pupils leaving with no qualification (EDU/002i)	0.2	↓	★★																								
14	% Pupils in care leaving with no qualification (EDU/002ii)	0.0	↔	★★★★																						same joint		
15	% Pupil attendance in primary schools (EDU/016a)	94.8	↓	★★																								
16	% Pupil attendance in secondary schools (EDU/016b)	94.5	↑	★★★																								
17	% Of statements submitted < 26 weeks incl exceptions (EDU/015a)	43.9	↑	★																								
18	% Of statements submitted < 26 weeks excl exceptions (EDU/015b)	71.4	↓	★																								
19	% achieving Welsh (first language) Key Stage 3 (EDU/006ii)	42.2	↓	★★★★																						same		
People who live, work and visit Carmarthenshire are safe and feel safer																												
20	% Looked-after children changing school (SCC/002)	3.4	↑	To follow																								
21	% Children in care with 3 or more placements in the year (SCC/004)	11.17	not comparable with previous year	To follow																								
Carmarthenshire's communities and environment are sustainable																												
22	% Change in average Display Energy Certificate score (CAM/037)	-0.3	↓	★★																								
23	% Highways inspected for high/acceptable standard (STS/005b)	98.6	↓	★★★																								
24	% Municipal wastes sent to landfill (WMT/004b)	4.73	↑	★★																								
25	% Municipal waste reused, recycled or composted (WMT/009b)	66.23	↑	★★★★																								
26	% Reported fly tipping cleared in 5 working days (STS/006)	85.92	↓	★																								
27	% Adults aged 60+ with a concessionary travel pass (THS/007)	81.4	↑	★★																								
28	% (A) (B) & (C) roads that are in poor condition (THS/012)	9.2	↑	★																								
# Measures 10 & 11 - Our results are the same as the Welsh Government publication which is based on school Year 11 cohort and includes children educated other than at school (EOTAS) which is not truly comparable with the previous year. This differs to the Local Government Data Unit publication of data on 13th September 2017 based on the 'pupils aged 15 at the start of the school year' cohort and excludes children educated other than at school (EOTAS) or Independent schools which can be compared with the previous year but still shows an improved results for Carmarthenshire with 590.6 and 64.5% respectively.																												

APPENDIX C

The following tables provide detailed measure by measure profiles for performance measures that are measured by all Councils in Wales

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Definition: What we are measuring?
A brief description of the performance measure

Our target set for 2016/17

Did we meet our 2016/17 Target?
☺ (Yes) or ☹ (No)

The minimum performance level required to be amongst the top 5 Welsh councils

The mid-range performance within Wales

Our Key Measures of success – 2016/17 results								
Definition / Measure Reference	How well have we done?	How well are we doing?						
		See explanation of performance				All Wales Comparative Info.		
	2015/16	2016/17						
	Our Result	Target	Final Result	Target Met ☺ or ☹	Did we improve ▲ or ▼	Welsh Best Quartile	Welsh Median	How we compare in Wales * to ****
Key measure(s)								
LCL/001b The number of people using Public Library Services during the year per 1,000 population	7,203	7,274	7,646	☺	▲	5,828	4,835	****
An explanation of performance is provided here when off target or poor comparative performance, otherwise it's at the discretion of the service area.								

How did we perform during 2015/16?

Our final result for 2016/17

A comparison between our 2015/16 result, and our 2016/17 performance. Did we improve?
▲ (Yes) or ▼ (No)

How does our result compare with other Local Authorities?
* Worst Quartile to
**** Best Quartile

Definition: What we are measuring?
A brief description of the performance measure

Our target set for 2016/17

Did we meet our 2016/17 Target?
☺ (Yes) or ☹ (No)

The minimum performance level required to be amongst the top 5 Welsh councils

The mid-range performance within Wales

How did we perform during 2015/16?

Our final result for 2016/17

A comparison between our 2015/16 result, and our 2016/17 performance. Did we improve?
▲ (Yes) or ▼ (No)

How does our result compare with other Local Authorities?
* Worst Quartile to
**** Best Quartile

APPENDIX C

Performance measures that are measured by all Councils in Wales for 2016/17

	How well have we done?	How well are we doing?							
		See explanation of performance when off target or poor comparative performance. Otherwise a comment is at the discretion of the service area.	All Wales Comparative Info.						
Definition / Measure Reference	2015/16	2016/17							Improvement Plan Theme
	Our Result	Target	Final Result	Target Met ☺ or ☹	Did we improve ▲ or ▼	Welsh Best Quartile	Welsh Median	How we compare in Wales * to ****	
CHR/002 The number of working days/ shifts per full time equivalent (FTE) local authority employee lost due to sickness absence.	10.1 days	9.6 days	10.8 days	☹	▼	9.7 days	10.4 days	**	Building a Better Council
	The number of sickness days lost during 2016/17 of 10.8 days is off target and has increase by 0.7 days on last year. There continues to be an increase in sickness due to stress, mental health and fatigue which equates to over a quarter of the total sick days (26%). The second highest cause of sickness is Musculo-skeletal problems which has also increased from 15% to 18%. Human Resources are working with the Heads of Service to develop plans for improvement, this includes on-going attendance management briefing sessions at Departmental Management Team meetings. We also attend the Primary and Secondary Head Teacher meetings to discuss sickness performance and the support available. The in-house support for stress is being highlighted and managers are encouraged to undertake individual assessments if there's a cause for concern, this covers bereavement, anxiety depressions and other mental health conditions and includes home and work related stress absence. A new framework for attendance management has been developed with a the new Attendance Forum chaired by the People Management Executive Board Member, using the data to select the Head of Service to attend. It is also hoped that departmental targets will be introduced. Due to various departmental structural changes it is difficult to compare these year on year but the three highest average number of sickness days within service areas during 2016/17 are Environment Department - Waste & Environment services at 20.6 days, Communities Department - Regional Complex Needs and Transition Service at 18.8 days and Chief Executives – Information Technology at 17.5 days. Some of these figures include long term sickness cases of which are being managed through the process.								
LCS/002 The number of visits to local authority sport and leisure centres during the year where the visitor will be participating in physical activity, per 1,000 population	6,905	7,251	8,289	☺	▲	9,056	8,374	**	People in Carmarthenshire are Healthier
	A significant and pleasing improvement on previous year and target have occurred this year. This is attributable to a net increase of circa 55,000 attendances we directly 'manage', plus an additional 220,000 attendances now collected due to enhanced data collection methods. Given the disruption periods at Llanelli, Carmarthen and Ammanford (due to gym refurbishments) this is an excellent result.								
PPN/009 The percentage of food establishments which are 'broadly compliant' with food hygiene standards	94.98%	93.00%	97.50%	☺	▲	96.52%	95.04%	****	People in Carmarthenshire are Healthier

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Definition / Measure Reference	2015/16	2016/17							Improvement Plan Theme
	Our Result	Target	Final Result	Target Met ☺ or ☹	Did we improve ▲ or ▼	Welsh Best Quartile	Welsh Median	How we compare in Wales * to ****	
PSR/002 The average number of calendar days taken to deliver a Disabled Facilities Grant	232 days	220 days	167 days	☺	▲	190 days	235 days	****	People in Carmarthenshire are Healthier
SCA/001 The rate of delayed transfers of care for social care reasons per 1,000 population aged 75 or over	New measure	2.40	2.30	☺	New measure	to follow	to follow		People in Carmarthenshire are Healthier
	This result is different to the old Delayed Transfer of Care measure for 2015/16 (SCA/001) as the new Social Care Act guidance states that the numerator should only include adults aged 75+ (now mirrors the Denominator - population aged 75+). The rate of 2.30 equates to 45 patients (aged 75+) were kept in hospital while waiting for social care during 2016/17.								
PLA/006b The number of additional affordable housing units provided during the year as a percentage of all additional housing units provided during the year.	8%	30%	34%	☺	▲	50%	38%	**	People in Carmarthenshire are Healthier
	The numerator is data from the affordable Housing data collection return for the year ending 31 March 2016. The denominator is data from the Newbuild data collection return for the year ending 31 March 2016 which does not only cover data from Local Authority Building Control (LABC) but also National House-Building Council (NHBC) and other Authorised Inspectors. There has been a large increase in the number of affordable housing units provided during 15/16 and a reduction in the total number of units provided during that year and therefore shows a substantial percentage increase on the previous year. This result does differ from the Councils other Affordable Housing return as this result does not include the affordable homes provided through social lettings.								
PSR/004 % of private sector dwellings that had been vacant for more than 6 months at 1 April that were returned to occupation during the year through direct action by the local authority.	5.73%	6.00%	6.53%	☺	▲	11.77%	6.41%	***	People in Carmarthenshire are Healthier
EDU/003 % of pupils assessed at the end of Key Stage 2, in schools maintained by the local authority, achieving the Core Subject Indicator, as determined by Teacher Assessment	88.2%	88.7%	89.0%	☺	▲	89.9%	88.9%	***	People in Carmarthenshire fulfil their learning potential
	The result continues to improve year on year and it the Authority's best result to date. The School Improvement Team will continue to support and challenge all schools with regard to increased outcomes at the end of the Key Stage 2. National arrangements to support accuracy of Teacher Assessment have been implemented and will continue to support work in our schools.								
EDU/004 % of pupils assessed at the end of Key Stage 3, in schools maintained by the local authority, achieving the Core Subject Indicator, as determined by Teacher Assessment	85.1%	85.6%	86.3%	☺	▲	88.2%	86.5%	**	People in Carmarthenshire fulfil their learning potential
	The result continues to improve year on year and it the Authority's best result to date. The School Improvement Team will continue to support and challenge all schools with regard to increased outcomes at the end of the Key Stage 3. National arrangements to support accuracy of Teacher Assessment have been implemented and will continue to support work in our schools.								

APPENDIX C

Definition / Measure Reference	2015/16	2016/17							Improvement Plan Theme
	Our Result	Target	Final Result	Target Met ☺ or ☹	Did we improve ▲ or ▼	Welsh Best Quartile	Welsh Median	How we compare in Wales * to ****	
10 EDU/011 The average point score for pupils aged 15 at the preceding 31 August, in schools maintained by the local authority	580.3	581.0	596.0	☺	▲	555.6	534.5	****	People in Carmarthenshire fulfil their learning potential
This result continues to improve and it the best ever result for the Authority and the best in Wales. This is due to an increase in rigour of tracking and challenge from the Local Authority and ERW Consortium (Education through Regional Working). The School Improvement team will continue to challenge and support schools' and monitor performance throughout the academic year in order to meet pupil, school and Local Authority targets.									
11 EDU/017 % of pupils aged 15 achieving 5 GCSEs at grades A*-C, or equivalent, including English or Welsh first language and Maths	61.1%	61.6%	65.1%	☺	▲	65.0%	60.1%	****	People in Carmarthenshire fulfil their learning potential
This result continues to improved year on year with strong improvement during 2015/16 academic year. Challenge, support and intervention strategies implemented by the School Improvement Team working in partnership with senior leaders in schools (including targeting specific departmental performance) have contributed greatly to this success. The School Improvement team will continue to challenge and support schools' and monitor performance throughout the academic year in order to meet pupil, school and Local Authority targets.									
12 LCL/001b The number of people using Public Library Services during the year per 1,000 population	7,203	7,274	7,646	☺	▲	5,828	4,835	****	People in Carmarthenshire fulfil their learning potential
Due to increased school and young person engagement steady improvements have been made in the use of online digital resources provided by the library service. Constant promotion and marketing of the corporate website and a continued investment in digital online services aims to improve these figures further in future years.									
13 EDU/002i % of All pupils (including those in local authority care) in any local authority maintained school, aged 15 as at the preceding 31 August who leave compulsory education, training or work based learning without an approved external qualification.	0.0%	0.0%	0.2%	☹	▼	0.0%	0.1%	**	People in Carmarthenshire fulfil their learning potential
This measure is off target and has declined compared to the previous year. Three Carmarthenshire pupils left compulsory education without a qualification. All pupils were targeted for additional interventions via the Vulnerability Assessment Profile and received additional support from their School, Educational Welfare and Childcare teams. However, due to case sensitive situations, the three pupils did not achieve a pass in an externally recognised qualification. All three young people are currently being supported by the Youth Support Service. The aim is to always ensure that pupils leave full time education with appropriate qualifications. This is achieved by targeting those pupils at risk and providing targeted appropriate intervention.									
14 EDU/002ii % of pupils in local authority care, in any local authority maintained school, aged 15 as at the preceding 31 August who leave compulsory education, training or work based learning without an approved external qualification.	0.0%	0.0%	0.0%	☺	At maximum result	0.0%	0.0%	****	People in Carmarthenshire fulfil their learning potential

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Definition / Measure Reference	2015/16	2016/17							Improvement Plan Theme
	Our Result	Target	Final Result	Target Met ☺ or ☹	Did we improve ▲ or ▼	Welsh Best Quartile	Welsh Median	How we compare in Wales * to ****	
EDU/016a % of pupil attendance in primary schools	95.2%	95.4%	94.8%	☹	▼	95.3%	94.9%	**	People in Carmarthenshire fulfil their learning potential
Despite continued improvement in previous years there has been a slight decline in pupil attendance in primary schools during 2015/16 academic year. The All Wales comparative data shows that we have moved down from 5th place to 13th place. Analysis shows that we had a 0.1% increase in absence was due to pupil illness and a 0.3% increase in agreed family holiday. Continued improvements will be sought through increased support and challenge of schools. We will particularly consult with Headteachers to consider how to improve the two highlighted area's.									
EDU/016b % of pupil attendance in secondary schools	94.2%	94.4%	94.5%	☺	▲	94.5%	94.3%	***	People in Carmarthenshire fulfil their learning potential
The pupil attendance at secondary schools continued to improve during 2015/16 academic year and the comparative ranking shows us in 8th place which is an improvement on last year (9th) and above the Welsh average of 94.2%. Our expected ranking, based on the % of Eligible Free School Meal pupils per Local Authority is 11th, which we have exceed by 3 places with this result. Restructuring of the Education Welfare Service has improved engagement from Headteachers coupled with more accurate and regular data monitoring and sharing which has assisted in improving attendance. We aim to maintain this high level of attendance through continued challenge and support for schools.									
EDU/015a % of final statements of special educational need issued within 26 weeks including exceptions	34.8%	40.0%	43.9%	☺	▲	99.1%	84.5%	*	People in Carmarthenshire fulfil their learning potential
Results again reflect the difficulties experienced by Health. The Hywel Dda Health Board have had continuing problems with retaining paediatricians and administrative staff, leading to delays in receiving medical assessments and further delays in typing of reports after medicals are completed. Health report having other priorities on their resources. Following a restructuring within the Local Health Board it is our intention to meet with the new managers in order to address our concerns. Internally we will continue with a range of measures to address this matter.									
EDU/015b % of final statements of special education need issued within 26 weeks excluding exceptions	80.0%	90.0%	71.4%	☹	▼	100.0%	100.0%	*	People in Carmarthenshire fulfil their learning potential
All cases that missed the target were cases that presented with complex social and economic dynamics/issues. They were also predominantly cases where there were challenges in resolving the appropriate provision for the child. The Education and Child Psychologist Service kept the Additional Learning Needs Service informed of the challenges of some of these cases and it was agreed that the quality of the process was more important than reaching the target so that the best outcome for the child was achieved. We are also receiving an influx of requests for statutory assessments from parents, which is resulting in increased work in terms of statutory and dispute resolution processes.									

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Definition / Measure Reference	2015/16	2016/17							Improvement Plan Theme
	Our Result	Target	Final Result	Target Met ☺ or ☹	Did we improve ▲ or ▼	Welsh Best Quartile	Welsh Median	How we compare in Wales * to ****	
19 EDU/006ii % of pupils assessed, in schools maintained by the local authority, receiving a Teacher Assessment in Welsh (first language) at the end of Key Stage 3	43.2%	43.7%	42.2%	☹	▼	19.4%	12.9%	****	People in Carmarthenshire fulfil their learning potential
Despite a continued improvement over the last few years there has been a slight decline during 2015/16 academic year. The Local Authority and School Improvement Team continue to work proactively with schools, governors and parents to enhance progression along the Welsh continuum. Our ongoing Modernising Education Programme (MEP) activity supports this measure effectively.									
20 SCC/002 % of children looked after at 31 March who have experienced one or more change of school, during a period or periods of being looked after, which were not due to transitional arrangements, in the 12 months to 31 March	3.9%	5.0%	3.4%	☺	▲	to follow	to follow		People who live, work and visit Carmarthenshire are safe and feel safer
21 SCC/004 % of children looked after on 31 March who have had three or more placements during the year.	New measure	13.5%	0.11	☺	New measure	to follow	to follow		People who live, work and visit Carmarthenshire are safe and feel safer
The definition for this measure has changed from 2016/17 to include any episodes of respite care for a continuous period of more than 24 hours and therefore cannot be compared to previous years.									
22 CAM/037 The percentage change in the average Display Energy Certificate (DEC) score within local authority public buildings over 1,000 square metres.	7.2%	1.1%	-0.3%	☹	▼	4.1%	3.1%	**	Carmarthenshire's communities and environment are sustainable
This result is reported retrospectively by all authorities in Wales due to delay in availability of energy consumption data from utility companies. Therefore this is the % change in the DEC score between 2014/15 and 2015/16. Whilst there is a small negative % change (increase) in the DEC scoring between 14/15 and 15/16, the 2014/15 % change result was classified as 'outstanding' at 7.2%; consequently, a difference in the year on year result was inevitable. The result is attributable to individual buildings not performing as well as in the preceding year – principally 3 Spilman Street, Carmarthen and the Municipal Offices, Llandeilo.									
23 STS/005b The percentage of highways and relevant land inspected of a high or acceptable standard of cleanliness	98.9%	92.0%	98.6%	☺	▼	98.6%	96.0%	***	Carmarthenshire's communities and environment are sustainable

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Definition / Measure Reference	2015/16	2016/17							Improvement Plan Theme
	Our Result	Target	Final Result	Target Met ☺ or ☹	Did we improve ▲ or ▼	Welsh Best Quartile	Welsh Median	How we compare in Wales * to ****	
WMT/004b % of municipal wastes sent to landfill	5.25%	10.00%	4.73%	☺	▲	2.37%	4.54%	**	Carmarthenshire's communities and environment are sustainable
Despite a year on year improvement, there has been a comparative decline against other authorities, there are two reasons. The Authority has experienced problems with the export of Refuse Derived Fuel (RDF) to European facilities due to matters beyond council control, meaning an increase in residual waste to landfill for a short period as a contingency arrangement. In addition many authorities in the last year have awarded contracts to divert waste from landfill to Energy from Waste (EfW) to ensure they meet landfill diversion targets meaning that most authorities in Wales are now far less reliant on landfill.									
WMT/009b % of municipal waste collected by local authorities and prepared for reuse and/or recycled, including source segregated biowastes that are composted or treated biologically in another way	63.52%	62.00%	66.23%	☺	▲	65.72%	64.89%	****	Carmarthenshire's communities and environment are sustainable
STS/006 The percentage of reported fly tipping incidents cleared within 5 working days	87.24%	98.63%	85.92%	☹	▼	98.22%	96.85%	*	Carmarthenshire's communities and environment are sustainable
Difficulties have been experienced with this particular aspect of our cleansing service due to the temporary need to reallocate staff across to cover vacant posts in the refuse and grass collection services. The reallocation allows refuse collection to continue effectively, to meet prioritised demands. However, the impact of this situation has been a delay in responding to some fly-tipping incidents within the specified timescale during this period. The service is currently undertaking a cleansing review to improve operational efficiency and service provision. This measure therefore continues to be in the bottom quartile for 2016/17.									
THS/007 The percentage of adults aged 60+ who hold a concessionary travel pass	80.6%	79.0%	81.4%	☺	▲	92.4%	85.5%	**	Carmarthenshire's communities and environment are sustainable
THS/012 The percentage of principal (A) roads, non-principal (B) roads and non-principal (C) roads that are in overall poor condition	10.7%	9.5%	9.2%	☺	▲	5.3%	6.7%	*	Carmarthenshire's communities and environment are sustainable
The Local Government Borrowing Initiative (LGBI) funding (2012-2015) and the targeted investment of Capital funding in recent years can be seen to make a direct impact on improving the combined overall condition of our A, B, and C classes of road network. The figure of 9.2% shows an improvement from 10.7% last year and is significantly below the peak in 2012/13 at 17.2%, showing a reversal of the general trend i.e. a decrease in the overall proportion of the network that is classed as being in poor condition. Following the cessation of LGBI, reductions in revenue and low levels of Capital highway infrastructure investment, Carmarthenshire is likely to remain in the bottom quartile without significant additional financial investment in the highway Asset.									



For further information contact:



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Carmarthenshire SA31 1JP



Tel: **01267 224486**

Email: performance@carmarthenshire.gov.uk



Visit the Council's website

<http://www.carmarthenshire.gov.wales/home/council-democracy/consultation-performance/performance-management/>



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Carmarthenshire County Council's [Corporate Strategy 2015 - 2020](#)

Our Annual Report 2016/17

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COMMUNITY SCRUTINY COMMITTEE

5th OCTOBER 2017

2017/18 Well-being Objectives Performance Monitoring Report Quarter 1 – 1st April to 30th June 2017

To consider and comment on the following issues:

That the Committee scrutinises the 2017/18 Well-being Objectives Performance Monitoring Report for Quarter 1. The report includes:

- Actions and measures in the 2017/18 Well-being Objectives delivery Plan relevant to the Committee's remit.

Reasons:

- To enable members to exercise their scrutiny role in relation to performance monitoring.
- To ensure that any areas of concern are identified and the relevant action taken.

To be referred to the Executive Board for decision: NO

Executive Board Member Portfolio Holders:

- Cllr. Emlyn Dole (Leader)
- Cllr. Mair Stephens (Deputy Leader)
- Cllr. Linda Evans (Housing)
- Cllr. Peter Hughes- Griffiths (Culture, Sport and Tourism)

Directorates:

Communities / Environment /
Chief Executive's

Names of Heads of Service:

Wendy Walters

Ian Jones

Llinos Quelch

Robin Staines

Report Author:

Silvana Sauro

Designations:

Director of Regeneration &
Policy

Head of Leisure

Head of Planning

Head of Housing & Public
Protection

Performance Analysis &
Systems Manager

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EXECUTIVE SUMMARY

COMMUNITY SCRUTINY COMMITTEE

5th OCTOBER 2017

**2017/18 Well-being Objectives
Performance Monitoring Report**

Quarter 1 – 1st April to 30th June 2017

The attached report sets out the progress against the actions and measures in the 2017/18 Well-being Objectives delivery Plan relevant to the Committee's remit, as at 30th June 2017.

DETAILED REPORT ATTACHED?

YES

IMPLICATIONS

We confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report.

Signed: Wendy Walters Director of Regeneration & Policy

 Ian Jones Head of Leisure

 Llinos Quelch Head of Planning

 Robin Staines Head of Housing & Public Protection

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
YES	YES	NONE	NONE	NONE	NONE	NONE

1. Policy, Crime & Disorder and Equalities

The Well-being of Future Generations (Wales) Act 2015 requires public bodies :-

- i. to set and publish Well-being Objectives by 31st March 2017 - *published*
- ii. to publish a statement about Well-being Objectives - *published*
- iii. **to take all reasonable steps to meet those Objectives**

2. Legal

In our published Well-being Statement we committed to monitor our Well-being Objective action plans.

CONSULTATIONS

We confirm that the appropriate consultations have taken in place and the outcomes are as detailed below:

Signed:	Wendy Walters	Assistant Chief Executive (Regeneration & Policy)
	Ian Jones	Head of Leisure
	Llinos Quelch	Head of Planning
	Robin Staines	Head of Housing & Public Protection

1. Local Member(s) – N/A

2. Community / Town Council – N/A

3. Relevant Partners – N/A

4. Staff Side Representatives and other Organisations – All Departments have been consulted and have had the opportunity to provide comments on their performance and progress

**Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:**

THESE ARE DETAILED BELOW:

Title of Document	File Ref No. / Locations that the papers are available for public inspection
2017/18 Well-being Objectives delivery plan	http://www.carmarthenshire.gov.wales/home/council-democracy/consultation-performance/well-being-of-future-generations/our-well-being-objectives.aspx#.Wa6wu2eovIU
Performance Measurement Records	Performance Management Unit, Regeneration & Policy Division
Departmental Business Plans 2017/18	Performance Management Unit, Regeneration & Policy Division
Budget Monitoring Reports	Corporate Services Department



Scrutiny measures & actions full monitoring report Community scrutiny - Quarter 1 2017/18



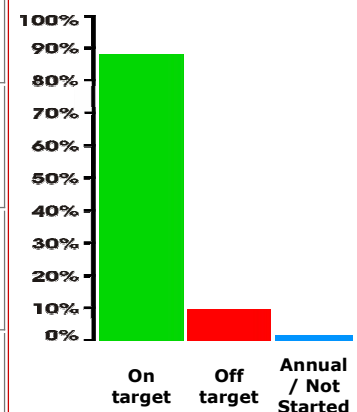
Filtered by:

Organisation - Carmarthenshire County Council
Source document - Well-being Objectives 2017-18

The table below provides a summary progress against target for the Actions and Measures contained within the selected document

		Total	On target	Off target	Not reported	Not available	Annual / Not started	% on target	Overall % on target
2. Help children live healthy lifestyles (Childhood Obesity)	Actions	1	1	0	0	N/A	0	100%	25%
	Measures	3	0	1	0	0	2	0%	
5. Tackle poverty by doing all we can to prevent it, help people into work and improve the lives of	Actions	12	11	1	0	N/A	0	92%	88%
	Measures	4	3	1	0	0	0	75%	
6. Create more jobs and growth throughout the county	Actions	27	27	0	0	N/A	0	100%	89%
	Measures	9	5	4	0	0	0	56%	
7. Increase the availability of rented and affordable homes	Actions	1	1	0	0	N/A	0	100%	80%
	Measures	4	3	1	0	0	0	75%	
8. Help people live healthy lives (tackling risky behaviour & Adult obesity)	Actions	5	5	0	0	N/A	0	100%	100%
	Measures	2	2	0	0	0	0	100%	
9. Support good connections with friends, family and safer communities	Actions	1	1	0	0	N/A	0	100%	100%
10. Support the growing numbers of older people to maintain dignity and independence in their later	Measures	1	1	0	0	0	0	100%	100%
11. A Council wide approach to support Ageing Well in Carmarthenshire	Actions	6	6	0	0	N/A	0	100%	100%
12. Look after the environment now and for the future	Actions	19	19	0	0	N/A	0	100%	90%
	Measures	2	0	2	0	0	0	0%	
14. Promote Welsh Language & Culture	Actions	3	3	0	0	N/A	0	100%	100%
15. Better Governance and Use of Resources	Actions	2	2	0	0	N/A	0	100%	100%
Overall Performance	Actions and Measures	102	90	10	0	0	2	88%	

Performance against Target



OFF TARGET



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Theme: 12. Look after the environment now and for the future Sub-theme: A. Address requirements of the Environment (Wales) Act 2016							
Measure Description	2016/17 Comparative Data			2017/18 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
Percentage of all planning applications determined in time PAM/018	Not applicable		New measure	Target: 70.00 Result: 65.40 Calculation: (240 ÷ 367) × 100	Target: 72.00	Target: 75.00	Target: 75.00
Comment	The division has been undergoing a restructure and realignment process and this has impacted upon officer workloads. Additionally, recent changes to legislation have seen the introduction of 'extension of time' protocols that enable the Authority to more accurately reflect 'officer time' taken. These have not been utilised consistently given the lack of clarity and guidance over their usage. Applications requiring legal agreement, including Unilateral Undertakings, have also been the subject of certain delays in finalising these agreements. The measure is unlikely to improve until Qtr. 3 and 4						
Remedial Action	The restructure of the unit will introduce a more specific focus on performance management, whilst instruction is given as to the protocols to be followed in relation to those applications requiring an extension of time. A template has now been produced for Unilateral Undertakings which should see less delay in this area over the coming months.						
Service Head: Llinos Quelch			Performance status: Off target				
Measure Description	2016/17 Comparative Data			2017/18 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
Percentage of planning appeals dismissed PAM/019	Not applicable		New measure	Target: 66.00 Result: 33.33 Calculation: (2 ÷ 6) × 100	Target: 67.00	Target: 68.00	Target: 69.00
Comment	The results include appeals upheld where Committee decision was made against officer recommendation. Target is achieved in the absence of these.						
Remedial Action	Recent Member training undertaken for new Planning Committee has included reference to the need to ensure that all reasons for refusal are robust and defensible, and that clear and justified reasons will always be required in circumstances where officer recommendation is set aside.						
Service Head: Llinos Quelch			Performance status: Off target				



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Theme: 2. Help children live healthy lifestyles (Childhood Obesity)							
Sub-theme: A. Increase physical activities for children							
Measure Description	2016/17 Comparative Data			2017/18 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
Number of attendances at Sporting Opportunities facilitated by Sport & Leisure Officers 3.4.2.8	Not applicable		Q1: 13799 End Of Year: 211701	Target: 14489 Result: 10038	Target: 81884	Target: 152433	Target: 222286
Comment	Participation registers not received until recently(end of term)figures to be checked and confirmed. Totals in July will account for shortfall from 1st qtr.						
Remedial Action	Check process with Primary Schools, adjustment in qtr 1 to qtr 2 in next years profile.						
Service Head: Ian Jones			Performance status: Off target				



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ACTIONS - Theme: 5. Tackle poverty by doing all we can to prevent it, help people into work and improve the lives of			
Sub-theme: B. Preventing Poverty			
Action	12542	Target date	31/03/2018
Action promised	We will provide pre-tenancy support and identify, at an early stage, those tenants who may struggle to make their rent payments on time.		
Comment	This is a new area of work. We have been successful in obtaining external funding for a Project Officer (Leader funding under the theme –Exploring new ways of providing non-statutory service delivery Project name, Pre-tenancy training programme.) The post is being advertised. The project is integral to the re-structure of Housing ,Public Protection and Care and Support Services which is well underway. The re-structure will involve the allocation of dedicated resources within Housing Options and Advice.		
Remedial Action	The post is currently being advertised. Once we have someone in post we can then work on an action plan to deliver the support needed to our tenants.		
Service Head: Robin Staines		Performance status: Off target	



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Theme: 5. Tackle poverty by doing all we can to prevent it, help people into work and improve the lives of							
Sub-theme: C. Helping people into work							
Measure Description	2016/17 Comparative Data			2017/18 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
The number of accredited qualifications achieved by residents attending Employment related courses within the Communities First and associated programme areas EconD/022	Not applicable		New measure	Target: 60 Result: 48	Target: 130	Target: 200	Target: 300
Comment	This target was not achieved. The team also deliver training that is not accredited. The number of referrals has also been lower from partner organisations.						
Remedial Action	A comprehensive training programme has been designed through consulting with partners, other employability programmes and residents to identify individual needs. The programme will be delivered from September so I anticipate that we will be on target next quarter.						
Service Head: Wendy S Walters			Performance status: Off target				⊖



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Theme: 6. Create more jobs and growth throughout the county							
Sub-theme: D. Overarching Performance Measures							
Measure Description	2016/17 Comparative Data			2017/18 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
Jobs created with Regeneration assistance EconD/001	Not applicable		Q1: 26.5 End Of Year: 253.5	Target: 15.0 Result: 8.0	Target: 30.0	Target: 45.0	Target: 282.0
Comment	8 jobs created to date via the Parry Thomas Centre and Carmarthenshire Rural Enterprise Fund Projects. Work progressing on several other initiatives and projects that will deliver targets in following quarters.						
Remedial Action	Work on-going with businesses and projects to ensure that annual target figure will be achieved later in the financial year.						
Service Head: Wendy S Walters				Performance status: Off target			⚠️
Measure Description	2016/17 Comparative Data			2017/18 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
The number of people placed into jobs with Regeneration assistance. EconD/003	Not applicable		New measure	Target: 70 Result: 42	Target: 140	Target: 210	Target: 280
Comment	To date 42 individuals have been placed into jobs with regeneration assistance via Workways, Un Sir Gar and Communities First programmes.						
Remedial Action	Plans and initiatives are in place via Communities First, Workways and Un Sir Gar Programmes to increase referrals in future quarters that will ensure annual targets are achieved.						
Service Head: Wendy S Walters				Performance status: Off target			⚠️
Measure Description	2016/17 Comparative Data			2017/18 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
The number of people placed into training with Regeneration assistance. EconD/004	Not applicable		New measure	Target: 250 Result: 71	Target: 500	Target: 750	Target: 1187
Comment	71 individuals have received training to date via the Workways+ and communities first programmes. Initial low engagement numbers with programme but plans in place to increase engagement numbers later in the year						
Remedial Action	Plans in place to deliver new initiatives / plans with a view to increasing engagement numbers later in the year.						
Service Head: Wendy S Walters				Performance status: Off target			⚠️
Measure Description	2016/17 Comparative Data			2017/18 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
The number of people helped into volunteering with Regeneration assistance EconD/005	Not applicable		New measure	Target: 250 Result: 233	Target: 500	Target: 750	Target: 1132
Comment	233 individuals have been helped into volunteering to date via the Workways+, Un Sir Gar and communities first programmes during the 1st quarter of 2017/18.						
Remedial Action	Plans are in place to increase engagement numbers later in the year						
Service Head: Wendy S Walters				Performance status: Off target			⚠️



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Theme: 7. Increase the availability of rented and affordable homes							
Sub-theme: A. Affordable Homes Delivery Plan							
Measure Description	2016/17 Comparative Data			2017/18 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
Percentage of empty private properties brought back into use PAM/013	11.77	6.41	Q1: 1.88 End Of Year: 6.53	Target: 1.12 Result: 0.90 Calculation: (24 ÷ 2667) × 100	Target: 3.19	Target: 4.50	Target: 6.75
Comment	As the PI definition has changed this year and an additional PI has been created (PAM/014), during the 1st Quarter we have invested time into our procedures and IT system configuration in order to suit best practise. This investment in time has had a slight knock on effect on the PI's performance for Quarter 1. However the new procedures will pay dividends for the remainder of the year. Fully expect to achieve End of Year Target.						
Remedial Action	New procedures and PI understanding is now clear. Fully expect to hit End of Year Target.						
Service Head: Robin Staines				Performance status: Off target			

ON TARGET ETC.



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Theme: 10. Support the growing numbers of older people to maintain dignity and independence in their later
Sub-theme: D. Interventions to maximise independence

Measure Description	2016/17 Comparative Data			2017/18 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
The average number of calendar days taken to deliver a Disabled Facilities Grant PAM/015	190	235	Q1: 163 End Of Year: 167	Target: 165 Result: 159 Calculation: 3658 ÷ 23	Target: 165	Target: 165	Target: 165
Service Head: Robin Staines			Performance status: On target				



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ACTIONS - Theme: 11. A Council wide approach to support Ageing Well in Carmarthenshire			
Sub-theme: A. Age Friendly Communities			
Action	12628	Target date	31/03/2018
Action promised	We will undertake a review to determine the present condition of care homes and sheltered housing.		
Comment	We have completed a stock condition survey of our care homes and sheltered schemes. The results of this are currently being analysed and an interim report will be produced once the data has been verified. A working group has been set up to compare the Carmarthenshire Home Standard with potential new standards which will then be used in conjunction with the results of the condition survey and the housing needs data to future proof our stock for the needs of our population within Carmarthenshire.		
Service Head: Robin Staines		Performance status: On target	



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ACTIONS - Theme: 11. A Council wide approach to support Ageing Well in Carmarthenshire
Sub-theme: C. Falls Prevention

Action	12635	Target date	31/03/2018
Action promised	We will ensure a range of targeted physical activity interventions are put in place across the life course to increase the activity levels of those who are inactive or at risk of becoming inactive		
Comment	<p>Strategic Health Group formed, from a cross-section of key staff within and linked to the Sport & Leisure Services Section led by manager with responsibility for Health-related activity.</p> <p>Group has segmented the stages of life and analysed the physical health-related education, physical activity opportunities and awareness of these opportunities at each stage. The results of this have helped identify risk areas, where the group have set about planning and implementing interventions to address where possible.</p> <p>Examples of interventions implemented include:</p> <ul style="list-style-type: none"> - Baby let's move (pre & post natal programme to address obesity linked to pregnancy) - Early years programmes such as 'Actif Story Time', Expansion of 'Learn to Swim' programme down to 4 months old, SKIP ('Successful Kinaesthetic Instruction for Pre-schoolers' which is a cognitive catch up programme targeted at children in deprivation). - Adolescent Girls programmes via a) focus groups of girls who have disengaged from PE and school sport and b) larger groups of girls via a female 'role model' being put in place to mentor young females through a 10 week physical activity journey. - 'Walking hockey' as a means of re-engaging past hockey participants of all adult ages, including older adult. - The 'National Exercise Referral Scheme' (NERS) – attracting circa 1200 referrals from medical practitioners to provide a 16 week structured physical activity programme to improve their quality of life. This includes referrals relating to cardiac, respiratory, mental health, obesity, cancer and stroke. - Additional resource allocated to put programmes in place to reduce the risk of frailer older adults falling. Settings include community, residential care and assisted living complexes. <p>Pilots underway include:</p> <ul style="list-style-type: none"> - Intervention programme targeted at addressing childhood obesity: using the national 'Child Measurement Programme' statistics and additional metrics to prioritise schools and provide them with a physical activity, nutrition and educational support package to improve the lifestyle of children and their families. - Falls-related intervention programme whereby settings receive direct delivery, training, support and mentoring from our staff to increase confidence, promote independence, increase social interaction and help reduce the risk of falling. <p>Future projects include:</p> <ul style="list-style-type: none"> - Potential roll-out of above (outcomes and resource permitting) - Interventions for adults between 25 and 65 yrs. 		
Service Head: Ian Jones	Performance status: On target		



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ACTIONS - Theme: 11. A Council wide approach to support Ageing Well in Carmarthenshire			
Sub-theme: D. Opportunities for employment & new skills			
Action	12639	Target date	31/03/2018
Action promised	We will deliver computer classes at libraries throughout the County		
Comment	141 sessions this quarter with 1410 attendees. Courses include ipad, tablet and PC sessions covering areas such as Universal credit, learn-direct and introductory computer classes.		
Service Head: Ian Jones		Performance status: On target	
Action	12640	Target date	31/03/2018
Action promised	We will co-ordinate the signposting of digital activity across the County for older people		
Comment	<p>We will co-ordinate the signposting of digital activity across the County for older people.</p> <p>In conjunction with the delivery of the existing LEADER Digital programme, Digital Opportunities are encouraged with all ages and skill levels.</p> <p>A list of Digital Access points (places to get online across Carmarthenshire) and a Digital resources worksheet demonstrating Digital resources for older clients has been developed and distributed via partner organisations. Public facing events have been held in Carmarthen, Pontyberem, Ammanford and Llanelli</p> <p>Partnerships have been developed with organisations supporting older clients:</p> <p>Regional Skills and Learning Partnership - are Evaluating courses for research and workforce development routes to develop older people's Digital skills.</p> <p>The Over 50s Network - have Digital coordination stands at various events.</p> <p>CAVS - Promoting Digital support and resources at events (Funding, 3rd Sector Forum), signposting of KITE,(the "Keep in touch IT programme" for the over 50s) activity.</p> <p>Prime Cymru - Supported to deliver the Learn my Way Digital inclusion programme.</p> <p>Age Cymru - Bid construction support.</p> <p>Digital Communities Wales - Promotion of Digital events.</p> <p>Library Service - Currently, older people requesting Digital support are referred to the Library service (who provide general Digital support). The plan is to support Library staff by providing training to deliver Learn my Way online courses over the summer period.</p> <p>We will utilise the 50+ forum to develop a mechanism for coordination of Digital Services.</p>		
Service Head: Wendy S Walters		Performance status: On target	



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ACTIONS - Theme: 11. A Council wide approach to support Ageing Well in Carmarthenshire			
Sub-theme: E. Loneliness & Isolation			
Action	12644	Target date	31/03/2018
Action promised	We will develop the Actif Sir Gar programme to support healthy lifestyles and provide opportunities to make friends and socialise.		
Comment	<p>Health & Activity Coordinator provides additionality to the existing County wide specialist exercise programme delivered by the National Exercise Referral (NERS) team of instructors in the Local Authority's Leisure department which promotes health outcomes for those individuals diagnosed with chronic conditions.</p> <p>This is an evidence base project in relation to reducing injurious falls in older adults and its impact on maintaining independence, reducing the need for formal commissioned care and risk of hospital admission:</p> <ul style="list-style-type: none"> • Establish evidence based clinical exercise pathways for older adults and frailer older adults County wide • Compliment and integrate with the National Exercise Referral Scheme (NERS) in order to develop a robust exercise based exercise continuum addressing key health agendas • Liaise with strategic partners within the Health Board to ensure safe exercise pathways for clinical populations (e.g. falls, stroke, heart failure, COPD and Osteoporosis) • Develop and deliver an outreach specialist exercise programme for older, frailer Identify opportunities for development, pilot programmes in order to extend and increase exercise opportunities to hard to reach groups. • Identify opportunities for development, pilot programmes in order to extend and increase exercise opportunities to hard to reach groups. <p>The programme now offers bespoke evidence based and therapeutic exercise programmes to individuals which recognises the heterogenic needs of the frail elderly secondary to multi morbidity. Evidence based strength and balance programmes ('Otago' and 'Postural Stability Intervention') are now provided in community venues across Carmarthenshire.</p> <p>How will people be better off as a result? (Quality and Quantity of effect)</p> <ul style="list-style-type: none"> • The post will contribute towards reduced falls risk in the community. • Empower the individuals to live independently for longer. • Improve the quality of life clients * Improve Healthy Lifestyles * Provide opportunities to socialise 		
Service Head: Ian Jones		Performance status: On target	
Action	12645	Target date	31/03/2018
Action promised	We will support inclusion by ensuring all sheltered housing residents continue to benefit from Wi-Fi internet provision and IT training		
Comment	We have trained 3 supported housing officers as digital champions to support tenants with digital inclusion. We will continue to train more officers as digital champions and encourage tenants to support each other with IT skills when appropriate.		
Service Head: Robin Staines		Performance status: On target	



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ACTIONS - Theme: 12. Look after the environment now and for the future			
Sub-theme: A. Address requirements of the Environment (Wales) Act 2016			
Action	12647	Target date	31/03/2018
Action promised	We will review the Planning Enforcement and Conservation function within the Planning Division to ensure that it can deliver its responsibilities under the Environment Act		
Comment	Staff consultation with regards restructure has been completed. New Structure has been approved. New Heritage Team and new Enforcement Team to be established during Q2.		
Service Head: Llinos Quelch		Performance status: On target	
Action	12648	Target date	31/10/2017
Action promised	We will monitor planning permission granted and refused for development on C1 and C2 floodplain (Annual Performance Report (Planning): SD4)		
Comment	<p>The Annual Performance Reports (APR) monitor the outcome in relation to this and other national Sustainable Development indicators. The initial finding within the draft APR 2017 in relation to SD4 is as follows:</p> <p>No. residential units that did not meet all TAN 15 tests which were Granted permission - 0 residential units (0ha non-residential units)</p> <p>No. residential units that did not meet all TAN 15 tests which were Refused permission on flood risk grounds - 16 residential units</p> <p>No. residential units that met all TAN 15 tests which were Granted permission - 34 residential units</p>		
Service Head: Llinos Quelch		Performance status: On target	
Action	12649	Target date	31/10/2021
Action promised	We will continue to deliver the Caeau Mynydd Mawr Special Area Conservation (SAC) Marsh Fritillary project, consistent with Supplementary Planning Guidance (SPG), which aims to ensure the management of at least 100ha of Marsh Fritillary habitat in perpetuity.		
Comment	Management agreements with 17 owners, contracts let for works to be carried out, and on-going work taking place at several sites. Grazing being managed on several sites. Application for TIC award submitted. Translocation of Succisa rich areas that will be affected by the Phase 2 of the Cross Hands link road is planned, with areas identified for translocation already mapped.		
Service Head: Llinos Quelch		Performance status: On target	
Action	12650	Target date	31/03/2018
Action promised	We will take into account the requirements of the Environment Act when implementing and monitoring the adopted Local Development Plan (LDP) and in the process of determining planning applications.		
Comment	The annual monitoring of the LDP is required to consider contextual changes emerging through national legislation. In this respect the implications of the Environment (Wales) Act have been fully considered, and the Plan is considered compliant. Future reviews of the LDP will consider any specific amendments which may be required as part of the revision process.		
Service Head: Llinos Quelch		Performance status: On target	
Action	12651	Target date	31/10/2017
Action promised	We will produce and publish the Annual Monitoring Report (AMR) in relation to the LDP and ensure that the implications of the Act are addressed.		
Comment	The 2nd AMR 16/17 is currently in the Local Authority's reporting cycle and will be submitted to the WG and posted on the website by the regulatory deadline of the 31st October.		
Service Head: Llinos Quelch		Performance status: On target	
Action	12652	Target date	31/03/2018
Action promised	We will continue to develop the internal Planning Consultancy support provided to departments developing schemes that require planning permission.		
Comment	The provision of the Consultancy offer is currently on-going. Consideration is currently being given to its future scope and remit.		
Service Head: Llinos Quelch		Performance status: On target	
Action	12653	Target date	31/03/2018
Action promised	We will continue to the progress a Community Infrastructure Levy (CIL) Charging Schedule and supporting evidence (including ecological needs) in informing future consultations and Council deliberation.		
Comment	Currently subject to a report in the political cycle. Progress update in relation to CIL will be deliberated by County Council on the 20th Sept 2017.		
Service Head: Llinos Quelch		Performance status: On target	
Action	12654	Target date	31/03/2018
Action promised	We will prepare and publish for consultation prior to adoption a Local Development Order for Llanelli Town Centre as part of a co-ordinated strategic approach to regeneration within the town centre.		
Comment	Central to the preparation of the LDO and its publication for consultation is the availability of a robust and defensible evidence base and statutory provisions underpinning its designation. This work is on-going and will be published concurrent with the consultation.		
Service Head: Llinos Quelch		Performance status: On target	
Action	12655	Target date	31/03/2018
Action promised	We will continue to monitor and where appropriate manage the use of monies raised through developer contribution including s106 agreements. As a consequence we will ensure monies are appropriately used and that there is an efficient turn around in the use of funds, especially ecological enhancements for resilient ecosystems.		

Comment	Work is on-going with both financial contributions collected and utilised in accordance with relevant procedures and the provisions of the legal agreements. Some of these payments relate directly ecological enhancements		
Service Head:	Llinos Quelch	Performance status: On target	
Action	12656	Target date	31/03/2018
Action promised	We will improve working relationships and develop Service Level Agreement with other Local Authority partners through the continued identification of "better ways of working", prioritising the Minerals and Waste service in order to provide a more efficient and effective service to our customers.		
Comment	A re-configuration of the Minerals & Waste Unit is underway to facilitate SLA delivery. JE has been completed and Delegated Report written. Funding is in place. A draft SLA has been agreed with Ceredigion County Council, discussions with Bridgend County Borough Council are at an advanced stage, initial discussions have been held with City of Swansea Council and Blaenau Gwent County Borough Council. Some interest has been shown by Rhondda Cynon Taf County Borough Council.		
Service Head:	Llinos Quelch	Performance status: On target	
Action	12657	Target date	31/10/2017
Action promised	No development will take place which affects the integrity of Natura 2000 sites (LDP Monitoring Policy Target 30)		
Comment	The Draft 2nd AMR 16/17 indicates that no planning applications have been approved which affect the integrity of Natura 2000 sites during the AMR period.		
Service Head:	Llinos Quelch	Performance status: On target	
Action	12658	Target date	31/10/2017
Action promised	No development will take place which affects the integrity of a designated site for nature conservation (LDP Monitoring Policy Target 31)		
Comment	The Draft 2nd AMR 16/17 indicates that no planning applications have been approved which affect the integrity of designated sites for nature conservation during the AMR period.		
Service Head:	Llinos Quelch	Performance status: On target	
Action	12659	Target date	31/10/2017
Action promised	No development will take place which results in detriment to the favourable conservation status of European protected species, or significant harm to species protected by other statute (LDP Monitoring Policy Target 32)		
Comment	The Draft 2nd AMR 16/17 provisionally indicates that no planning applications were approved contrary to the advice of NRW or the Council's ecologist.		
Service Head:	Llinos Quelch	Performance status: On target	
Action	12660	Target date	31/10/2017
Action promised	We will monitor various sustainability objectives set out in the Sustainability Appraisal/Strategic Environmental Assessment Monitoring Section of the LDP Annual Monitoring Report (covers sustainability, biodiversity, air quality, climate factors, water, minimising use of finite resources, promoting waste hierarchy, soil, etc.)		
Comment	The Draft 2nd AMR 16/17 provisionally indicates that no planning applications were approved contrary to the advice of NRW or the Council's ecologist.		
Service Head:	Llinos Quelch	Performance status: On target	



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ACTIONS - Theme: 12. Look after the environment now and for the future
Sub-theme: B. Biodiversity & Resilience of Ecosystems Duty

Action	12661	Target date	31/05/2019
Action promised	Within the Environment Department we will implement our 12 point Action Plan, for the Environment (Wales) Act 2016 (2017-19)		
Comment	Monitoring and reporting due in Q2		
Service Head: Llinos Quelch		Performance status: On target	
Action	12662	Target date	31/03/2018
Action promised	We will further develop the Environment Act Forward Plan, with other departments for 2018/19.		
Comment	Discussion during this quarter with the Leisure team.		
Service Head: Llinos Quelch		Performance status: On target	



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ACTIONS - Theme: 12. Look after the environment now and for the future			
Sub-theme: C. Renewable Energy			
Action	12668	Target date	31/03/2018
Action promised	We will monitor planning permission granted for renewable and low carbon energy development during the year. (Annual Performance Report (Planning): SD2)		
Comment	<p>The Draft 2nd AMR 16/17 indicates that planning permission has been granted for schemes that have the potential to contribute a total of 17.306 MW of renewable energy within the County. This can be broken down as follows:</p> <p>Wind: 0.106 MW Solar: 8 MW Hydro: 0.10 MW Other: 9.10MW</p> <p>The intention of the target is to build upon the existing renewable energy permitted in the County each year. It should however be noted that this indicator is monitored for information purposes only.</p>		
Service Head: Llinos Quelch		Performance status: On target	
Action	12669	Target date	31/03/2018
Action promised	We will increase the amount of energy produced in the county from renewable sources (LDP Monitoring Policy Target 26)		
Comment	<p>The Draft 2nd AMR 16/17 indicates that planning permission has been granted for schemes that have the potential to contribute a total of 17.306 MW of renewable energy within the County. This can be broken down as follows:</p> <p>Wind: 0.106 MW Solar: 8 MW Hydro: 0.10 MW Other: 9.10MW</p> <p>The intention of the target is to build upon the existing renewable energy permitted in the County each year. It should however be noted that this indicator is monitored for information purposes only.</p>		
Service Head: Llinos Quelch		Performance status: On target	
Action	12670	Target date	31/03/2018
Action promised	We will produce Supplementary Planning Guidance (SPG) on General Renewable Energy (LDP Monitoring Policy Target 27)		
Comment	The delivery of this target has been delayed. This is due to the LPA needing to produce a Landscape Capacity and Sensitivity Study. That study is need in order to facilitate the content of the SPG.		
Service Head: Llinos Quelch		Performance status: On target	



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ACTIONS - Theme: 14. Promote Welsh Language & Culture			
Sub-theme: D. Culture & Heritage			
Action	12642	Target date	31/03/2018 (original target 30/09/2017)
Action promised	We will start to implement our Libraries Development plan 2017 – 2022 and as part of that plan roll out the new mobile library service and plan to house Carmarthenshire's Archive collection in appropriate accommodation at Carmarthen library.		
Comment	New routes underway, with new fleet expected to be operational by August 17. Partnerships agreed in order to roll-out additional services e.g. Universal credit, JCP etc.		
Service Head: Ian Jones		Performance status: On target	
Action	12705	Target date	31/03/2018 (original target 31/12/2017)
Action promised	We will develop the 'Stordy Digidol' digital project to widen access to our County's collections and cultural services		
Comment	<ul style="list-style-type: none"> Working group has been established between Libraries, Archives and Museums Meeting has taken place and Libraries, Archives and Museums were asked to highlight their own top 5 'Priority Collections'. The result of this information will illustrate whether a need for updating images/scanning will be required or if some of the items are already 'digitised' so as to avoid duplication of work Stordy Digidol has reached the 'testing stage' of populating images and inputting metadata All group members to visit and provide feedback on using the website both as a user and 'backend' A draft 'How to Digitise' manual has been created. This will assist in digitise items from differing formats and to keep consistency and quality checks for Libraries, Archives & museums. Website address has been purchased 		
Service Head: Ian Jones		Performance status: On target	
Action	12943	Target date	31/03/2018
Action promised	We will work towards obtaining approval of the five year plan for our Museums and as part of that plan develop the concept of a collections centre for the County		
Comment	Museums Strategy 2017-22 approved by Executive Board on the 31/7/17. Funding secured from MALD to review requirements of a collections store. Will work with corporate Property to find a suitable location in due course		
Service Head: Ian Jones		Performance status: On target	



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ACTIONS - Theme: 15. Better Governance and Use of Resources
Sub-theme: C. Making a Difference

Action	12449	Target date	31/03/2018
Action promised	We will review the Council's policy on the disposal of surplus property and ensure its alignment to regeneration priorities		
Comment	Policy has been reviewed and revised policy drafted		
Service Head: Wendy S Walters		Performance status: On target	



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ACTIONS - Theme: 15. Better Governance and Use of Resources
Sub-theme: D. Making sure we achieve what we set out to do

Action	12852	Target date	31/03/2019
Action promised	We will produce a long term Digital Service Plan which allows tenants to do their business online. Making sure systems are developed to deliver better information.		
Comment	We are looking to produce a long term vision of what digital services would look like the Division, and how we will interact with service users.		
Service Head: Robin Staines		Performance status: On target	



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ACTIONS - Theme: 2. Help children live healthy lifestyles (Childhood Obesity)			
Sub-theme: A. Increase physical activities for children			
Action	12493	Target date	31/01/2018 (original target 30/11/2017)
Action promised	We will review and launch an overhauled suite of party packages and a progressive term-time activity programme for children that puts a pathway in place to develop the physical literacy of future generations.		
Comment	Significant research and shaping has been carried out, with proposed pathway approved. A term-time activity pilot is now underway, due to be complete by the end of July, which will result in the new activity programme being in place from September. The party package will be revamped shortly after, with January implementation.		
Service Head: Ian Jones		Performance status: On target	



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Theme: 5. Tackle poverty by doing all we can to prevent it, help people into work and improve the lives of
Sub-theme: B. Preventing Poverty

Measure Description	2016/17 Comparative Data			2017/18 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
Percentage of households successfully prevented from becoming homeless PAM/012	Not applicable		New measure	Target: 65.0 Result: 66.7 Calculation: (64÷96) × 100	Target: 65.0	Target: 65.0	Target: 65.0
Service Head: Robin Staines			Performance status: On target				



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ACTIONS - Theme: 5. Tackle poverty by doing all we can to prevent it, help people into work and improve the lives of
 Sub-theme: B. Preventing Poverty

Action	12543	Target date	31/03/2018
Action promised	We will develop a scheme to introduce energy efficient LED lighting to tenant's homes, which together with other schemes, will help to alleviate fuel poverty.		
Comment	A project plan has been devised to start in September. We are in the process of identifying households that would directly benefit from the pilot so that we can assess the benefits of the scheme		
Service Head: Robin Staines		Performance status: On target	



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Theme: 5. Tackle poverty by doing all we can to prevent it, help people into work and improve the lives of
Sub-theme: C. Helping people into work

Measure Description	2016/17 Comparative Data			2017/18 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
% of adults that feel more positive with improved confidence about seeking work after receiving employability support through Communities First and associated programmes EconD/020	Not applicable		New measure	Target: 100 Result: 100 Calculation: (75÷75) × 100	Target: 100	Target: 100	Target: 100
Service Head: Wendy S Walters			Performance status: On target				

Measure Description	2016/17 Comparative Data			2017/18 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
% of residents that feel more confident in using a computer and gaining IT skills after receiving digital inclusion support through Communities First and associated programmes EconD/021	Not applicable		New measure	Target: 100 Result: 100 Calculation: (56÷56) × 100	Target: 100	Target: 100	Target: 100
Service Head: Wendy S Walters			Performance status: On target				



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ACTIONS - Theme: 5. Tackle poverty by doing all we can to prevent it, help people into work and improve the lives of			
Sub-theme: C. Helping people into work			
Action	12545	Target date	31/03/2018
Action promised	We will provide targeted support and advice to tenants that are directly impacted by Welfare Reform changes, working closely with other agencies.		
Comment	This form Since the Welfare Reforms were announced we have been supporting our tenants through the changed. In March 2018 Universal Credit is expected to be rolled out in Carmarthenshire. In preparation we have been meeting DWP Job center plus to understand how UC has worked in other areas. We have also seconded an officer to work on planning for UC roll out.		
Service Head: Robin Staines		Performance status: On target	
Action	12547	Target date	31/03/2018
Action promised	Through the Communities First, Communities for Work and Lift programmes we will provide targeted employment support to adults in our areas of highest deprivation.		
Comment	<p>Communities First provides targeted employment support through one to one support and Employment Clubs. The Employment Clubs are delivered on a weekly basis in the following venues;</p> <ul style="list-style-type: none"> • Flying Start Offices, Morfa, Llanelli • Llanelli Library • Pantyffynnon Partnership Unit, Ammanford • Ammanford Library <p>31 new individuals have signed up to the Employment Clubs for this quarter.</p> <p>Additional support has been offered through one to one Mentoring support by the Communities First, Communities for Work and Lift Programmes. 37 new individuals that have signed up for this Mentoring support since April 2017.</p>		
Service Head: Wendy S Walters		Performance status: On target	
Action	12548	Target date	31/03/2018
Action promised	Through the Communities First programme we will provide digital inclusion support.		
Comment	Activity this quarter has included weekly Ipad courses in Llanelli Library and a Digital Wellbeing programme that takes place in the Job Centre on a weekly basis. 56 residents have taken part this quarter and they are reporting that they are more confident at using the computer and are able to use to computer to access online services.		
Service Head: Wendy S Walters		Performance status: On target	
Action	12549	Target date	31/03/2018
Action promised	Through the Time Credits programme we will provide and promote volunteering opportunities for residents to enhance their skills and continue to encourage/promote residents to be more involved in their communities through volunteering action		
Comment	This quarter 180 new members have signed up to the Carmarthenshire Time Credits programme which bring the total members to 1492 residents. This quarter volunteers gave 2,857 hours of time to the community through a variety of projects. The top three spend partners in the last quarter were the National Botanical Gardens of Wales, Xcel Bowl and Carmarthenshire Leisure Services. The Time Credits programme is also promoted through the Communities First Encouraging Positive Lifestyle Programme through the participants learning about the benefits to personal wellbeing of volunteering and giving back to the community.		
Service Head: Wendy S Walters		Performance status: On target	
Action	12550	Target date	31/03/2018
Action promised	Through Communities First, Communities for Work and Lift, accredited training is delivered to adults in our areas of highest deprivation		
Comment	Communities First continues to deliver accredited training to support clients to access available employment opportunities. An example of this was Level 1 Customer Service in Retail which proved popular due to a number of major retailers recruiting locally including Primark and The Range. Other courses this quarter have included First Aid, Food Hygiene, Construction Skills Certification Scheme accreditation, Forklift licences and Security Industry Authority licences. 54 participants have achieved accredited qualifications this quarter.		
Service Head: Wendy S Walters		Performance status: On target	



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ACTIONS - Theme: 5. Tackle poverty by doing all we can to prevent it, help people into work and improve the lives of
Sub-theme: D. Improving the lives of those living in poverty

Action	12552	Target date	31/03/2018
Action promised	We will support local communities to develop projects/activities to address issues of rural poverty highlighted through the rural poverty study 2015		
Comment	<p>The Carmarthenshire LEADER programme has provided support totalling just under £1m for a number of projects in rural Carmarthenshire; several of which are seeking to tackle issues identified within the 2015 Rural Poverty Study. To date LEADER funding has supported several projects providing access to non-statutory services within rural areas such as the CCC project led by social housing which will help to reduce the number of evictions by educating younger and future tenants to better manage their finances and avoid debt; whilst Un Sir Gar is expanding upon the way in which the services offered at the 'Hub' location in Llanelli, is replicated to people living in rural areas; Rural Volunteering project, ensuring rural communities have access to meaningful volunteering opportunities.</p> <p>Other initiatives approved to date include introducing new ways of ensuring that local people can access Welsh speaking employment positions; piloting of a community benefits initiative that will support the needs of rural areas; initiatives designed to maximise the opportunities that Yr Egin will bring to both local businesses and young people; piloting of a wi-fi enabled town initiative.. The rural Partnership is also investigating the potential to develop a 'pop up shop' initiative in rural towns.</p> <p>Additionally, we are currently working with 18 applicants in developing applications under the Rural Community Development Fund, the aim of which is to support projects that tackle rural poverty.</p>		
Service Head: Wendy S Walters		Performance status: On target	
Action	12557	Target date	31/03/2018
Action promised	We will provide financial capability support, enabling residents to manage debt and raise income		
Comment	Financial inclusion workshops are being delivered across the Community First Cluster are and 13 individuals have accessed these this quarter. The workshops support individuals to reduce their debt by becoming more efficient with their money. The Communities First Mentors are also supporting individuals with budgeting during one to one employment support sessions and during employment clubs including completing better off calculations. A five week preventative programme is planned for the Autumn term to support families with money advice and budgeting prior to Christmas.		
Service Head: Wendy S Walters		Performance status: On target	
Action	12559	Target date	31/03/2018
Action promised	We will continue to link the Mobile Library service with Un Sir Gar (the Hub) to provide employability and Digital support services across the county - linking in with the Carmarthenshire 'Do It Online'		
Comment	All promotional material has been procured and delivered. The online employability tool has been launched on the corporate website. The mobile libraries will formally launch this summer		
Service Head: Wendy S Walters		Performance status: On target	
Action	12560	Target date	31/03/2018
Action promised	We will look at rolling out hubs to other areas of need in the county		
Comment	Options are currently being explored. Work is progressing regarding costings and identifying locations.		
Service Head: Wendy S Walters		Performance status: On target	
Action	12561	Target date	31/03/2018
Action promised	We will continue to increase the number of Fuel Clubs where there is no mains gas supply and promote a range of options to support tenants in tackling fuel poverty		
Comment	We continue to support fuel clubs operating in the County. Recently we held two open days to promote the benefits of fuel clubs and other energy efficiency measures which can be used within the home.		
Service Head: Robin Staines		Performance status: On target	



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ACTIONS - Theme: 6. Create more jobs and growth throughout the county		
Sub-theme: A. Knowledge Economy & Innovation		
Action	12566	Target date 31/03/2018
Action promised	We will engage regionally via the roles of the Regional Learning & Skills Partnership (RLP) and Regional Engagement Team	
Comment	The RLP have engaged with over 70 businesses in the County during the preparation of the 2017/18 Employment and Skills Plan and the production of the plan is on target to be published on the 31st July 2017.	
Service Head: Wendy S Walters		Performance status: On target
Action	12567	Target date 31/03/2018
Action promised	We will maximise external funding in order to realise economic potential	
Comment	<p>Opportunities to access EU funding via the current programmes have been significantly less than previous programmes with a greater emphasis on national schemes.</p> <p>To date, a total investment of £10m has been secured via EU funds to deliver a number of projects such as Cross Hands East; Workways+; Cynnydd, Communities 4 Work; Regional Engagement Team; LINC.</p> <p>A further 4 projects are currently being developing including Cam Nesa; Building 4 the Future and the re-development of Pendine and a €2m application for funding under the Ireland Wales programme to develop cross border tourism trails with partners in Ireland. It is hoped that a decision will be made over the next few months. The External Funding Team is also working closely with Welsh Government and the Welsh European Funding Office to ensure that the Authority is able to take advantage of any de-committed funds within the EU programmes.</p>	
Service Head: Wendy S Walters		Performance status: On target
Action	12568	Target date 31/03/2018
Action promised	We will develop and deliver the Countywide Employment Skills Plan in line with key strategic priorities	
Comment	The regional Employment and Skills Plan will be completed by the end of July and this will inform the countywide skills plan that is being developed alongside other departments within the Authority.	
Service Head: Wendy S Walters		Performance status: On target
Action	12569	Target date 31/03/2018
Action promised	We will work with schools in the County to increase awareness of the employment and training options that will lead to employment in the County (the RLP will work with ERW, Education, Industry, Careers Wales and DWP to improve awareness)	
Comment	Work has commenced with presentation to regional groups of Headmasters and followed up with meeting individual headmasters to understand the needs of specific schools. This information will inform the skills plan for the Swansea Bay City Deal and the Regional Employment and Skills Plan.	
Service Head: Wendy S Walters		Performance status: On target
Action	12570	Target date 31/03/2018
Action promised	We will work with the City Deal projects to understand the skills requirements within each sector and develop new courses/training opportunities in partnership with FE & HE institutions in the region	
Comment	We are currently in the process of meeting with all the individual City Deal Projects to gain information to complete the Business Plan and begin the development of an Employment and Skills Plan for the City Deal projects.	
Service Head: Wendy S Walters		Performance status: On target
Action	12571	Target date 31/03/2018
Action promised	We will promote and support entrepreneurship in the County by delivering activities such as the Beacon Bursary, Beacon Incubation and a Business Start Up Fund	
Comment	The Beacon Bursary was opened earlier this year and the shortlist of finalists were considered with the top 3 awards being made in early Summer. Draft guidance on the Business start up fund is in place and it is anticipated to be launched in Autumn 2017.	
Service Head: Wendy S Walters		Performance status: On target
Action	12572	Target date 31/03/2018
Action promised	We will support Third Sector Growth and deliver the Knowledge Hub	
Comment	<p>The new Third Sector spend centralisation team has:</p> <ul style="list-style-type: none"> Established the Challenge Panel and agreed the Terms of Reference Established a centralised database Communicated with HOS and Budget Managers to raise awareness of the new function Held Budget Manager briefings and welcomed feedback on the process Introduced the new service to the Procurement Board meeting Engaged with colleagues in Procurement to align new function with improvements to contract management Utilised Atamis - Spend Analysis and Contract Management software Developed a Communication and Engagement Strategy Developed an online Third Sector Spend registration process 	
Service Head: Wendy S Walters		Performance status: On target
Action	12573	Target date 31/03/2018
Action promised	We will develop and deliver Digital Activity to enhance access to key service provision and boost economic performance	

Comment	On behalf of the Rural Partnership and Local Action Group Cefn Gwlad the focus of the Leader Funded Rural Development Programme, Exploitation of Digital Technology will be concentrating on a Strategic Rural Key Market Towns WiFi network. In developing a Strategic Partnership of Town Councils within Key Rural Towns of Carmarthenshire, a leader funded project will aim to have a network of WiFi infrastructure in each town that allows the development of economic benefit through business growth and enhancement to the visitor experience. This will also allow greater coordinated access for service users in employability and other health and welfare key services. Free WiFi trials have already been undertaken in Llandovery and Ammanford and the analysis of these pilots will be utilised to progress the project.		
Service Head: Wendy S Walters		Performance status: On target	
Action	12575	Target date	31/03/2018
Action promised	We will promote and support event development by developing activities such as the Event Network Circle and utilising a mix of funding		
Comment	<p>We were successful in drawing down £40,000 from the RDP Leader scheme in October 2016 for a number of actions over the following 18months. After the first event Network group meeting in February, follow up face to face discussions and communication as part of the event group facebook network has been on going throughout the period. 170 event organisers have signed up the group with 49 active within the closed facebook page.</p> <p>A second Event Network Circle seminar was successfully held and delivered on 20 June 20th at the Botanic Garden of Wales with 27 organisers attending. A number of presentations were arranged based upon the needs identified by those in the Sir Gar event network.</p> <p>Marketing & Media are the first point of contact for large external events coming to the County as well as organising a number of local community events. We have liaised partners such as the Welsh Screen Commission on a number of potential enquiries including TV programmes and a Hollywood feature film. A multi-location TV production was successfully delivered with local support from us.</p> <p>During this period a new £20,000 Fund was launched and promoted with the aim of aiding growth to both existing and new events. A series of communication messages were used to widely promote the opportunity with the first applications received in June. Discussions have been held with Visit Wales as to increasing this level of support in support of their campaigns.</p>		
Service Head: Wendy S Walters		Performance status: On target	



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ACTIONS - Theme: 6. Create more jobs and growth throughout the county			
Sub-theme: B. Transformations – a strategic regeneration plan for Carmarthenshire 2015-2030			
Action	12380	Target date	31/12/2017
Action promised	We will deliver initial implementation plan - Planning process; Business case agreements; Pathways development; Training courses		
Comment	Training paper nearing first draft status. Outline planning application to be submitted in November following a 4 week consultation period.		
Service Head: Sharon Burford		Performance status: On target	
Action	12576	Target date	31/03/2018
Action promised	We will develop and deliver across the three Transformation Area Teams (Carmarthen & Rural Area, Ammanford & Cross Hands Growth Zone, Llanelli & Coastal Belt) and the Skills & Enterprise Team, initiatives and projects to support job creation.		
Comment	8 jobs created to date via the Parry Thomas Centre and Carmarthenshire Rural Enterprise Fund Projects. Work is underway on a number of construction projects (both direct delivery and third party schemes via grant programmes such as CREF, PDF and Community Bureaux) that will realise a number of job creation opportunities. In addition the groundwork has being laid with regards to on-going business support activity that will lead to job creation opportunities later in the year.		
Service Head: Wendy S Walters		Performance status: On target	
Action	12577	Target date	31/03/2018
Action promised	We will develop and deliver Countywide Tourism Destination Management Plan 2015-2020 & deliver actions utilising a mix of funding to support promotion of Carmarthenshire as an attractive & quality place to visit & stay & as a commercially viable place to invest in as part of regional and national campaigns		
Comment	<p>We have proactively supported Visit Wales in the delivery of the Year of Legend campaign by leading on a series of actions funded through the Regional Tourism Fund on behalf of a South West Wales partnership. Actions include the production and promotion of themed "videos".</p> <p>Visits were arranged for representatives of a select number of cruise ship and coach travel companies working with local attractions. This has directly led to the visit of German tourists to Carmarthenshire for example, opening doors with both Visit Wales and Visit Britain in their campaigns.</p> <p>The set of content targeting independent traveller has been used in Visit Wales campaigns material and through a promotion to selected audiences within a 2-3hr drive time identified in regional research.</p> <p>staff researching and putting together a collection of visitor products that target seasonal ideas which are then offered to the national media in an attempt to entice them to visit and subsequently write about their visit.</p> <p>7 major articles on Carmarthenshire and region were generated by CC. for example: Guardian Newspaper: Wrights Emporium featured in the British Bolthole Section - Saturday's main Travel section. Circulation 153,431 / AVE £12,000</p> <p>A new Discover Carmarthenshire website has been launched.</p>		
Service Head: Wendy S Walters		Performance status: On target	
Action	12579	Target date	31/03/2018
Action promised	We will develop the quality, quantity and economic value of events and festivals utilising Leader, Ireland Wales Cooperation Scheme, Regional Tourism Engagement Fund and other funding streams		
Comment	<p>Communication feedback was received from the Ireland Wales Cooperation Scheme Officer on the stage 1 business plan and associated follow up items with the go ahead to progress to submitting a more in-depth Stage 2 plan. A series of cross Irish Sea conference calls from the 6 strong partnership ensured the Business Plan stage 2 was submitted on time with amendments made to represent the latest direction from both National Tourism authorities.</p> <p>Further meetings and discussions led to an organised visit of the Celtic Media Festival to Llanelli Town Centre with a view to hosting the 2018 event. Working with Town Centre forum members and those from the Tourism Sector, a selection of facilities including attractions, hotels and council owned services were the subject of fam visits by the Festival management and Directors. They left with a very favourable impression of the towns ability to host this business to business event and we await announcement in this competitive process</p>		
Service Head: Wendy S Walters		Performance status: On target	
Action	12580	Target date	31/03/2018
Action promised	We will develop and deliver across the three Transformation Area Teams (Carmarthen & Rural Area, Ammanford & Cross Hands Growth Zone, Llanelli & Coastal Belt) and the Skills & Enterprise Team, initiatives and projects to support jobs accommodated.		
Comment	We are working towards the jobs accommodated target of 49 which are associated with development initiatives and projects. We will be expecting to deliver on this objective later in the financial year and at the moment we are on target to achieve this.		
Service Head: Wendy S Walters		Performance status: On target	
Action	12581	Target date	31/03/2018
Action promised	We will develop and deliver across the three Transformation Area Teams (Carmarthen & Rural Area, Ammanford & Cross Hands Growth Zone, Llanelli & Coastal Belt) and the Skills & Enterprise Team, initiatives and projects to support number of people placed into jobs.		
Comment	42 people have been placed into jobs via support projects including workways+, Communities first initiative and Un Sir Gar during the first three months of the financial year. Plans are in place to deliver initiatives and projects in coming quarters with a view to placing an additional 240+ individuals into employment.		
Service Head: Wendy S Walters		Performance status: On target	
Action	12582	Target date	31/03/2018

Action promised	We will develop and deliver across the three Transformation Area Teams (Carmarthen & Rural Area, Ammanford & Cross Hands Growth Zone, Llanelli & Coastal Belt) and the Skills & Enterprise Team, initiatives and projects to support number of people placed into training.		
Comment	71 individuals have received training to date via the Workways+ and communities first programmes. Initially there have been low engagement numbers within programmes however action plans and initiatives are in place to ensure engagement numbers rise later in the year and deliver an additional 1000+ new training opportunities.		
Service Head:	Wendy S Walters	Performance status: On target	
Action	12583	Target date	31/03/2018
Action promised	We will develop and deliver across the three Transformation Area Teams (Carmarthen & Rural Area, Ammanford & Cross Hands Growth Zone, Llanelli & Coastal Belt) and the Skills & Enterprise Team, initiatives and projects to support number of people helped into volunteering.		
Comment	233 individuals have been helped into volunteering to date via the Workways+, Un Sir Gar, communities first programmes and the time credits scheme. Plans and initiatives are in place to support a further 800+ people into volunteering in the remaining three quarters.		
Service Head:	Wendy S Walters	Performance status: On target	
Action	12584	Target date	31/03/2018
Action promised	We will develop and deliver across the three Transformation Area Teams (Carmarthen & Rural Area, Ammanford & Cross Hands Growth Zone, Llanelli & Coastal Belt) and the Skills & Enterprise Team, initiatives and projects to support additional business/office floorspace (Sq ft) created.		
Comment	743 sq ft created / improved through first project to complete under the Carmarthenshire Rural Enterprise Fund (Tea By The Sea). In relation to achieving the annual target figure of creating / improving 39326 sq ft of employment space progress is being made on a number of projects including: Carmarthenshire Rural Enterprise Fund; Transformational Property Development Fund; Jackson`s Lane; and Llanelli Town Centre Initiatives; and these projects will deliver additional outputs later in the year.		
Service Head:	Wendy S Walters	Performance status: On target	
Action	12585	Target date	31/03/2018
Action promised	We will develop and deliver across the three Transformation Area Teams (Carmarthen & Rural Area, Ammanford & Cross Hands Growth Zone, Llanelli & Coastal Belt) and the Skills & Enterprise Team, initiatives and projects to support the amount of land (hectare) developed.		
Comment	0.007 ha land developed via completion of first projects under the Carmarthenshire Rural Enterprise Fund. In relation to achieving the annual target figure of developing 8.4 ha of land, progress is being made on a number of projects including: Carmarthenshire Rural Enterprise Fund; Transformational Property Development Fund; Jackson`s Lane; Llanelli Town Centre Initiatives; Delta Lakes and Coastal Belt Initiatives these projects will deliver additional outputs later in the year.		
Service Head:	Wendy S Walters	Performance status: On target	
Action	12586	Target date	31/03/2018
Action promised	We will develop and deliver across the three Transformation Area Teams (Carmarthen & Rural Area, Ammanford & Cross Hands Growth Zone, Llanelli & Coastal Belt) and the Skills & Enterprise Team, initiatives and projects to support the level of Private Sector Investment / external funding secured.		
Comment	£3,081,082 PSI / external funding secured to date this year via: Community Bureaux (£2.74m), Communities First (£49.5k), Jacksons Lane, (£128k) Carmarthen Wetlands (£128k) and Carmarthenshire Rural Enterprise Fund (£15.35k). In relation to achieving the annual target figure of £11.3m progress is being made on a number of projects including: Community Bureaux; Carmarthenshire Rural Enterprise Fund; Transformational Property Development Fund; Pendine Attractor Project; and Llanelli Town Centre & Coastal belt Initiatives; and these projects will deliver additional outputs later in the year.		
Service Head:	Wendy S Walters	Performance status: On target	



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ACTIONS - Theme: 6. Create more jobs and growth throughout the county			
Sub-theme: C. Swansea Bay Region City Deal			
Action	12365	Target date	16/10/2017 (original target 30/06/2017)
Action promised	We will deliver Phase 3 of the project plan for the Wellness and Life Science Village		
Comment	Programme of work being taken forward through specialist work streams		
Service Head: Sharon Burford		Performance status: On target	
Action	12587	Target date	31/03/2020
Action promised	We will continue to support the development and delivery of the Swansea Bay City Deal proposal		
Comment	the new Regional Office has commenced with the development of the 11 City Deal projects with the lead sponsors		
Service Head: Wendy S Walters		Performance status: On target	
Action	12588	Target date	31/03/2020
Action promised	We will establish appropriate governance arrangements and support structures to ensure the successful delivery of the City Deal		
Comment	We are working with both UK Government and Welsh Government to establish fit for purpose governance structures and processes		
Service Head: Wendy S Walters		Performance status: On target	
Action	12589	Target date	31/03/2020
Action promised	We will support the development of a 5 case business case for each of the 11 projects		
Comment	We are advising the project leads on the development of the Business Case and we are keeping both UK and Welsh Governments informed of their progress		
Service Head: Wendy S Walters		Performance status: On target	
Action	12590	Target date	31/03/2020
Action promised	We will establish business engagement mechanisms to ensure that the City Deal achieves maximum benefit locally and regionally		
Comment	We are liaising with Welsh Government in order to establish appropriate mechanisms for business engagement		
Service Head: Wendy S Walters		Performance status: On target	
Action	12591	Target date	31/03/2020
Action promised	We will aim to develop all 11 City Deal projects		
Comment	We are supporting the project leads in their development of the 5 case Business Plans		
Service Head: Wendy S Walters		Performance status: On target	
Action	12592	Target date	31/03/2020
Action promised	We will aim to hold 4 City Deal business engagement events		
Comment	Currently arranging an event to be held for the Autumn		
Service Head: Wendy S Walters		Performance status: On target	



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Theme: 6. Create more jobs and growth throughout the county
Sub-theme: D. Overarching Performance Measures

Measure Description	2016/17 Comparative Data			2017/18 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
The percentage of undisputed invoices which were paid in 30 days CFH/006	Not applicable		Q1: 88.6 End Of Year: 94.3	Target: 93.5 Result: 94.4 Calculation: (58418÷61857) × 100	Target: 93.5	Target: 93.5	Target: 93.5
Service Head: Owen Bowen			Performance status: On target				
Measure Description	2016/17 Comparative Data			2017/18 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
Jobs accommodated with Regeneration assistance EconD/002	Not applicable		Q1: 0.0 End Of Year: 28.0	Target: 0.0 Result: 0.0	Target: 0.0	Target: 0.0	Target: 49.0
Comment	Jobs accommodated target figure associated with development expected to be delivered later in the financial year.						
Service Head: Wendy S Walters			Performance status: On target				
Measure Description	2016/17 Comparative Data			2017/18 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
Additional business/office floorspace (Sq ft) created with Regeneration assistance. EconD/006	Not applicable		New measure	Target: 0 Result: 743	Target: 0	Target: 0	Target: 40069
Comment	743 sq ft created / improved through first project to complete under the CREF fund						
Service Head: Wendy S Walters			Performance status: On target				
Measure Description	2016/17 Comparative Data			2017/18 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
The amount of land (hectare) developed with Regeneration assistance. EconD/007	Not applicable		New measure	Target: 0.0 Result: 0.0	Target: 0.0	Target: 0.0	Target: 8.4
Comment	0.007 ha land improved through first project to complete under the CREF fund						
Service Head: Wendy S Walters			Performance status: On target				
Measure Description	2016/17 Comparative Data			2017/18 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
The level of Private Sector Investment / external funding secured (£) EconD/008	Not applicable		New measure	Target: 0 Result: 3061942	Target: 3000000	Target: 0	Target: 11303361
Comment	To date £3,061,982 PSI secured on the following projects: Jackson's Lane, Carmarthen Wetlands, Carmarthenshire Rural Enterprise Fund, Community Bureaux and Communities First						
Service Head: Wendy S Walters			Performance status: On target				



Scrutiny measures & actions full monitoring report

Community scrutiny - Quarter 1 2017/18



Theme: 7. Increase the availability of rented and affordable homes
Sub-theme: A. Affordable Homes Delivery Plan

Measure Description	2016/17 Comparative Data			2017/18 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
The number of affordable homes delivered as part of the affordable homes plan 2016-21 7.3.2.24	Not applicable		Q1: 12 End Of Year: 173	Target: 54 Result: 69	Target: 98	Target: 144	Target: 225
Service Head: Robin Staines			Performance status: On target				
Measure Description	2016/17 Comparative Data			2017/18 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
The number of new additional properties managed by our internal social lettings agency 7.3.2.25	Not applicable		Q1: 2 End Of Year: 32	Target: 10 Result: 10	Target: 24	Target: 38	Target: 54
Service Head: Robin Staines			Performance status: On target				
Measure Description	2016/17 Comparative Data			2017/18 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
Number of new homes created as a result of bringing empty properties back into use PAM/014	Not applicable		New measure	Target: 0 Result: 0	Target: 2	Target: 5	Target: 10
Service Head: Robin Staines			Performance status: On target				



Scrutiny measures & actions full monitoring report

Community scrutiny - Quarter 1 2017/18



ACTIONS - Theme: 7. Increase the availability of rented and affordable homes			
Sub-theme: A. Affordable Homes Delivery Plan			
Action	12593	Target date	31/03/2020
Action promised	We will increase the number of affordable homes delivered in Carmarthenshire		
Comment	2017/18 is our second year of delivering affordable homes. In quarter 1 we have successfully delivered 69 additional homes through a range of solutions including bringing empty homes back into use, social lettings, buying private sector homes, through developer contributions and Section 106 and by working in partnership with our housing association partners to develop new homes. A full breakdown of our activity in quarter 1 is shown on the up loaded report.		
Service Head: Robin Staines		Performance status: On target	



Scrutiny measures & actions full monitoring report

Community scrutiny - Quarter 1 2017/18



ACTIONS - Theme: 8. Help people live healthy lives (tackling risky behaviour & Adult obesity)			
Sub-theme: A. Eat and breathe healthily			
Action	12704	Target date	31/03/2018
Action promised	We will work with leisure catering franchisees to offer and promote healthier eating and drinking options for consumers		
Comment	New post being created within Communities dept to oversee work on managing catering contracts. JP & PS agreed and post out to advert		
Service Head: Ian Jones		Performance status: On target	



Scrutiny measures & actions full monitoring report

Community scrutiny - Quarter 1 2017/18



Theme: 8. Help people live healthy lives (tackling risky behaviour & Adult obesity)

Sub-theme: B. Physical Activity

Measure Description	2016/17 Comparative Data			2017/18 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
Number of visits to leisure centres per 1,000 population PAM/017	9056	8374	Q1: 1899 End Of Year: 8289	Target: 2069 Result: 2125 Calculation: (394350 ÷ 185610) × 1000	Target: 4338	Target: 6617	Target: 8996
Service Head: Ian Jones			Performance status: On target				



Scrutiny measures & actions full monitoring report

Community scrutiny - Quarter 1 2017/18



ACTIONS - Theme: 8. Help people live healthy lives (tackling risky behaviour & Adult obesity)			
Sub-theme: B. Physical Activity			
Action	12494	Target date	31/03/2018
Action promised	We will review and implement an improved pathway of aquatics provision that enables participants to reach their full potential.		
Comment	We are finishing the business plan and report ready to be submitted to go to DMT in Late Summer 2017 for phase 1 implementation in the Autumn.		
Service Head: Ian Jones		Performance status: On target	
Action	12601	Target date	31/03/2018
Action promised	We will manage a Workplace Health & Well-being Co-ordinator & team of champions to effect change in physical & mental well-being activity levels of staff and adults on a sustainable basis for the department.		
Comment	<p>In January 2017, the Authority's Health and Wellbeing Coordinator, started in post in order to develop and oversee the Authorities Health and Wellbeing Champions Programme. The Health and Wellbeing programme seeks to encourage and support staff to make positive lifestyle changes and take responsibility for their health, through provision of advice, support, events and activities.</p> <p>The programme is led by the Health and Wellbeing Co-ordinator, supported by a network of 'Health & Wellbeing Champions'. The Champions are members of staff volunteering for this role in addition to their current duties throughout the organisation who provide support and advice. The Coordinator is working 3 days a week for a 12 month period and will focus on achievable programs and interventions within that period.</p> <p>Some interventions and awareness material will impact authority wide whereas some will be aimed more specifically at a team/section or building.</p> <p>Aims Short term (0-12 months) 1. To raise employee awareness of health and encourage individuals to take greater responsibility of their own health 2. To promote healthy lifestyles 3. To improve employees health and wellbeing</p> <p>Long term (12-36 months) 1. To reduce sickness absence, increase productivity and retain staff</p> <p>In addition to improve staffs awareness of their own health and wellbeing, over the long term, the project will help the Authority create a healthy more productive workforce, which in turn will have a positive impact in reducing sickness absence. Studies have shown physically active employees take 27% fewer sick days. Well-designed wellness programmes can increase employee job satisfaction and reduce staff turnover by 10-25% (Pricewaterhouse Coopers).</p>		
Service Head: Ian Jones		Performance status: On target	
Action	12602	Target date	31/03/2018
Action promised	We shall develop plans for the new Llanelli Wellness Hub (Leisure Centre) as part of Wellness village and life sciences hub at Delta Lakes		
Comment	Well-being hub sub group established and feeding into project board. Group are also cross referencing with Health & Well-being sub group. Draft specification for new facility completed along with Risk assessments and input into project comms plan		
Service Head: Ian Jones		Performance status: On target	
Action	12603	Target date	31/03/2018
Action promised	We will implement the Cycling Strategy for Carmarthenshire that will focus on 5 key strategic themes. 1- EDUCATION, DEVELOPMENT & TRAINING; 2-INFRASTRUCTURE AND FACILITIES; 3-MARKETING & BRANDING; 4-TOURISM and 5 - EVENTS.		
Comment	Strategy commissioned via Highways section in Environment Dept. Draft strategy gone to DMT / CMT. Exec Summary being translated to go to public consultation in July, with final draft back to CMT / members late Summer		
Service Head: Ian Jones		Performance status: On target	



Scrutiny measures & actions full monitoring report

Community scrutiny - Quarter 1 2017/18



Theme: 8. Help people live healthy lives (tackling risky behaviour & Adult obesity)
Sub-theme: C. Mental Health

Measure Description	2016/17 Comparative Data			2017/18 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
Number of library visits per 1,000 population PAM/016	5828	4835	Q1: 1765 End Of Year: 7646	Target: 1774 Result: 1887 Calculation: (350295 ÷ 185610) × 1000	Target: 3558	Target: 5380	Target: 7684
Comment	Wide range of events and training sessions have been hosted within the libraries during Q1. Increased usage of online resources for books, audio books, digital magazines/ comics and childrens literacy resource.						
Service Head: Ian Jones				Performance status: On target			



Scrutiny measures & actions full monitoring report

Community scrutiny - Quarter 1 2017/18



ACTIONS - Theme: 9. Support good connections with friends, family and safer communities			
Sub-theme: D. Promoting & supporting the health & wellbeing of neighbours			
Action	12851	Target date	30/06/2018
Action promised	We will develop a range of options which will reward tenants to look after their home.		
Comment	A range of options are being considered following a best practice review.		
Service Head: Robin Staines		Performance status: On target	

COMMUNITY SCRUTINY COMMITTEE

5th OCTOBER 2017

Community Scrutiny Committee – Annual Report 2016/17

To consider and comment on the following issues:

- That members consider and approve the Community Scrutiny Committee's annual report for the 2016/17 municipal year.

Reasons:

- The Council's Constitution requires scrutiny committees to report annually on their work.

To be referred to the Executive Board / Council for decision: NO

Chair of Community Scrutiny: Councillor S.L. Davies

Directorate: Chief Executive's Name of Head of Service: Linda Rees-Jones Report Author: Kevin Thomas	Designations: Head of Administration & Law Democratic Services Officer	Tel Nos. / E-Mail Addresses: 01267 224010 lrjones@carmarthenshire.gov.uk 01267 224027 kjthomas@carmarthenshire.gov.uk
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EXECUTIVE SUMMARY

COMMUNITY SCRUTINY COMMITTEE

5th OCTOBER 2017

Community Scrutiny Committee – Annual Report 2016/17

The attached report has been prepared in order to comply with Article 6.2 of the County Council's Constitution which states that a scrutiny committee must:

“Prepare an annual report giving an account of the Committee's activities over the previous year.”

The report provides an overview of the workings of the Community Scrutiny Committee during the 2015/16 municipal year and includes information on the following topics:

- Overview of the forward work programme
- Key issues considered
- Issues referred to or from Executive Board / Other Scrutiny Committees
- Task & Finish Review
- Development Sessions
- Member attendance at meetings

DETAILED REPORT ATTACHED?

YES

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report.

Signed: Linda Rees-Jones Head of Administration & Law

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
YES	YES	NONE	NONE	NONE	NONE	NONE

1. Policy, Crime & Disorder and Equalities – In line with requirements of the County Council's Constitution.

2. Legal – In line with requirements of the County Council's Constitution.

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below:

Signed: Linda Rees-Jones Head of Administration & Law

1. Local Member(s) – N/A
2. Community / Town Council – N/A
3. Relevant Partners – N/A
4. Staff Side Representatives and other Organisations – N/A

Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:

THESE ARE DETAILED BELOW:

Title of Document	File Ref No. / Locations that the papers are available for public inspection
Community Scrutiny Committee Reports and Minutes	Meetings from September 2015 onwards: http://democracy.carmarthenshire.gov.wales/ieListMeetings.aspx?CommitteeId=186

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Community Scrutiny Committee

ANNUAL REPORT 2016/17

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Chair's Foreword

As the new Chair of the Community Scrutiny Committee, I take great pleasure in presenting this Annual Report of the Community Scrutiny Committee covering the period May 2016 to April 2017.

This report provides a valuable opportunity for the Committee to reflect on its work during the previous year whilst, also looking forward to the coming year. In light of the on-going efficiency climate, the forthcoming year will no doubt be more challenging, but I am confident the Committee will continue to play an important role in identifying service improvements and challenges

During the year, the Committee discussed a wide variety of topics from the standard and regular monitoring reports to bespoke items reflecting the range of services within its remit including, Leisure and Sports Facilities, Pembrey Country Park and Burry Port Harbour, the Archive Service, Libraries, HRA Housing, the Allocations Policy, Private Sector Rentals, Museums, Planning and the Local Development Plan amongst many others.

I would like to express my thanks and appreciation to Cllr. D Cundy, former Chair of the Scrutiny Committee and Cllr E.G. Thomas, Vice Chair, for their steer and stewardship of the Committee over the previous year. I would also like to thank the members of the Committee for their dedication and input.

Finally, I would like to thank all the officers for their informed and knowledgeable support, advice and guidance during the past year and look forward to working closely with them over the year ahead to ensure improvement objectives are delivered effectively and within budget whilst also providing a high quality service to the communities of Carmarthenshire

Cllr. Sharen Davies
Chair of Community Scrutiny Committee

1. Introduction

1.1 Purpose of Annual Report

The report provides an overview of the work of the Community Scrutiny Committee during 2016/17. It allows members to reflect on the achievements of the Committee over the year and to identify what worked well and where improvements could be made. This analysis is useful in developing the future work of scrutiny and informing the Forward Work Programme.

1.2 Number of Meetings

In all, the Community Scrutiny Committee met on 11 occasions between June 2016 and March 2017, which included a joint meeting with the Planning Committee in December 2016 and a joint meeting with all scrutiny committees in February 2017.

1.3 The Work Programme for 2016/17

In the main, meeting agendas were consistent with those outlined by the Forward Work Programme for 2016/17, which was confirmed by the Community Scrutiny Committee at its meeting on the 20th June, 2016.

The Forward Work Programme (FWP) was mainly based on key areas identified as objectives within the Integrated Community Strategy and Improvement Plan together with standard items such as performance and budget monitoring reports, action plan monitoring reports, and specific requests from the scrutiny committee itself. Additional reports were also requested by the scrutiny committee during the year and the Forward Work Programme was amended accordingly.

The development of the concept of the Forward Work Programme and the process for its agreement, has allowed each scrutiny committee to determine their own work agendas. The benefits of such an approach has led to an improved level of debate and input during scrutiny committee meetings.

1.4 The Committee's Remit

The Community Scrutiny Committee's key responsibilities are for:

- Housing – Social and Private Sector
- Planning Policy
- Community Regeneration including physical and rural development
- Economic Development
- European and Externally Funded Programmes
- Libraries
- Arts and Theatres
- Museums and Archives
- Countryside facilities
- Sports, Leisure and Recreation

2. Key issues considered during 2016/17

2.1 Standard Scrutiny Monitoring Reports / Items

Half-Yearly Performance Management Reports - One of the principal roles of scrutiny committees is to monitor the performance of services and functions within its remit. They undertake this work mainly through the consideration of half-yearly performance monitoring reports and various action plan monitoring reports. The performance monitoring report provides a balanced picture of performance across the relevant service areas. The Committee considered the half-yearly performance reports for its remit at its meetings in July 2016 and January 2017.

Revenue & Capital Budget Monitoring Reports - The Committee received regular quarterly reports on the revenue and capital budgets for the Regeneration, Leisure and Housing Services (non – HRA) Divisions in addition to the Housing Revenue Account.

Actions & Referrals Updates - During the course of the municipal year several requests for additional items were made by committee members to assist them in discharging their scrutiny role. These quarterly reports were produced to give an update on progress. Information was also circulated to members outside the formal committee meetings.

2.2 Performance / Progress Monitoring

Development of the new Carmarthenshire Archive Service – In June 2016 the Committee received an update on the proposals for the provision of a new £2m combined Archive and Library facility for the County via the relocation of the Archives from its existing base at Parc Myrddin to land to the rear of Carmarthen Library.

The Committee had the opportunity of discussing the arrangements for the new facility and the potential for the inclusion of other services at a later date, if additional finance were to be identified e.g. community education centre, customer service centre etc. Subsequently, the Committee, during its visit to Carmarthen Library as part of its development visits to Libraries/ Museums received a presentation on the proposed design for the new library and archive building

National Licensing of Landlords and Agents – In June 2016 the Committee received a report on the progress being achieved on the National Licensing of Landlords and Agents, introduced as part of the Housing (Wales) Act 2014, for all landlords and agents who managed or let private homes in Wales to register and obtain a licence with regard thereto by the 23rd November, 2015, subject to a grace period up to 23rd November 2016 to comply. The Committee noted that of the estimated 3,000 landlords within Carmarthenshire only 1265 had registered.

Recommended: That a progress report on the registration of landlords/agents within Carmarthenshire be submitted to the September meeting of the Committee

Outcome:- The updated report was presented to the September 2016 meeting where it was received.

Actif Fitness Provision – In July 2016, the Committee received a progress report on the upgrades undertaken to the Authority's leisure centres at Llanelli, Carmarthen and Ammanford incorporating details on the placement of Actif Fitness within the Sport and Leisure Portfolio; the need for change; impact of the upgrade to date, strategies for success: promotion and service improvement; performance management and future action.

As part of its discussion on the report, the Committee raised a number of issues on fitness within the Community and the aims and aspirations both locally and nationally on raising fitness levels. Those discussions included the council's charging policy, collaborative working with the Health Board in relation to patient referrals, participation in the Welsh Government's free swimming initiative for under 16's and over sixties and the establishment by the Public Service Board of a Task Group to examine Childhood obesity in Carmarthenshire.

Community Infrastructure Levy – In September 2016, the Committee received an update progress report on the Council's consideration of adopting a Community Infrastructure Levy for Carmarthenshire and the procedures to be followed if the Council wished to proceed with its introduction

The Committee raised a number of concerns on the proposed CIL's introduction, and its impact on the current Section 106 Agreements whereby monies currently raised under those agreements for the benefit of the community in which a development was being undertaken could be diverted to assist with the financing of large infrastructure projects to the benefit of the county

Annual Performance Report (Planning) – at its meetings held in November 2016 and January 2017, the Committee considered the Authority's second Annual Performance Report for Planning which had been submitted to the Welsh Government by the 31st October 2016 deadline.

The Committee raised a number of issues and concerns on the Annual Report including, for example, the impact of large housing developments on the infrastructure within small communities, cross border collaboration and the limitation of current planning policies both nationally and locally on the granting of new homes for farmers/extensions to existing farmhouses to enable young farmers to reside on the farm holding.

Recommended: to receive the annual report and that the next performance report be submitted to the Committee prior to its submission to the Welsh Government:

Outcome: Provision has been made within the Committees' 2017/18 Forward Work Programme to discuss the 2016/17 Annual Performance Report (Planning).

Annual Performance Monitoring Report 2015/16 – Carmarthenshire Local Development Plan – At its meetings in November 2016 and January 2017, the committee considered the Authority's second Annual Performance Report 2015/16 on the Carmarthenshire Local Development Plan which had been submitted to the Welsh Government by the 31st October 2016 deadline.

Recommended (arising from the meeting in November 2016):

- To recommend to the Executive Board/Council that the Annual Monitoring Report 2015/16 – Carmarthenshire Local Development Plan be received
- That further debate be undertaken on the Annual Monitoring Report 2015/16 – Carmarthenshire Local Development Plan as part of the Committee's consideration on the Annual Performance Report (Planning).

Outcome: The Committee undertook a further debate on the plan at its meeting in January 2017. The Executive Board in November 2016 endorsed the Committee's recommendation to receive the report. It also recommended to Council that an annual debate be undertaken on the Annual Monitoring report prior to its submission to the Welsh Government. That recommendation was adopted by the Council in December 2016.

· Provision has also been made within the Committees' 2017/18 Forward Work Programme to consider the 2016/17 Annual Performance Monitoring Report.

Leisure Services Annual Update – In March 2016, the Committee received the Leisure Services Annual Update Report for 2015/16 covering the service areas of Leisure and Sport, Cultural Services, Countryside and Coast and the Pendine Outdoor Educational Centre, set against the following seven outcomes:

- Outcome 1 – People can access opportunities to be active
- Outcome 2 – More Children and Young People are hooked on leisure / cultural activity for life (0-24)
- Outcome 3 – More people (25 years+) are active in Leisure and Culture
- Outcome 4 People are affiliated to clubs / community groups or facilities
- Outcome 5 – People are given the skills to become physically and creatively literate for life
- Outcome 6 – People achieve their potential
- Outcome 7 – Our facilities and services are well managed and efficient

Burry Port Harbour – Future Maintenance – In January 2016, the Committee received a report on future maintenance proposals for Burry Port Harbour identifying issues, risks and costs along with a range of maintenance options from a 'do nothing approach' to a sustainable planned maintenance schedule that allowed for a reasonable degree of certainty over on-going costs for dredging and repairs to the harbour walls.

Recommended: to the Executive Board that the report on the future requirements for Burry Port Harbour be endorsed, and that appropriate provision be made within the Council's relevant revenue and capital budgets to sustain the harbour on an ongoing basis.

Outcome: The Executive Board, at its meeting held on the 6th February, 2016 endorsed the proposals for the future maintenance programme for Burry Port Harbour and, as part of the budgetary process, set aside an additional sum of £2.34m within the Council's capital programme to fund urgent works to the Harbour.

Welsh Public Library Standards Annual Report 2015-16: Carmarthenshire – In January 2017 the Committee received a report on the Carmarthenshire Library Service's Annual Assessment 2015/16 where it was reported that the Authority had met 17 out of the 18 core entitlements in full with one being partially met. The Committee also noted that in a recent article published by the Chartered Institute of Public Finance and Accountancy, Llanelli Library had been identified as being the 3rd highest issuer of all libraries in England Scotland and Wales in relation to the number of books and other loans to service users totalling 555,172 loans.

The Committee had the opportunity of discussing the operation of the library service on the way it provided library facilities both traditionally, via access to buildings and electronically through the internet and the down loading of data. It also welcomed the imminent introduction of the new mobile library vans and agreed to view one of those vehicles.

Provision has also been made within the Committees' 2017/18 Forward Work Programme to consider the 2016/17 Annual Report

2.3 Policy Development and Review

Affordable Homes New Build Programme Phase 1 2016/17 – In September 2016 the Committee received a report detailing how the Council proposed to deliver Phase 1 of its Affordable Homes Policy 2016/17 and maximise funding opportunities to deliver over the next two years, in conjunction with the Housing Associations over 200 new homes with a total investment of over £15m.

Recommended: to endorse the reports' recommendations to the Executive Board for its consideration:

Outcomes The report was considered by the Executive Board at its meeting on the 17th October, 2016 where it unanimously resolved to recommend the above recommendations to the Council where they were duly adopted on 9th November, 2016.

Review of Access to Social Housing Policy – The Committee, at its meeting held on the 3rd November, 2016 considered a report on the outcome of a review undertaken on the Council's Social Housing Policy. It noted that widespread consultation had been undertaken on the review which included the Council's political groups, Registered Social Landlord Partners, Shelter, Wallace, 50+ Forum, tenant network and e-mailing some 6,000 tenants on the social housing register.

The main changes proposed as a result of the review were:

- To make the policy simpler,
- Priority to be afforded to people from within Carmarthenshire and those who had a connection to the County,
- Reducing the number of qualifying bands from four to two,
- Removal of the points system

Recommendation: to recommend to the Executive Board/Council:

- That the results of the consultation exercise on the review of the Council's Access to Social Housing Policy be accepted.
- That the draft Amended Access to Social Housing Policy be approved.

Outcome: The report was considered by the Executive Board at its meeting on the 21st November, 2016 where it unanimously resolved to recommend the above recommendations to the Council where they were duly adopted on the 14th December, 2016.

Carmarthenshire County Council guidance and service level agreement on chargeable pre-application and post consent advice in relation to Nationally Significant Infrastructure Projects (NSIP) (Planning Act 2008) and Developments of National Significance (DNS) (Planning (Wales) Act 2015) – At its meeting in December 2016 the Committee considered a report on proposals for the introduction of charges for pre-application advice to developers preparing DNS applications for submission to the Planning Inspectorate and on updating the existing guidance/fees relating to NSIP's.

Recommended: To note the Carmarthenshire County Council guidance and service level agreement on chargeable pre-application and post consent advice in relation to Nationally Significant Infrastructure Projects (NSIP) (Planning Act 2008) and Developments of National Significance (DNS) (Planning (Wales) Act 2015).

Outcomes: The Executive Board, in December 2016, resolved to recommend to Council that:

- The Council's duties and general procedures when providing the advice service to developers of NSIP and DNS projects be agreed,
- The amendments to existing guidance relating to NSIP's and the inclusion of provisions to deal with DNS' be agreed,
- The details relating to charges, invoicing and payment procedures be agreed,
- The details relating to developer confidentiality be agreed,

The Council adopted the recommendations at its meeting held on the 25th January 2017.

2.4 Consultation

Carmarthenshire County Council's Draft Annual Report 2015/16 and Improvement Plan 2016/17 – In June 2016, the Committee considered the Council's draft Annual Report for 2015/16 and Improvement Plan for 2016/17. The Local Authority must publish an Improvement Plan as soon as it is reasonably practicable after the start of the financial year and publish an Annual Report on past performance by the end of October each year. Each scrutiny committee is afforded the opportunity to consider these items in relation to their specific work areas.



July 2016

Annual Report 15/16 &
Improvement Plan 16/17



If you would like this document in an alternative format, e.g. large print, audio tape or Braille, then please contact Performance Management on 01267 224486.

For a quick start sheet summary to this document see our Summary

To receive the delivery of this plan see www.carmarthenshire.gov.uk/budget

BLOCKED BY INVESTORS
NEWS FOR PEOPLE

County Council's Well-being objectives 2017/18

In February 2017, all Scrutiny Committees met to form a Joint Scrutiny Committee to consider a report on the Carmarthenshire County Council's Well-being Objectives for 2017/18.

The Well-being of Future Generations Act requires most public bodies in Wales to carry out sustainable development with the objective of improving the social, economic, environmental and cultural well-being of their area.

Each of the Council's Well-being Objectives 2017/18 were developed to comply with the Act, which states that public bodies must carry out sustainable development, improving the economic, social, environmental and cultural well-being of Wales. This includes the adoption of the 5 new ways of working, demonstrating that the sustainable development principle has been applied.

The 5 new ways of working aims to encourage collaboration, avoid duplication of effort between public bodies and tackle some long-term challenges. In addition, in order to ensure that those public bodies listed within the Act were working towards the same vision, the Council's well-being objectives were linked to the 7 National well-being goals which the Act had in place.



The Council is required to publish an annual report showing progress made in meeting the objectives. The Joint Scrutiny Committee made additional comments and suggestions which finalised the Well-being objectives

Recommended: That the report be referred to the Executive Board for its consideration subject to the inclusion of its comments and additional suggestions.

Outcome: At its meeting on the 27th February, 2017 the Executive Board unanimously resolved to recommend to Council that the draft report be approved. Subsequently, the Council meeting held on 8th March, 2017 unanimously resolved that the recommendation of the Executive Board be adopted "that the Draft report be approved".

Annual Revenue Budget Consultation – At its meeting in December 2016, the Committee considered the annual consultation report for the Revenue Budget Strategies for 2017/18 to 2019/20. As part of its discussion on the report the Committee raised concerns on the potential costs which could arise for the Council as a result of the Introduction of the Well Being of Future Generations (Wales) Act 2015

Recommended: That an all member seminar be arranged on the Well Being of Future Generations (Wales) Act 2015

Outcome: A Joint meeting of all the Council's Scrutiny Committees was held in February 2017 to consider its Well Being Objectives for 2017/18 where it approved the report for consideration *by the Executive Board. That report was endorsed by the Board on the 27th February and subsequently adopted by Council on the 8th March, 2017.*

Five year Capital Programme – 2017/18 – 2021/22 – AT its meeting held in December 2016 the Committee considered the annual consultation report on the proposed five year Capital Programme 2017/18 to 2021/22

The Committee, whilst receiving the report raised a number of issues including the improvements to Abergwili museum, safe routes to school and the lack of any plans by the Welsh Government for improvements to be undertaken to the A4138 Hendy Junction with the M4

Housing Revenue Account and Housing Rent Setting 2017/18 (Revenue and Capital) – In January 2017, the Committee considered the Housing Revenue Account (HRA) Budget and Housing Rent Setting for 2016/17, presented as part of the budget consultation process. The report reflected the latest proposals contained in the Housing Revenue Account Business Plan, which was the primary financial planning tool for delivering the Carmarthenshire Homes Standard Plus (CHS+).

The Carmarthenshire Homes Standard Plus (CHS+) 'Delivering What Matters' – In January 2017, the Committee considered the Carmarthenshire Homes Standard Plus (CHS+) Programme Plan for 2017-2020. Members were advised that the plan's three key aims were

- To explain its provision over the next three year and what it meant for tenant
 - To confirm the financial profile based on current assumptions for delivery over the plan period
 - Produce a business plan for the annual application to the Welsh Government for Major Repairs Allowance for 2017/18 equating to £6.1m
- To endorse the plan

Recommended: to endorse the Carmarthenshire Homes Standard Plus (CHS+) Delivering What Matters Business Plan 2017/20 to the Executive Board subject to the key principle under the bullet point investing in homes to maintain standards being amended to read 'to support our future approach to managing the homes, land, garage areas and garden areas.

Outcome: At its meeting on the 6th February the Executive Board resolved to recommend to Council the reports' adoption and submission of the business plan to the Welsh Government. That recommendation was endorsed by Council on the 22nd February.

Draft Local Development Order – Llanelli Town Centre – The Committee, at its meeting held in March 2017, as part of the consultation process, considered a report on the proposed introduction of a Local Development Order for Llanelli Town Centre, aimed at reflecting corporate regeneration objectives for the town centre whilst ensuring the issues of its ongoing vitality and viability were appropriately considered in relation to national planning Policy. It noted that the consultation period would commence in the spring/summer of 2017 for a minimum period of six weeks. Thereafter, a report would be submitted to Council on the outcomes of those consultations, for formal consideration on whether to proceed with the Orders' implementation.

2.5 Investigative Scrutiny

Task & Finish Group Action Plan Monitoring: Planning Enforcement and Protocols –

During 2016/17, the Committee held a joint meeting with the Planning Committee, on the 5th December, 2016 to consider a progress report on the recommendations of the Community Scrutiny Committee's Task and Finish review of Planning Enforcement and Protocols.

The Committees were satisfied that progress was being made against the recommendations.

Task & Finish Group Action Plan Monitoring: Review of Empty Properties in Carmarthenshire:-

At its meeting held in July 2016, the Committee received a progress report on the recommendations of the review undertaken by the task and finish group on empty properties in Carmarthenshire, and the efforts being undertaken by the Department in returning empty homes to habitable use within both the public and private sector. A seminar had also been held on the 22nd September to brief members on the Council's approach, challenges and achievements in returning empty properties back to use and raising awareness of that work.

The Committee was also advised of the use made by the department of the Vanguard operating system in evaluating its performance in letting and returning council properties resulting in significant savings for the authority in reducing the average void times from the previous 80 days to 20 days.

Recommendation:

- The progress report, and action plan, on the Task and Finish Review of empty properties within Carmarthenshire be received,
- A presentation be made to a future meeting of the Committee on the operation of the Vanguard system

Outcome: The Committee received the Vanguard presentation at its meeting in March 2017.

Potential Task and Finish Group 2016/17 – Large Empty Buildings – the Committee, in September 2016, agreed to establish a Task and Finish Group to look at large empty buildings i.e. old churches/chapels, halls etc that were blighting town centres, and to the options available for their conversion into flats for re-sale. The Ammanford Task Group was charged with undertaking a pilot of such properties in the Ammanford area, and a report on its findings is to be presented to the Committee at a later date prior to a formal decision being taken on whether to progress with a formal task and finish group. The Committee will receive a report on its findings in 2017/18

3. Other Activities during 2016/17

The Committee, as part of its 2016/17 Forward Work Programme undertook site visits to the following museums and libraries.

The Committee found these visits provided a very useful insight and assisting it in scrutinising reports. For example in understanding the range of services provided by the libraries and the importance of accessibility to those both from physical access to the libraries and on-line provisions.

The Committee's visits to the museums will also assist members in their scrutiny of the Museums Strategy which has been identified within the Forward Work Programme for 2017/18.

Abergwili Museum - located approximately 1.5 miles east of Carmarthen, on the A40 (towards Llandeilo) the museum is housed in the former palace of the Bishops of St. David's (1542 – 1974), an old building which has been in continuous use since about 1290. The Museum exhibits many aspects of Carmarthenshire's rich and varied past with displays including include local archaeology, pottery, portraits, landscape paintings, Welsh furniture, a Victorian schoolroom, life on the farm and the homefront in World War 2. It was also the place where the New Testament was first translated into Welsh in 1567.

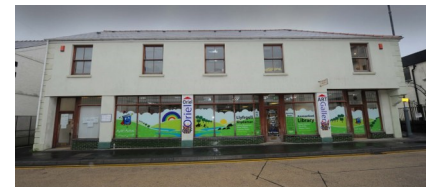
Carmarthen Library – is situated in St. Peters Street, Carmarthen, adjacent to the main Town Centre car park. Built in 1761 by the Manger Family as a Family Home, it was converted into a library in 1974 by the Former Dyfed County Council. Located over three floors it provides a range of library and other services with over 90,000 stock items and footfall of 246,000 per annum.

Parc Howard Museum – and Art Gallery is a 19th Century Italianate country house situated in 24 acres of parkland, north of the town centre of Llanelli. The museum, and the grounds in which it's located, were gifted to the town of Llanelli in January 1912 by Sir Stafford and Lady Howard Stepney in January 1912, contains a wide variety of art, local history and the largest private collection of Llanelli Pottery in the United Kingdom.

Llanelli Library, is situated in Vaughan Street Llanelli adjacent to the main Town Centre. Originally constructed circa 1850 via public subscription and having undergone two subsequent rebuilds was totally refurbished by the Council between 2009/12. Located over two floors, it provides a range of library and other services with over 120,000 stock items, and footfall of over half a million per annum making it the highest issuer of library services in Wales and the third highest in the united kingdom.

Kidwelly Heritage Museum – is operated by the Kidwelly Industrial Museum Trust set up in 1980 by a small group of enthusiastic volunteers to preserve for future generations the history of the hand mill method of making tinplate. Located a mile outside the historic town of Kidwelly, and set in 13 acres of the original tinplate works of Kidwelly, the museum is unique in that it is the second oldest tinplate works in Wales, and the only surviving tinplate works in Britain with the majority of its machinery and buildings in situ. It was noted that the tinplate industry in the Kidwelly and Llanelli area was once home to nearly half the world's tinplate production.

Ammanford Library, situated in Wind Street, Ammanford within the main town centre, the Library was re-opened in March 2015 following refurbishment and provides a range of library and other services with a stock of 26,000 stock items, 121,390 yearly issues and 150,000 visitors per annum.



Bro Aman Heritage Museum located on the second floor within the Ammanford Library provides a taste of the history of a vibrant coalmining community in Ammanford in the late 19th century where large-scale industry and the famous anthracite coal transformed the Amman Valley.

The museum is also known as the James Griffiths Room in tribute to James Griffiths of Betws, miners' leader, Llanelli MP and the first Secretary of State for Wales.

RNLI Life Saving Centre Burry Port – At the RNLI's invitation, the Committee visited the lifeboat Station at Burry Port Harbour where it received a presentation on proposals for the construction of a new replacement Life Saving Centre at Burry Port. Subsequent, and separate to the site visit, the Council's Executive Board in May 2017 granted the RNLI a 125 year lease at a peppercorn rental of £1.00 p.a. of an area of council owned land at Burry Port Harbour for construction of the new lifeboat station subject to the existing station being surrendered to the Authority for use as a Harbour Office.



4. Support for the Scrutiny Function

Carmarthenshire County Council's scrutiny function is supported by the Democratic Services Unit, based in the Administration & Law Division of the Chief Executive's Department.

Support for the Scrutiny function includes:

- Providing support and constitutional advice to the Council's Scrutiny Committees and to members of those Committees as well as producing minutes of their meetings and ensuring items arising from those meetings are actioned
- Giving support and advice in relation to the functions of the Council's Scrutiny Committees to executive and non-executive members of the Council and its officers
- Managing the strategic development of Scrutiny in Carmarthenshire through engaging in national and regional Scrutiny networks and initiatives, supporting the Chairs and Vice-Chairs of Scrutiny Forum, and the Scrutiny Chairs and Vice-Chairs Executive Board Forum
- Advising and supporting the implementation of the requirements of the Local Government (Wales) Measure 2011 as guidance is published
- Managing the co-ordination and development of the Scrutiny forward work programmes in conjunction with Scrutiny members
- Managing and co-ordinating Scrutiny review work, including the operation of scrutiny task and finish groups, authoring reports in conjunction with the groups, and assisting in the implementation and monitoring of completed reviews
- Managing the Scrutiny member development programme.
- Despatching agendas for Scrutiny Committee meetings a minimum of 4 working days prior to the meeting.

For more information on scrutiny in Carmarthenshire including work programmes, task and finish reports and annual reports, visit the County Council's website at:

www.carmarthenshire.gov.uk/scrutiny

To contact the Democratic Services Unit, please call 01267 224028 or email scrutiny@carmarthenshire.gov.uk



5. Committee Member Attendance

Attendance by members of the Community Scrutiny Committee during the 2016/17 year is shown in the table below. A total of 9 meetings were held between May 2016 and April 2017.

Community Scrutiny Member	No. of meetings attended	%
Cllr. Mansel Charles	8	88
Cllr. Deryk Cundy	8	88
Cllr. Anthony Davies	7	77
Cllr. Sharen Davies	7	77
Cllr. Tegwen Devichand	8	88
Cllr. Ken Howell	6	66
Cllr. Irfon Jones	7	77
Cllr. Shirley Matthews	7	77
Cllr. Jeff Owen (Replaced on 12/10/17 following his resignation from the Plaid Cymru Group)	1	11
Cllr. Hugh Shepardson	5	55
Cllr. Edward Thomas	9	100
Cllr. Gareth Thomas	6	66
Cllr. Jeff Thomas	5	55
Cllr Dafydd Tomos (appointed onto Committee 12/10/16)	6	66

Substitute	No. of meetings attended
Cllr Sue Allen	2
Cllr Jeff Edmunds	1
Cllr Penny Edwards	1
Cllr Tyssul Evans	3
Cllr John James	1
Cllr Jean Lewis	1

Executive Board Members	No. of meetings attended
Cllr Linda Evans (Housing)	9
Cllr. Meryl Gravell (Regeneration and Leisure)	1
Cllr. David Jenkins (Resources)	1
Cllr P.A. Palmer (Communities)	2
Cllr L.M. Stephens (Human Resources, Efficiencies and Collaboration)	3

Attendance at joint meetings

The Committee held 2 joint meetings during 2016/17:

- Joint with Planning Committee held in December 2016
- Joint Scrutiny Committee with all the other Scrutiny Committees held in February 2017.

Attendance by members of the Community Scrutiny Committee at joint meetings and relevant Executive Board Members is shown below:-

Community Scrutiny Member	No. of Joint meetings/Joint Scrutiny meetings attended
Cllr. Deryk Cundy	2
Cllr. Mansel Charles	2
Cllr. Anthony Davies	2
Cllr. Sharen Davies	2
Cllr. Tegwen Devichand	2
Cllr. Ken Howell	2
Cllr. Irfon Jones	1
Cllr. Shirley Matthews	1
Cllr. Jeff Owen (Replaced on 12/10/17 following his resignation form the Plaid Cymru Group)	0
Cllr. Hugh Shepardson	0
Cllr. Edward Thomas	2
Cllr. Gareth Thomas	1
Cllr. Jeff Thomas	1
Cllr Dafydd Tomos (appointed onto Committee 12/10/16)	1

Executive Board Members	No. of meetings attended
Cllr Linda Evans (Housing)	2
Cllr David Jenkins (Resources)	1
Cllr Jim Jones (Environmental & Public Protection)	1
Cllr Pam Palmer (Communities – includes Community Safety and Social Justice / Crime and Disorder)	1
Cllr Mair Stephens (Human Resources, Efficiencies and Collaboration)	1
Cllr Jane Tremlett (Social Care and Health)	1

6. Glossary of Terms

- CHS+ - Carmarthenshire Home Standard Plus
- CIL - Community Infrastructure Levy
- FWP - Forward Work Programme
- HRA - Housing Revenue Account
- WG - Welsh Government
- RNLI – Royal National Lifeboat Institution
- NSIP - Nationally Significant Infrastructure Projects
- DNS - Developments of National Significance

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COMMUNITY SCRUTINY COMMITTEE

5th OCTOBER 2017

Community Scrutiny Committee Forward Work Programme for 2017/18

To consider and comment on the following issues:

- That the Committee confirm its Forward Work Programme for 2017/18.

Reasons:

- The County Council's Constitution requires scrutiny committees to develop and publish annual forward work programmes that identify issues and reports to be considered during the course of the municipal year.

To be referred to the Executive Board for decision: NO

Executive Board Member Portfolio Holder: NOT APPLICABLE

Directorate: Chief Executive's Name of Head of Service: Linda Rees-Jones Report Author: KevinThomas	Designations: Head of Administration & Law Democratic Services Officer	Tel Nos. / E-Mail Addresses: 01267 224010 lrjones@carmarthenshire.gov.uk 01267 224027 kjthomas@carmarthenshire.gov.uk
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EXECUTIVE SUMMARY

COMMUNITY SCRUTINY COMMITTEE

5th OCTOBER 2017

Community Scrutiny Committee Forward Work Programme for 2017/18

Purpose of the Forward Work Programme

Article 6.2 of the County Council's Constitution states that: *"Each scrutiny committee is required to develop and publish an annual forward work programme, identifying issues and reports to be considered during the course of a municipal year"*.

The development of a work programme:

- Provides an opportunity for members to determine the priority issues to be considered by their scrutiny committee over the course of the next year.
-
- Provides a focus for both officers and members, and is a vehicle for communicating the work of the Committee to the public. The programme (see attached report) will be published on the council's website and will be updated on a quarterly basis – www.carmarthenshire.gov.uk/scrutiny – and sent to key stakeholders for information. It will also be updated on a quarterly basis.
- Ensures agreement of provisional agendas for scheduled scrutiny meetings within the council diary. The Programme is a flexible document that can be amended to reflect additional meetings and agenda items during the course of the year.

Members will recall that the Committee held an informal planning session on the 20th July, 2017 to consider the draft briefing paper and begin the process of formulating the forward work programme for 2017/18. The outcome of this meeting is now presented to the Committee in this briefing paper for formal approval.

DETAILED REPORT ATTACHED?

YES – Forward Work Programme 17/18

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report.

Signed: **Linda Rees-Jones** **Head of Administration & Law**

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
YES	YES	NONE	NONE	NONE	NONE	NONE

1. Policy, Crime & Disorder and Equalities – In line with requirements of the County Council's Constitution.

2. Legal – In line with requirements of the County Council's Constitution.

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below:

Signed: **Linda Rees-Jones** **Head of Administration & Law**

- 1. Local Member(s)** – N/A
- 2. Community / Town Council** – N/A
- 3. Relevant Partners** – N/A
- 4. Staff Side Representatives and other Organisations** – N/A

Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:

THESE ARE DETAILED BELOW:

Title of Document	File Ref No. / Locations that the papers are available for public inspection
Community Scrutiny Committee Reports and Minutes	<p>Meetings held up to July 2015: http://www.carmarthenshire.gov.wales/home/council-democracy/committees-meetings/agendas-minutes-(archive)/</p> <p>Meetings from September 2015 onwards: http://democracy.carmarthenshire.gov.wales/ieListMeetings.aspx?Committeed=186</p>

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Community Scrutiny Committee – DRAFT Forward Work Programme 2017/18

20 th July 17 (Additional)	5 October 17	24 November 17	14 December 17	19 January 18	16 February 18	29 March 18
Local Development Plan – Annual Monitoring Report	Budget Monitoring 2017/18	Budget Monitoring 2017/18	Revenue Budget Consultation 2017/18 - 2019/20	HRA Budget Service Charges and Rent Setting 2018/19	Budget Monitoring 2017/18	Communities Department Business Plan
Community Infrastructure Levy	Carmarthenshire County Council's Annual Report 2016/17	Half-Year Compliments and Complaints Report	Capital Budget Consultation 2017/18 – 2021/22	Carmarthenshire Home Standards Plus (HRA Business Plan 2018 – 2021)	Tenant Vision Engagement Plan	Q3 Performance Management Report for the Council's 2017/18 Well-Being Objectives
	Q1 Performance Management Report for the Council's 2017/18 Well-Being Objectives	Actions & Referrals Update	Communities, Environment and Chief Executive's Departmental Business Plans 2018-2021	Welsh Public Library Standards Annual Report 2016/17: Carmarthenshire	Actions & Referrals Update	
	Annual Performance Report (Planning Services)	National Licensing of Landlords and Agents – Update Report (including feedback on how well it is working & outcomes for landlords not meeting standards)	Local Reliance Forum Business Plan & Counter Terrorism Update	New Vision Theatre Services		
	Community Scrutiny Committee Annual Report 2016/17	Introduction of Choice Based Lettings Process for Council Housing in Carmarthenshire	Commons Act 2006			
	Community Scrutiny Committee FWP 2017/18		LDP Review and Progress Report			
	Museum Strategy					

ITEMS FOR JOINT MEETINGS IN 2017/18:

- Universal Credit (Joint with Social Care & Health)
- Emergency Planning & Resilience (Joint with Policy & Resource)

ITEMS CARRIED OVER FROM PREVIOUS WORK PROGRAMME:

- Supplementary Planning Guidance (Energy/Education Contribution)

COMMITTEE SUGGESTIONS FOR NEW PROGRAMME:

- To view one of the new mobile libraries (Action Sheet 20th January refers)
- Improving Planning Consultations – communication etc.
- Leisure Facilities & Active Fitness update – TBC if included in business plan.

ITEMS FOR CONSIDERATION

DEVELOPMENT SESSIONS:

- TBC

SITE VISITS (TBC):

- Outdoor Recreation – Burry Port Harbour, Pembrey Country Park.
- Regeneration Projects – e.g. Crosshands, Pendine, S4C building, Wellness Centre
- Leisure Facilities
- Theatres
- Libraries (repeat for new Members)
- Museums – link to Museums Strategies

TASK & FINISH REVIEW SUGGESTIONS:

- Large empty old churches/chapels/ halls blighting town centres (provisional – awaiting the outcome of initial investigations by the Ammanford Task Group)

Dates to be Confirmed

Draft Homelessness Strategy

Carmarthen LA Housing Company -

Thursday, 20 July 2017

PRESENT: Councillor S.L. Davies (Chair)

Councillors:

D.M. Cundy, S.A. Curry, C.A.. Davies, W.R.A. Davies, H.L. Davies, J.K. Howell, S. Matthews, H.B. Shepardson, A.Vaughan Owen and W.T. Evans (In place of G.B. Thomas)

The following Officers were in attendance:

L. Quelch, Head of Planning
I.R. Llewelyn, Forward Planning Manager
K. Thomas, Democratic Services Officer

Chamber, County Hall, Carmarthen - 10.00 - 11.25 am

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors B. Jones and G. B. Thomas and Executive Board Members L.M. Stephens (Deputy Leader), P.M. Hughes (Public Protection) and P. Hughes-Griffiths (Culture Sport and Tourism).

2. DECLARATIONS OF PERSONAL INTERESTS

Councillor	Minute Number	Nature of Interest
S.L. Davies	5 – Annual Monitoring Report 2016/17 Carmarthenshire Local Development Plan – Page 73 – GA2/h35 - Cefncaeau, Llanelli (280 units – S/34991)	Has previously expressed opposition to the planning application
S.L. Davies	5 – Annual Monitoring Report 2016/17 Carmarthenshire Local Development Plan – Page 73 – GA2/h45 – Genwen Farm, Bynea (240 units S/22242)	Has previously expressed opposition to the planning application
D. Cundy	5 – Annual Monitoring Report 2016/17 Carmarthenshire Local Development Plan – Page 73 – GA2/h45 – Genwen Farm, Bynea (240 units S/22242)	Has previously expressed opposition to the planning application

3. DECLARATION OF PROHIBITED PARTY WHIPS

There were no declarations of prohibited party whips.

4. PUBLIC QUESTIONS (NONE RECEIVED)

No public questions had been received.

5. ANNUAL MONITORING REPORT 2016/17 CARMARTHENSHIRE LOCAL DEVELOPMENT PLAN

(NOTE: Councillors D. Cundy and S.L. Davies had earlier declared non-pecuniary interests in this item in relation to the references on page 73 to planning applications S/34991 and S/22242)

The Committee received for consideration the 2016/17 Annual Monitoring Report (AMR) on the operation of the Carmarthenshire Local Development Plan produced in accordance with the requirements of the Planning and Compulsory Purchase Act 2004 and the Local Development Plan (LDP) Regulations 2016. It was noted that the report was the second produced by the Authority, following the LDP's formal adoption on the 10th December, 2014, and was to be submitted to the Welsh Government by the 31st October 2017.

The Committee noted that following completion of the AMR, it was being recommended that the Council undertake a review of the Carmarthenshire Local Development Plan which would need to:-

- Consider and address the shortfall in available housing land supply and the interventions necessary,
- Prepare further evidence on the implications and veracity of the 2014 sub-national Household and Population projections, and consider them in light of the review,
- Consider the distribution and delivery of housing and the success or otherwise of the strategy, or its components in meeting the identified housing requirements.

The following questions/issues were raised on the report:-

- Reference was made to the fact the Council was due to debate the report in September, prior to its submission to the Welsh Government, and clarification sought on how elected members could submit observations on both the AMR and any review of the LDP.

The Forward Planning Manager confirmed that, in relation to the AMR, whilst elected members would have the opportunity to debate that at Council they could also submit observations direct to the department either individually or, on a party political basis. With regard to the recommendation to review the LDP, should that be adopted by the Council, a widespread public consultation exercise would be undertaken. The role/observations of elected members would be central to the review process along with those of other interested parties including developers, public sector bodies, town and community councils and the public.

The Head of Planning in referring to the AMR advised that whilst its content was factual, the role of elected members in its adoption was to question the statistics on which it had been produced. With regard to the proposed LDP

review, the participation and involvement of elected members was critical to the whole review process.

- In response to a question on land availability for housing development and the inclusion of sites within the LDP, the Committee was advised that the criteria for a sites inclusion was more stringent than previous with owners/developers of land having to prove intent to facilitate development. Accordingly, if that intent was not forthcoming, the inclusion of a site in the current, or previous development plans, would not be sufficient to warrant its inclusion under the review.
- Reference was made to the findings of the 2017 Joint Housing Land Study indicating the Council had a housing land supply of 4.1 years representing a 0.9 shortfall on the requirement for a 5 year supply, as identified within Technical Advice Note 1. Clarification was sought on whether that deficit was confined to the rural areas where there was a general consensus of a lack of building land.
The Forward Planning Manager confirmed that the deficit was attributable to a combination of Welsh Government Methodology in the calculation of land supply and the high requirement within the current LDP for the provision of 15,197 new residential builds over the five year plan period. On a Wales wide context, it was evident the 5 year supply was only being met where there was strong demand by house builders. However, it should be recognised that as time progressed, the provision and identification of a five year land supply would become more challenging.
- In response to a question on the consultation process for the submission of sites for inclusion within the revised LDP, the Committee was advised that consultation could not commence until the Plans' Delivery Agreement had been signed off by the Welsh Government. However, it was anticipated, consultations could commence in the spring of 2018. Whilst those consultations would be undertaken by open invitation, the department would also be targeting specific partner organisations, other public service providers, internal council departments and developers to obtain their views on the plans' development and to highlight potential infrastructure pressures they may face e.g. a potential requirement for new schools and health facilities. As part of that process, the department had commenced a review on infrastructure provision.
- Reference was made to the potential impact large developments could have upon community infrastructure, and concern expressed that local members were not sufficiently involved with the preparation of Section 106 Agreements, and in identifying areas within their wards which could benefit from S106 finance. The Head of Planning advised that officers were currently examining how local member involvement in the process could be enhanced.
- Reference was made to the requirement for pre-application consultations to be undertaken with communities and statutory consultees on certain types of development. A view was expressed that the process was not effective, with contributors not receiving feed-back on the consultation. The Forward Planning Manager reminded the Committee that the onus for undertaking pre-application consultations, in such circumstances, lay with developers and not the planning department. In that regard, as the council was itself a developer, work was being undertaken on the pre-application process with a view to providing an example of best practice to share with developers.
- In response to a question on paragraph 2.41 within the report and the expectation Local Planning Authorities would consult with Community and

Town Councils on the preparation of Place Plans, the Committee was advised that the department was examining the practice and guidance provided by the Brecon Beacons National Park Authority on their preparation. However, whilst it was important communities engaged with the council to facilitate a plans progression, they would also need to have regard to the proposed timescales for the adoption of a revised LDP.

- In response to a question on the identification of gypsy and traveller accommodation sites, the Head of Planning reminded the Committee that the council had submitted a Gypsy and Traveller Accommodation Assessment to the Welsh Government in 2016, as required by the Housing Wales Act 2014. Following confirmation on the 28th March, 2017 from the Welsh Minister that the Assessment had been accepted, it would now be progressed through the Council's political process. Discussions were also on-going with the housing division on the potential identification and inclusion of a site within the LDP, together with existing provision, as the Council would need to demonstrate it had examined and assessed the need for Gypsy and Traveller Accommodation within the County as part of the LDP process.
- In response to references to the potential impact the Swansea Bay City Region and the Wellness Centre could have on the need for additional housing and infrastructure within the Llanelli area, the Forward Planning Manager confirmed that the review of the LDP would enable the council to examine the impact of large developments on the local infrastructure and public transport, the prevention of urban creep and the protection of distinct communities.
- Reference was made to the apparent levelling off and potential decrease in Carmarthenshire's population and the potential impact large developments/investments such as the City Region and Wellness centre could have on that trend. The Forward Planning Manager confirmed that whilst population figures were indicating a down trend, it was important to understand where the growth challenges lay and their potential impact on communities. As part of that analysis, consideration would also need to be given to retaining the current population by providing employment and opportunities for young people.
- Reference was made to the LDP's aims, through the use of land planning policies, to promote the principles of sustainability and sustainable development by facilitating the creation of communities and local economies that were more sustainable by providing access to local services and facilities reducing the need to travel. A view was expressed on the importance of examining a site's sustainability in those terms prior to its inclusion within the Plan. The committee was reminded that as part of its earlier discussion, it had been reported that an infrastructure review was currently being undertaken which would inform the LDP policies.
- It confirmed that should the Council accept the recommendation for a review of the LDP, a further report would be submitted detailing the content and outcomes of the review, a Delivery Agreement on the timetable for the Plan review and the methods of timing of communications and consultation over its preparatory period.

UNANIMOUSLY RESOLVED TO RECOMMEND TO THE EXECUTIVE BOARD AND COUNCIL THAT:

- 5.1 the Annual Monitoring Report 2016/17 of the Carmarthenshire Local Development Plan be received and accepted and submitted to the Welsh Government by the 31st October 2017 in accordance with statutory requirements, and published on the Council's website,
- 5.2 a review be undertaken of the Carmarthenshire Local Development Plan in light of the recommendations and content of the Annual Monitoring Report 2016/17, and in accordance with statutory procedures

6. CARMARTHENSHIRE COMMUNITY INFRASTRUCTURE LEVY - UPDATE AND PROGRESS REPORT

Further to Minute 8 of its meeting held on the 29th September, 2016, the Committee received a progress report on the preparatory works undertaken on the process for the adoption of a Community Infrastructure Levy (CIL) for Carmarthenshire, in accordance with Council's decision on the 13th January 2016.

The Forward Planning Manager drew the Committees attention to the national position with regard to the CIL, whereby the UK Government was considering the findings of an independent national review thereof which included a recommendation for its replacement with a hybrid model with the approach of adopting a combination of a low level Local Infrastructure Tariff (LIT) and Section 106 for larger developments. Whilst that was the position in England, in Wales, the situation was different as, under the provisions of the Wales Act 2017, the decision on CIL's became a devolved matter, with powers in respect thereof to be transferred to the Welsh Government in April 2018, which would also require the publication of a Transfer of Functions Order to enable Welsh Ministers to modify existing legislation. Should the Ministers then consider it appropriate to rewrite the CIL Regulations, it was possible further regulations would be required to facilitate those amendments.

The Forward Planning Manager advised that as the Welsh Governments approach to CIL's was unclear on whether it wished to proceed with their adoption, as set out within regulation, amend or abandon them, it was considered the preparation of a CIL for Carmarthenshire should be held in abeyance pending Welsh Government clarification on its position. Should Council endorse that approach, the current requirements in relation to Section 106 Agreements and developer contributions remained relevant and continue to be implemented to ensure compliance with LDP policy thereby ensuring developers, communities and the public would have clarity on the contributions to be sought from any development. Such contributions would also be sought in accordance with the CIL Regulations, including that in respect of pooling limitations.

It was noted that a further report would be submitted to Council when a clear direction was available on the future of the CIL, its replacement, or any changes to the CIL Regulations.

UNANIMOUSLY RESOLVED TO RECOMMEND TO THE EXECUTIVE BOARD AND COUNCIL THAT:

- 6.1 The current position on the future of Community Infrastructure Levy, both within a national and Welsh context be noted.

- 6.2 Progress on the preparation of a Carmarthenshire CIL be held in abeyance pending the outcome of future considerations of the Welsh Government as a result of the Wales Act.
- 6.3 A further report be presented when there was a clear indication on the future of the CIL, any changes to the CIL regulations or proposals for a replacement tariff
- 6.4 The progress to date be noted and the representations received be utilised to inform any future work on the CIL or, any replacement

7. TO SIGN AS A CORRECT RECORD THE MINUTES OF THE MEETING HELD ON THE 30TH MARCH, 2017

UNANIMOUSLY RESOLVED that the minutes of the meeting held on the 30th March 2017 be signed as a correct record.

CHAIR

DATE